6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Sl.No	Event	Status	Page No
1	New Courses introduced	B.tech - Cyber	2
2	Statutory Body Meeting and Action taken report	Completed	8
3	NAAC Accreditation	Certified with A Grade	66
4	UGC 2(f) & 12BStatus	Approved	67
5	ISO Certification	9001	68
6	Sathak Incubation and innovation foundation.	Established 3 start-ups	69
7	Research Centre	Approved for Mechanical	70
8	NIRF ranking	Submitted for the year 2023. Planned to achieve by 2025	71
9	Stakeholders Feedback Collection & Academic Audit	Completed	72

PRINCIPAL
MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

	ANNA UNIVERSITY	Phone : +91 - 44 - 2235 2161
	SARDAR PATEL ROAD, CHENNAI - 600 025	Office : +91 - 44 - 2235 7004
REGISTRAR		+91 - 44 - 2235 7003
		Fax : +91 - 44 - 2235 1956
		E-mail : registrar@annauniv.edu

Lr. No. 02/AFFLN/CAI/AU/2023-2024/3118   Date : 25-07-2023

To

The Principal
Mohamed Sathak A J College of Engineering
#34, Rajiv Gandhi Road(OMR), IT Highway,
Siruseri, Egattur, Chennai - 603103.

Sir,

Sub : Anna University - Provisional Affiliation for the Existing course(s) / New course(s) / Variation in intake - U.G. / P.G. for the academic year 2023-2024 - granted - Reg.

Ref : 1. Your application for affiliation for the academic year 2023-2024
2. AICTE / COA / DGS Approval for the academic year 2023-2024 - submitted by the college

I am to inform that under the provisions of Section 7.6.1 of the Statutes for Affiliation of Anna University, Chennai, **Provisional Affiliation** for the continuation of the existing course(s) / new course(s) / variation in intake in the existing course(s) is granted for the following U.G / P.G. courses with the sanctioned intake mentioned against each course for the academic year **2023-2024** at **Mohamed Sathak A J College of Engineering, #34, Rajiv Gandhi Road(OMR), IT Highway, Siruseri, Egattur, Chennai - 603103.**

Sl. No.	Degree	Course(s)	Sanctioned Intake	
			2022-2023	2023-2024
1.	B.E.	Mechanical Engineering (Permanent)	60	30
2.	B.E.	Civil Engineering	30	30
3.	B.E.	Electrical and Electronics Engineering	30	30
4.	B.E.	Electronics and Communication Engineering	60	60
5.	B.Tech.	Artificial Intelligence and Data Science	30	30
6.	B.Tech.	Computer Science and Business Systems	30	30
7.	B.Tech.	Information Technology	60	60
8.	M.E.	Computer Science and Engineering	9	9
9.	M.E.	Structural Engineering	18	18
10.	B.E.	Computer Science and Engineering (Cyber Security)	-	30

The above said Provisional Affiliation is being granted subject to the fulfillment of the conditions mentioned below:

• Production of originals of AICTE / COA / DGS approval and all other related documents for verification, whenever demanded by the University.

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Chennai-603 103.

- Verification by a Committee towards the fulfillment of the conditions mentioned above and the continued fulfillment of the requirements for the above-mentioned course(s) as per the norms and standards of AICTE / University and the laboratory requirements as per the curricula and syllabi of Anna University, Chennai for the above courses. In the event of any violation/infringement of the above said conditions and / or the provisions of Anna University, Chennai Act / Statutes / Regulations, AICTE Act, norms & standards / regulations / guidelines or any other law being in force, suitable action including suspension / withdrawal of affiliation of course(s) may be initiated against the college.

- Students should not be admitted for the above course(s) for the next academic year 2024-2025 without obtaining the order of continuation of provisional affiliation for the next academic year from the University.

The Provisional Affiliation is granted without prejudice to the right of the University of requiring production of certificate required under Section 37-B of TAMILNADU Reforms (LC) Act 1961 subject to the decision of the Hon`ble High Court of Madras in W.A. No. 3454 / 2002 batch and W.A. No. 3482 / 2002 batch.

REGISTRAR i/c
REGISTRAR
Anna University
Chennai - 25

Copy to:

1. The Controller of Examinations, Anna University, Chennai - 600 025.
2. The Director, Directorate of Technical Education, Chennai - 600 025.
3. The Regional Officer, Southern Regional Office, AICTE, 26, Haddows Road, Shastri Bhawan, Chennai - 600 006.
4. The Chairman, All India Council For Technical Education, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070.
5. Master file.

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MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg,Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

APPROVAL PROCESS 2023-24

Extension of Approval (EoA)

F.No. Southern/1-36266327126/2023/EOA

Date: 02-Jun-2023

To,

The Principal Secretary
(Higher Education) Govt. of Tamil Nadu,
N. K. M. Bld. 6th Floor Secretariat,
Chennai-600009

Sub: Extension of Approval for the Academic Year 2023-24

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2023-24

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education) Regulations, 2020 notified on 4th February 2020 and amended on 24th February 2021 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to:

Permanent Id	1-9756351	**Application Id**	1-36266327126
Name of the Institution	MOHAMED SATHAK A.J COLLEGE OF ENGINEERING	**Name of the Society/Trust**	MOHAMED SATHAK TRUST
Institution Address	#34,RAJIV GANDHI ROAD (OMR), IT HIGHWAY SIRUSERI, EGATTUR, CHENNAI. PIN-603 103, CHENNAI, KANCHIPURAM, Tamil Nadu, 603103	**Society/Trust Address**	#144/1,NUNGAMBAKKAM HIGH ROAD, CHENNAI - 34,CHENNAI,CHENNAI,Tamil Nadu,600034
Institution Type	Private-Self Financing	**Region**	Southern
Year of Establishment	2001		

To conduct following Courses with the Intake indicated below for the Academic Year 2023-24

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2022-23	Intake Approved for 2023-24	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ARTIFICIAL INTELLIGENCE (AI) AND DATA SCIENCE	Anna University, Chennai	30	30	NA	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	CIVIL ENGINEERING	Anna University, Chennai	30	30	N	NA

Application No:1-36266327126
Note: This is a Computer generated Report. No signature is required.
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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

Page **1** of **4**

Letter Printed On:3 June 2023

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Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2022-23	Intake Approved for 2023-24	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	COMPUTER SCIENCE & ENGINEERING	Anna University, Chennai	60	60	N	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	COMPUTER SCIENCE AND BUSINESS SYSTEMS	Anna University, Chennai	30	30	NA	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)	Anna University, Chennai	0	30##	NA	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ELECTRICAL AND ELECTRONICS ENGINEERING	Anna University, Chennai	30	30	N	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	ELECTRONICS & COMMUNICATION ENGG	Anna University, Chennai	60	60	N	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	INFORMATION TECHNOLOGY	Anna University, Chennai	60	60	N	NA
UNDER GRADUATE	ENGINEERING AND TECHNOLOGY	MECHANICAL ENGINEERING	Anna University, Chennai	60	30	N	NA
POST GRADUATE	ENGINEERING AND TECHNOLOGY	STRUCTURAL ENGINEERING	Anna University, Chennai	18	18	NA	NA
POST GRADUATE	ENGINEERING AND TECHNOLOGY	COMPUTER SCIENCE AND ENGINEERING	Anna University, Chennai	9	9	N	NA

Approved New Course(s)

Application No:1-36266327126   **ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**   Page **2** of **4**
Note: This is a Computer generated Report. No signature is required.
Printed By : ae2834881   Letter Printed On:3 June 2023

It is mandatory to comply with all the essential requirements as given in APH 2023-24 (Appendix 6)

The Institution/ University is having the following deficiencies as per the online application submitted to AICTE and the same shall be complied within Six Months from the date of issue of this EoA

Deficiencies Noted based on Self Disclosure	
Particulars	**Deficiency**
1. Other Facilities Deficiency	
Establishment: Internal Committee(IC)	Yes

*Please refer Deficiency Report for details

Important Instructions

1. The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2019-20 is implemented without affecting the reservation percentages of SC/ ST/ OBC(NCL) / General. However, this would not be applicable in the case of Minority Institutions referred to the Clause (1) of Article 30 of Constitution of India. Such Institution shall be permitted to increase in annual permitted strength over a maximum period of two years.

2. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time are now amalgamated as total intake and shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2023-24 for the Total Approved Intake. Further, the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall have to maintain the Faculty: Student ratio as specified in the Approval Process Handbook.

3. Strict compliance of Anti-Ragging Regulation, Establishment of Committee for SC/ ST, Establishment of Internal Committee (IC), Establishment of Online Grievance Redressal Mechanism, Barrier Free Built Environment for disabled and elderly persons, Fire and Safety Certificate should be maintained as per the provisions made in Approval Process Handbook and AICTE Regulation notified from time to time.

4. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

5. As per the AICTE Notification dated 29.01.2014 and amended thereto, it shall be mandatory for each Technical Education Institution, University Department and Institution Deemed to be University imparting Technical Education to get accreditation (NBA) for at least 60% of the eligible courses in the next ONE (1) Years' time, otherwise EoA for the subsequent Academic Year (A.Y. 2024-25) shall not be issued by the Council.

6. Deemed to be University: Institutions Deemed to be Universities (Running Technical Education Programmes), it is mandatory to have AICTE approval from the Academic Year 2018-19 in compliance of the Hon'ble Supreme Court Order dated 03-11-2017 passed in CA No.17869- 17870 /2017.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Tamil Nadu

2. **The Registrar**,
   Anna University, Chennai

3. **The Principal / Director,**
   MOHAMED SATHAK A.J COLLEGE OF ENGINEERING

Application No:1-36266327126   ALL INDIA COUNCIL FOR TECHNICAL EDUCATION   Page 3 of 4
Note: This is a Computer generated Report. No signature is required.
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#34,Rajiv Gandhi Road (Omr), It Highway Siruseri,
Egattur, Chennai.
Pin-603 103,
Chennai,Kanchipuram,
Tamil Nadu,603103

4.   **The Secretary / Chairman,**
     #144/1,NUNGAMBAKKAM HIGH ROAD, CHENNAI -34
     CHENNAI,CHENNAI
     Tamil Nadu,600034

5.   **Guard File(AICTE)**

Note: Validity of the Course details may be verified at http://www.aicte-india.org/

** Individual Approval letter copy will not be communicated through Post/Email. However, a consolidated list of Approved Institutions(bulk) may be downloaded from the respective login id's.

This is a computer generated Statement. No signature Required

MOHAMED SATHAK
A.J. COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ISO 9001:2015
Certified by IRQS

NABCB
QM 006

Ref.No:MSAJCE/IQAC/2022-23/EVEN SEM/09

Date: 25.04.2023

To: The Members of Governing Council

Mohamed Sathak A J College of Engineering

Chennai-603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir,

Sub: Governing Council at MSAJCE – reg

I wish to bring to your kind notice that **Governing Council** meeting of our institute is planned to schedule on **27.05.2023 (Saturday) at 02.30 PM.** In this regard, I request you to make it convenient to attend the meeting.

Kindly confirm your presence

Thanking you

Principal

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

No:34, Rajiv Gandhi Road (OMR), IT Highway, Siruseri IT Park, Chennai - 603 103.
☎ 044-2747 0024 ▪ 99400 04500 ✉ principal@msajce-edu.in 🌐 www.msajce-edu.in

MSAJCE

Minutes of Meeting –Governing Council Meeting

	Members Present
	Janab.S.M.A.J. Habeeb Mohamed, Director, Mohamed Sathak Trust.
	Dr. K.S. Srinivasan,Principal, MSAJCE.
	Dr. T.V.Gopal, Professor/CSE, Anna University, Chennai.
Date :27.05.2023	Dr. S.Murugavel, Professor, TPGIT, Vellore.
Agenda :Governing Council	Dr.R. Subramani, Director, IBM, Chennai.
Meeting	Mr.Arul Rajkumar, VP IT Operations Ford Motors
Venue : Board Room	Pvt.Ltd, Chennai.
	Mr. G. Kulanthivelu, Professor/ECE, NITTTR, Chennai.
	Dr. I.Manju, Head – IQAC & HoD-ECE, MSAJCE
	Dr. A. Balakrishnan, Head – Academics, MSAJCE
	Dr. G. Ramesh, Head – Administration, MSAJCE
	Mr.Abdul Gafoor, Admin Manager, MSAJCE

Agenda:
- Admission Status
- Academic Performance
- Placement Status
- Faculty / Student Development Activities & Achievement
- New Facility Developed
- Research Development Initiatives
- Quality Improvement Initiatives
- Institutional Social Responsibilities
- Faculty Recruitment
- Proposal for New Course in the Year 2023-2024 Ratification
- Placement training Initiatives
- Higher studies & Entrepreneurship
- Budget for the Academic Year 2022 – 2023.

15.07.23

PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park
Siruseri, Chennai - 603103.

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

The following points were discussed in the meeting:

❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of previous GC meeting held on 15.10.2022.

❖ A detailed presentation on the Academic Process, various Skill Development activities, Competition initiatives, and Faculty contributions, Research initiatives, Admission, Placement & Internship, Infrastructure, Quality Improvement Initiatives, Industry projects and the Road map were presented.

❖ Dr. T.V.Gopal, Prof / CSE Department, University nominee appreciated the various initiatives taken by the management and principal and suggested the following points

- The faculty recruitment procedure, composition of recruitment committee, norms for recruitment may be defined and all evidence including report of recruitment committee, joining report and appointment order may be available in the office.

- The outcome of Naan mudhalvan courses may be assessed and also suggested that the institute can give feedback about NM to the anna university.

- 20% of the courses may include hands on training to improve the understanding of students.

- Care may be taken to ensure that the academic learning and skill training are properly paced.

- The faculty to take necessary steps to improve the academic performance of students.

- Placement training may be initiated from II yr itself with data tracking.

❖ Mr. Arul Rajkumar, VP-IT Operations, Ford appreciated the various initiatives taken by the management & principal and suggested the following points

- The faculty to have a strategy to improve the academic performance of students to achieve overall passes percentage of 70%.

- The psychological and mental well being of students may be monitored and necessary support may be given wherever necessary

- Pega tool training may be offered to students since there is a requirement for the same in the industry

❖ Dr. S. Murugavel, Professor, TPGIT, Vellore suggested the following

PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park
Siruseri, Chennai - 603 103.

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

points

- Foreign language training for Japanese, German and Korean may be given to students.
- Faculty may submit Research proposals to various governmental and non-government funding agencies.

❖ Dr. Kulanthaivelu, HoD, NITTTR suggested the following points

- The college may organize a meeting with school and polytechnic principals to dissimate information about the college and various skill development activities available in college like godrej skill centre, Karma courses and various technology centres.
- The student & faculty achievements may be highlighted in social media to improve the admission.

❖ Dr. R. Subramani, IBM, Chennai appreciated the improvement in placement and suggested the following points

- The students shall be motivated to participate in Hacker rank, TCS-NQT, etc.
- He also suggested that the students may be grouped based on their interests and competency so that they can be given focused placement training and career counseling.
- Students may be given training in Pega, Salesforce, etc to improve the placement.
- Mentoring of students for placement may be done by alumni and industry experts.
- Mentoring of III yr and II yr students may be done by IV yr placed students.
- The planned Budget for the Academic Year 2022 – 2023 was presented to the committee and ratified.

❖ The committee ratified the following,

i. Admission 2023-24 and advised to enhance by improving through the academic performance

ii. Placement Training and Initiatives

iii. New courses introduced B.Tech CSE-Cybersecurity was discussed and ratified
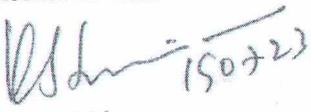
iv. Faculty appointed for the Academic year 2022-23 discussed and ratified

v. Various events – Graduation day, Conference, First year Induction program, and other events of odd and even semester discussed and ratified.

❖ The suggestions of Academic Advisory Committee and Planning & Monitoring Committee discussed and ratified.

15-07-23

PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
No. 34, Rajiv Gandhi Road (OMR) SIPCOT IT Park
Siruseri, Chennai 603 103

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Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Governing Council Meeting

Governing Council Meeting held on 27-05-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	**Alhaj. S.M. Yousuf Sahib** Chairman Mohamed Sathak Trust, Chennai.	Chairman	
2.	**Janaba. S.M.H. Sharmila** Secretary Mohamed Sathak Trust, Chennai.	Member	—
3.	**Janab. P.R.L. Hamid Ibrahim** Executive Director Mohamed Sathak Trust, Chennai.	Member	
4.	**Janab. S.M.A.J. Habeeb Mohamed** Director Mohamed Sathak Trust, Chennai.	Member	
5.	**Mr. S.M.Y. Mohamed Sathak** Campus Director Mohamed Sathak Trust, Chennai.	Member	
6.	**Dr. T.V. Gopal** Prof / CSE, Anna University, Chennai.	University Nominee	
7.	**Dr. S. Murugavel** Prof / TPGIT, Vellore,	DOTE Nominee	
8.	**Dr. B. Anbu Thambi** Head, Strategy & Partnerships L & T EduTech, Chennai / Former VP, ICT Academy	Member	—
9.	**Mr. Arul Rajkumar** VP IT Operations, Ford Motors Pvt.Ltd.	Member	
10.	**Dr. R. Subramani** Director, IBM, Chennai.	Member	
11.	**Dr. G. Kulanthaivelu** Prof / Head – ECE, NITTTR, Chennai.	Member	
12.	**Dr.I.Manju** Head – IQAC & HoD - ECE	Member	
13.	**Dr. G. Ramesh** Head - Administration	Member	
14.	**Dr. A. Balakrishnan** Head - Academics	Member	
15.	**Mr.Abdul Gafoor** Head - Admission	Member	
16.			
17.			
18.			
19.			

MOHAMED SATHAK
A.J. COLLEGE OF ENGINEERING
Siruseri IT Park, OMR, Chennai - 603103.

Governing Council Meeting

Governing Council Meeting held on 27-05-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	Alhaj. S.M. Yousuf Sahib Chairman Mohamed Sathak Trust, Chennai.	Chairman	
2.	Janaba. S.M.H. Sharmila Secretary Mohamed Sathak Trust, Chennai.	Member	
3.	Janab. P.R.L. Hamid Ibrahim Executive Director Mohamed Sathak Trust, Chennai.	Member	
4.	Janab. S.M.A.J. Habeeb Mohamed Director Mohamed Sathak Trust, Chennai.	Member	
5.	Mr. S.M.Y. Mohamed Sathak Campus Director Mohamed Sathak Trust, Chennai.	Member	
6.	Dr. T.V. Gopal Prof / CSE, Anna University, Chennai.	University Nominee	
7.	Dr. S. Murugavel Prof / TPGIT, Vellore,	DOTE Nominee	
8.	Dr. B. Anbu Thambi Head, Strategy & Partnerships L & T EduTech, Chennai / Former VP, ICT Academy	Member	
9.	Mr. Arul Rajkumar VP IT Operations, Ford Motors Pvt.Ltd.	Member	
10.	Dr. R. Subramani Director, IBM, Chennai.	Member	
11.	Dr. G. Kulanthaivelu Prof / Head – ECE, NITTTR, Chennai.	Member	
12.	Dr.I.Manju Head – IQAC & HoD - ECE	Member	
13.	Dr. G. Ramesh Head - Administration	Member	
14.	Dr. A. Balakrishnan Head - Academics	Member	
15.	Mr.Abdul Gafoor Head - Admission	Member	
16.			
17.			
18.			
19.			

Mohamed Sathak A J College of Engineering

Governing Council Meeting (27.05.2023) - Action Taken Report

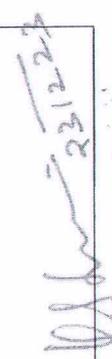| S.No	Suggested By	Points Taken	Action Taken	Responsibility	Outcome
		The faculty recruitment procedure, composition of recruitment committee, norms for recruitment may be defined. All evidence including report of recruitment committee, joining report and appointment order to be available in office.	The composition of committee was made as per norms	Principal	The evidence of offer letter, joining report are available in admin office.
1	Dr.T.V.Gopal Prof/CSE Department, Anna University	The outcome of Naan Mudhalvan courses may be assessed and institute can give feedback about Naan Mudhalvan to the Anna University.	In process	SPOC – Naan Mudhalvan	-
		20% of the courses may include hands on training to improve the understanding of students.	As per 2021 Regulations most of the courses are integrated courses. Hands on training provided in the laboratories.	HoDs.	Students undergoing integrated courses were benefitted.

PRINCIPAL

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
No. 31, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park
Siruseri, Chennai - 603 103

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Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

S.No	Suggestion	Action	Responsibility	Outcome
	Care may be taken to ensure that the academic learning and skill training are properly paced.	Planned with more attention for Odd Sem 2023-24 implementation in progress.	Head - Training & Placement / Head – Academics	Academic results and skill training performance is improving..
	The faculty to take necessary steps to improve the academic performance of students.	1.Class test implemented for I and II Year students. 2. Study hours for hostel students and online monitoring for dayscholar students.	All Faculty & Head - Academics	Involvement and interaction of parents, teachers and students is improving.
	Placement Training may be initiated from IInd Year itself with data tracking.	Planned and implemented (from 1st year).	Head - Training & Placement	AY2023-24 Odd Sem I yr – 240 students II yr – 230 students III yr – students IV yr – students Attending intensive training
2	Mr.Arul Rajkumar VP-IT Operations, Ford	The faculty to have a strategy to improve the academic performance of students to achieve overall pass percentage of 70%	1.EPC classes are closely monitored. 2. Interacting with every student and their parent.	All Faculty & Head - Academics	Academic results of even sem has increased from 46.3% to 56.5%

S.No	Name	Suggestion	Status	Responsible	Remarks
		The psychological and mental well being of students may be monitored and necessary support may be given wherever necessary.	Counselling and Mentoring provided by the faculty /Alumni /counsellors.	Head – Administration	Improvement in student performance.
		PEGA Tool Training may be offered to students since there is recruitment for the same in the industry.	In planning	Head – Training & Placement	-
3	Dr.S.Murugavel Professor/TPGIT Vellore	Foreign Language training for Japanese, German and Korean may be given to students.	Students are identified. Plan to start in Even sem 2023-24	Head – Technology Centre.	In Process
		Faculty may submit Research proposals to various government and non government funding agencies.	In Process	Head – Research & Head - Projects	1. Civil Dept faculty submitted a Proposal to DST for 50L funding. 2. Mech Dept faculty submitted a proposal to DST for 40L funding. 3.UGC Conference grant applied for Mech , S&H dept.
4	Dr.Kulainthaivelu HoD-ECE, NITTTR	The college may organize a meeting with school and polytechnic principals to dissipate information about the college and various skill	Communicated to schools and polytechnics.	Head – Administration & Admission Team	Planning to conduct the training in the month of Jan &Feb 24.

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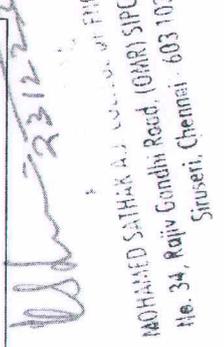Sipcot - IT Highway Egattur,
Chenai - 603103.

No.	Person	Recommendation	Action Taken	Responsibility	Status/Outcome
		development activities in college like Godraj skill centre, KARMA courses and various technology centres.			
		The students and Faculty achievements may be highlighted in social media to improve the admission.	All events and achievements are uploaded in social media like Linkedin, Facebook, Instagram etc..		https://www.facebook.com/msaj.engg.college https://www.instagram.com/msajce/ https://twitter.com/msajce_engg https://www.youtube.com/channel/UCsYcpSSx49zbJPtR2zkelwA https://www.linkedin.com/school/mohamed-sathak-a.j.college-of-engineering/
5	Dr.R.Subramani, IBM	The students shall be motivated to participate in Hacker rank, TCS-NQT etc.	Students are motivated to participate in all the competitions like Hacker Rank, SIH, TCS – NQT.	Head Training & Placement& Head – Student Affairs & Head – Technology Centre.	1.10 students registered in TCS NQT and one student cleared the exam. 2. 27 Students participated in SIH 3. 3 teams participated and 1 team shortlisted for next stage 2 in E – Yantra. 4.Participated Makeathon 2023 by CII and ICT ACADEMY Shortlisted in top 100 institutions in

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Minutes of Meeting - Governing Council Meeting

	Members Present
	Mr. S.M.Y. Mohamed Sathak, Campus Director, Mohamed Sathak Trust.
	Dr. K.S. Srinivasan, Principal, MSAJCE.
	Dr. T.V.Gopal, Professor/CSE, Anna University, Chennai.
	Dr. S.Murugavel, Professor, TPGIT, Vellore.
Date : 06.01.2024	Dr.R.Subramani, Director, IBM, Chennai.
Agenda :Governing Council Meeting	Mr.Arul Rajkumar, VP IT Operations Ford Motors Pvt.Ltd, Chennai.
Venue : Board Room	Mr. G. Kulanthivelu, Professor/ECE, NITTTR, Chennai.
	Dr. I.Manju, Head – IQAC & HoD-ECE, MSAJCE
	Dr. G. Ramesh, Controller of Examinations, MSAJCE
	Dr. A. Balakrishnan, Head – Administration, MSAJCE
	Dr.M.Shumugasundaram, Head – Academics, MSAJCE
	Mr.V.Vigneshwaran, Training & Placement Officer.
	Mr.A.Abdul Gafoor, Admin Manager, MSAJCEE

Agenda:

- Admission Status & Academic Performance
- Quality Improvement Initiatives
- Placement Training, Higher Education & Entrepreneurship – Status & Initiatives
- Research & Department Development Initiatives
- Faculty & Student Development Activities & Achievement
- Budget
- Proposal of New Course
- Institutional Social Responsibilities
- Faculty Recruitment

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The following points were discussed in the meeting:

❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of previous GC meeting held on 27.05.2023.

