

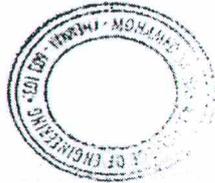


**MOHAMED SATHAK A. J. COLLEGE OF ENGINEERING**  
 (Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
 34 Old Mahabalipuram Road SIPCOT-IT Highway  
 Egattur Chennai 603 103

**PLANNING & MONITORING BOARD**

The Planning & Monitoring Board held on 28<sup>th</sup> Oct 2021. The following members attended the meeting

S.No	Name	Designation	Category	Signature
1	Mr. Mohamed Sathak	Director, MST	Chair Person	<i>[Signature]</i>
2	Dr. K.S Srinivasan	Principal, MSAJCE	Member Secretary	<i>[Signature]</i> 28/10/21
3	Dr. Badri Nathan	Dean / SVCE	Advisor	<i>[Signature]</i>
4	Mr. Abdul Jaleel	Supply Chain Mgr/ Star Bucks	Advisor	<i>[Signature]</i>
5	Dr. R. Senthil kumar	Head - Admin	Member	<i>[Signature]</i>
6	Dr. M. Premalatha	Head - CSE	Member	<i>[Signature]</i>
7	Dr. J. Manju	Head - Tech IR	Member	<i>[Signature]</i>
8	Dr. E. Dhiravidachelvi	Head - Academics	Member	<i>[Signature]</i> 28/10/21
9	Dr. B. Janarthanan	Head - Research	Member	<i>[Signature]</i>
10	Dr. S. Prasath	Head - T&P	Member	<i>[Signature]</i>
11	Ms. K. Saipriya	Head-Alumni	Member	<i>[Signature]</i> 28/10/21
12	Dr. K. P. Santhosh Nathan	Head - Sports & Hostel	Member	<i>[Signature]</i> 28/10/21
13	Dr. S. Vijayakumar	Administrative Officer	Member	<i>[Signature]</i>
14	Dr. G. Ramesh	Head - Mech	Member	<i>[Signature]</i>
15	Dr. A. Balakrishnan	Head - S&H	Member	<i>[Signature]</i>
18	Mr. M. Kamarajan	Head - ECE	Member	<i>[Signature]</i>
19	Mr. M. B. Shanmugarajan	Head - Civil	Member	<i>[Signature]</i> 28/10/21
20	Mr. C. Venkatesh	Head - EEE	Member	<i>[Signature]</i>
21	Mr. D. Weslin	Head - IT	Member	<i>[Signature]</i>



*[Handwritten signature in blue ink]*

**PRINCIPAL**  
**MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING**  
 34, Rajiv Gandhi Road (OMR), Siruseri, IT Park  
 Chennai-603 103.



**MOHAMED SATHAK A J COLLEGE OF ENGINEERING**

Sponsored by Mohamed Sathak Trust  
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Siruseri IT Park, Egattur, Chennai 603 103

Ref : MSAJCE / P&MB / 2021 -2022

Date : 08.10.2021

To,

Planning and Monitoring Board Members

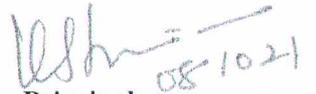
Dear Sir / Madam

Greetings from Mohammed Sathak AJ College of Engineering !!!

I would like to thank you for accepting our invitation to become a member in our Planning and Monitoring Board. We are planning to organize our Planning and Monitoring Board meeting (through offline) on 28.10.2021- Thursday, 3.00 PM at our college premises. The agenda for the meeting is attached herewith for your reference. Kindly make it comfort to attend the meeting.

Agenda :

- Admission Status
- Academic Performance.
- Placement Initiatives.
- Faculty / Student Development Initiatives.
- New Facility developed.
- Research Development Initiatives.
- Quality Improvement Initiatives.
- Proposal for New Course in the Year 2022 – 2023
- Forthcoming Events of the Academic Year 2021 – 2022

  
Principal 08/10/21

Dr.K.S.Srinivasan

Copy to:

*Chairman, MSAJCE*

*Director-MSAJCE*

*Members of P&MB*

*All the Members -MSAJCE*



**PRINCIPAL**  
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Siruseri IT Park, Egattur, Chennai 603 103

**Minutes of Planning and Monitoring Committee**

Mohamed Sathak A J College of Engineering, Chennai – 603103  
Minutes of Meeting – Planning & Monitoring Committee Meeting

Planning & Monitoring Meeting Date: 27.10.2021 Venue: Board Room	<b>Members Present</b> Dr. K.S Srinivasan, Principal, MSAJCE Dr. Badri Nathan, Dean-Edu.Development, SVCE, Chennai Mr. Abdul Jaleel, Supply Chain Manager, Star Bucks Dr.E.Dhiravidachelvi, Head-Academics, MSAJCE. Dr.S.Vijayakumar, Administrative Officer, MSAJCE. Dr. R.Senthil Kumar, Head- Student Affairs, MSAJCE. Dr.B.Janarthanan, Head-Research, MSAJCE. Dr.I.Manju, Head- TC & IR, MSAJCE. Dr. S. Prasath, Head – T&P, MSAJCE. Dr. G. Ramesh, HoD – Mech, MSAJCE. Dr. A. Balakrishnan, HoD – S&H, MSAJCE. Dr. M. Premalatha, HoD – CSE, MSAJCE. Dr. P. Sathees kumar, Prof / Civil, MSAJCE. Mr. M. Kamarajan, HoD – ECE, MSAJCE. Mr. C.Venkatesh, HoD-EEE, MSAJCE. Mr. M. B. Shanmugarajan, HoD – Civil, MSAJCE. Mr. D. Weslin, HoD – IT, MSAJCE..
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**Agenda:**