❖ A detailed presentation on the Academic Process, various Skill Development activities, Competition initiatives, and Faculty contributions, Research initiatives, Admission, Placement & Internship, Infrastructure, Quality Improvement Initiatives, Industry projects and the Road map were presented.

❖ Dr. T.V.Gopal, Prof / CSE Department, University nominee appreciated the various initiatives taken by the management, principal and faculty members for making significant improvements in admission, results and accreditation process and suggested the following points.

- Discussed the impact of Naan Mudhalvan courses on the performance and skill development of students.
- Students may be encouraged to do self learning to instil the need for lifelong learning which will help them in their careers.
- The suggestions made by the AAC with respect to core domain training may be implemented to improve core domain placement.

❖ Mr. Arul Rajkumar, VP-IT Operations, Ford appreciated the various initiatives takenby the management & principal and suggested the following points

- English language training may be provided as part of placement training as communication skills is essential for improving the placement.
- An action plan for achieving 70 % academic results may be drafted after discussion with all stakeholders and implemented to attain the same.
- Appreciation for participation in Smart India Hackathon & other competitions may be given to all teams to encourage learning & improve confidence to participate in other competitions.
- Students may be encouraged to complete online course certification in courses like Google cloud/ AWS /azure/etc.
- The impact of various MoU signed in every academic year may be analysed to improve the outcome of Industry Institute & Academia Interaction.

07.02.24

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- PG courses in AI or Data science and UG course in Chemical engineering may be considered for the next academic year

- More technical training and motivation programs may be provided for faculty to boost their confidence.

❖ Dr. Kulanthaivelu, HoD, NITTTR suggested the following points

- Centre of Excellence for Data Science and Automation may be established to improve research outcomes and product creation.

- Japanese/Korean/German language training may be provided to students to cater the increasing requirement for engineers with knowledge in foreign languages.

- MoU may be signed with MNCs and academic institutes like NITTTR to improve the impact of industry institute interaction.

❖ Dr. S. Murugavel, Professor, TPGIT, Vellore suggested the following points

- Appreciated the efforts of the principal towards quality improvement and skill development.

- Students may be encouraged to do interdisciplinary projects. Best projects may be converted to patents to improve the NIRF ranking.

- Faculty may be encouraged to publish research papers and file patents thereby contributing to self, department and institute growth.

❖ Dr. R. Subramani, IBM, Chennai suggested the following points

- Industry experts may be involved in the Autonomous syllabus framing and a significant number of courses may be framed in integrated model.

- Placement training may be given in core domains to improve core domain placements.

❖ The committee ratified the following,

   i. Admission 2024-25 and advised to enhance by improving through the academic performance

   ii. Placement Training and Initiatives.

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iii. New courses applied for AY 2024 – 25 was discussed and ratified. B.Tech CSE-Cybersecurity was discussed and ratified

iv. Faculty appointed for the Academic year 2023-24 discussed and ratified

v. Various events – Graduation day, Conference, First year Induction program, and other events of odd and even semester discussed and ratified.

vi. Budget for 2024 -25 was discussed and ratified.

vii. NAAC – AQAR data for 2022 -23 was discussed and ratified.

❖ The suggestions of Academic Advisory Committee and Planning & Monitoring Committee discussed and ratified.

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Governing Council Meeting (06.01.2024) - Action Taken Report

S.No	Suggested By	Points Discussed	Responsibility	Action Taken	Outcome
1	Dr.T.V.Gopal Prof/CSE, Anna University	Students may be encouraged to do self learning to instil the need for lifelong learning which will help them in their careers.	Head Academics	Students are encouraged to do self learning through NPTEL, GUVI etc	Number of students : 81 Number of Certifications: 166
		The suggestions made by the AAC with respect to core domain training may be implemented to improve core domain placement.	Head Training	Core domain training was provided through Industry Training Partners like TANSAM, TVS Training Services, Petricore, IBM, etc.	Number of students benefited: 1.Embedded Training: 46 2.Primevera: 05 3.AutoCAD 2D & 3D Modelling: 20 4. NXCAD : 19
		English language training may be provided as part of placement training as communication skills is essential for improving the placement.	Head Training	1. Softskills training provided through Rubicon Technology and Channel B technology. 2. Communication skills training is planned in Autonomous syllabus from I to VI semester.	Number of students benefited in AY 2023-24 : 305
2	Mr.Arul Rajkumar VP-IT Operations, Ford	An action plan for achieving 70 % academic results may be drafted after discussion with all stakeholders and implemented to attain the same.	Head Academics	The root cause analysis was done and action plan to improve academics was drafted.	The academic results are gradually improving.
		Appreciation for participation in Smart India Hackathon & other	Head Student Affairs.	1.Students are encouraged by display of	https://www.facebook.co m/msaj. engg.college

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competitions may be given to all teams to encourage learning & improve confidence in other participate competitions.		appreciation circulars and social media posts. 2.It is also planned to provide appreciation certificate in Annual day.	https://www.instagram.com/msajce/ https://twitter.com/msajce_engg https://www.youtube.com/channel/UCsYcpSSx49zbJPtR2zkelw A https://www.linkedin.com/school /mohamed-sathak-a.j.college-ofengineering/
Students may be encouraged to complete online course certification in courses like Google cloud/ AWS /azure/etc.	Head Training	Students were encouraged to complete Cloud Computing course in NPTEL.	Number of students benefited: 30
The impact of various MoU signed in every academic year may be analysed to improve the outcome of Industry Institute & Academia Interaction.	Head Technology Centres	The impact was analysed for AY 2023 -24.	-
PG courses in AI or Data science and UG course in Chemical engineering may be considered for the next academic year.	Head of the Institute	Due to poor admission in PG, it may be started in future.	-
More technical training and motivation programs may be provided for faculty to boost their confidence.	Head Training	1. Faculty were encouraged to complete NPTEL certifications, FDP on latest	No of NPTEL Certifications : 14 No of FDPs Attended : 76

S.No	Name	Recommendation / Suggestion	Responsibility	Action Taken / Status	Remarks
				Technologies by reputed organisations 2. All faculty are advised to complete 1 week Industry training during July 2024. 3. Motivation programs are planned at the beginning of forthcoming semester.	-
3	Dr.S.Murugavel Professor/TPGIT Vellore	Students may be encouraged to do interdisciplinary projects. Best projects may be converted to patents to improve the NIRF ranking.	Head Research	Process Initiated	-
		Faculty may be encouraged to publish research papers and file patents thereby contributing to self, department and institute growth	Head Research	All faculty motivated to improve their publication. Now it keeps increasing.	Number of publication: SCI/WoS: 15 Scopus: 20 UGC Care: 06 Conference: 34 Book Chapter: 09
		Centre of Excellence for Data Science and Automation may be established to improve research outcomes and product creation.	Head Technology Centres	Process Initiated	-
4	Dr.Kulainthaivelu HoD-ECE, NITTTR	Japanese/Korean/German language training may be provided to students to cater the increasing requirement for engineers with knowledge in	Head Training	Language Elective is included in Autonomous Syllabus in 3rd and 4th semester	-

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	foreign languages.		
	MoU may be signed with MNCs and academic institutes like NITTTR to improve the impact of industry institute interaction	Head Technology Centres	MoUs signed with MNCs like IBM, Intellect Design arena	Number of MoUs signed: 08
	Industry experts may be involved in the Autonomous syllabus framing and a significant number of courses may be framed in integrated model.	Head Academics	Industry experts from respective domains are included in Board of Study.	Curriculum for 1-IV yr is completed, syllabus framed for 1yr and approved by Academic Council. The percentage of lab integrated theory course ranges from 27% to 53% for various programmes.
5	Dr.R.Subramani, IBM	Placement training may be given in core domains to improve core domain placements.	Head Training	Placement training in core domains was planned and completed. Industry training partners are IBM, TANSAM, TVS training services, Capgemini , TNSIF etc	Number of students benefitted: CSE Domain: 519 Embedded Domain: 46 Mech Design & Modelling: 20 Civil Planning: 05

Governing Council Meeting

Governing Council Meeting held on 06-01-2024. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	**Alhaj. S.M. Yousuf Sahib** Chairman Mohamed Sathak Trust, Chennai.	Chairman	
2.	**Janaba. S.M.H. Sharmila** Secretary Mohamed Sathak Trust, Chennai.	Member	
3.	**Janab. P.R.L. Hamid Ibrahim** Executive Director Mohamed Sathak Trust, Chennai.	Member	
4.	**Janab. S.M.A.J. Habeeb Mohamed** Director Mohamed Sathak Trust, Chennai.	Member	
5.	**Mr. S.M.Y. Mohamed Sathak** Campus Director Mohamed Sathak Trust, Chennai.	Member	
6.	**Dr. T.V. Gopal** Prof / CSE, Anna University, Chennai.	University Nominee	
7.	**Dr. S. Murugavel** Prof / TPGIT, Vellore,	DOTE Nominee	
8.	**Dr. B. Anbu Thambi** Head, Strategy & Partnerships L & T EduTech, Chennai / Former VP, ICT Academy	Member	– AB –
9.	**Mr. Arul Rajkumar** VP IT Operations, Ford Motors Pvt.Ltd.	Member	
10.	**Dr. R. Subramani** Director, IBM, Chennai.	Member	
11.	**Dr. G. Kulanthaivelu** Prof / Head – ECE, NITTTR, Chennai.	Member	
12.	**Dr.K.S.Srinivasasn** Principal, MSAJCE, Chennai	Member Secretary	060124
13.	**Dr.I.Manju** Head – IQAC	Member	
14.	**Dr. G. Ramesh** Controller of Examinations	Member	
15.	**Dr. A. Balakrishnan** Head – Administration	Member	
16.	**Dr.M.Shunmugasundaram** Head - Academics	Member	
17.	**Mr.V.Vigneshwaran** Training & Placement Officer	Member	
18.	**Mr.Abdul Gafoor** Head – Admission	Member	
19.			

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Ref.No:MSAJCE/IQAC/2022-23/EVEN SEM/08

Date: 25.04.2023

To: The Members of Planning & Monitoring Board

Mohamed Sathak A J College of Engineering

Chennai-603103

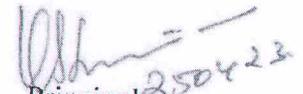Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir,

Sub: Planning & Monitoring Board meeting at MSAJCE – reg

I wish to bring to your kind notice that **Planning & Monitoring Board** meeting of our institute is planned to schedule on **20.05.2023 (Saturday) at 02.30 PM.** In this regard, I request you to make it convenient to attend the meeting.

Kindly confirm your presence

Thanking you

Principal 250423

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Minutes of Meeting – Planning & Monitoring Committee

Date : 20.05.2023 Agenda : Academic Advisory Meeting Venue : Board Room	**Members Present** Mr. Mohamed Sathak Campus Director Mohamed Sathak Trust, Chennai. Dr. K.S. Srinivasan Principal, MSAJCE, Chennai Dr. K.S. Badri Nathan Dean-Educational Development Sri Venkateswara College of Engg. Chennai. Mr. Venkat Sankar Narayanan CEO, Levergent Technologies. Mr. R. Ramalingam Manager-HR-Philips India Industries, Chennai. Mr. Abdul Jaleel Alumni and Supply Chain Manager, Star Bucks, Chennai. Mr.Muhamed Samir Alumni &Cyber Security Manager, Fidelity National Financial, Bengaluru. Mr.A.Majed Arafat, Alumni &Consultant – TCS, Chennai. Dr. G. Ramesh, Head – Administration Dr. I.Manju, Head – IQAC& Hod –ECE Dr. A. Balakrishnan, Head – Academics Dr.A.Devibala, Head – Research I/C Dr.A.Kamalaselvan, Head – TC Dr.S.Devikala, Co - Ordinator, Dept of Computing Sciences. Dr. R. Someswaran, HoD-Civil, MSAJCE Dr. S.Jayanthi, HoD-CSE, MSAJCE Dr. J.Jeha, HoD-EEE, MSAJCE Mr. D. Weslin, HoD-IT, MSAJCE Dr. M.Shunmuga Sundaram, HoD-Mech, MSAJCE Dr.A.Ammu Qudsiya, HoD – S & H Mr. V. Vigneswaran, Head – Placement, MSAJCE Mr.Abdul Gafoor, Admin Manager, MSAJCE Mr..M.Suresh Exam Cell Coordinator, MSAJCE Mrs.K.Saipriya,Alumni Cell - Coordinator

Agenda:

- Admission
- Academic Performance & Research initiatives
- Quality Improvement Initiatives
- Placement training Initiatives
- Higher studies & Entrepreneurship
- Department development activities
- Student development activities

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❖ Mr. Abdul Jaleel Alumni and Supply Chain Manager, Star Bucks, Chennai suggested the following points.

- Faculty may give simple problems/ questions to students every day, so that learning ability of students will improve.

- The achievements of college, faculty, and students may be publicised through social media, buses and posters in a appropriate places.

- Peer monitoring of students performance may be followed to improve the learning outcomes.

❖ Mr.A.Majed Arafat, Alumni &Consultant – TCS, Chennai suggested that cloud based training may be provided to the students. He also pointed out the pros and cons of Micro Soft Azure & AWS platforms.

❖ Mr.Muhamed Samir Alumni & Cyber Security Manager, Fidelity National Financial suggested the following points

- Structured mentorship for IV year students by industry expert, alumni and faculty to enhance their communication skills, personality development and career development.

- He volunteered to help students with courses in cyber security.

- Students may be encouraged to do online certifications from associations like ISACA,etc to increase their CTC.

❖ Mr. R. Ramalingam Manager-HR Philips India Industries, Chennai suggested that an awareness about industry practices to be provided to the students from first year itself.

- The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities.

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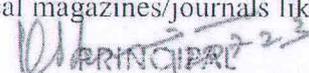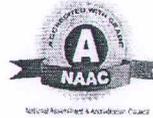Sipcot - IT Highway Egattur,
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The following points were discussed

- ❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of the previous Planning & Monitoring committee held on 08.10.2022.

- ❖ Dr.G.Ramesh Head / Administration presented the academic and administrative plan of the current academic year followed by Dr.I.Manju presented the details of skill development courses completed by the students in the current academic year.

- ❖ Dr.K.S.Badri Nathan, Dean / SVCE suggested the following points

  - All department faculty need to be trained in anyone Programming language to provide applications specific projects in the respective domains.

  - Assignments / projects may be allotted to students through a gamification process and the points earned may be converted to equivalent marks.

  - A curriculum for co curricular activities may be framed and CO – PO, CO – PSO attainments may be calculated.

  - More awareness to be created regarding patent filing among faculty and students particularly in design and idea patent.

- ❖ Mr.Venkat Sankar Narayanan CEO, Levergent Technologies suggested the following points

  - He encouraged the students to complete certification in German & Japanese Languages to get placements.

  - Students may be encouraged to complete courses related to business analytics. It has a huge placement opportunity. The students may also be encouraged to become members of professional bodies like International Institute of Business Analyst, ISACA (Information System Audit & Control Assosiation) & CISSP (Certified Information Systems Security Professionals) and complete online certifications.

  - Faculty may be deputed along with students undergoing internship.

  - Students may be given awareness regarding the industry environment and expectations in order to improve their learning outcomes.

  - Faculty should be aware of industry standards for technologies like mobile app applications, IoT, Cyber Security etc.

  - Students may be asked to search the web with 10 key words in emerging technologies like e-vehicle, green energy sources, etc. to update themselves. They may also be encouraged to subscribe to technical magazines/journals like Detroit, Mechanics inside, etc
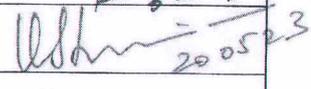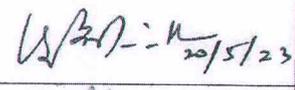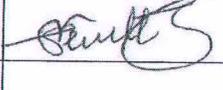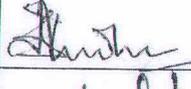
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Planning & Monitoring Committee

Planning & Monitoring Committee Meeting held on 20-05-2023. The following members attended the meeting.

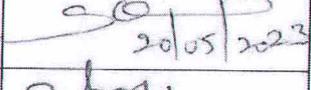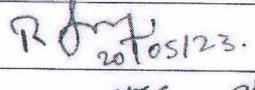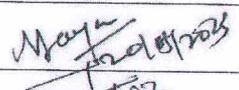| S.No	Name	Designation	Signature
1.	**Mr. Mohamed Sathak** Campus Director Mohamed Sathak Trust, Chennai.	Chairman	
2.	**Dr. K.S. Srinivasan** Principal, MSAJCE, Chennai	Advisor	
3.	**Dr. K.S. Badri Nathan** Dean-Educational Development Sri Venkateswara College of Engg. Chennai.	Advisor	
4.	**Mr. Pradeep Kanagaraj** Associate Director, Hitachi, Chennai	Advisor	Absent
5.	**Mr.Venkat Sankar Narayanan** CEO, Livergent Technologies,	Advisor	
6.	**Mr. R. Ramalingam**, DGM -HR ~~Manager-HR~~ Philips Domestic ~~Preethi Industries,~~ Chennai. Appliances	Advisor	
7.	**Mr. Abdul Jaleel** Alumni and Supply Chain Manager, Star Bucks, Chennai.	Advisor	
8.	**Mr.Muhamed Samir** Alumni & Cyber Security Manager, Fidelity National Financial, Bengaluru	Advisor	
9.	**Mr.A.Majed Arafat,** Alumni & Consultant – TCS, Chennai	Advisor	
10.	**Dr. G. Ramesh** Head - Administration	Member	
11.	**Dr. I.Manju,** Head – IQAC & Hod -ECE	Member	
12.	**Dr. A. Balakrishnan** Head - Academics	Member	
13.	**Dr.B.Devibala** Head - Research	Member	B.D bala 20/5/23
14.	**Dr.A.Kamalaselvan** Head - TC	Member	
15.	**Dr.S.Devikala** Co - Ordinator, Dept of Computing Sciences.	Member	20/05/2023
16.	**Dr. R. Someswaran** HoD-Civil	Member	
17.	**Dr. S.Jayanthi** HoD-CSE	Member	
18.	**Dr. J.Jeha** HoD-EEE	Member	
19.	**Dr. D. Weslin** HoD-IT	Member	for R.Priya 20/5/23
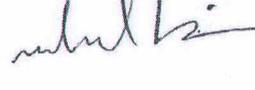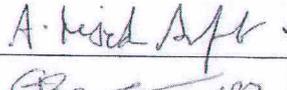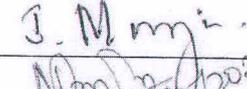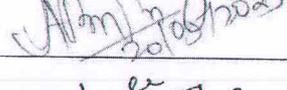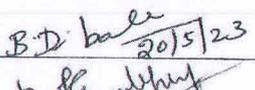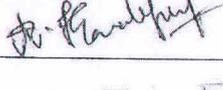
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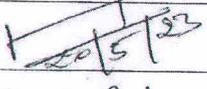Mohamed Sathak A.J. College of Engineering
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20.	**Dr. M.Shunmuga Sundaram** HoD-Mech	Member	M. L 20/5/23
21.	**Dr.A.Ammu Qudsiya** HoD – S & H	Member	Qudsi
22.	**Mr. V. Vigneswaran** Head - Placement	Member	V. Vigneshwarn
23.	**Mr.Abdul Gafoor** Head - Admission	Member	
24.	**Mr.M.Suresh** Head – Exam Cell	Member	26/6/23
25.	**Mrs.K.Saipriya** Alumni Cell - Coordinator	Member	K. Saipriya 20/5/23
26.	S SUDHAKAR CHIEF LIBRARIAN		
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Mohamed Sathak A J College Of Engineering, Chennai – 603103

Action Taken Report – Planning & Monitoring Committee Meeting

S.No		Point Discussed	Action Taken	Responsibility	Outcome
	Dr. Badri Nathan, Dean- Educational Development, Sri Venkateswara College of Engineering, Chennai	Suggested that students must be encouraged to enrol in online/offline courses to gain knowledge and that alumni may sponsor eligible students to complete paid online certifications from NPTEL, etc.	Students were motivated to do online/offline courses.	Head IQAC	Students completed the following Spoken Tutorial: 1006 Naan Mudhalvan :1133 Nalaiya thiran : 104 NPTEL : 04
		Briefed about the Outcome Based Education process and advised to adhere to the same.	Outcome Based Education process is followed.. Awareness given to new faculty about OBE.	Head IQAC	All students were benefited and empowered with graduate attributes.
		Obtain Research centre status under Anna University	Inspection completed for Mech Dept. Research centre application submitted ECE Dept. All doctorates are encouraged to become supervisor under Anna University.	All HoDs	Improvement in research activities and outcomes.
		Obtain NBA or NAAC accreditation	NAAC accredited with A grade. SAR for ECE, Mech and CSE & IT dept submitted.	Head IQAC	Awaiting Inspection.
		Suggested that interest shall be developed among students of non circuit branches in learning coding by focusing	Completed: 1. C Language Training 2. Java Full stack Development Ongoing:	Head T&P and All HoDs	1. 98 students benefited, of which 34 are non computing

	on developing solutions to domain specific applications.	3. Certification in C/C++, Java, Python, Data structures by Code Tantra **Proposed:** 4. AI&DS 5. Java Full stack Training.	branch students. 2. 20 students benefited belonging to are non computing branch students. 3. 98 students benefited.
Mr. Pradeep Kanagaraj, Hitachi	Suggested that the student & faculty achievements be highlighted in social media and platforms like linkedIn.	Achievements highlighted in social media platforms. https://www.facebook.com/msaj.engg.college https://www.instagram.com/msajce/ https://twitter.com/msajce_engg https://www.youtube.com/channel/UCsYepSSx49zbJPtR2zkqlwA https://www.linkedin.com/school/mohamed-sathak-aj-college-of-engineering Social Media Incharge	-
	Recommended providing Spoken English, Foreign language training to students.	1. Soft Skill Training 2. Spoken English training through Online Employability Enhancement Program by AMP 3. Japanese & German training in process. Head T&P and All HoDs	1. 98 students benefited. 2. 40 students benefited. 3. 98 students benefited.
Mr. R.Ramalingam, HR, Preethi Home appliances	Suggested that the outcome of internship, industrial visits, and projects may be reviewed by a committee to improve the impact.	Implemented, there is a improvement in the activities. Head T&P and All HoDs	149 students benefited from internship. 797 students benefited from

		industry visits.
Skill development training and academic courses should be more focused on practical applications.	All our technology centre courses implemented in the same concept. 1. 19 courses provided in technology centres. 2. 6 courses offered by AICTE Karma. 3. AC and Refrigeration course offered under NSDC.	All HoDs	1. 647 students benefited from technology center courses. 2. 97 students benefited from Karma courses. 3. 70 students benefited from NSDC.

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Ref.No: MSAJCE/IQAC/2023-24/ODD SEM/09

Date: 27.11.2023

To:

The Members of Planning and Monitoring Committee

Mohamed Sathak A J College of Engineering

Chennai-603 103.

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir,

Sub: Planning and Monitoring Committee meeting at MSAJCE – reg

I wish to bring to your kind notice that **Planning and Monitoring Committee** meeting of our institute is planned on **16.12.2023 (Saturday) at 02.30 PM**. In this regard, I request you to make it convenient to attend the meeting.
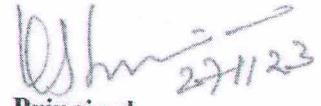
Agenda :

❖ Academic Performance & Improvement Initiatives
❖ Research Initiatives
❖ Quality Improvement Initiatives
❖ Placement Training, Higher Education & Entrepreneurship Initiatives
❖ Department Development Activities
❖ Student Development Activities
❖ Admission

Kindly confirm your presence

Thanking you

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Principal
Principal
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERIN
No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - II Par
Siruseri, Chennai - 603 103.

Minutes of Meeting – Planning & Monitoring Committee

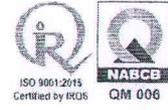|	Members Present
	Mr. Mohamed Sathak Campus Director Mohamed Sathak Trust, Chennai.
	Dr. K.S. Srinivasan Principal, MSAJCE, Chennai
	Dr. S.Gopinath-Associate Professor & Head - QMC Sri Venkateswara College of Engg. Chennai.
	Mr.Venkat Sankar Narayanan CEO, Levergent Technologies.
	Mr.Pradeep Kanagaraj Director Hitachi, Chennai.
	Mr.A.Majed Arafat, Alumni &Consultant – TCS, Chennai.
Date : 16.12.2023	Dr. I.Manju, Head – IQAC, MSAJCE, Chennai.
	Dr. A. Balakrishnan, Head – Administration, MSAJCE.
Agenda : Planning &	Dr.G.Ramesh Controller of Examinations, MSAJCE.
Monitoring Committee Meeting	Dr.M.Shunmugasundaram Head – Academics, MSAJCE, Chennai.
Venue : Board Room	Dr.S.Devikala, Head – Student Affairs, MSAJCE, Chennai.
	Dr.N.B.Geetha Head – Projects, MSAJCE, Chennai.
	Dr.D.Weslin Head – Research, MSAJCE, Chennai.
	Mr.P.Shanmugaselvam Head – Technology Centre, MSAJCE, Chennai.
	Mr. V. Vigneswaran, Head – Placement, MSAJCE
	Mr.Mohideen Abdul Kader HoD i/c CSE & CSBS MSAJCE, Chennai.
	Dr.J.Jeha HoD – EEE, MSAJCE, Chennai.
	Mrs.E.Jayanthi HoD i/c ECE, MSAJCE, Chennai.
	Dr.D.Prakash HoD – IT & AIDS, MSAJCE, Chennai.
	Mr.S.R.Mohan HoD i/c Mech, MSAJCE, Chennai.
	Dr.A.Ammu Qudsiya, HoD – S & H
	Mr.Abdul Gafoor, Admin Manager, MSAJCE
	Mr.K.K.Vinothkumar, AP / Mech, MSAJCE
	Dr.R.Someswaran AP / Civil MSAJCE Chennai

Agenda:

- Academic Performance & Improvement initiatives

- Research Initiatives

- Quality improvement initiatives

- Placement Training, Higher Education & Entrepreneur initiatives

- Department development activities

- Student development activities

- Admission

The following points were discussed

❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of the previous PMC meeting held on 20.5.2023.

❖ Dr.I.Manju, Head-IQAC presented the details of quality initiatives taken by the institute during the current academic year and plan for AY2023-24.

❖ Dr.A.Balakrishnan Head - Administration presented the admission initiatives, Academic Performance of Academic Year 2022 – 2023.

❖ Mr. V.Vigneshwaran, Head-T&P presented the details of skill development courses and training planned for AY2023-24.

❖ Dr.D.Weslin Head – Research presented the details of research initiatives.

❖ Dr. S.Gopinath-Associate Professor & Head – QMC, SVCE, Chennai suggested the following points

- The institute can register and benefit under the Mentor-Mentee programme for IIC to improve the star rating.

- Establish the Standards club under Bureau of Indian Standards with SVCE as mentor institute to get awareness about the importance in industry standards among the students.

- Use prompt engineering in CHATGPT app to calculate the attainment of Course outcomes and program outcomes.

- Best projects may be converted to patents to improve the NIRF ranking.

- Root Cause Analysis for various processes may be done using Quality Control tools like Cause-and-effect diagram, Pareto diagram, etc.

- Dynamic QR code along with the specification & picture of machines can be provided for machinery to know / understand about the specification of machines by students.

- Courses like MATLAB with Artificial Intelligence, Tableau, design thinking may be taught to all students.

- IQAC module may be included in ERP to improve the efficiency of various processes.

❖ Mr.Pradeep Kanagaraj Director Hitachi, Chennai suggested the following points

- Placement training may be planned with suitable practice of learning in real life scenarios to improve the effectiveness.

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Siruseri, Chennai - 603 103.

- An outcome analysis of placement training may be done periodically to improve the placement.
- Periodical review of exam preparation classes may be done to improve Academic performance.
- Faculty and students may undergo training to upgrade their knowledge in emerging technologies like UI/UX , Digital Marketing, etc.

❖ Mr.Venkat Sankar Narayanan CEO, Levergent Technologies suggested the following points
- Faculty may accompany students for internship to learn about latest tech, industry practices.
- Value education may be given to students along with basics in flowcharting, notes taking, etc.
- Students & faculty may be given training in prompt engineering for CHATGPT app, Wiki framework a document management system.
- Boot camps may be conducted to train the students in presentation skills, memory improvement techniques etc to improve academic performance.

❖ Mr.A.Majed Arafat, Alumni &Consultant – TCS, Chennai suggested the following points
- Assignment topics may be provided based on usage of simulation tools.
- Training may be provided complete the certified courses like AWS, GWS Generative AI.

The committee appreciated the institution for getting accredited by NBA (Mechanical Department), Skill Certification by Skill India, Student Exchange program under Ek Bharat Shreshtha Bharat & improvement in Academic Performance. The committee ratified the action taken report by previous meeting held on 20.05.2023.

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Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

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Siruseri IT Park, OMR, Chennai - 603103.

ISO 9001:2015
Certified by IRQS   QM 006

## Planning and Monitoring Committee

The Planning & Monitoring committee meeting held on 16-12-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	**Mr.Mohamed Sathak** Campus Director, Mohamed Sahak Trust, Chennai	Chairman	
2.	**Dr.K.S.Srinivasan,** Principal, MSAJCE, Chennai	Advisor	16/12/23
3.	**Dr.S.Gopinath** Associate Professor & Head - QMC Sri Venkateshwara College of Engg. Chennai.	Advisor	16/12/23
4.	**Mr.Pradeep Kanagaraj** Associate Director, Hitachi, Chennai	Advisor	16/12/2023
5.	**Mr.Venkat Shanker,** CEO, Livergent Technologies	Advisor	
6.	**Mr.R.Ramalingam,** DGM-HR, Philips Domestic Appilances, Chennai	Advisor	- AB -
7.	**Mr.Abdul Jaleel,** Alumni and Supply Chain Manager, Starbucks, Chennai.	Advisor	- AB -
8.	**Mr.A.Majed Arafat,** Alumni & Consultant – TCS, Chennai.	Advisor	16/12/2023
9.	**Dr. I.Manju,** Head – IQAC, MSAJCE, Chennai.	Member	I. Manju
10.	**Dr. A. Balakrishnan** Head – Administration, MSAJCE, Chennai.	Member	16/12/2023
11.	**Dr. G. Ramesh** Controller of Examinations, MSAJCE, Chennai.	Member	16/12/23
12.	**Dr. M.Shunmugasundaram** Head – Academics, MSAJCE, Chennai.	Member	M. 16/12/23
13.	**Dr. S.Devikala** Head – Student Affairs, MSAJCE, Chennai.	Member	16/12/2023
14.	**Dr.S.Geetha** N.B.Geetha Head – Projects, MSAJCE, Chennai.	Member	16/12/23
15.	**Dr. D.Weslin** Head – Research, MSAJCE, Chennai.	Member	16/12/23
16.	**Mr.P.Shanmugaselvam** Head – Technology Center, MSAJCE, Chennai.	Member	P. 16/12/23.
17.	**Mr.V.Vigneshwaran** Head – Training & Placement, MSAJCE, Chennai.	Member	16/12/23.
18.	**Mr.S.Vetrivel** HoD-Civil, MSAJCE, Chennai.	Member	- AB -
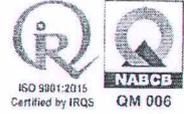
19.	Mr.Mohideen Abdul Kader HoD – CSE & CSBS, MSAJCE, Chennai.	Member	
20.	Dr. J.Jeha HoD-EEE, MSAJCE, Chennai.	Member	
21.	Mrs. E.Jayanthi HoD-ECE, MSAJCE, Chennai.	Member	E. Jayanthi
22.	Dr.D.Praksah HoD- IT & AIDS, MSAJCE, Chennai.	Member	
23.	Mr. S.R.Mohan HoD – Mech, MSAJCE, Chennai.	Member	
24.	Dr.A.Ammu Qudsiya HoD – S & H, MSAJCE, Chennai.	Member	
25.	Mr.A.Abdul Gafoor Head – Admission, MSAJCE, Chennai.	Member	
26.	Mr.K.K.Vinothkumar AP/Mech, MSAJCE, Chennai.	Member	K.K.
27.	Dr R.Someswaran. AP/Civil, MSAJCE,Chennai.	Member	
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Mohamed Sathak A J College Of Engineering, Chennai – 603103

Action Taken Report – Planning & Monitoring Committee Meeting

S.No		Point Discussed	Responsibility	Action Taken	Outcome
1	Dr. Badri Nathan, Dean-Educational Development, Sri Venkateswara College of Engineering, Chennai	All department faculty need to be trained in anyone Programming language to provide applications specific projects in the respective domains.	All Faculty	Planning internal workshop during Jan 2024.	In process.
		Assignments / projects may be allotted to students through a gamification process and the points earned may be converted to internal marks.	All Faculty	Implemented process to all the students. IAT: 60 marks T&P: 20 marks Activity: 20 marks	All students got benefitted
		A curriculum for co curricular activities may be framed and CO – PO, CO – PSO attainments may be calculated.	Head - Academics	In Process	-
		More awareness to be created regarding patent filing among faculty and students particularly in design and idea patent.	Head - Research	1.IPR Cell Inaugurated on 18.08.2023. 2.Faculty are encouraged to file patents.	10 Patents filed through AICTE KAPILA Scheme is under progress
2	Mr.Venkat Sankar Narayanan CEO, Levergent Technologies	He encouraged the students to complete certification in German & Japanese Languages to get placements.	Head – T&P	Under planning	German = 87 Japanese = 108 French = 123 Hindi = 60
		Students may be encouraged to complete courses related to business analytics. It has a huge placement opportunity.	Concern HoD	Under Planning	-
		Faculty may be deputed along with students undergoing internship	All HoDs	Under Planning	-

10 points

S.No	Name	Action	Responsibility	Outcome
		Students may be given awareness regarding the industry environment and expectations in order to improve their learning outcomes.	Concern HoD	Various awareness programs organized through alumni & Industrial expert.	35+ events are organized for students
		Faculty should be aware of industry standards for technologies like mobile app applications, IoT, Cyber Security etc.	HoD – CSE & IT	Planning in summer vacation	-
		Students may be asked to search the web with 10 key words in emerging technologies like e-vehicle, green energy sources, etc. to update themselves. They may also be encouraged to subscribe to technical magazines/journals like Detroit, Mechanics inside, etc	Head - TCC	In progress	53 students registered for self learning.
3	Mr. Abdul Jaleel Alumni and Supply Chain Manager	Faculty may give simple problems/ questions to students every day, so that learning ability of students will improve.	Head – Academics & All Faculty	Daily I hour test initiated for I & II Year Students. Home test and hostel study hour are initiated for III & IV Year students.	448 Students were benefitted.
		The achievements of college, faculty, and students may be publicised through social media, buses and posters in a appropriate places.	Head - Administration	All events are updated in social media like Linked in, Face book, Instagram etc	https://www.facebook.com/msaj.engg.college https://www.instagram.com/msajce/ https://twitter.com/msajce_engg https://www.youtube.com/channel/UCsYcpSSx49zbJPtR2zkeIwA https://www.linkedin.com/school/mohamed-sathak-a.j.college-of-engineering/

S.No	Name	Suggestion	Responsibility	Action Taken	Status
		Peer monitoring of students performance may be followed to improve the learning outcomes.	Head - Academics	Two slow learners are mapped with interested student mentor for I year.	Mentors – 12nos. Mentee – 29 nos.
4	Mr.A.Majed Arafat, Alumni & Consultant – TCS,	Cloud based training may be provided to the students	Head – T& P	Signed an MoU with IBM for providing training.	In process
	Mr.Muhamed Samir, Alumni & Cyber Security Manager Fidelity National Financial	Structured mentorship for IV year students by industry expert, alumni and faculty to enhance their communication skills, personality development and career development.	Head – T& P	Activity done through Alumni & Industry experts.	-
		Students may be encouraged to do online certifications from associations like ISACA,etc to increase their CTC	All HoD	Cyber Security foundation course is provided for II CSE, IT, CSBS, AIDS & ECE Students. Students are encouraged to complete Android, Google & Microsoft certifications.	213 students registered.
	Mr. R.Ramalingam, HR, Preethi Home appliances	An awareness about industry practices to be provided to the students from first year itself.	Head – T& P	Various awareness programs conducted by alumni and Industrial experts.	240 I year students go benefitted.
		The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities	Head - TCC	1. Got Approval from MoE for PMKVY4.0 Program and Planning to Training the external students in our technology centre and conducting workshops for School and Diploma Students. 2. Tech Jamboree & AI Go Rhythm for Polytechnic and School students is plan for every year.	In Progress / Approximately 500+ students got benefitted in every year.

1. (Dr.S.Gopinath)   A. (VENKAT SANKARAN)

2. 16/12/2023 (PRADEEP KANAGARAJ)

3. A. (PRATEED ARAFA)

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Chenai - 603103.

Principal

Ref.No: MSAJCE/IQAC/2023-24/ODD SEM/08   Date: 27.11.2023

To:

The Members of Academic Advisory Committee

Mohamed Sathak A J College of Engineering

Chennai-603 103.

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir/Madam,

Sub: Academic Advisory Committee meeting at MSAJCE – reg

I wish to bring to your kind notice that **Academic Advisory Committee** meeting of our institute is planned on **09.12.2023 (Saturday) at 02.30 PM**. In this regard, I request you to make it convenient to attend the meeting.
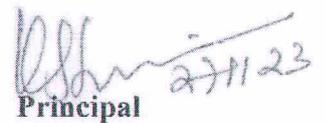
Agenda :

- ❖ Academic Performance & Initiatives
- ❖ Quality Improvement Initiatives
- ❖ Placement Training, Higher Education & Entrepreneurship Initiatives
- ❖ Department Development Activities
- ❖ Student Development Activities
- ❖ Admission

Kindly confirm your presence.

Thanking you

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Sipcot - IT Highway Egattur,
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Principal
PRINCIPAL
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No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park
Siruseri, Chennai - 603 103

Minutes of Meeting - Academic Advisory Committee

	Members Present
Date :09.12.2023 Agenda : Academic Advisory Meeting Venue : Board Room	Dr. K.S. Srinivasan Principal, MSAJCE. Dr. K. Malathi,Professor. Anna University, Chennai. Dr.N.Kulasekaran,Valeo India Pvt.Ltd. (Online) Mr. P. Parthasarathy,Senior Manager, Godrej & Boyce Manufacturing Co. Ltd. Dr. A. Balakrishnan,Head – Academics, MSAJCE Dr. I.Manju, Head – IQAC&HoD-ECE, MSAJCE Dr. G. Ramesh, Head – Administration, MSAJCE Dr.D.Weslin,Head – Research I/C, MSAJCE Dr.Shanmugaselvan,Head – TC, MSAJCE Dr. R. Someswaran,HoD-Civil, MSAJCE Dr. S.Jayanthi,HoD-CSE, MSAJCE Dr. J.JehaHoD-EEE, MSAJCE Mr. D. WeslinHoD-IT, MSAJCE Dr. M.ShunmugaSundaramHoD-Mech, MSAJCE Mr. V. VigneswaranHead – Placement, MSAJCE Mr.AbdulGafoor,Admin Manager, MSAJCE Mr.Rajesh Exam Cell Coordinator, MSAJCE

Agenda:

- Admission
- Academic Performance & initiatives
- Quality Improvement Initiatives
- Placement training, Higher studies & Entrepreneurship Initiatives
- Department development activities
- Student development activities
- Admission.

The following points were discussed

- ❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of the previous AAC held on 01.10.2022.
- ❖ Dr.A.M.Shunmugasundaram, Head / Academics presented the academic performance of the current academic year.
- ❖ Dr.I.Manju, Head-IQAC presented the details of quality initiatives taken by the institute during the current academic year and plan for AY2023-24.

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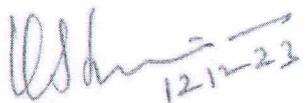Sipcot - IT Highway Egattur,
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❖ Mr. Vigneshwaran, Head-T&P presented the details of skill development courses and training planned for AY2023-24.

❖ Dr.Malathi, Professor, Anna University suggested the following

- Placement records should be meticulously maintained to facilitate easy updation in accreditation process.

- Provide more focus on core domain training to improve core industry placement

- Students should be motivated to become entrepreneurs and their details should be collected through alumni network.

- Alumni Registration may be done periodically to improve alumni interaction.

- Motivate the faculty to develop the YouTube lectures or Web Lectures to improve student learning outcomes.

- Faculty need to concentrate more on publications, patents, and consultancy.

- Open house student project competitions may be conducted to improve multidisciplinary projects.

- Syllabus of majority of courses may be made laboratory integrated course after getting Autonomous status to improve learning outcomes.

❖ Mr.Parthasarathy, Senior Manager, Godrej & Boyce Manufacturing Co. Ltdgave the following suggestions.

- Soft Skill training may be provided for atleast 1 period daily from the first year itself to improve employability.

- Moral values, Attitude, grooming, Sales Expertise, effective communication and presentation,etc may be given due importance during training for placement.

- More hands on training during lab classes for theory courses needs to be done to improve students learning.

- Faculty and students to upgrade their knowledge in emerging technologies like UI/UX , Digital Marketing, etc should be given to all students

- Faculty may be made aware of the industry ecosystem.

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❖ Ahamed Jameel, Alumni gave the following suggestions.

- Awareness about the academic requirements of Anna University, rules & regulations of institute may be given to parents at the time of the induction program to improve the academic performance of the students.

- Drug abuse awareness may be provided to students in association with the alumni association. Hostel students discipline to be monitored through the hostel warden.

- Practical sessions to be handled diligently and all equipment may be maintained in working condition to improve student's interest.

- Involvement of alumni in students mentoring may be done to provide students with support in career guidance.

- The action taken for student feedback on teaching learning process was analysed.

- Feedback and followup of training sessions may be done to improve employability.

❖ The following courses/training planned to be conducted during the academic year 2023 -2024 was presented and ratified by the committee.

  ➢ Linux Administrator
  ➢ Salesforce & Power BI
  ➢ Autodesk - MEP (For Mech, Civil & EEE only)
  ➢ MSME - Lean Six Sigma (Yellow Belt)
  ➢ Automotive Embedded System
  ➢ Steel Structure Detailing
  ➢ Introduction to Programming Languages.

❖ The lesson plan and content beyond the syllabus for all departments were presented and ratified.

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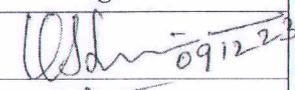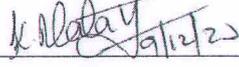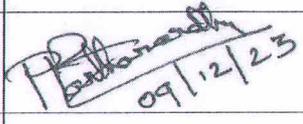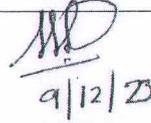## Academic Advisory Committee

Academic Advisory committee meeting is held on 09-12-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	**Dr. K.S. Srinivasan** Principal, MSAJCE, Chennai	Chairman	
2.	**Dr. K. Malathi** Professor / ECE,Anna University, Chennai	Advisor	
3.	**Dr. N. Parthiban** Professor / CSE, SRM University, Chennai	Advisor	- AB -
4.	**Dr. N. Kulasekaran** Head – Research, Valeo India Pvt. Ltd, Chennai	Advisor	- AB -
5.	**Mr. P. Parthasarathy** Senior Manager, Godrej & Boyce Manufacturing Co. Ltd., Chennai	Advisor	
6.	**Dr. S. Thenmozhi** Professor / Civil, St. Joseph College of Engineering, Chennai	Advisor	- AB -
7.	**Mr. A.M.T. Ahamad Jameel** HCL – Techical Consultant Alumini	Advisor	
8.	**Mr.K.Srikanth** Standard Charted – Technical Archiect Alumini	Advisor	
9.	**Dr. I.Manju,** Head – IQAC	Member	
10.	**Dr. M.Shunmugasundaram** Head – Academics	Member	
11.	**Dr. A. Balakrishnan** Head – Administration	Member	
12.	**Dr. G. Ramesh** Controller of Examinations	Member	
13.	**Dr. S.Devikala** Head – Student Affairs	Member	
14.	**Dr.S.Geetha** N·B Head – Projects	Member	
15.	**Dr. D.Weslin** Head – Rsearch	Member	
16.	**Mr.P.Shanmugaselvam** Head – Technology Center	Member	
17.	**Mr.V.Vigneshwaran** Head – Training & Placement	Member	
18.	**Mr.S.Vetrivel** HoD-Civil	Member	- AB -
19.	**Mr.Mohideen Abdul Kadar** HoD – CSE & CSBS	Member	
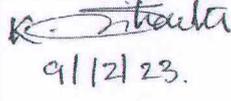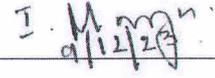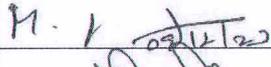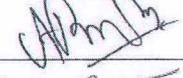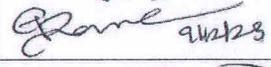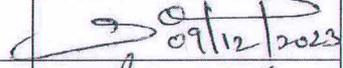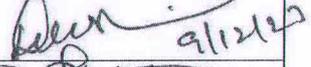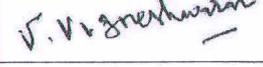
20.	Dr. J.Jeha HoD-EEE	Member	
21.	Mrs. E.Jayanthi HoD-ECE	Member	
22.	Dr.D.Praksah HoD- IT & AIDS	Member	
23.	Mr. S.R.Mohan HoD – Mech	Member	
24.	Dr.A.Ammu Qudsiya HoD – S & H	Member	
25.	Mr.A.Abdul Gafoor Head – Admission	Member	
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Mohamed Sathak A J College of Engineering, Chennai – 603103

Action Taken Report AAC Meeting / Feedback (Dated 13.05.2023)

S.No	Suggested By	Point Discussed	Responsibility	Action Taken	Outcome
1	Dr.N.Parthipan, Professor / SRMIST	Inter-college teams can be formed to participate in Industrial / National / international competitions.	All faculty	Teams formed and motivated them to participate in various competitions.	➢ 27 teams participated in Smart India Hackathon. ➢ 3 teams participated and 1 team shortlisted for next stage 2 in E Yantra. ➢ Participated Makeathon 2023 by CII and ICT ACADEMY Shortlisted in top 100 institutions in TamilNadu Level Event. ➢ Team participated in AR/VR Designathon by IIT Guahati and got 3rd place among 13 finalist.
2		An awareness program on GITHUB, LinkedIn may be provided to I year students.	Head Training and Placement	In order to create an Awareness on GITHUB and LinkedIn 1. Conducted an Awareness Session on LinkedIn Account Usage and Its Importance 2. In order to bring an awareness on GITHUB Account Conducted much Mock session using	➢ Linked in workshop organized for all the first, second and third year students for awareness. ➢ LinkedIn account opened for all the students. ➢ Students & faculty started using the LinkedIn account. ➢ Students taking many mock sessions from GITHUB Platform.