- Admission Status
- Academic Performance.
- Placement Initiatives.
- Faculty / Student Development Initiatives.
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- Forthcoming Events of the Academic Year 2021 – 2022

**The following point were discussed**

- Dr.K.S.Srinivasan, Principal, MSAJCE introduced the members and delivered the welcome address.
- A detailed presentation made by the Principal MSAJCE as per the agenda.
- Dr. Badri Nathan, Dean-Educational Development, SVCE, Chennai appreciated the various initiatives of MSAJCE.
- While reviewing the Vision & Mission of Institute he suggested to include the term Global in college vision statement and include the methodology of implementing the mission statements.

  
  
**Dr.K.S. SRINIVASAN**  
Principal  
Mohamed Sathak A.J. College of Engineering  
Siruseri IT Park, Chennai - 603 103

**PRINCIPAL**  
**MOHAMED SATHAK A.J. COLLEGE OF**  
**34, Rajiv Gandhi Road (OMR), Siruseri**  
**Chennai-603 103.**



## MOHAMED SATHAK A J COLLEGE OF ENGINEERING

Sponsored by Mohamed Sathak Trust

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Siruseri IT Park, Egattur, Chennai 603 103

- He suggested that students be encouraged to make at Seminar on latest technology, apart from their syllabus.
- He advised to obtain Research centre status under Anna University and obtain NBA or NAAC accreditation at the earliest. He motivated the faculty to submit proposals to various funding agencies like SERB, DST, AICTE and other non-governmental organizations.
- He suggested that faculty to concentrate more on research, paper publications and patent filing to obtain ARIIA, NIRF ranking.
- He pointed that staff retention need to be improved as it influences the accreditation process.
- Mr. Abdul Jaleel (Alumni) Supply Chain Manager, Star Bucks, Chennai appreciated the establishment of Technology Centers and various placement initiatives.
- He strongly recommended to provide Spoken English from 1st year itself by the professional trainers not by the teachers.
- Any one Foreign Language – Japanese / German Training for the interested students to improve the placement activities since more Japan based companies and UK industries offer core offers.
- Subject related seminars by eminent industrialist and Alumni talk more frequently may be arranged to motivate the students.
- He suggested that awareness on various non IT related job opportunities and training be given on Civil services, UPSC / TNPSC Exam, Banking ,Hospitality sector. Our Alumni team is willing to support the initiative.
- He also suggested Career counseling may be given in all the semesters.
- Students may be encouraged students to do more inter department projects.
- A detailed discussion on the implementation of the following new courses were made.
  - Godrej Skill Development Courses
  - Bosch Skill Development Courses
  - Electric Vehicles
  - Augmented Reality & Virtual Reality
- A discussion on the various activities planned for the AY2021-22 was made.
  - Industry Expert Talk series – Every week,
  - Inspire Talk Series through Professional society
  - Industry Training – Min 1 / Faculty / Sem
  - Improved Student Internship / Industry Training.
  - International conference.
  - Skill Training by Alumni
  - Alumni Get Together – Feb 2022
  - Convocation – Dec 2022
  - Skill Training for Rural Unemployed Youth through NSS & UBA
- A discussion on the various activities Infrastructure Developments planned such as Smart Classrooms, Seminar Halls, Development of Electric Vehicle, Campus Renovation, Rain Water Harvesting, Bio Gas Plant, Green Campus, Energy Conservation, Differently Aabled friendly Campus for the AY2021-22 was made.



*[Handwritten Signature]*  
**Dr.K.S. SRINIVASAN**

Principal

Mohamed Sathak A.J. College of Engineering  
603 103

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Siruseri IT Park, Egattur, Chennai 603 103

Ref : MSAJCE / AAB / 2021 -2022

Date : 08.10.2021

To,

Academic Advisory Board Members

Dear Sir / Madam

Greetings from Mohammed Sathak AJ College of Engineering!!!

I would like to thank you for accepting our invitation to become a member in our Academic Advisory Board. We are planning to organize our Academic Advisory Board meeting (through offline) on 27.10.2021- Wednesday, 3.00 PM at our college premises. The agenda for the meeting is attached herewith for your reference. Kindly make it comfort to attend the meeting.

Agenda:

- Teaching Learning Process
- Academic Performance.
- Placement Initiatives.
- Student Development Activities
- Quality Improvement Initiatives.

  
Principal

Dr.K.S.Srinivasan

Copy to:

*Chairman, MSAJCE*

*Director-MSAJCE*

*Members of AAC*

*All the Members of MSAJCE*

  
**PRINCIPAL**  
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