			GITHUB Account for the placement registered students and also conducted the intercollege Codeathon Competition by using GITHUB Platform which was completely conducted by our students.	
3	Joint proposals may be submitted along with other Institute / University faculty.	All HoDs	All doctorates are motivated to submit collaborative proposal	➤ Institute level 3 proposals submitted at institute level. ➤ Collaborative research with other institutes – In progress.
4	The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities.	Head Technology Centre and Industrial Relations	Registered for PMKVY4.0 Program and Planning to Training the external students in our technology centre and conducting workshops for School and Diploma Students.	In Progress
5	Non computing branch HoDs may send request mail to department alumni who are in eminent position for assistance in placement.	All HoDs	Mail sent to some of the Alumni	Extending their support – work in progress
6	International online courses like CS50X offered by	Head TC , Head - Training & Placement.	Under Planning	-

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S.No	Recommendation	Responsibility	Ecosystem formed	Status
13	analysis, Robotics, Renewable energy etc may be formed. College should connect with to various industrial associations like AIMA (Ambattur Industrial Estate Manufacturers Association)) GIMA (Guindy Industrial Estate Manufacturers Association) to get more internship, placements & other industry related activities	Head Training and Placement	1. Signing MOU with AIEMA in pipeline. 2. MSME – HI/BI approval inspection completed	➢ Started Sending students to the Industrial Visit to the Companies under AIEMA. ➢ Waiting for approval.
14	College may connect with Skill sector councils and provide training to students through NASSCOM, CII etc.	Head Training and Placement	Signing an MOU with NIELIT and with Telecom Skill Sector is in pipeline.	➢ For PMKVY4.0 – 240 students are shortlisted to enroll.
15	Internship may be provided through National Apprenticeship Promotion Scheme (NAPS).	Head Training and Placement	In process	-
16	Dr.K.Malathi Professor, Anna University Insisted all faculty need to know CO – PO mapping, Teaching Learning Process, faculty data, placements and students performance information to face the NBA inspection.	Head - IQAC	OBE Awareness Program by Dr.Badrinath, SVCE, Chennai conducted for all the faculty members.	➢ All faculty were benefited and understood the process of OBE. ➢ Awareness created among students by conducting workshop and displaying the posters in Class rooms and Labs.
17	Faculty should be	All doctorates	All doctorates are	In Progress

			encouraged to submit the proposal.	
		encouraged to submit two proposals per year.		
18		The student chapter for IEEE is to be established in MSAJCE.	HoDs – ECE,EEE,CSE,IT	–
19		Insisted to increase the number of core company placements and number of paper publications.	Head Training and Placement	Work in progress
20	Ms.Misbah Senior Manger – HR, Savista	Suggested that faculty should be trained in the latest technology and students may be given domain-specific training.	All faculty	In Progress. Faculty are motivated to attend the training organised by AU, NITTTR, ICT Academy & our technology centres.

Principal

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
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Siruseri, Chennai - 603 103.

1. — K. MALATHI

2. [P. PARTHASARATHY]

3. [Ahamed Jameel AMT]

4. — SRIKANTH K.

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ISO 9001:2015
Certified by IRQS

NABCB
QM 006

Ref.No:MSAJCE/IQAC/2022-23/EVEN SEM/07

Date: 25.04.2023

To: The Members of Academic Advisory Committe

Mohamed Sathak A J College of Engineering

Chennai-603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir,

Sub: Academic Advisory Committe meeting at MSAJCE – reg

I wish to bring to your kind notice that **Academic Advisory Committe** meeting of our institute is planned to schedule on **13.05.2023 (Saturday) at 02.30 PM.** In this regard, I request you to make it convenient to attend the meeting.

Kindly confirm your presence

Thanking you

Principal

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044-2747 0024   99400 04500   principal@msajce-edu.in   www.msajce-edu.in

MSAJCE

MOHAMED SATHAK
A.J. COLLEGE OF ENGINEERING
Siruseri IT Park, OMR, Chennai - 603103

Minutes of Meeting - Academic Advisory Committee

Date : 13.05.2023 Agenda : Academic Advisory Meeting Venue : Board Room	**Members Present** Dr. K.S. Srinivasan Principal, MSAJCE. Dr. K. Malathi Professor. Anna University, Chennai. Dr. N. Parthiban Professor/SRMIST. Dr.N.KulasekaranValeo India Pvt.Ltd. Mr. P. Parthasarathy Senior Manager, Godrej & Boyce Manufacturing Co. Ltd. Dr. S. ThenmozhiProfessor / Civil, St. Joseph College of Engineering, Chennai. Mr.N.Krishnakumar, Regional Head – South Telecom Sector Skill Council, Chennai - Advisor Mrs.A.MisbahSenior Manager – HR, Savista Alumni Mr.Abdul Majeed ShibleeBD & Partners – USITE – Alumini Dr. A. Balakrishnan Head – Academics, MSAJCE Dr. I.Manju, Head – IQAC&HoD-ECE, MSAJCE Dr. G. Ramesh Head – Administration, MSAJCE Dr.A.Devibala Head – Research I/C, MSAJCE Dr.A.KamalaselvanHead – TC, MSAJCE Dr. R. SomeswaranHoD-Civil, MSAJCE Dr. S.JayanthiHoD-CSE, MSAJCE Dr. J.JehaHoD-EEE, MSAJCE Mr. D. WeslinHoD-IT, MSAJCE Dr. M.Shunmuga Sundaram HoD-Mech, MSAJCE Mr. V. Vigneswaran Head – Placement, MSAJCE Mr.Abdul Gafoor, Admin Manager, MSAJCE Mr.Rajesh Exam Cell Coordinator, MSAJCE

Agenda:

- Admission
- Academic Performance & Research initiatives
- Quality Improvement Initiatives
- Placement training Initiatives
- Higher studies & Entrepreneurship
- Department development activities
- Student development activities

PRINCIPAL
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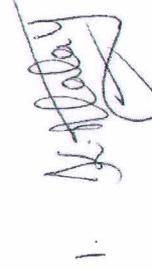**PRINCIPAL**
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The following points were discussed

- ❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of the previous AAC held on 01.10.2022.

- ❖ Dr.A.Balakrishnan, Head / Academics presented the academic performance of the current academic year followed by Dr.I.Manju presented the details of skill development courses completed by the students in the current academic year.

- ❖ Dr.N.Parthipan, Professor/SRMIST suggested the following points

  - Inter college teams can be formed to participate in Industrial / National / Inter National competitions.

  - An awareness program on GITHUB, Linked In may be provided to I year students.

  - He appreciated the initiatives taken by faculty to submit the proposals to various funding agencies and suggested that joint proposals may be submitted along with other Institute / University faculty.

  - The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities.

  - Non computing branch HoDs may send request mail to department alumni who are in eminent position for assistance in placement.

  - International online courses like CS50X offered by Harvard University may be offered to CSE, IT, CSBS, AIDS, Cyber Security students along with the other online courses.

- ❖ Mr.Parthasarathy, Senior Manager, Godrej & Boyce Manufacturing Co. Ltdgave the following sugessions.

  - Faculty may be motivated to have higher targets for academic and research performance.

  - Students should be encouraged to take up courses that will enable them to earn while they learn.

  - Students should be encouraged to create solutions for real time problems.

- ❖ Mr.K.KrishnakumarTelecom suggested the following points

  - Faculty may include statistical data on the current industries demands while giving career counselling to the students.

  - The students should be encouraged to provide innovative solutions to real time problems of MSAJCE. Competitions or Hackathons may be conducted in this regard.

- Self learning clubs on agriculture, soil & water analysis, Robotics, Renewable energy etc may be formed.

- The college should connect with to various indusreial associations like AIMA (Ambattur Industrial Estate Manufacturers Association)) GIMA (Guindy Industrial Estate Manufacturers Association) to get more internship, placements & other industry related activities.

- The college may connect with Skill sector councils and provide training to students through NASSCOM, CII etc.

- The internship may be provided through National Apprenticeship Promotion Scheme (NAPS).

❖ Dr.Malathi Professor, Anna University gave the following suggestions.

- Insisted all faculty need to know CO – PO mapping, Teaching Learning Process, faculty data, placements and students performance information to face the NBA inspection.

- Faculty should be encouraged to submit two proposals per year. He recommended that the student chapter for IEEE be established in MSAJCE.

- Discussed about various NSS activities to be carried out in adopted villages of MSAJCE.

- Insisted to increase the number of core company placements and number of paper publications.

❖ Ms.Misbah Senior Manger – HR, Savista – Alumni suggested that career counseling may be provided to students through alumni.

- She suggested that faculty should be trained in latest technology and students may be given domain specific training.

❖ Dr.Shunmugasundaram, HoD Mechanical, Mr.D.WeslinHoD/IT &Dr.J.JehaHoD EEE presented the academic performance & students activities of their department.

The following courses planned to be conducted in various technology centre during the academic year 2023 -2024 was presented and ratified by the committee.
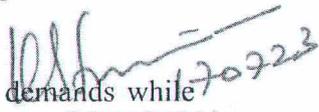
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Ref.No:MSAJCE/IQAC/2022-23/EVEN SEM/07   **Date: 25.04.2023**

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Chennai-603103

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17.07.23

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Academic Advisory Committee

Academic Advisory committee held on 13-05-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	**Dr. K.S. Srinivasan** Principal, MSAJCE, Chennai	Chairman	
2.	**Dr. K. Malathi** Professor / ECE, Anna University, Chennai	Advisor	
3.	**Dr. N. Parthiban** Professor / CSE, SRM University, Chennai	Advisor	
4.	**Dr. N. Kulasekaran** Head – Research, Valeo India Pvt. Ltd, Chennai	Advisor	Attended through. Online.
5.	**Mr. P. Parthasarathy** Senior Manager, Godrej & Boyce Manufacturing Co. Ltd., Chennai	Advisor	
6.	**Dr. S. Thenmozhi** Professor / Civil, St. Joseph College of Engineering, Chennai	Advisor	
7.	A. MISBAH Senior Manager HR. SAVISTA	Advisor	
8.	N. KRISHNA KUMAR. REGIONAL HEAD-SOUTH TELECOM SECTOR SKILL COUNCIL	Advisor	
9.	ABDUL MAJEED SHIBLEE BD & Partner – USITE	Advisor	
10.	**Dr. I.Manju,** Head – IQAC & Hod -ECE	Member	
11.	**Dr. G. Ramesh** Head - Administration	Member	
12.	**Dr. A. Balakrishnan** Head - Academics	Member	
13.	**Dr.A.Devibala** Head - Research	Member	
14.	**Dr.A.Kamalaselvan** Head - TC	Member	
15.	**Dr. R. Someswaran** HoD-Civil	Member	
16.	**Dr. S.Jayanthi** HoD-CSE	Member	
17.	**Dr. J.Jeha** HoD-EEE	Member	
18.	**Mr. D. Weslin** HoD-IT	Member	
19.	**Dr. M.Shunmuga Sundaram** HoD-Mech	Member	

20.	Mr. V. Vigneswaran Head - Placement	Member	
21.	Mr.Abdul Gafoor Head - Admission	Member	
22.	S. SUDHAKAR CHIEF LIBRARIAN	MEMBER	
23.	S. Vimalathithan Head - AIDS & CBS	Member	
24.	Dr. S. Devikala Prof /EEE Co-ordinator CSE & 2T	Member	
25.	J. RAJESH AP/ MECH EXAM CELL	Member	
26.			
27.			
28.			
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33.			

1.NAAC Certificate

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
is pleased to declare
Mohamed Sathak A.J. College of Engineering
Siruseri, Chennai, Dist. Kanchipuram, affiliated to Anna University,
Tamil Nadu as

Accredited

with CGPA of 3.12 on four point scale
at 'A' grade
valid up to January 30, 2028

Date : January 31, 2023

Director

PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)
बहादुर शाह जफर मार्ग, नई दिल्ली – 110 002
Bahadur Shah Zafar Marg, New Delhi – 110 002

ज्ञान-विज्ञान विमुक्तये

By-Email

F. No. 8-4/2022(CPP-I/C)

May, 2023

0 9 MAY 2023

The Registrar,
Anna University
Sardar Patel Road, Chennai - 600 025,
Tamil Nadu.

Sub: Recognition of College under Section 2(f) & 12B of the UGC Act, 1956.

Sir,

    I am directed to refer to the letter dated 18.04.2023 received from the Principal, Mohamed Sathak A J College of Engineering, 34, Rajiv Gandhi Road (OMR), It Highway, Siruseri IT Park, Chennai – 603 103, Tamil Nadu on the above subject and to say that it is noted that the college is **un-aided/self-financed** and **permanently** affiliated to **Anna University, Chennai**. I am further to say that the name of the following college has been included in the list of colleges prepared under Section 2(f) & 12B of the UGC Act, 1956 under the head '**Non-Government** Colleges teaching upto **Bachelor's** Degree'.

Name of the College	Year of Establishment	Remarks
Mohamed Sathak A J College of Engineering 34, Rajiv Gandhi Road (OMR), It Highway, Siruseri IT Park, Chennai – 603 103, Tamil Nadu. AISHE CODE:- C-16571	2001	The College is now declared fit to receive Central assistance in terms of Rules framed under Section 12B of the UGC Act, 1956. However, the College, being a self-financing & unaided, would be eligible to receive UGC's support only in respect of teachers & students related schemes as per the decision of the Commission dated 8th July 2011.

    The Indemnity Bond and the other supporting documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,

PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park,
Siruseri, Chennai-603 103.

(Dr. Naresh Kumar Sharma)
Under Secretary

Copy to:-

1. The Principal, Mohamed Sathak A J College of Engineering, 34, Rajiv Gandhi Road (OMR), It Highway, Siruseri IT Park, Chennai – 603 103, Tamil Nadu.
2. The Secretary, Government of India, Minisstry of Education, Department of Higher Education, Shastri Bhawan, New Delhi - 110 001.
3. The Secretary, Higher Education Deptt., Government of Tamil Nadu, Secretariat, Chennai - 600 009, (Tamil Nadu).
4. The Joint Secretary, UGC, (SER/ SWR/NER/Northern Region), 35, Feroz Shah Road, New Delhi - 110 001.

(Shila Ranga)
Section Officer

81/02

37

IRCLASS

SYSTEMS AND SOLUTIONS PRIVATE LIMITED

CERTIFICATE OF APPROVAL

Issued by Indian Register Quality Systems
(A Division of IRCLASS Systems and Solutions Private Limited)

This is to certify that the Quality Management Systems of

Organisation: Mohamed Sathak A J College of Engineering

Address: 34, Rajiv Gandhi Salai (OMR), Siruseri IT Park, Siruseri, Chennai- 603 103

has been assessed and found conforming to the following requirement

Standard: ISO 9001:2015

Scope: Providing Under Graduate & Post Graduate Courses in Engineering and Technology

Certificate No.: IRQS/220100599

Initial Certification Date: 10/06/2022

Current Date of Granting : 10/06/2022

Expiry Date : 09/06/2025

Shashi Nath Mishra
Head IRQS

This approval is subject to continued satisfactory maintenance of the Quality Management Systems of the organization to the above standard which will be monitored by IRQS. The use of the Accreditation Mark indicates accreditation with respect to activities covered by the certificate with accreditation no. QM 006. Condition Overleaf
CDA/IRQS/NABCB/QMS/Rev 00

Head Office: 52A, Adi Shankaracharya Marg, Opp.Powai Lake, Powai, Mumbai - 400 072, India.

==ISO – Certificate==

PRINCIPAL
MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

9. Sathak Innovation and Incubation Foundation

தமிழ்நாடு तमिलनाडु **TAMILNADU**

CV 796446

19.01.2023   **GOMATHI SEETHA .R**

INCUBATION AGREEMENT

BETWEEN

SATHAK INNOVATION AND INCUBATION FOUNDATION(SIIF)

AND

U CARE SOLUTIONS

This Incubation Agreement is executed at SIIF - 603103, Tamilnadu,India on the 19ᵗʰ of February, 2023

between

1. **Sathak Innovation and Incubation Foundation**, a company registered under the Indian Companies Act, 2013 with its registered office at Siruseri - 603103 (Hereinafter called as "**The Incubator**") and represented by its **Executive Director** and the authorized signatory **P.R.L.Hamid Ibrahim**, resident of India of the **FIRST PART**

AND

2. **U CARE SOLUTIONS**, a private limited company incorporated under the provisions of the Indian Companies Act, 2013 with its registered office at Siruseri - 603103,(Herein after called as "**Incubatee**") and represented through its authorized signatory **Ms.R.GomathiSeetha** resident of India of the **SECOND PART**

The Incubator and the Incubatee are each a "**Party**" and collectively the "**Parties**".

PRINCIPAL
MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

MoU between SIIF and U Care Solutions

Dr. C.UMARANI
DIRECTOR

Telephone : +91-44-2235 7366/2235 0361
Fax : +91-44-2220 1213
Email : dirresearch@annauniv.edu
dirresearch@gmail.com

2 5 4 6

Lr.No: 1301/IR/Mechanical/AR2

Date : 01.08.2023

To
The Principal
Mohamed Sathak A J College of Engineering,
Siruseri,
Chennai 603103

Sir/Madam,

Sub : Anna University - Research Centre Recognition - Department of
Mechanical Engineering - Orders - Issued.
*****

I am by direction to inform that the Department of Mechanical Engineering of your Institution has been recognized as a research centre with effect from **01.08.2023** for a period of three years upto **June 2026** as per common renewal session. The faculty members of this Department can interact with Anna University for collaborative research for the purpose of pursuing Ph.D. programme.

The recognized supervisors working in the above Department may be permitted to guide the candidates to carry out Ph.D. programme relevant to their field of specialization. Please refer to Ph.D. Regulations.

The above recognition shall be renewed once in three years in compliance with the required norms for research centre as applicable.

In all future correspondence quote "4130117" for reference.

The next renewal application (available in cfr.annauniv.edu) on fulfilling norms as applicable at the time of renewal along with the renewal fee shall be sent to this office. Renewal can be done three months prior to last date.

To Head / IQAC

070823

DIRECTOR

4. Institutional Ranking

<mark>NIRF 2023 – Engineering Category Proof</mark>

<mark>IIC Certificate 2022-23</mark>

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (I)

Date: 31/07/2023

Degree/Branch	B.E - Civil Engineering	Year/Sem	IV/VII
Venue	322	Date & Time	03-08-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr. M. Shunmuga sundaram

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members

Faculty Members:

Sl. No	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.C.Navaneethakrishnan	CE8701-Estimation,Costing and Valuation Engineering	Civil		
2	Mrs.V.Janaki	CE8702-Railways. Airport docks and Harbour Engineering	Civil		
3	Mrs.Preethy Mary	CE3403-Structural Design and Drawing	Civil		
4	Dr.R.Someswaran	OME754-Industrial Safety	Civil		
5	Dr.R.Someswaran	CE8711-Creative and Innovative Project.	Civil		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	K. Pradeep kumar		
2	P. Logeshwaran		
3	K. Priyatharosan		
4	S. Mohamed fahim		

Agenda:

1. Clarifying the regulations of the programme and the details of rules therein + changes/amendments (if any) made by the University

2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance

3. Preparatory works – Course Plan / Question Bank / Lab Manual

4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance

5. Co-curricular and extra-curricular activities

6. Progress in assessment test

7. Infrastructure

8. Any other relevant point(s) desired by the students / faculty members / chair person

Chair Person
(Name)
Dr. M.Shunmugasundaram

Copy to: The Principal / HoD / Head Academics

*Kindly sign with date

Format No.: TLP 16   Rev.No.: 01   Rev.Date: 04.01.21

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103
MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (I)

Degree/Branch	B.E CIVIL ENGINEERING	Year/Sem	IV/VII
Venue	322	Date & Time	03-08-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr.M.Shanmugasundaram

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered /Experiments by the faculty	Student Members	Portions Covered /Experiments informed by the students
1	Mr.C.Navaneethakrishnan	CE8701-Estimation,Costing and Valuation Engineering	Unit 1 completed	K.Pradeep Kumar	100% completed
2	Mrs.V.Janaki	CE8702-Railways, Airport docks and Harbour Engineering	Unit 1 completed	P.Logeshwaran	100% completed
3	Mrs.Preethy Mary	CE3403-Structural Design and Drawing	Unit 1 completed	K.Priyatharsan	100% completed
4	Dr.R.Someswaran	OME754-Industrial Safety ·	Unit 1 completed	S.Mohamed Fahim	100% completed
5	Dr.R.Someswaran	CE8711-Creative and Innovative Project.	Zeroth Review completed.	N.Rajesh	100% completed

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Academic: Technology centre-Staad pro to be install to all the systems	Informed to TC Incharge to install Staad pro to all the systems.	Mrs.Gayathri	25-08-2023	In progress
2	Co-Curricular & Extracurricular activities	Workshop"Quentity surveying and Estimation Costing" has planned in the month of August	Mrs.P.Kavithra	08-08-2023	In progress
3	Any other queries related to academics 1.Stationary	Informed to the higher authorities,Will be implement the stationary shop soon	—	AY 23-24	In progress

*Kindly sign with date

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.
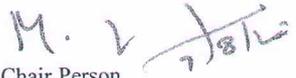
Chair Person
Dr.M.Shanmugasundaram

Copy to the:

1. Principal / HoD / Head Academics
2. Original in CC file

Action Taken Report
Class Committee Meeting-1

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Monitoring of implementation by HOD
1	Academic: Technology centre-Staad pro to be install to all the systems	Informed to TC Incharge to instal Staad pro to all the systems.	Mrs.N.Gayathri	25-08-2023	Informed to the lab technician and lab incharge to install students version in maximum number of systems
2	Co-Curricular & Extracurricular activities	Workshop has planned in the month of August	Mrs.P.Kavithra	08-08-2023	workshop was successfully Completed & it was very informative and students had handson session.
3	Any other queries related to academics 1.Stationary	Informed to the higher authorities,Will be implement the stationary shop soon	—	AY 23-24	Informed to the higher authorities and the quatation was received from vendors it is in progress

R.O 05/08/23

Signature
HoD

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (I)

Date: 1/08/2023

Degree/Branch	B.E - Civil Engineering	Year/Sem	III/V
Venue	322	Date & Time	03-08-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr. M. Shunmugasundaram

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mrs. V. Janaki	CE3501 - Design of Reinforced Concrete Structural Elements	Civil		
2	Mr. S. Vetrivel	CE3502 - Structural Analysis I	Civil		
3	Mrs. N. Gayathri	CE3503 - Foundation Engineering	Civil		
4	Mrs. A. Preethy Mary	CE3003 - Prefabricated Structures	Civil		
5	Mrs. P. Kavithra	CE3025 - Airports & Harbours	Civil		
6	Mr. Suresh	MX3084 - Disaster Risk Reduction and Management	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	M. Mohamed Haroon		
2.	SANDESH KUMAR. K.		
3.	SHANMUGAM-S		
4.	MOHAMED KAIF. M		

Agenda:

1. Clarifying the regulations of the programme and the details of rules therein + changes / amendments (if any) made by the University

2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance

3. Preparatory works – Course Plan / Question Bank / Lab Manual

4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance

5. Co-curricular and extra-curricular activities

6. Progress in assessment test

7. Infrastructure

8. Any other relevant point(s) desired by the students / faculty members / chair person

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

Chair Person
(Name)
(Dr. M. Shunmugasundaram)

Copy to: The Principal / HoD / Head Academics

*Kindly sign with date

Format No.: TLP 16   Rev.No.: 01   Rev.Date: 04.01.21

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103
MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (I)

Degree/Branch	B.E CIVIL ENGINEERING	Year/Sem	III/V SEM
Venue	SF321	Date & Time	03-08-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr. M. Shunmugasundaram

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered /Experiments by the faculty	Student Members	Portions Covered /Experiments informed by the students
1	Mrs. V. Janaki	CE3501 - Design of Reinforced Concrete Structural Elements	Unit 1 completed	Mohamed Faizal	100% completed
2	Mr. S. Vetrivel	CE3502 - Structural Analysis I	Unit 1 completed	Mohamed Haroon	80% completed
3	Mrs. N. Gayathri	CE3503 - Foundation Engineering	Unit 1 completed	Sandesh Kumar	100% completed
4	Mrs. A. Preethy Mary	CE3003 - Prefabricated Structures	Unit 1 completed	Shanmugam	100% completed
5	Mrs. P. Kavithra	CE3025 - Airports & Harbours	Unit 1 completed	Mohamed Kaif	100% completed
6	Mr. Suresh	MX3084 - Disaster Risk Reduction and Management	Unit 1 completed		80% completed

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Academics:1.SA-1-Analysis method are different from previous subject	Advised to take the classes by understandable manner	Mr.S.Vetrivel	By next class itself	Completed
	FE-Need not to dictate notes in class.	Informed not to dictate notes in class.	Mrs.N.Gayathri	By next class itself	Completed
2	Co-Curricular & Extracurricular activities	Workshop"Quentity surveying and Estimation Costing" has planned in the month of August	Mrs.P.Kavithra	08-08-2023	In progress
3	Placement & Training: Need placement training in Civil core	Informed to Placement officer	Mr. Vigneshwaran	When placement training starts	In progress
3	Any other queries related to academics	—	—	—	—

*Kindly sign with date

Chair Person

Copy to the:

1. Principal / HoD / Head Academics
2. Original in CC file

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Monitoring of implementation by HOD
1	Academics: SA-1-Analysis method are different from previous subject	Advised to take the classes by understandable manner	Mr.S.Vetrivel	By next class itself	Same problem was taught in different methods, students were informed about that, and informed faculty to ask about previous teaching methods.
	FE-Need not to dictate notes in class.	Informed not to dictate notes in class.	Mrs.N.Gayathri	By next class itself	Informed faculty to send note through whatsapp or mail.
2	Co-Curricular & Extracurricular activities	Workshop "Quentity surveying and Estimation Costing" has planned in the month of August	Mrs.P.Kavithra	08-08-2023	Workshop for students was successfully completed, students were very interactive.
3	Placement & Training: Need placement training in Civil core	Informed to Placement officer	Mr. Vigneshwaran	When placement training starts	Informed to placement officer and following.

R 05/08/23

Signature
HoD

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103
MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (II)

Date: 08/09/2023

Degree/Branch	B.E CIVIL ENGINEERING	Year/Sem	III/V SEM
Venue	SF321	Date & Time	08-09-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr.J.Jeha

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered /Experiments by the faculty	Student Members	Portions Covered /Experiments informed by the students
1	Mrs. V. Janaki	CE3501 - Design of Reinforced Concrete Structural Elements	Unit 2 completed	Mohamed Faizal	100% completed
2	Mr. S. Vetrivel	CE3502 - Structural Analysis I	Unit 2 completed	Mohamed Haroon	100% completed
3	Mrs. N. Gayathri	CE3503 - Foundation Engineering	Unit 2 completed	Sandesh Kumar	100% completed
4	Mrs. A. Preethy Mary	CE3003 - Prefabricated Structures	Unit 2 completed	Shanmugam	100% completed
5	Mrs. P. Kavithra	CE3025 - Airports & Harbours	Unit 2 completed	Mohamed Kaif	100% completed
6	Mr. Suresh	MX3084 - Disaster Risk Reduction and Management	Unit 2 completed		100% completed

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Academics:1. HE Lab - some equipments is not working	Advised to repair/purchase	Mrs.P.Kavithra	By next Lab itself	Completed
	TCC - Revit Software version should be updated	Informed to update software.	Mrs.V. Janaki	By next class itself	Completed
2	Co-Curricular & Extracurricular activities	Seminar on "Non Destructive Testing"	Mr. Vetrivel	Oct 3rd week	In progress
3	Any other queries related to academics	–	–	–	–

*Kindly sign with date

Chair Person
8/9/23
Dr -JEHA-J

Copy to the:

1. Principal / HoD / Head Academics
2. Original in CC file

Format No.: TLP 17   Rev.No.: 01   Rev.Date: 04.01.21

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (II)

Degree/Branch	B.E - Civil Engineering	Year/Sem	IV/VII	Date: 07/09/2023
Venue	SF322	Date & Time	08-09-2023/02.00pm	
Academic year	2023-2024	Chair Person	Dr.M.Shanmugasundaram	

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members

Faculty Members:

Sl. No	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.C.Navaneethakrishnan	CE8701-Estimation,Costing and Valuation Engineering	Civil		
2	Mrs.V.Janaki	CE8702-Railways, Airport docks and Harbour Engineering	Civil		
3	Mrs.Preethy Mary	CE3403-Structural Design and Drawing	Civil		
4	Dr.R.Someswaran	OME754-Industrial Safety	Civil		
5	Dr.R.Someswaran	CE8711-Creative and Innovative Project.	Civil		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	Adil Siraj		
2	N. RAJESH		
3	H. Afar hameed		
4.	Habeeb Musthafa		

Agenda:

1. Clarifying the regulations of the programme and the details of rules therein + changes / amendments (if any) made by the University
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Infrastructure
8. Any other relevant point(s) desired by the students / faculty members / chair person

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Chair Person
(Name)

Copy to: The Principal / HoD / Head Academics

*Kindly sign with date
Format No.: TLP 16

Rev.No.: 01

Rev.Date: 04.01.21

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103
MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (II)

Degree/Branch	B.E CIVIL ENGINEERING	Year/Sem	IV/VII
Venue	SF322	Date & Time	08-09-2023/2.00pm
Academic year	2023-2024	Chair Person	Dr.M.Shanmugasundaram

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered /Experiments by the faculty	Student Members	Portions Covered /Experiments informed by the students
1	Mr.C.Navaneethakrishnan	CE8701-Estimation,Costing and Valuation Engineering	2 Unit completed	Adil Siraj	100% completed
2	Mrs.V.Janaki	CE8702-Railways, Airport docks and Harbour Engineering	2 Unit completed	N.Rajesh	100% completed
3	Mrs.Preethy Mary	CE3403-Structural Design and Drawing	2 Unit completed	H.Afsar Hameed	100% completed
4	Dr.R.Someswaran	OME754-Industrial Safety	2 Unit completed	Habeeb Musthafa M.N	100% completed
5	Dr.R.Someswaran	CE8711-Creative and Innovative Project.	1st Review completed.	K.Priyatharsan	100% completed

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Academic: Naan Mudhalvan-install E-Tab software to all the system	Informed to the faculty to install E-Tab software to all systems.	Mr.S.Vetrivel	Next NM	In progress
2	Co-Curricular & Extracurricular activities	Since they are from Final year, Advised students to go for Internships in order to implement their theoretical knowledge to practical.	Placement	By this Semester	In progress
3	Any other queries related to academics:Need Morning 1 hour during IAT	As per the Students request, Exam has been conducted.Advised students to practice home study and home test.	All Subject Faculty	Next IAT	Completed

*Kindly sign with date

Chair Person

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Copy to the:

1. Principal / HoD / Head Academics
2. Original in CC file

Format No.: TLP 17

Rev.No.: 01

Rev.Date: 04.01.21

Action Taken Report

Class Committee Meeting-2

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Monitoring of implementation by HOD
1	Academic: Naan Mudhalvan- install E-Tab software to all the system	Informed to the faculty to install E-Tab software to all systems.	Mr.S.Vetrivel	Next NM	Mean While software Package given to the students for intall their PC also
2	Co-Curricular & Extracurricular activities	Since they are from Final year, Advised students to go for Internships in order to implement their theoretical knowledge to practical.	Placement	By this Semester	Do the needful as much earlier
3	Any other queries related to academics:Need Morning 1 hour during IAT	As per the Students request, Exam has been conducted.Advised students to practice home study and home test.	All Subject Faculty	Next IAT	Utilizing the home test

Signature
HoD

(VETRIVEL S)

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

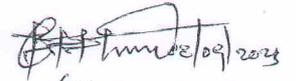# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (II)

Date: 07/09/2023

Degree/Branch	B.E - Civil Engineering	Year/Sem	III/V
Venue	322	Date & Time	08-09-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr. J.Jeha

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mrs. V. Janaki	CE3501 - Design of Reinforced Concrete Structural Elements	Civil	V 7/9/23	V 2/9/23
2	Mr. S. Vetrivel	CE3502 - Structural Analysis I	Civil		
3	Mrs. N. Gayathri	CE3503 - Foundation Engineering	Civil	N.C	N.C
4	Mrs. A. Preethy Mary	CE3003 - Prefabricated Structures	Civil		
5	Mrs. P. Kavithra	CE3025 - Airports & Harbours	Civil		
6	Mr. Suresh	MX3084 - Disaster Risk Reduction and Management	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1.	A. Mohamed Faizal		
2.	Sandesh Kumar. K.		
3	Mohamed Haroon		
4	Mohamed Kaifim		

Agenda:

1. Clarifying the regulations of the programme and the details of rules therein + changes / amendments (if any) made by the University

2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance

3. Preparatory works – Course Plan / Question Bank / Lab Manual

4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance

5. Co-curricular and extra-curricular activities

6. Progress in assessment test

7. Infrastructure

8. Any other relevant point(s) desired by the students / faculty members / chair person

Chair Person
(Name)
Dr. JEHA-J

Copy to: The Principal / HoD / Head Academics

*Kindly sign with date

Format No.: TLP 16   Rev.No.: 01   Rev.Date: 04.01.21

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (II)

Date: 08/09/2023

Degree/Branch	B.E CIVIL ENGINEERING	Year/Sem	III/V SEM
Venue	SF321	Date & Time	08-09-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr.J.Jeha

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered /Experiments by the faculty	Student Members	Portions Covered /Experiments informed by the students
1	Mrs. V. Janaki	CE3501 - Design of Reinforced Concrete Structural Elements	Unit 2 completed	Mohamed Faizal	100% completed
2	Mr. S. Vetrivel	CE3502 - Structural Analysis I	Unit 2 completed	Mohamed Haroon	100% completed
3	Mrs. N. Gayathri	CE3503 - Foundation Engineering	Unit 2 completed	Sandesh Kumar	100% completed
4	Mrs. A. Preethy Mary	CE3003 - Prefabricated Structures	Unit 2 completed	Shanmugam	100% completed
5	Mrs. P. Kavithra	CE3025 - Airports & Harbours	Unit 2 completed	Mohamed Kaif	100% completed
6	Mr. Suresh	MX3084 - Disaster Risk Reduction and Management	Unit 2 completed		100% completed

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Academics:1. HE Lab - some equipments is not working	Advised to repair/purchase	Mrs.P.Kavithra	By next Lab itself	Completed
	TCC - Revit Software version should be updated	Informed to update software.	Mrs.V. Janaki	By next class itself	Completed
2	Co-Curricular & Extracurricular activities	Seminar on "Non Destructive Testing"	Mr. Vetrivel	Oct 3rd week	In progress
3	Any other queries related to academics	–	–	–	–

*Kindly sign with date

Copy to the:

1. Principal / HoD / Head Academics
2. Original in CC file

Format No.: TLP 17

Chair Person

Dr -JEHA-J

Rev.No.: 01

Rev.Date: 04.01.21

Action Taken Report
Class Committee Meeting-2

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Monitoring of implementation by HOD
1	Academics:1. HE Lab - some equipments is not working	Advised to repair/purchase	Mrs.P.Kavithra	By next Lab itself	Ensure as soon as earlier
	TCC - Revit Software version should be updated	Informed to update software.	Mrs.V. Janaki	By next class itself	To contact system admin for further help.
2	Co-Curricular & Extracurricular activities	Seminar on "Non Destructive Testing"	Mr. Vetrivel	Oct 3rd week	As per our norms
3	Any other queries related to academics	–	–	–	

Signature HoD   (VETRIVEL S)

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (III)

Date: 10/10/2023

Degree/Branch	B.E - Civil Engineering	Year/Sem	III/V
Venue	320	Date & Time	10-10-2023/11.00am
Academic year	2023-2024	Chair Person	Dr. D. Weslin

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mrs. V. Janaki	CE3501 - Design of Reinforced Concrete Structural Elements	Civil		
2	Mr. S. Vetrivel	CE3502 - Structural Analysis I	Civil		
3	Mrs. N. Gayathri	CE3503 - Foundation Engineering	Civil		
4	Mrs. A. Preethy Mary	CE3003 - Prefabricated Structures	Civil		
5	Dr. Elliss Yogesh	CE3009 - Construction Equipments and Machineries	Civil		
6	Mrs. P. Kavithra	CE3025 - Airports & Harbours	Civil		
7	Mr. Suresh	MX3084 - Disaster Risk Reduction and Management	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	SHANMUGAM.S		
2	MOHAMED HAROON.M		
3	MOHAMED KAIF.M		
4.	A. MOHAMED FAIZAL		

Agenda:

1. Clarifying the regulations of the programme and the details of rules therein + changes / amendments (if any) made by the University
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Infrastructure
8. Any other relevant point(s) desired by the students / faculty members / chair person

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Chair Person 10/10/23
(Name)
Dr. D. Weslin

Copy to: The Principal / HoD / Head Academics

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Format No.: TLP 16

Rev.No.: 01

Rev.Date: 04.01.21

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103
MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (III)

Date: 11/10/2023

Degree/Branch	B.E CIVIL ENGINEERING	Year/Sem	III/V SEM
Venue	SF320	Date & Time	11-10-2023/12.30pm
Academic year	2023-2024	Chair Person	Dr. D. Weslin

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered /Experiments by the faculty	Student Members	Portions Covered /Experiments informed by the students
1	Mrs. V. Janaki	CE3501 - Design of Reinforced Concrete Structural Elements	Unit 3 completed	Mohamed Faizal	100% completed
2	Mr. S. Vetrivel	CE3502 - Structural Analysis I	Unit 3 completed	Mohamed Haroon	100% completed
3	Mrs. N. Gayathri	CE3503 - Foundation Engineering	Unit 3 completed	Sandesh Kumar	100% completed
4	Mrs. A. Preethy Mary	CE3003 - Prefabricated Structures	Unit 3 completed	Shanmugam	100% completed
5	Mrs. P. Kavithra	CE3025 - Airports & Harbours	Unit 3 completed	Mohamed Kaif	100% completed
6	Dr. Elliss Yogesh	CE3009 - Construction Equipments and Machineries	Unit 1 completed		100% completed
7	Mr. Suresh	MX3084 - Disaster Risk Reduction and Management	Unit 3 completed		100% completed

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Library - book return issue	Advised Class Advisor to solve the issue	Mrs.P. Kavithra	Within a week	In progress
2	Co-Curricular & Extracurricular activities	Need Industrial Visit	Mr. Vetrivel	Within Semester end	In progress
3	Any other queries related to academics	–	–	–	–

*Kindly sign with date

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Chair Person 11/10/23
Dr. D. Weslin

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1. Principal / HoD / Head Academics
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Rev.No.: 01

Rev.Date: 04.01.21

Action Taken Report
Class Committee Meeting-3

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Monitoring of implementation by HOD
1	Library - book return issue	Advised Class Advisor to solve the issue	Mrs.P. Kavithra	Within a week	All most pending Book return issue Solved
2	Co-Curricular & Extracurricular activities	Need Industrial Visit	Mr. Vetrivel	Within Semester end	Planned to Conduct.
3	Any other queries related to academics	–	–	–	–

Signature
HoD

I Year - 'D' 'sec'

Subject	Staff	Remark
Tamil	Mrs. Sivaprakas	Need writing practice
Eng	Mrs. Saipriya	Good
Phy	Mrs. Muthumani	Good
Che	Dr. Devibala	Good
Maths	Mrs. Kavita	Good
Python	Mr. Karthikeyan	Some of the topic not able to understand.

* IBM training is scheduled from 21st to 23rd Dec 2023.

* Evening online class
    - Not able to concentrate the class.
    - Online importance is explained to students

* Hostel students are advised to utilize the TCC in evening 6.30 to 8.00 PM.

* Next term Academic schedule is discussed.

* Importance of placement trainings is explained to students.

* Need some additional hours to physics and che, and python lab.
* Stus are advised to utilize the virtual lab.

	Name	Section-Dept	Signature
1.	Mohammed Zakeer . A	D - ECE	d.
2	mohammed Salman .M	D- ECE	m.
3.	K. Gokula Kannan .K	D. ECE	K.
4,	P. Mohamed Hathem	D - ECE	
5.	D. Balanandha	D - ECE	
6.	B. Aakaash	D-ECE	B. Aakaash
7.	Sumaiya Farheen .N	D - ECE	Sumaiya .N
8.	R. Mahira Sulthana	D- ECE	Rmsl.
9	R. BeeBee Jane	D-ECE	R.Be
10	D . Prasanna	D - ECE	M
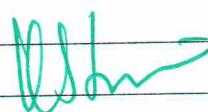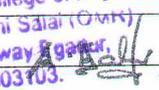
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Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway, Egattur,
Chenai - 603103.

MENORAH

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ACADEMIC YEAR2023-2024)
FIRST YEAR
ORAL FEEDBACK

SUBJECT NAME	STAFF NAME	FEEDBACK BY STUDENTS
TAMIL	Mr. Siva prakash	Need write practise
ENGLISH	Mrs Saipriya	Good
PHYSICS	Mrs. Muthumari	Good
CHEMISTRY	Dr.Devibala	Good
MATHS	Mrs.Kavitha	Good
PYTHON	Mr.Karthikeyan	Some of the topics not able to understand

GENERAL

1. IBM training is scheduled from 21st to 23rd December

2.Evening Online class- Online importance is explained to the students

3.Hostel students are advised to utilize the TCC in evening 6.30 to 8.00pm.

4.Importance of placement training is explained to students

5. Need some additional hours to physics, chemistry and python lab

6.Students are advised to utilize virtual lab

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

ACTION TAKEN REPORT FOR ORAL FEEDBACK
ACADEMIC YEAR 2023 – 2024 (ODD SEMESTER)

From

Head – Academics
MSAJCE, Chennai.

To

Mr. V. Pandarinathan

AP/CSE

Oral feedback by the student	Some of the topic not able to understand - FDS Class Control is Poor
Explanation by the concern subject faculty	Now the class is controlled, after giving advice to students. The new and advanced topics in the subject were taught with examples and students were understood the subject. Signature of the Faculty : _Pandarinathan_
Suggestion & Recommendation by HoD	Powerpoint & video lectures can be given Signature of HoD : _H. Hany_
Improvement observed if any at the end of the semester	Classes are monitored Improvement is observed.
Signature of HoD _H. Hany_	Signature of Head / Academics _M. ✓ (27)12/23_

ACTION TAKEN REPORT FOR ORAL FEEDBACK
ACADEMIC YEAR 2023 – 2024 (ODD SEMESTER)

From

    Head – Academics
    MSAJCE, Chennai.

To

    Mr. N. Rajkamal

    AP / ECE

Oral feedback by the student	Need more explanation – EC 3352 – Digital Signal Design
Explanation by the concern subject faculty	→ RTL (Resistor Transistor Logic) topic are explain clearly → Emitter coupled Logic topic are explain clearly Signature of the Faculty :
Suggestion & Recommendation by HoD	Solve more problems and given additional classes Signature of HoD : Jayanthi
Improvement observed if any at the end of the semester	Improvement observed in EPS
Signature of HoD	H. l 30/12/13 Signature of Head / Academics

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK
A.J. COLLEGE OF ENGINEERING
Siruseri IT Park, OMR, Chennai - 603103.

ISO 9001:2015
Certified by IRQS

QM 006

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

ONLINE FEEDBACK FORM 2023-2024 ODD SEM

SEMESTER 7
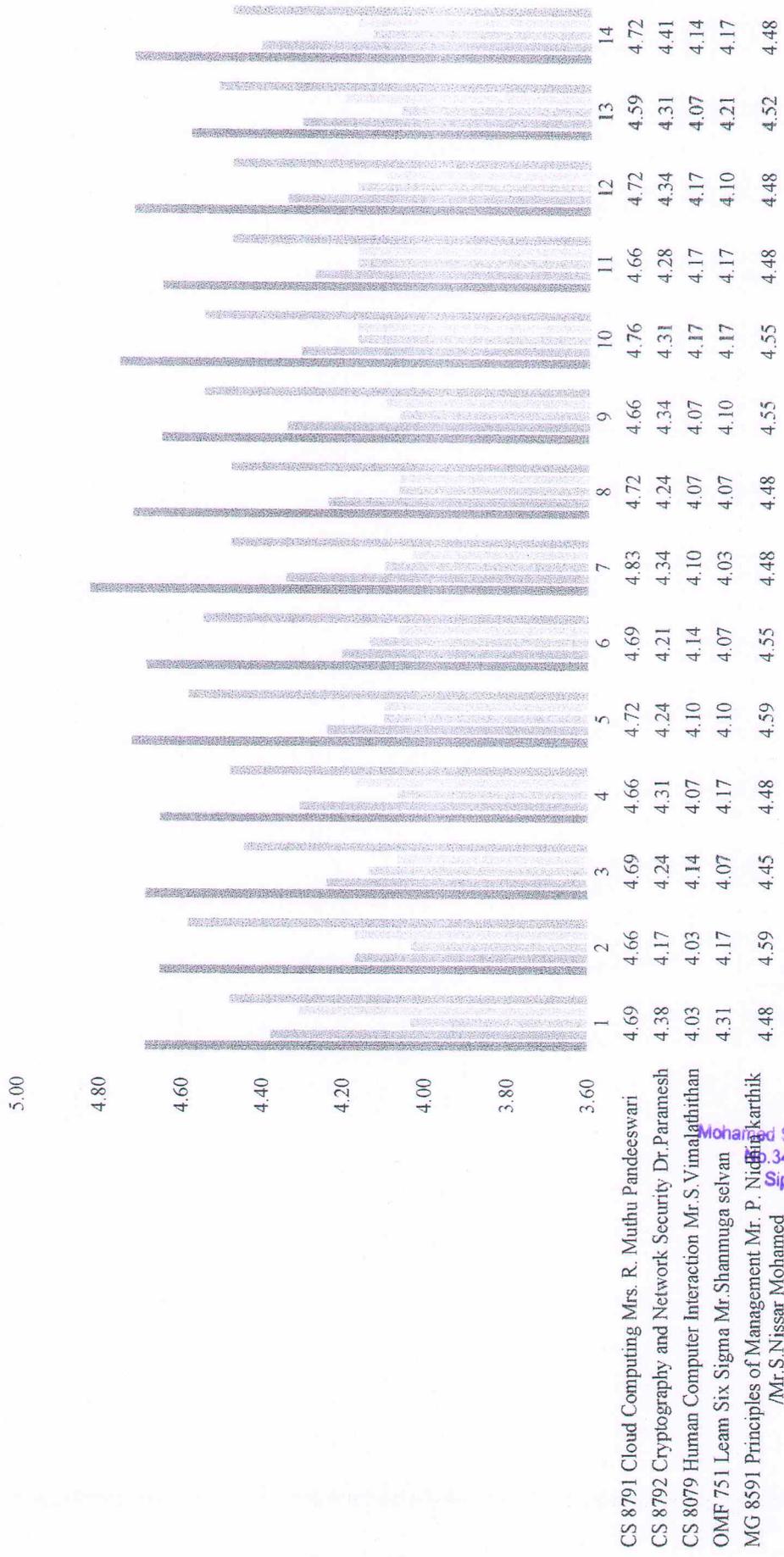
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
CS 8791 Cloud Computing Mrs. R. Muthu Pandeeswari	4.69	4.66	4.69	4.66	4.72	4.69	4.83	4.72	4.66	4.76	4.66	4.72	4.59	4.72
CS 8792 Cryptography and Network Security Dr.Paramesh	4.38	4.17	4.24	4.31	4.24	4.21	4.34	4.24	4.34	4.31	4.28	4.34	4.31	4.41
CS 8079 Human Computer Interaction Mr.S.Vimalathithan	4.03	4.03	4.14	4.07	4.10	4.14	4.10	4.07	4.07	4.17	4.17	4.17	4.07	4.14
OMF 751 Leam Six Sigma Mr.Shanmuga selvan	4.31	4.17	4.07	4.17	4.10	4.07	4.03	4.07	4.10	4.17	4.17	4.10	4.21	4.17
MG 8591 Principles of Management Mr. P. Nidhinkarthik /Mr.S.Nissar Mohamed	4.48	4.59	4.45	4.48	4.59	4.55	4.48	4.48	4.55	4.55	4.48	4.48	4.52	4.48

5.00
4.80
4.60
4.40
4.20
4.00
3.80
3.60

Principal

Head – IQAC

MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103

FEEDBACK ON FACILITIES

Department of .... CIVIL DEPT ....

Sem / Year : VII / IV   Date : 05/sep/23

S.No	Name of the Facility		Feed back	Scope / Suggesstion to improve
1	Academic Ambience		Satisfactory / Unsatisfactory	
2	Laboratory facility		Satisfactory / Unsatisfactory	
3	Library Facility & Ambience		Satisfactory / Unsatisfactory	
4	Internet Bandwidth		Satisfactory / Unsatisfactory	
5	Wifi in Academic Areas		Satisfactory / Unsatisfactory	Not sufficient Internet Bandwidth
6	Wifi in Hostel		Satisfactory / Unsatisfactory	
7	Computer Center		Satisfactory / Unsatisfactory	
8	Ambience of Food court / Canteen		Satisfactory / Unsatisfactory	
9	Ambience of Hostel Accomodation		Satisfactory / Unsatisfactory	
10	Ambience at Mess Hall		Satisfactory / Unsatisfactory	
11	Cleanliness inside the premises		Satisfactory / Unsatisfactory	
12	Transport facility		Satisfactory / Unsatisfactory	Increase Bus facility
13	Ambience of COEs & ILP Center		Satisfactory / Unsatisfactory	
14	Reprographic Section & Stationary Shop		Satisfactory / Unsatisfactory	
15	Sports facility	Indoor games	Satisfactory / Unsatisfactory	
		Out door games	Satisfactory / Unsatisfactory	
16	Auditorium / Seminar Halls		Satisfactory / Unsatisfactory	
17	Placement Cell		Satisfactory / Unsatisfactory	
18	Training cell		Satisfactory / Unsatisfactory	
19	Incubation Cell		Satisfactory / Unsatisfactory	
20	Facility for Extra Curricular activity		Satisfactory / Unsatisfactory	

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No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103

FEEDBACK ON FACILITIES

Department of .... E.E.E ....

em / Year : V^{th} / IIIrd Date : 04/09/2023

;.No	Name of the Facility		Feed back	Scope / Suggesstion to improve
1	Academic Ambience		Satisfactory / Unsatisfactory	
2	Laboratory facility		Satisfactory / Unsatisfactory	
3	Library Facility & Ambience		Satisfactory / Unsatisfactory	
4	Internet Bandwidth		Satisfactory / Unsatisfactory	
5	Wifi in Academic Areas		Satisfactory / Unsatisfactory	Before it is slow now is little bit fast right now
6	Wifi in Hostel		Satisfactory / Unsatisfactory	
7	Computer Center		Satisfactory / Unsatisfactory	
8	Ambience of Food court / Canteen		Satisfactory / Unsatisfactory	
9	Ambience of Hostel Accomodation		Satisfactory / Unsatisfactory	
10	Ambience at Mess Hall		Satisfactory / Unsatisfactory	
11	Cleanliness inside the premises		Satisfactory / Unsatisfactory	
12	Transport facility		Satisfactory / Unsatisfactory	
13	Ambience of COEs & ILP Center		Satisfactory / Unsatisfactory	
14	Reprographic Section & Stationary Shop		Satisfactory / Unsatisfactory	
15	Sports facility	Indoor games	Satisfactory / Unsatisfactory	
		Out door games	Satisfactory / Unsatisfactory	PRINCIPAL
16	Auditorium / Seminar Halls		Satisfactory / Unsatisfactory	Mohamed Sathak A.J. College of Engineering No.34, Rajiv Gandhi Salai (OMR) Sipcot - IT Highway Egattur, Chenai - 603103.
17	Placement Cell		Satisfactory / Unsatisfactory	
18	Training cell		Satisfactory / Unsatisfactory	
19	Incubation Cell		Satisfactory / Unsatisfactory	
20	Facility for Extra Curricular Activity		Satisfactory / Unsatisfactory	

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

Action Taken Report (Odd Sem-2023-2024)

S.No	Suggested By	Mode of feeedback(Oral Feed back/Parents Feedback/Facility Feedback)	Points Discussed	Responsibility	Action Taken	Outcome
1	Faculty and Students	Facility FeedBack	Students requested for bus Tracker app	Transport Manager	MSAJCE Bustrackerapp was developed and implemented	About 200 number of students got benefited
2	Faculty and Students	Facility FeedBack	Students requested that some bus routes to be extended	Transport Manager	Bus routes were extended to Nemilichery	Students got beneted

MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
ACADEMIC YEAR FOR BUS ROUTES: 2023 To 2024.

MSAJCE, MSAJAA & NURSING
ROUTE NO. - AR 4
DRIVER NAME : MR. M.SURESH
MOBILE NO : +91-9849265637

S.NO	BOARDING POINT	TIME
1	MOOLAKADAI	6.10
2	PERAMBUR RAILWAY STATION	6.15
3	OTTERI PATTALAM	6.18
4	DOWTON	6.23
5	VEPERY POLICE STATION	6.25
6	PERIYAMED	6.30
7	CENTRAL	6.35
8	PARRYS CORNER	6.40
9	MARINA BEACH	6.45
10	SANTHOME	6.50
11	ADYAR	7.00
12	THIRUVANMIYUR	7.05
13	PALAVAKKAM	7.10
14	NEELANKARAI	7.15
15	AKKARAI WATER TANK	7.20
16	SHOLINGANALLUR	7.25
17	LADIES HOSTEL	7.30
18	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR. 8
DRIVER NAME : MR. RAJU
MOBILE NO : +91- 9790750906

S.NO.	BOARDING POINT	TIME
1	MANJAMBAKKAM	5.50
2	RETTERI	5.55
3	SENTHIL NAGAR	6.00
4	PADI	6.05
5	ANNA NAGAR	6.10
6	THIRUMANGALAM	6.12
7	VIJAYKANTH MANDAPAM	6.15
8	CHINMAYA NAGAR	6.20
10	AVACHI SCHOOL	6.25
11	NESAPAKKAM	6.30
12	KK NAGAR	6.35
13	ASHOK PILLAR	6.40
14	AADAMPAKKAM	6.50
15	KIVELI	6.55
16	PALLIKKARANI	7.10
17	MEDAVAKKAM	7.20
18	PERUMPAKKAM	7.25
19	SHOLINGANALLUR	7.30
20	LADIES HOSTEL	7.35
21	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR 9
DRIVER NAME : MR.KANAGARAJ
MOBILE NO : +91-9710209097

S.NO.	BOARDING POINT	TIME
1	ENNORE	6.15
2	MINT	6.20
3	BROADWAY	6.25
4	CENTRAL	6.30
5	OMANTHOORAR HOSPITAL	6.40
6	ROYAPETTAH	6.45
7	MYLAPORE	6.50
8	MANDAVELI	7.00
9	ADYAR	7.10
10	THIRUVANMIYUR	7.15
11	PALAVAKKAM	7.20
12	NEELANKARAI	7.25
13	AKKARAI WATER TANK	7.30
14	SHOLINGANALLUR	7.35
15	LADIES HOSTEL	7.40
16	M.S.A.J.C.E – COLLEGE	8.00

29/08/2023

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
ACADEMIC YEAR FOR BUS ROUTES: 2023 To 2024.

MSAJCE, MSAJAA & NURSING
ROUTE NO. - AR 4
DRIVER NAME : MR. M.SURESH
MOBILE NO : +91-9849265637

S.NO	BOARDING POINT	TIME
1	MOOLAKADAI	6.10
2	PERAMBUR RAILWAY STATION	6.15
3	OTTERI PATTALAM	6.18
4	DOWTON	6.23
5	VEPERY POLICE STATION	6.25
6	PERIYAMED	6.30
7	CENTRAL	6.35
8	PARRYS CORNER	6.40
9	MARINA BEACH	6.45
10	SANTHOME	6.50
11	ADYAR	7.00
12	THIRUVANMIYUR	7.05
13	PALAVAKKAM	7.10
14	NEELANKARAI	7.15
15	AKKARAI WATER TANK	7.20
16	SHOLINGANALLUR	7.25
17	LADIES HOSTEL	7.30
18	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR. 8
DRIVER NAME : MR. RAJU
MOBILE NO : +91-9790750906

S.NO.	BOARDING POINT	TIME
1	MANJAMBAKKAM	5.50
2	RETTERI	5.55
3	SENTHIL NAGAR	6.00
4	PADI	6.05
5	ANNA NAGAR	6.10
6	THIRUMANGALAM	6.12
7	VIJAYKANTH MANDAPAM	6.15
8	CHINMAYA NAGAR	6.20
10	AVACHI SCHOOL	6.25
11	NESAPAKKAM	6.30
12	KK NAGAR	6.35
13	ASHOK PILLAR	6.40
14	AADAMPAKKAM	6.50
15	KIVELI	6.55
16	PALLIKKARANI	7.10
17	MEDAVAKKAM	7.20
18	PERUMPAKKAM	7.25
19	SHOLINGANALLUR	7.30
20	LADIES HOSTEL	7.35
21	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR 9
DRIVER NAME : MR.KANAGARAJ
MOBILE NO : +91-9710209097

S.NO.	BOARDING POINT	TIME
1	ENNORE	6.15
2	MINT	6.20
3	BROADWAY	6.25
4	CENTRAL	6.30
5	OMANTHOORAR HOSPITAL	6.40
6	ROYAPETTAH	6.45
7	MYLAPORE	6.50
8	MANDAVELI	7.00
9	ADYAR	7.10
10	THIRUVANMIYUR	7.15
11	PALAVAKKAM	7.20
12	NEELANKARAI	7.25
13	AKKARAI WATER TANK	7.30
14	SHOLINGANALLUR	7.35
15	LADIES HOSTEL	7.40
16	M.S.A.J.C.E – COLLEGE	8.00

29/08/2023

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR-5
DRIVER NAME : MR. VELU.
MOBILE NO : +91-99400 50685

S.NO	BOARDING POINT	TIME
1	MMDA SCHOOL	6.15
2	ANNA NAGAR	6.20
3	CHINTHAMANI	6.25
4	SKYWALK	6.30
5	CHOOLAIMADU	6.33
6	LOYOLA COLLEGE	6.35
7	T. NAGAR	6.40
8	CIT NAGAR	6.43
9	SAIDAPET	6.45
10	VELACHERY CHECK POST	6.50
11	VIJAYA NAGAR BUS STOP	6.53
12	BABY NAGAR	6.55
13	THARAMANI	7.00
14	MGR ROAD	7.15
15	OMR	7.20
16	LADIES HOSTEL	7.35
17	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. AR-6
DRIVER NAME: MR. NAGARAJ
MOBILE NO : +91-7397356662

S.NO.	BOARDING POINT	TIME
1	MMDA SCHOOL	6.10
2	ICF	6.15
3	AYANAVARAM	6.20
4	PURASAWALKAM TANK	6.25
5	DASAPRAKASH	6.27
6	EGMORE	6.30
7	PUDUPET	6.32
8	RATHNACAP	6.35
9	TRIPLICANE	6.37
10	ICE HOUSE	6.40
11	NEW COLLEGE	6.48
12	TENAMPET	6.55
13	KOTTURPURAM	7.00
14	MADHYAKILASH	7.10
15	SRP TOOLS	7.15
16	PERUNGUDI	7.20
17	KARAPAKKAM	7.25
18	LADIES HOSTEL	7.35
19	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR 10
DRIVER NAME : MR.RAVINDRAN
MOBILE NO : +91-9710939995

S.NO.	BOARDING POINT	TIME
1	PORUR	6.25
2	BOY KADAI	6.33
3	KOVOOR	6.35
4	KUNDRATHUR	6.38
5	ANAGAPUTHUR	6.40
6	PAMMAL	6.43
7	PALLAVARAM	6.45
8	MEENAMBAKKAM	6.48
9	PALLAVARAM	6.50
10	CHROMPET	6.55
11	TAMBARAM W & E	7.00
12	CAMP ROAD	7.05
13	SALIYUR	7.10
14	MEDAVAKKAM	7.25
15	SHOLINGANALLUR	7.30
17	LADIES HOSTEL	7.35
18	M.S.A.J.C.E – COLLEGE	8.00

29/05/2023

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR 3
DRIVER NAME : MR.JAFFAR
MOBILE NO : +91-956037890

S.NO.	BOARDING POINT	TIME
1	NEMILICHERY	5.50
2	POONNAMALLE	6.05
3	KUMANAN CHAVADI	6.00
4	KATTUPAKKAM	6.05
5	RAMACHANDRA HOSPITAL	6.10
6	PORUR	6.15
7	VALASARAVAKKAM	6.20
8	RAMAPURAM	6.25
9	NANTHAMPAKKAM	6.30
10	KATHIPARA JUNCTION	6.35
11	THILLAI GANGA SUBWAY	6.40
12	VELACHERY BYPASS	6.45
13	KAIVELI	7.00
14	MADIPAKKAM	7.05
15	KILKATTALAI	7.10
16	KOVILAMPAKKAM	7.15
17	MEDAVAKKAM	7.20
18	SHOLINGANALLUR	7.25
19	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. AR 7
DRIVER NAME : MR. SURESH
MOBILE NO : +91-97898 95025

S.NO.	BOARDING POINT	TIME
1	CHUNAMBEDU	5.25
2	KADAPAKKAM	5.45
3	ELLIYAMMAN KOIL	6.00
4	KOOVATHUR	6.17
5	KATHAN KADAI	6.22
6	KALPAKKAM	6.30
7	CATURANKAPPATTINAM	6.40
8	VENKAMPAKKAM	6.50
9	THIRUKAZUKUNDRAM	7.00
10	PUNCERI	7.12
11	PAIYANUR	7.15
12	ALATHUR	7.20
13	THIRUPPORUR	7.30
14	KALAVAKKAM	7.36
15	CENKANMAL	7.41
16	KELAMBAKKAM	7.45
17	PADUR	7.50
18	AANANTH COLLEGE	7.53
19	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - R 22
DRIVER NAME : MR. SATHISH.K
MOBILE NO : +91-9789970304

S.NO.	BOARDING POINT	TIME
1	UTHIRAMERUR	6.00
2	G.H. HOSPITAL	6.30
3	PARANUR TOLLGATE	6.40
4	MAHINDRACITY	6.43
5	S.P.KOIL	6.45
6	MARAIMALAI NAGAR	6.48
7	GUDUVANCHERY	6.50
8	OORAAPAKKAM	6.52
9	VANDALUR ZOO	6.55
10	PERUNGALATHUR	7.00
11	KANDIGAI	7.15
12	MAMBAKKAM	7.25
13	PUTHUPAKKAM	7.30
14	KELAMBAKKAM	7.40
15	SIPCOT	7.50
16	M.S.A.J.C.E – COLLEGE	8.00

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

Action Taken Report(Odd Sem-2023-2024)

S.No	Suggested By	Mode of feeedback(Oral Feed back/Parents Feedback/Facility Feedback)	Points Discussed	Responsibility	Action Taken	Outcome
1	Students	Facility Feed Back	Students requested to upgrade the Internet Bandwidth to access online course materials		As per Students Request, The Internet speed were improved	Internet Speed were increased as 300 mbps.

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Chenai - 603103.

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

ALUMNI FEEDBACK

Name of Alumni	HASHIM ASLAM
Register No./Alumni Id.	311819106008
Present Designation	Web Developer
Organization Details	Digital transformation industry
Mobile No.	9150169370
Email Id.	hashimaslam214@gmail.com
How would you rate your college?	Best / Good / Moderate / Poor
How would you rate your department?	Best / Good / Moderate / Poor
Relevance of Curriculum to your job :	
Is there a need for change in Curriculum/ If Yes, Specify:	
How would you rate the Teaching & Learning process followed in our college?	Best / Good / Moderate / Poor
Is there a need for improvement in Teaching & Learning process? If yes, specify :	
Rate the COE/Value added course attended in the college	
Is the training provided in a specific technology/tool to meet the industry requirements? If yes, specify the technology/tool :	
Are you satisfied with industry connect provided by the institute? If No, specify how it can be improved:	
Mode of placement: On campus / Off campus / Pooled drive / Entrepreneur/ Start-up	
Address of the Organization & Date of joining:	
Are you pursuing Higher studies? If yes, give details:	
How would you rate the infrastructural facilities of the College?	
Suggest the area in which improvement is required:	
General Comments:	

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

ALUMNI FEEDBACK

Name of Alumni	Mohamed Salahudeen - R
Register No./Alumni Id.	311819106011
Present Designation	Automation Engineer
Organization Details	Anora Technologies
Mobile No.	8072182987
Email Id.	
How would you rate your college?	Best / Good / Moderate / Poor
How would you rate your department?	Best / Good / Moderate / Poor
Relevance of Curriculum to your job :	
Is there a need for change in Curriculum/ If Yes, Specify:	
How would you rate the Teaching & Learning process followed in our college?	Best / Good / Moderate / Poor
Is there a need for improvement in Teaching & Learning process? If yes, specify :	
Rate the COE/Value added course attended in the college	10
Is the training provided in a specific technology/tool to meet the industry requirements? If yes, specify the technology/tool :	
Are you satisfied with industry connect provided by the institute? If No, specify how it can be improved: Yes	
Mode of placement: On campus / Off campus / Pooled drive / Entrepreneur/ Start-up	
Address of the Organization & Date of joining: Ambattur, Chennai	
Are you pursuing Higher studies? If yes, give details: No	
How would you rate the infrastructural facilities of the College?	
Suggest the area in which improvement is required:	
General Comments:	

MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103

PARENTS FEEDBACK

Name of the Student	Mohamed Khan S
Department/ Year	Civil / 2023
Name of the Parent	Mohamed Firthous S
Occupation	Business
Mail id & Contact no	9600805416
How did you know about this college	Advertisement / Exhibition / Friends / Media / Alumni / Anna University Ranking
Reason for selecting this Institution for your ward to pursue Higher studies	
Expectation from the college while choosing the college	
Perception about the college after joining / finishing the college	
Is the college environment conducive for the overall development of your ward?	Yes / No : if No specify the reason
Your views on career orientation exposure given to your ward?	
Is the environment of the college congenial for the students to discuss their problems?	Yes / No : if No specify the reason
Are you satisfied with the communication from the college regarding the performance of your ward?	Yes / No : if No specify the reason
Are you comfortable with industry connect provided by the institute to your ward?	Yes / No : if No specify the reason
Comments on the hostel / Transport facilities?	
How would you rate the infrastructural facilities of the College	Excellent/Good/Average
Suggest the area in which improvement is required	
Would you recommend your friend / relatives to admit their wards in this college?If No specify the reason.	
Overall Ambience / Rating of the College	

PRINCIPAL
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No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

Firthous

Signature of the Parent

Format No :FB 05
Rev. No.:1.0
Rev. Date : 04.01.21

MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103
EMPLOYER FEEDBACK OF WORKING STUDENTS

Name of the Organization with Address	Numeric Chennai				
Name of the Student / Employee	S. Kishore	Date of Joining the	19 2 2024		
Designation at the time of Joining	Production trainee	Current Designation			
Name of the Contact Person / HR /	Satish	Contact Details of	9042340046		

S.No	Evaluation Parameters	Excellent	Good	Average	Satisfactory	Poor
1	Technical Knowledge		✓			
2	Interpersonal Skills		✓			
3	Project Management		✓			
4	Time Mangement		✓			
5	Punctuality	✓				
6	Team Sprit		✓			
7	Leadership Qualities			✓		
8	Sincerity and Discipline		✓			
9	Adaptabilty to organizational culture			✓		
10	Contribution to the Organization		✓			
11	General Attitude		✓			
12	Accepting the task without any hesitation	✓				
13	Interest in learning new concepts		✓			
14	Innovation / Exploration			✓		
15	Overall Performance		✓			

Any other Specific Comments if any;

Sign and Seal of Authorized Person

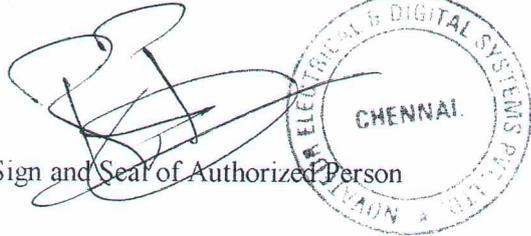Format No: FB 08   Rev No: 1.0   Rev.Date : 04.04.24

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No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103
EMPLOYER FEEDBACK OF WORKING STUDENTS

Name of the Organization with Address	Numeric Chennai					
Name of the Student / Employee	S.Amudeshwaran		**Date of Joining the**	19/2/2024		
Designation at the time of Joining	Production trainee		**Current Designation**			
Name of the Contact Person / HR /	Satish		**Contact Details of**	9042340046		

S.No	Evaluation Parameters	Excellent	Good	Average	Satisfactory	Poor
1	Technical Knowledge		✓			
2	Interpersonal Skills		✓			
3	Project Management		✓			
4	Time Mangement		✓			
5	Punctuality	✓				
6	Team Sprit		✓			
7	Leadership Qualities			✓		
8	Sincerity and Discipline		✓			
9	Adaptabilty to organizational culture			✓		
10	Contribution to the Organization		✓			
11	General Attitude		✓			
12	Accepting the task without any hesitation	✓				
13	Interest in learning new concepts		✓			
14	Innovation / Exploration			✓		
15	Overall Performance		✓			

Any other Specific Comments if any:

Sign and Seal of Authorized Person

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No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

Format No: FB 08   Rev No: 1.0   Rev.Date : 04.04.24

Ref.No: MSAJCE/ ACAD /2023 – 24/15   25.03.2024

CIRCULAR

It is hereby informed to all faculty that the Academic Audit for the academic year 2023 – 2024 is scheduled on 02.04.2024. Hence all faculty are advised to prepare all required documents for the audit and submit the hard copy of documents while auditing. The auditors are allotted to the department as follows,

Department	Name of the Auditor
MECH	Dr.A.Balakrishnan, Head / Administration
CIVIL	Dr.D.Weslin, Head / Research & IPR
I YEAR	Dr.M.Shunmugasundaram, Head / Academics
CSE & CSBS	Mr.M.Kamarajan, AP / ECE
EEE	Mr.K.K.Vinothkumar AP / Mech
ECE	Mrs.S.Sudha, AP / S&H
IT & AIDS	Mr.S.R.Mohan, HoD / Mech

Thank you

HEAD / ACADEMICS

Head – Academics
Mohamed Sathak A.J College of Engineering
Kilakarai Post, Chennai – 603 103.

Copy to

The Principal

All Heads & HoDspp

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI

DEPARTMENT OF Mechanical Engg

Academic Year 2023-2024 ODD/EVEN

Academic Audit

Date: 02.04.24

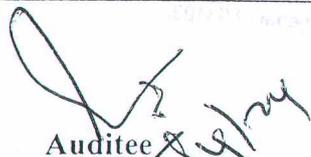Faculty Name: Mr. A. M. Muhammad Irfan.
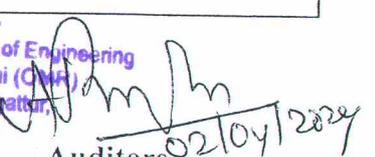
Department: Mechanical Engg

Year/Sem: III / V

Course Code & Course Name: ME3592 / Metrology & Measurements (Theory /Integrated / Lab)

S.No	Contents	Status/Remarks
Is the following details are made available (Mention the status also)		
1	Syllabus	✓ Yes
2	Time table	Yes
3	Lesson plan	Yes
4	Question Bank	Yes
5	University Question Paper Theory / Practical) (10 Questions)	Yes
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	—
7	Tutorial / Work Sheet if any	—
8	Lecture notes	Yes
9	EPC - Questions and Answers	Yes Part A - Q & A Part B - Questions only.
10	Syllabus Coverage (%)	100%
11	Logbook Completion (Mapped with syllabus completion monitoring book –Yellow book)	Yes
12	Lesson Plan Activity - Proof	Yes

13	Student Attendance & Assessment Record (Theory / Practical)	Yes
14	Model Exam Answer Sheets- Sample (Lab)	Yes
15	Pre-Evaluation Feedback Form for Anna University Exam	✓
16	Course End Survey	✓
17	IAT- Question Paper	Yes (Sign missing)
18	IAT - Answer Key	Yes
19	IAT – Result Analysis	Yes
20	IAT - Sample Answer sheets	Yes
21	Content Beyond the Syllabus - Proof	Yes
22	Innovative Teaching Methods - Proof	—
23	Co – Attainment	—

Auditee

Auditors 02/04/2024

TLP 52   Rev 0.0   15.12.2023

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI

DEPARTMENT OF _Mechanical Engg._

Academic Year _2023-2024_ - ODD/EVEN

Academic Audit

Date: 02·04·24

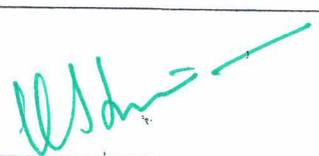Faculty Name: Mr. A.A. Muhammad Irfan

Department: Mechanical Engg

Course Code & Course Name: ME8792 / PPE
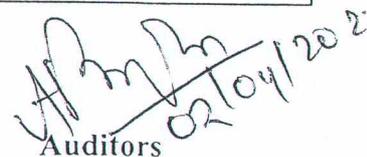
Year/Sem: IV / VII

(Theory /Integrated / Lab)

S.No	Contents	Status/Remarks
Is the following details are made available (Mention the status also)		
1	Syllabus	Yes
2	Time table	Yes
3	Lesson plan	Yes
4	Question Bank	Yes
5	University Question Paper Theory / Practical) (10 Questions)	Yes
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	NA
7	Tutorial / Work Sheet if any	—
8	Lecture notes	Yes
9	EPC - Questions and Answers	Yes
10	Syllabus Coverage (%)	100%
11	Logbook Completion (Mapped with syllabus completion monitoring book –Yellow book)	Yes
12	Lesson Plan Activity - Proof	Yes

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13	Student Attendance & Assessment Record (Theory / Practical)	yes
14	Model Exam Answer Sheets- Sample (Lab)	yes
15	Pre-Evaluation Feedback Form for Anna University Exam	yes
16	Course End Survey	a
17	IAT- Question Paper	yes
18	IAT - Answer Key	yes
19	IAT – Result Analysis	yes
20	IAT - Sample Answer sheets	yes
21	Content Beyond the Syllabus - Proof	yes
22	Innovative Teaching Methods - Proof	—
23	Co – Attainment	—

PRINCIPAL
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Sipcot - IT Highway Egattur,
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Auditee

Auditors 02/04/202

TLP 52   Rev 0.0   15.12.2023

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
An Autonomous Institution - Approved by AICTE, New Delhi & Affiliated to Anna University,
Recognized by UGC under 2(f) & 12(B) Act Accredited by NBA & NAAC 'A' Grade

Ref.No : MSAJCE /Academics/18.04.24-001/2023 – 2024

18.04.2024

CIRCULAR

It is hereby informed to all faculty that the **External Academic Audit** for the Odd and

Even Semester 2023 – 2024 academic year is scheduled for **26.04.2024 and 27.04.2024**. Hence

all faculty are advised to prepare all required documents of the course file (Both Theory & Lab)

and submit the hard copy of documents while auditing.

HEAD / ACADEMICS

Head – Academics
Mohamed Sathak A.J. College of Engineering
Siruseri IT Park, Chennai - 603 103.

Copy to

The Director

IQAC

All HoDs & Staff (For Staff Circulation)

Admin Office

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI

DEPARTMENT OF MECHANICAL ENGINEERING

Academic Year 2023-24 - ODD/EVEN

Academic Audit

Date: 26/4/24

Faculty Name: Mr. MOHAN.S.R

Department: MECH   **Year/Sem:** II / III

Course Code & Course Name: ME3351 Engineering Mechanics (Theory /Integrated / Lab)

S.No	Contents	Status/Remarks
— Is the following details are made available (Mention the status also)		
1	Syllabus	Available
2	Time table	Available
3	Lesson plan	Available
4	Question Bank	Available
5	University Question Paper Theory / Practical) (10 Questions)	Available
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	NOT Applicable
7	Tutorial / Work Sheet if any	Available conducted Tutorial class.
8	Lecture notes	Available
9	EPC - Questions and Answers	Available
10	Syllabus Coverage (%)	100% Completed
11	Logbook Completion (Mapped with syllabus completion monitoring book – Yellow book)	Refered by logBook, ok
12	Lesson Plan Activity - Proof	Available

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.19 Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

13	Student Attendance & Assessment Record (Theory / Practical)	Available
14	Model Exam Answer Sheets- Sample (Lab)	NOT Applicable
15	Pre-Evaluation Feedback Form for Anna University Exam	Available
16	Course End Survey	Available
17	IAT- Question Paper	Available
18	IAT - Answer Key	Available
19	IAT – Result Analysis	Available
20	IAT - Sample Answer sheets	Available
21	Content Beyond the Syllabus - Proof	Refered - Available
22	Innovative Teaching Methods - Proof	Available in the case study
23	Co – Attainment	Available

Auditee

Auditors 26/4/24

TLP 52   Rev 0.0   15.12.2023

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI

DEPARTMENT OF Electrical and Electronics Engineering

Academic Year 2023 - 2024 - ODD/EVEN

Academic Audit

Date: 26/4/24

Faculty Name: Dr. A. Kamalaselvan

Department: EEE

Year/Sem: III / V

Course Code & Course Name: EE3012 & Electrical Drives (Theory /Integrated / Lab)

S.No	Contents	Status/Remarks
Is the following details are made available (Mention the status also)		
1	Syllabus	Verified
2	Time table	Verified
3	Lesson plan	Verified
4	Question Bank	Verified
5	University Question Paper Theory / Practical) (10 Questions)	Verified
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	Verified
7	Tutorial / Work Sheet if any	— NA —
8	Lecture notes	Verified
9	EPC - Questions and Answers	Verified
10	Syllabus Coverage (%)	Verified
11	Logbook Completion (Mapped with syllabus completion monitoring book – Yellow book)	Verified
12	Lesson Plan Activity - Proof	Verified

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No.34, Rajiv Gandhi Salai (OMR)
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Chenai - 603103.

13	Student Attendance & Assessment Record (Theory / Practical)	Verified
14	Model Exam Answer Sheets- Sample (Lab)	Verified
15	Pre-Evaluation Feedback Form for Anna University Exam	Verified
16	Course End Survey	Verified
17	IAT- Question Paper	Verified
18	IAT - Answer Key	Verified
19	IAT – Result Analysis	Verified – can be improved
20	IAT - Sample Answer sheets	Verified
21	Content Beyond the Syllabus - Proof	Verified
22	Innovative Teaching Methods - Proof	Try to improve
23	Co – Attainment	Verified

PRINCIPAL
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Chenai - 603103.

Auditee
Dr. JEHA. J
26/4/24

TLP 52   Rev 0.0

Auditors
26/4/24
Dr. K ELUMALAI
Prof & Head / ECE
15.12.2023
SRM Valliammai Engg
College.

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI

DEPARTMENT OF Science & Humanities - English

Academic Year 2023-2024 - ODD/EVEN

Academic Audit

Faculty Name: Mrs. K. Saipriya

Date: 27/4/24

Department: Sec-A (CSE)

Course Code & Course Name: HS3152 & Professional English - I

Year/Sem: I / I

(Theory /Integrated / Lab)

S No	Contents	Status/Remarks
Is the following details are made available (Mention the status also)	
1	Syllabus	YES
2	Time table	YES
3	Lesson plan	YES
4	Question Bank	YES
5	University Question Paper Theory / Practical) (10 Questions)	YES
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	YES
7	Tutorial / Work Sheet if any	YES
8	Lecture notes	YES
9	EPC - Questions and Answers	No
10	Syllabus Coverage (%)	100%
11	Logbook Completion (Mapped with syllabus completion monitoring book Yellow book)	YES
12	Lesson Plan Activity - Proof	YES

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13	Student Attendance & Assessment Record (Theory / Practical)	YES
14	Model Exam Answer Sheets- Sample (Lab)	YES
15	Pre-Evaluation Feedback Form for Anna University Exam	YES
16	Course End Survey	NO
17	IAT- Question Paper	YES
18	IAT - Answer Key	YES
19	IAT – Result Analysis	YES
20	IAT - Sample Answer sheets	YES
21	Content Beyond the Syllabus - Proof	NO
22	Innovative Teaching Methods - Proof	NO
23	Co Attainment	

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K. Sapmya
Auditee

A. Smtn
Auditors 27/4/24

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI

DEPARTMENT OF _Science & Humanities_

Academic Year _2023 - 2024_ - ODD/~~EVEN~~

Academic Audit   Date: 27/4/24

Faculty Name: Mr. B. Baskar

Department: ~~Physics~~ Sec-E (Mech, Civil, EEE)   Year/Sem: I / I

Course Code & Course Name: PH3151 & Engineering Physics   (Theory /Integrated / Lab)

| S.No	Contents	Status/Remarks
	Is the following details are made available (Mention the status also)	
1	Syllabus	YES
2	Time table	YES
3	Lesson plan	YES
4	Question Bank	YES
5	University Question Paper Theory / Practical) (10 Questions)	YES
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	YES
7	Tutorial / Work Sheet if any	NO
8	Lecture notes	YES
9	EPC – Questions and Answers	NO
10	Syllabus Coverage (%)	100%
11	Logbook Completion (Mapped with syllabus completion monitoring book Yellow book)	Yes, (Sign missing)
12	Lesson Plan Activity - Proof	Assignment- Yes

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13	Student Attendance & Assessment Record (Theory / Practical)	YES
14	Model Exam Answer Sheets- Sample (Lab)	YES
15	Pre-Evaluation Feedback Form for Anna University Exam	YES
16	Course End Survey	YES
17	IAT- Question Paper	YES
18	IAT - Answer Key	NO
19	IAT - Result Analysis	MODEL—YES. IAT-1, IAT-2 — NO
20	IAT - Sample Answer sheets	IAT-1, IAT-2 } YES
21	Content Beyond the Syllabus - Proof	YES
22	Innovative Teaching Methods - Proof	NO
23	Co Attainment	

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Auditors

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI
DEPARTMENT OF CIVIL ENGINEERING
Academic Year 2023-2024 - ODD/EVEN
Academic Audit

Date: 29/04/2024

Faculty Name: Mr. Navaneetha Krishnan. C.

Department: Civil Engineering

Course Code & Course Name: CE3301 / Fluid Mechanics

Year/Sem: II / III Sem

(Theory /Integrated / Lab)

S.No	Contents	Status/Remarks
Is the following details are made available (Mention the status also)		
1	Syllabus	Available
2	Time table	Available
3	Lesson plan	Available
4	Question Bank	Available.
5	University Question Paper Theory / Practical) (10 Questions)	10 - Available
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	NA
7	Tutorial / Work Sheet if any	—
8	Lecture notes	Available.
9	EPC - Questions and Answers	Available,
10	Syllabus Coverage (%)	100 %
11	Logbook Completion (Mapped with syllabus completion monitoring book – Yellow book)	Available,
12	Lesson Plan Activity - Proof	Available,

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13	Student Attendance & Assessment Record (Theory / Practical)	Available.
14	Model Exam Answer Sheets- Sample (Lab) , Theory	~~NA~~ Available.
15	Pre-Evaluation Feedback Form for Anna University Exam	Available.
16	Course End Survey	Available.
17	IAT- Question Paper	Available
18	IAT - Answer Key	Available
19	IAT – Result Analysis	Available.
20	IAT - Sample Answer sheets	Available.
21	Content Beyond the Syllabus - Proof	Available
22	Innovative Teaching Methods - Proof	Available.
23	Co – Attainment	Available.

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Auditee
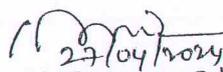
27/04/2024
(Dr.S. THENMOZHI)
Auditors
prof. st. Joseph's college of Engg.

TLP 52   Rev 0.0   15.12.2023

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, CHENNAI

DEPARTMENT OF CIVIL ENGINEERING

Academic Year 2023-2024 - ODD/EVEN

Academic Audit

Date: 27/04/2024

Faculty Name: Mr. C. Navaneetha Krishnan

Department: Civil Engineering

Year/Sem: IV / VII SEM

Course Code & Course Name: CE8701 / Estimation Costing & valuation Engineering

(Theory /Integrated / Lab)

S.No	Contents	Status/Remarks
Is the following details are made available (Mention the status also)		
1	Syllabus	Available
2	Time table	Available
3	Lesson plan	Available
4	Question Bank	Available
5	University Question Paper Theory / Practical) (10 Questions)	Available
6	List of Experiments – Cycle-wise (including content beyond the syllabus)	NA
7	Tutorial / Work Sheet if any	Available
8	Lecture notes	Available
9	EPC - Questions and Answers	Available
10	Syllabus Coverage (%)	Available + Completed.
11	Logbook Completion (Mapped with syllabus completion monitoring book – Yellow book)	Available.
12	Lesson Plan Activity - Proof	Available

13	Student Attendance & Assessment Record (Theory / Practical)	Available
14	Model Exam Answer Sheets- Sample (Lab)	Not Available
15	Pre-Evaluation Feedback Form for Anna University Exam	Available
16	Course End Survey	Available.
17	IAT- Question Paper	Available
18	IAT - Answer Key	Available
19	IAT – Result Analysis	Available
20	IAT - Sample Answer sheets	Available.
21	Content Beyond the Syllabus - Proof	Available
22	Innovative Teaching Methods - Proof	—
23	Co – Attainment	Available.

Auditee
27/4/24.

Auditors
(Dr.S. THENMOZHI.
prof. St. Joseph's College of
Engg)
27/04/2024

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref No: MSAJCE/1QAC/2023-2024/EVEM SEM/08   Date: 01.04.2024

CIRCULAR

It is here by informed to the all faculty and staff members to be prepared with ISO files and supporting docum ents for ISO internal auditing, which is scheduled on 03.4.2024 (Wednesday), 04.4.2024 (Thursday) and 05.4.2024 (Friday).

Department	Auditor	Date	Timing
CIVIL	Dr.I.Manju	03.04.2024	10.30 AM to 11.30AM
CSE	Dr.I.Manju		2.00 PM to 3.00 PM
EEE	Mrs.R.Priya		9.00 AM to 10.30AM
MECH	Mrs.R.Priya		2.00 PM to 3.00 PM
ECE	Mr.K.K.Vinothkumar		9.00 AM to 10.30AM
IT	Mr.K.KVinothkumar		11.00 AM to 12.00 Noon
S&H	Dr.I.Manju	04.04.2024	9.00 AM to 10.30AM
Office	Mrs.R.Priya		2.00 PM to 3.00 PM
Hostel	Mr.K.K.Vinothkumar		9.00 AM to 10.30AM
Transport	Mr.K.KVinothkumar		11.00 AM to 12.00 Noon
Maintenance dept	Mr.K.K.Vinothkumar		2.00 PM to 3.00 PM
Technology Centre	Mr.K.K.Vinothkumar	05.04.2024	9.00 AM to 10.30AM
Library	Mrs.R.Priya		1.30 PM to 2.30 PM
Exam Cell	Mrs.R.Priya		2.30 PM to 3.30 PM
Training & Placement	Mr.K.K.Vinothkumar		2.00 PM to 3.00 PM

Head-IQAC

Principal

Copy to:

- The Director
- All Heads & HoDs
- Office
- Hostel
- Transport dept
- Maintenance dept
- Library Incharge
- Head-Technology centre.

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

ISO Internal Audit Report(Academic Year 2023-2024)

Dept: Exam Cell Date : 6/4/24

Sl.no.	File Name	Format No.	Audit Finding	NCR	Objective Evidence
1	Graduation List		Available	N	Verified the 22-23 passed outboat
2	University Result Subject Wise Comparative Analysis Of Previous Year	RA 07	Available (AV)	N	
3	University Result - Batch Wise Analysis	RA 08	Available (AV)	N	Verified for all years.
4	University Result Analysis For Over All College	RA 11	Available (AV)	N	
5	External Duty - Theory & Practical		Available (AV)	N	Nov/Dev'23. Verified
6	Paper Valuation, Squad duty, AUR duty		updated	N	Verified the faculty Mrs. shoba & Mrs. F
7	Exam fees details		Updated	N	Verified the receipt ('23)
8	University Result Copies		Available	N	Verified for all depts
9	Internal & External renumeration claim details		updated	N	Verified the list & sign
10	Revaluation Details		Available	N	Verified the Abdullah CIT +N
11	External Academic Audit details		Available	N	
12	Overall Class Wise IAT Analysis	RA 03	Available	N	Verified IV yr Odd sem
13	IAT Schedule		Updated	N	Verified the even sem I & II yr
14	IAT Question Papers		Available	N	Verified (even ser the III & IV yr)
15	Circulars		Updated	N	online circulars.
16	Webportal Entry Schedule		Updated	N	Verified the even sem.
17	University Exam Schedule - Theory & Lab		Available	N	Verified the lab schedule odd

18	University Question Papers		Available	N	Verified Quisp Nov/Dec'23
19	Invigilation Duty - External & Internal		Updated	N	Odd sem Exam
20	Hall Plan		Updated	N	IAT-Evensem Hallplan

Signature (Auditee) M. FIRBIN 4/4/24

Signature (Internal Auditor) R. Priya 4/4/24

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

ISO Internal Audit Report(Academic Year 2023-2024)

Dept: ECE

Date: 3/4/24

Sl.no.	File Name	Format No.	Audit Finding	NCR	Objective Evidence
1	ACADEMIC CALENDAR - ODD / EVEN SEM - 20 - 20	TLP 01	Available	N	III sem IV sem
2	LIST OF SUBJECTS OFFERED BY THE DEPARTMENT	TLP 02	updated	N	Verified
3	RESOURCES REQUISITION FORM & ALLOTMENT LETTER	TLP 03	updated	N	odd sem - Request form 13/2/24
4	SUBJECT PREFERENCE REQUEST FORMAT FOR THE PERIOD OF ODD / EVEN SEM 20 / 20	TLP 04	Available	N	Verified.
5	FACULTY COMPETENCE MATRIX	TLP 05	updated	N	List of faculties Verified.
6	WORKLOAD ALLOTMENT FOR THE PERIOD OF ODD / EVEN SEM 20 / 20	TLP 06	updated	N	Verified work load file
7	CLASS TIMETABLE	TLP 07	Available	N	III yr - odd & even sem.
8	FACULTY INDIVIDUAL TIMETABLE	TLP 08	updated	N	Mrs. Ageetha Thasneem TT verified.
9	DEPARTMENT MASTER TIMETABLE	TLP 09	updated	N	II years TT verified
10	LABORATORY TIMETABLE	TLP 10	updated	N	verified DSP Lab.
11	FACULTY MASTER TIME TABLE	TLP 11	updated	N	Verified Ms. kamarasi TT
12	LESSON PLAN - THEORY	TLP 12	updated	N	Verified - All faculty allotted subject. Lesson plan
13	LIST OF EXPERIMENTS	TLP 13	Available	N	Verified - III yrs lab.
14	ASSESSMENT PERIOD CONSOLIDATED ATTENDANCE RECORD	TLP 14	updated	N	Verified III year odd sem
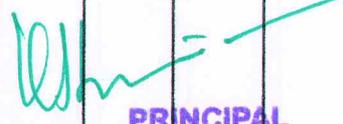
PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

No.	Description	Code	Status	Y/N	Remarks
15	PARENT COMMUNICATION LETTER FOR ATTENDANCE	TLP 15	updated	N	
16	CLASS COMMITTEE MEETING CIRCULAR	TLP 16	not updated	Y	updated on 15/4/24
17	MINUTES OF THE CLASS COMMITTEE MEETING	TLP 17		N	
18	CORRECTIVE AND PREVENTIVE ACTION FOR THE PERIOD OF JULY / JAN : 2023 - 20 24	TLP 18	updated	N	
19	PROCESS TO IDENTIFY CONTENT BEYOND SYLLABUS THROUGH ALUMNI	TLP 19	updated	N	
20	VAC - STUDENTS NAME LIST	TLP 20	updated	N	Verified IOT using 9 VAC-AU
21	VALUE ADDED COURSE - COURSE CONTENT	TLP 21	updated	N	
22	CONSOLIDATED REPORT OF VALUE ADDED COURSES OFFERED FOR THE PERIOD OF ODD / EVEN SEM 2023/ 20 24	TLP 22	updated	N	Verified AIML - 9/8/23
23	EVENT ORGANIZED FORMAT 1	TLP 23	Available	N	Verified - AIML
24	EVENT ORGANIZED FORMAT-2 : CONFERENCE	TLP 24		N	
25	DETAILS OF GUEST LECTURE AND SEMINARS CONDUCTED FOR THE PERIOD OF ODD / EVEN SEMESTER 2023- 2024	TLP 25	Available	N	
26	CONSOLIDATED REPORT OF SOCIETY / ASSOCIATION / CLUB ACTIVITIES FOR THE PERIOD OF ODD / EVEN SEM 2023/ 2024	TLP 26	updated	N	
27	COURSE FILE INDEX - THEORY / PRACTICAL	TLP 27	Available	N	
28	PRE-EVALUATION FORM FOR ANNA UNIVERSITY EXAM	TLP 28	updated	N	
29	GUIDE REQUEST FORM : PROJECT WORK FOR THE ACADEMIC YEAR - 2023 / 2024	TLP 29	Available	N	Verified - Image processing
30	PROJECT WORK LIST FOR THE ACADEMIC YEAR - 2023 / 2024	TLP 30	Available	N	

S.No	Particulars	Code	Status	✓	II Review marks 1.2.24
31	PROJECT WORK REVIEW MARKS FOR THE ACADEMIC YEAR - 20 /20	TLP 31	updated	✓	
32	BEST PROJECT WORK FOR THE ACADEMIC YEAR - 20 /20	TLP 32	updated	✓	
33	STUDENT EXCHANGE PROGRAM DETAILS	TLP 33	updated	✓	
34	STUDENT HIGHER STUDIES DETAILS	TLP 34	Available	✓	
35	STUDENTS PUBLICATION DETAILS	TLP 35	Available	✓	Verified - Consolidated report with proof.
36	STUDENT CO - CURRICULAR PARTICIPATION / ACHIEVEMENTS DETAILS	TLP 36	updated	✓	MNM Jain college Symposium 28/3/24 Mr. Praveen
37	STUDENT EXTRA - CURRICULAR PARTICIPATION / ACHIEVEMENTS DETAILS	TLP 37	updated	✓	
38	NSS / SOCIAL ACTIVITIES / UBA / YRC PARTICIPATION DETAILS	TLP 38	update	✓	NSS - Event - list Students Participation
39	STUDENT SPORTS PARTICIPATION / ACHIEVEMENTS FOR THE ACADEMIC YEAR	TLP 39	Available	✓	Verified students Certificate.
40	PERFORMANCE IN COMPETITIVE EXAMS	TLP 40	updated	✓	
41	PROFESSIONAL SOCIETY MEMBERSHIPS	TLP 41	Available	✓	
42	STUDENT LOG BOOK - RECORD OF CLASS WORK	TLP 42	updated	✓	
43	STUDENT PROGRESS RECORD	TLP 43	updated	✓	
44	ATTENDANCE REPORT (PINK BOOK)	TLP 44	updated	✓	Verified II yrs last date - 24/11/24
45	CLASS HANDLING REPORT (YELLOW BOOK)	TLP 45	updated	✓	Verified III yr.
46	SLOW LEARNER LIST	TLP 46	Available	✓	Verified III yrs - odd sem

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No.	Item	Code	Status	Mark	Remarks
47	TOPPER STUDENTS LIST	TLP 47	Available	N	
48	ELECTIVE FILE	TLP48	Available	I	
49	CO CONSOLIDATION	TLP 53	updated	N	
50	CO ATTAINMENT	TLP 54	Updated	N	
51	PO DIRECT	TLP 55	updated	N	
52	PO INDIRECT	TLP 56	updated	N	
49	FACULTY LIST	FD 01	Available	N	
50	FACULTY DATA SHEET	FD 02	updated	N	
51	FACULTY PUBLICATION DETAILS	FD 03	Available	N	Mr. Ashok Kumar Publication-Verified
52	FDP / STPP / INDUSTRIAL TRAINING ATTENDED DETAILS	FD 04	Available	N	Verified Mr. Kamarajan
53	NON TEACHING STAFF TRAINING DETAILS	FD 05	Available	N	—
54	FACULTY ACHIEVEMENT DETAILS	FD 06	updated	N	
55	CHART / MODEL / EDUCATIONAL AIDS PREPARED	FD 07	Available	N	
56	OUTSIDE INTERACTION OF THE FACULTY	FD 08	Updated	N	
57	HIGHER STUDIES / SKILL UPGRADATION DETAILS	FD 09	Upd	N	Verified — Mr. Vijay
58	INCENTIVES & REWARDS - FACULTY	FD 10	Available	N	Verified — Both Odd & Even
59	LABORATORY UTLIZATION CHART	LA 01	Available	N	Verified — Odd Sem

S.No	Particulars	Code	Status		Remarks
60	LAB ENTRY REGISTER	LA 02	Available	N	Verified - Digital lab - PC lab
61	LABORATORY TRACK RECORD	LA 03	Updated	N	Verified - EC356)-VLSI-ODD EC87b) - ACL -ODD
62	COMPARATIVE STATEMENT: PURCHASE OF EQUIPMENTS / SOFTWARES / BOOKS / CONSUMABLES FOR .... PURPOSE	LA 04	Available	N	
63	BREAKAGE REGISTER OF.................................LAB	LA 05	Available	N	
64	SERVICE REGISTER OF ....LAB	LA 06	Available	N	
65	ON LINE EXAM CENTER UTILITY STATUS	LA 07	Updated	N	
66	SYSTEM REQUIRED REQUEST FORM	LA 08	Updated	N	
67	LAB UTILIZATION REQUEST FORM	LA 09	Available	N	
68	LAB SERVICE VISIT REPORT	LA 10	Available	N	
69	LAB SYSTEM SERVICE REQUEST	LA 11	Updated	N	
70	HIGHER STUDIES (GATE, TOFEL, etc.,)	PLA 01	Available	N	
71	PLACEMENT -INDUSTRY DETAILS	PLA 02	Available	N	
72	LIST OF MOU SIGNED	PLA 03	Available	N	
73	PLACEMENT - DEPARTMENT WISE CONSOLIDATION	PLA 04	updated	N	
74	CONSOLIDATED PLACEMENT DETAILS - YEAR WISE	PLA 05	updated	N	
75	CONSOLIDATED PLACEMENT DETAILS - POOL DRIVE YEAR WISE	PLA 06	Available	N	

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
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Sipcot - IT Highway Egattur,
Chennai - 603103

No.	Description	Code	Status		Remarks
76	ON CAMPUS PLACEMENT DETAILS	PLA 07	updated	N	
77	OFF CAMPUS PLACEMENT DETAILS	PLA 08	updated	N	
78	EXTERNAL EVENT* PARTICIPATION	PLA 09	Available	N	
79	CONSOLIDATED INTERNSHIP DETAILS FOR THE PERIOD OF ODD / EVEN SEM 2023/ 20.24	PLA 10	updated	N	Verified – Bharath Infotain. Jan 10 & 24, feb 10.24
80	REPORT ON INDUSTRIAL VISIT	PLA 11	Available	N	Verified – Cheyyar co-op visited on 22/2/24
81	CONSENT FORM – Industrial Visit / Tour	PLA 12	Available	N	
82	ENTREPRENEURSHIP / INCUBATION / INNOVATION / START-UP - PROGRAMME	PLA 13	updated	N	
83	INDUSTRIAL CONSULTANCY PROJECT / FUNDED PROJECT - DETAILS	PLA 14	Available	N	Verified – Event conducted on 30-01-24 report
84	STUDENT FEEDBACK ON GL / SEMINAR / WORKSHOP	FB 01	Available	N	
85	STUDENT FEEDBACK FORM-REDUCE TO 15 QUESTIONS	FB 02	Available	N	
86	EXIT SURVEY - COLLECTED ON 8TH SEMESTER	FB 03	Available	N	
87	FEED BACK – IMMEDIATE PASSED-OUT BATCH	FB 04	Available	N	
88	PARENTS FEEDBACK	FB 05	Available	N	
89	FEEDBACK ON FACILITIES	FB 06	Available	N	
90	VISITOR FEEDBACK	FB 07	Available	N	
91	EMPLOYER FEEDBACK OF WORKING STUDENTS	FB 08	Available	N	

PRINCIPAL
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No.	Description	Code	Status	Remarks
92	EMPLOYER FEEDBACK ON PLACEMENT DRIVE	FB 09	Available.	
93	INDIVIDUAL SUBJECT MARK SHEET - IAT I / II / III / IV	RA 01	Updated	2
94	DEPARTMENT INTERNAL ASSESSMENT I / II / III / IV / V ANALYSIS	RA 02	Updated	2 · Verified -IAT III Report
95	OVERALL CLASS WISE IAT ANALYSIS	RA 03	Updated	2
96	EXAM PREPARATION CLASS ANALYSIS	RA 04	Updated	2
97	CONSOLIDATED REPORT OF IAT	RA 05	Available	2
98	DEPARTMENT UNIVERSITY RESULT ANALYSIS	RA 06	Available	2
99	UNIVERSITY RESULT SUBJECT WISE COMPARATIVE ANALYSIS OF	RA 07	Available	2
100	UNIVERSITY RESULT - BATCH WISE ANALYSIS	RA 08	Available	2
101	UNIVERSITY RESULT - FACULTY WISE RESULT ANALYSIS	RA 09	Available	2
102	UNIVERSITY RESULT OVER ALL CLASS WISE ANALYSIS	RA 10	Available	2
103	UNIVERSITY RESULT ANALYSIS FOR OVER ALL COLLEGE	RA 11	Available	2
104	OVERALL COLLEGE IAT RESULT ANALYSIS	RA 12	Updated	2

Signature (Auditee)

Signature (Internal- Auditor)

PRINCIPAL
Mohamed Sathak A. J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur
Chenai - 603103.

01)	Name of the Client	Mohamed Sathak A.J College of Engineering			
02)	Address of HO & Site(s)	34, Rajiv Gandhi Salai (OMR), Siruseri IT Park, Siruseri, Chennai - 603103			
03)	File Number	M/7244/Q			
04)	Name of "Head of Organization" / Unit	Dr. K. S. Srinivasan			
05)	Name of Organization Representative coordinating with CB	Dr. Manju			
	Names of the management legally responsible for occupational health and safety, personnel responsible for monitoring employees health and employees representative(s) with responsibility for occupational health and safety. (Applicable for OHSMS)	NA			
06)	Audit Criteria (strike out the standard not under audit)	QMS (ISO 9001)	~~QMS-EOMS (ISO 21001)~~	~~EMS (ISO 14001)~~	~~OHS (ISO 45001)~~
		• Applicable legal & other requirement. • Organization's procedures & documented information in line with the respective standards.			
07)	Date of Audit	30.04.2024			
08)	Type of Audit (strike out the standard not under audit)	~~Stage II/Renewal/~~ Surveillance/~~Scope extension / Scope reduction / Follow-up / Transfer / Special Audit for a/b/c as referred under Audit Objectives "9d"~~			
		~~Joint / Combined / Integrated / Remote /~~ Onsite			
09)	Audit Objective				
	a)	~~Stage 2 Audit :~~ ~~Is to evaluate the implementation including the effectiveness of the organization's implemented management system for the above criteria covering the following :~~ ~~• Information and evidence about conformity to all requirements of the applicable management system standard or other normative documents~~ ~~• Performance monitoring, measuring, reporting and reviewing against key performance objectives and targets (consistent with the expectations in the applicable management system standard or other normative document)~~ ~~• Organization's management system ability and its performance regarding meeting of applicable statutory, regulatory and contractual requirements~~ ~~• operational control of the organization's processes~~ ~~• Internal auditing and management review~~ ~~• Management responsibility for the client's policies.~~			
	b)	~~Renewal Audit :~~ ~~Is to evaluate the effectiveness of the organization's implemented management system for the above criteria covering the following :~~ ~~• The effectiveness of the management system in its entirety in the light of internal and external changes and its continued relevance and applicability to the scope of certification~~ ~~• Demonstrated commitment to maintain the effectiveness and improvement of the management system in order to enhance overall performance;~~ ~~• The effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system (s)~~			
	c)	**Surveillance Audit :** Is to evaluate the effectiveness for maintenance of the organization's implemented management system for the above criteria covering the following : • Internal audits and management review; • A review of actions taken on nonconformities identified during the previous audit; • complaints handling; • Effectiveness of the management system with regard to achieving the certified client's objectives and the intended			

		results of the respective management system (s);
		• Progress of planned activities aimed at continual improvement;
		• Continuing operational control;
		• Review of any changes
		• Use of marks and/or any other reference to certification

	d)	Special Audit :
		a) For expanding the scope of a certification already granted, undertake a review of the application and determine any audit activities necessary to decide whether or not the extension may be granted.
		b) To investigate complaints, or in response to changes, or as follow up on suspended clients
		c) For upgradation to revised standards.

	NOTE:
	To verify the above audit objectives, in case of Remote audit carried out using ICT facility for gathering the audit evidences by utilizing the computer-assisted techniques such as MS Team, Skype, Video conferencing, webinar, information available in soft etc. as applicable.

10)	Changes to the audit objectives, audit scope or audit criteria (e.g. physical location, organizational units, activities and processes), if any: Please attach "Notice of Change"
➡	No change

11)	Comment on the confirmation of the information provided (by the organization, including "Pre-audit Information"/Auditor Allocation Form)

➡	Scope of Certification	Providing Under Graduate & Post Graduate Courses in Engineering and Technology
	Number of sites	Single
	Travel Time between the sites	NA
	Number of employees associated with scope of certification (For Effective Number of Employees)	As per AAF
	Current certification & its validity	NA
	Design & development	NA
	Working in shifts Regular working hours.	General shift
	Externally provided processes, products and services (Outsourced)	Calibration
	Pre-audit information	Verified

12)	Audit Team Details	Name	Role
	(Team Leader, Team Member, Provisional Auditor, Provisional Team Leader, Evaluator, Industry Expert Any accompanying persons; e.g. Guides, Observers, Translator, Facilitator etc.)	S.Satheeshkumar	Team Leader
		A.R.Pai	IE

13)	Audit conducted at [Physical location(s) as applicable]	Address	Date of Audit	Functions/ Process(es) /Activities audited at the Location/Site
	Head office	34, Rajiv Gandhi Salai (OMR), Siruseri IT Park, Siruseri, Chennai - 603103	30.04.2024	As per schedule
	Permanent site(s)	-	-	PRINCIPAL Mohamed Sathak A.J. College of Engineering No.34 Rajiv Gandhi Salai (OMR) Sipcot - IT Highway Egattur, Chenai - 603103.
	Temporary site(s)	-	-	

14)	To comment:
a)	Any deviation from audit plan and their reasons (if yes, please justify)
➡	No deviation
b)	Upon any adverse conditions faced during the audit (e.g.; power outage, Fire, Flood, specifically related to the condition of the sites affecting the auditing activities).

➡	Nil

Audit Findings

SEC A : Comments on the Effectiveness for the Closure of Previous Audit Findings:

No. of Previous audit NCs:		Nil	No. of Areas of Concerns raised during Stage 1:	Nil ,

Scheme & Clause No.	Findings	Comments on the effectiveness for the closure
-	-	-

SEC B : Management System(s)

a)	**Scope of Certification:** (If Multi-site audit, then scope as applicable at each site should be verified [for Stage 2 from Stage 1 Audit Report and for Subsequent audit against the issued Certificate] & reported)

➡	General Scope as required on the final "Certificate of Approval"	Providing Under Graduate & Post Graduate Courses in Engineering and Technology
	Scope of Head Office	Same as above
	Scope of Site	-
	Scope Support Office(s) / Location(s), if any	-
	Non-Applicability of Clauses & Justification for the same	Exclusion and Justification: Clause no.: 8.3 Design and Development The organization providing training based on Anna university syllabus.

Justification for the scope of certification [Brief description for scope verification highlighting on the process flow / activities involved for the scope. Provide at least one example for scope of certification.

Scope: "Providing Under Graduate & Post Graduate Courses in Engineering and Technology."

UG – BE-CIVIL, CSE, ECE, EEE, Mechanical, B.Tech. IT, B.Tech – AIDS, CSBS
PG – ME. CSE, Structural Engineering

Process: B.E Civil
Auditee: Dr. R. Someswaran
UG:
Batch no.: 2021-2025
Sem: 6th
Year: 03
Intake capacity: 30
Total no. of students admitted: 05

As per syllabus total 06 subjects and lab
CE3601 Design of Steel Structural Elements - 45
CE3602 Structural Analysis-II - 45
AG3601 Engineering Geology - 45
MX3089 Industrial safety - 45

Lab:
CE3611 Building drawing and detailing Lab – 60 hrs

Course material prepared by the faculty and reviewed by HOD and approved Head academics.
Sample verified.
Subject: CE3602 Structural Analysis-II
Academic year: 2023-24
Faculty: Vetrivel.S

Ref.: MSAJCE/CE3602-SA-II/2023-24.
Once approved by Head academics.
External audit for course material, Course content, Assessment test etc.
External audit conducted by Dr. Thenmozhi, St. Joseph college of Engg.
Dt.: 27.04.2024

Verified time table
3rd year 6th sem
Academic year: 2023-24
Subject: CE3602
Structural Analysis-II
Duration: 45 hrs
Completed hrs: 37 hrs.
Total 02 internal assessment planned and 01 completed

Verified internal assessment
Assessment – 01
Assessment exam started on 12.03.2024 and completed on 19.03.2024
Verified internal assessment report.
Student: Mohamed Faizal.A
3rd year
Subject: CE3602
Structural Analysis-II
52 out of 100
Result – Pass
Pass rate: 40%.

Verified today's plan.
2nd year 4th sem
Exam preparation classes
Faculty:
Subject: Strength of materials
Time: 11:45 to 3:20pm

Internal assessment test in progress
Subject: Applied Hydraulic engineering - CE3401
Exam started at 08:30am to 11:30am

Verified student's feedback.
Sem-05
Faculty name: Dr. Preethy Mary
Rated: 4.8 out of 05

Verified students attendance sheet.
Reg. no.: 311821103004
Name: Shanmugam.S
Total working days: 28
Present days: 28
100% attendance

Process: B. Tech IT
Auditee: Dr. D. Prakash

Batch: 2020-2024
Academic year: 2023-2024
Year: 4th
Sem: 8th
Verified class time table.
Version: 01

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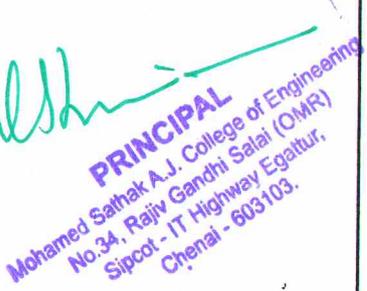Subject: Information Retrieval Techniques
Code: CS 8080
Faculty: Dr. Paramesh.J
No. of hrs: 10/week
Subject: Professional Ethics in Engineering
Code: GE 8076
Faculty: Mr. Shanmuga Selvam
No. of hrs: 10/week

Lab:
Project work
Code: IT 8811
Faculty: Dr. Weslin & D. Prakash
No. of hrs: 10/week

Verified lesson plan.
Subject: Information Retrieval Techniques
Code: CS 8080

Verified syllabus. Ref.: LTPC 3003
Subject: Digital image processing – ECE8093
Total: 5 Units
Duration: 9hrs/Unit
As per academic calendar total 02 subjects and project work
4th year 8th sem – 05
Batch no.: 2020-2024
Total duration: 45hrs for theory

Verified today's plan
Sem: 6th
Subject: Renewable Energy sources.
EPC
Faculty: Mr. Baskar
Started 8:15am and planned to complete at 3:20pm

Verified internal assessment
Assessment – 01 conducted on 13.03.2024 to 19.03.2024
Student: Mohamed vazer
3rd year 6th sem
Total no. of students: 64
Reg.: no.: 311821205001
Name: Aadil Hathim.A
Course code: CCS356
Subject: Object Oriented Software Engineering
Marks obtained: 20 out of 100
Result – Fail
Faculty: Ms. Gowri

Verified faculty log book.
4th year 8th sem
Subject: Information Retrieval Techniques
Code: CS 8080
Faculty name: Dr. J. Paramesh
Unit-I
Introduction
Started on 03.01.2024 to 09.01.2024
Overall planned: 10hrs and conducted 10hrs.

Verified students attendance.

Reg.: no.: 311821205001
Name: Aadil Hathim.A
Total hrs: 45
Present: 26
Attendance: 57.78%

Verified faculty development.
Training topic: Data Science using R
Name: Ms. Jeba Malar.M
Course held on 17.07.2023 to 21.07.2023
Course conducted by NITTTR
Certificate no.: ICT-6956/23.

Training topic: CEC 331 – 4G/5G Communication Networks
Name: Ms. R. Priya
Course held on 29.01.2024 to 03.02.2024
Course conducted by Anna University Chennai

PG courses:
Department: ME. CSE
Auditee: Mr. Mohideen Abdul Kader

2 year course.
Total no. of students: 05

As per syllabus total 06 subjects and lab
CP4291 – Internet of things
CP4292 – Multicore Architecture and programming
CP4252 – Machine learning

Lab:
CP4151 – Software Engineering lab

Verified time table.
Batch no.: 2023 - 2025
Advance Data Structure
Duration: 45 periods
Completed hrs: 62 periods
Verified assessment report.
Reg.: 311823405001
Name: Dinesh
CP 4151
Advance Data Structure
Marks obtained: 92 out of 100

Verified semester hall ticket
Reg.: 311823405002
Name: Divya
Advance Data Structure
Exam Dt.: 24.01.2024
Verified Course completion certificate.

Summary of Site Visit:	
Site done in Machine shop lab, Welding lab, Fluid mechanics lab, Thermal lab. Instruction related to safety, Operation and 5S instruction provided.	
b)	Process of understanding & review of the needs and expectation of interested parties
➡	MSAJCE has well understood the management system requirements and determined the requirements that including the risk based thinking, interested party's requirements and periodic review during the MRM.

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	Interested Parties and their Requirements:
	The interested parties that relevant to the quality management system;
	The requirements of these interested parties that are relevant to the quality management system.
	- Students – Requirement – Good teaching and Notes
	- Student – Requirement - Placement & Training
	- Faculties-Requirement – Time frame for preparing Syllabus
	- Parents – Requirement -Good infrastructure
	- Staff -Requirement - Good environment
	- Management – Requirement – Outstanding performance of students
	- Students –Personal behavior improvement
c)	Methodology of identification, access of compliance obligations
	[i.e. applicable Legal (Statutory / Regulatory & Other) requirements]
➡	Applicable Legal requirements:
	AICTE Approval. F. no.: Southern/1-36266327126/2023/EOA, Dt.: 02.06.2023. Verified Extension of Approval for the academic year 2023-24.
	University approval for intake – Anna University – Lr. No. 02/AFFLN/CAI/AU/2023-2024/3118, dt. 25.07.2023
	PG:
	Structural engineering – intake approved - 18.
	CSE – intake approved – 09
	UG:
	Mechanical engineering – 30
	ECE – 60
	CSE – 60
	EEE – 30
	CIVIL – 30
	CSE(Cyber Security) – 30
	B.Tech – AIDS – 30
	B.Tech – CSBS – 30
	B.Tech - IT – 60
	Total: 387
	National Board of Accreditation. Ref.: 33-450/2021-NBA, Dt.: 01.12.2023 up to 30.06.2026 for Mechanical Department.
	NAAC EC(SC)/142/1st cycle/TNCOGN111264, Dt.: 31.01.2023 up to 5 years.
	FSSAI Certificate: 12418008001846, Dt.: 27.02.2024 Valid up to 27.02.2025.
	Sanitary Certificate. Ref.: 4269/A2/2023, Dt.: 08.05.2023 valid up to 1 year.
	Statutory Building stability. Main Block. LR. No.: RC23640/2011/M1, Dt.: 19.05.2012. Valid from 26.08.2022 to 25.08.2025.
d)	Methodology of determination of risk & opportunities related to
	▪ the context of organization,
	▪ Interested Parties
	▪ management system and its processes/activities
	Give examples of determined risk & opportunities
➡	MSAJCE has well understood the management system requirements and determined the requirements of that including the risk based thinking, business context, interested party's requirements, process interaction requirements, men and machineries. Risk and opportunities, QMS Policy and objectives and monitoring and measurement of objectives are well determined and found during the audit.
	Internal and External issues are identified as follows:
	● Poor competency of faculty
	● Poor attendance of the students
	● Health issues of faculty
	● Poor maintenance of vehicle
	Risk and Opportunities:
	Ref.: MSAJCE/DI/08
	Process: Teaching and Learning Process
	Risk: Non adherence of calendar, feedback, mechanism and academic audit.
	Non completion of syllabus. Outcomes of teaching learning process will be poor.
	Issue: Internal issue
	Sev: High

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		Prob: Medium Impact: Medium Mitigation: Review of syllabus completion report by completion of every unit Opportunities for improvement: Academic performance improving
e)	A)	Brief description of organization processes determined taking into account planning, Monitoring and control of the management processes, change control (management of change) needs to achieve the expected outcome.
	➡	MSAJCE has determined and established its processes to identify the changes to the processes, services and other interested parties requirements through the periodic internal review, MRM, customer feedback processes. The changes to the product being reviewed by the customer relationship processes, review of product and change requirements are documented and found adequate as per the standard requirements.
	B)	Control over identified externally provided processes, products and services (Outsourced activities).
	➡	MSAJCE has determined and established its processes to control the externally provided processes, products and services through maintaining the list of authorized providers, periodic review of the supplier's performance and the same being reviewed in the management review meeting. Verified outsource activities – Visiting faculty selected based on competency. Verification of book binding process at the time of receipt.

	C)	EMS Life Cycle Perspective (Input → Processing → Output)
		  ▪ An example of Environmental aspect / impact arising out of "Life Cycle Perspective" and any Operational Control measures Directly or Influencing
		  ▪ Any objective set to minimize the impact of environment arising out of Aspect – Impact

	➡	NA
f)		Process of establishment and monitoring objectives of management system (with few examples for respective management systems audited such as setting of Environmental objectives, target, programs)

➡		MSAJCE has determined and established its management systems objectives that effectively driven from its policy, periodic review of the objectives, target and status through internal audit, management review are well established.
		
		Quality objectives:
		ECE Department:
		  • To improve the department results. Present: 35%, Target: 70%
		  • Placement of all eligible students. 90%, Actual: 40% up to Mar-24.
		Civil Engineering:
		  • To improve the department results. Present: 32%, Target: 70%

g)		The availability of resources, environment necessary to support the operations & monitoring of management process.
➡		Organization has determined and provided the infrastructure required for its operation of its process. Total no. class rooms: 35 nos. Usage of class rooms around 25. Hostel: Gents hostel: 210 rooms. Ladies hostel: 15 rooms. Library facility: Dell net used for digital library. ATM facility Canteen: 150 pax Mess – 400 pax Gym and playground available

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Personnel Interviewed, including workers / contract workers

[The Personnel who will be Interviewed during Audit. (Based on the Scope of certification and scheme).
- *Shop floor personnel / Operational Personnel involved in critical process / functions / Company workers / Contract workers / Personnel involved or with Outsourced activity Interested party representatives /*
- *Personnel responsible for monitoring employees' health, for example, doctors, nurses and or any nominated / authorized representative of the organization (*guidance note – In case outsourced, then to interview personnel involved in Monitoring employee's health i.e. Doctor, Nurses)*
- *As felt appropriate, include any other personnel based on the organization being audited}*

Name	Designation	Interviewed For	Conclusion Based on Interview
Mr. Vinoth	Faculty	Risk and opportunities	Adequate

	Summary of Health Performance including health objectives: (For all ISO 45001 – OHSMS AUDITS). NA
h)	Methodology of determination & maintenance of organization knowledge necessary for the operations of its processes to achieve conformity of product /service, environmental impact / prevention of injury for the respective management system.
➡	MSAJCE has determined and established its processes to maintain the knowledge which are necessary to maintain effective management system, it has managed to retain people and organization knowledge, have periodic skill update session thro trainings organized by its director. Found that the products are standardized and no major changes in the product and service requirements from its customer as well.
I)	Demonstration of Leadership and commitment towards management system
➡	The management of MSAJCE has well demonstrated its commitment and role towards to maintain effective management system that is including, provision of resources, establishing roles and responsibilities, quality policy approval and communication, periodic customer interaction, participation and steering the management review processes.
j)	Method / procedure for Corrections and Corrective actions, as applicable for respective scheme, with example
➡	MSAJCE has determined and established its processes of correction, corrective action for the findings raised from the internal audits and external audits, customer feedback and complaints and issues and concerns raised by its interested parties, the review of correction and corrective action been established through the periodic management review meetings. Verified IA report. Ref.: MSAJ/DI/9.2-C Three minor NCs recorded during IA-01. Status: Closed Thus MSAJCE has determined and established its processes for correction and corrective actions for the effective management system and found effective.
k)	Effectiveness of Internal Audit & Management Review
➡	**INTERNAL AUDIT:** *Briefly describe the process of conduct of IA, Comment on the competency of IA auditors, Number of internal auditors, Trained for Internal auditors, Verification of audit Programme, Audit Plan.* **Findings of IA:** *Briefly Corrective actions and effectiveness of corrective taken for the NC's Observations etc. on the outcome of IA.* *Briefly on the Conduct of IA in an Impartial manger, Conclusion on the effectiveness of IA conducted:* **MANAGEMENT REVIEW:** *Briefly describe the process of conduct of Management Review, Summary of the conducted and conclusion on the effectiveness of conducted Management review, Improvement, Output*

Internal audit:
Internal audit Plan found verified.
Verified internal audit schedule. MSAJ/DI/9.2-A
Schedule issued through circular. Issued on 01.04.2024.
Ref.: MSAJCE/IQAC/2023-2024/EVEN SEM/08.
Frequency: once in a year. Planned in the month of Apr-24
Following process are covered. Management, Corse delivery, Library etc.
IA/2024 conducted on 03.04.2024 to 05.04.2024
IA conducted by internal qualified auditors. Dr. Shagupta & Dr. Sayani
Qualification certificate found verified for Mr. K.K. VInothkumar. Training held on 07 & 08 May-2022. Certificate no.: JVS/ISO/2022-MAY-03/16, Dt.: 27.05.2022.
Integrity maintained by auditor not auditing his own department and the auditors from MSAJCE.
Verified IA report. Ref.: MSAJ/DI/9.2-D
Department: BE. ECE
Auditee: Mrs. E. Jayanthi
Auditor: Mr. K.K. VInothkumar from mechanical.
Dt.: 03.04.2024
NC statement: Lesson plan details not updated for even sem.
No non conformity recorded during IA/2024

MRM
Frequency once in a year.
MRM circulated to process owners on 21.03.2024
Circular no.: MSAJCE/IQAC/2023-2024/EVEN SEM/006

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	MRM/2024 planned and conducted on 05.04.2024 Chaired by Dr. K.S. Srinivasan and all process owners are attended. Total no. of participants: 20 members Verified MRM input & Output. MSAJ/DI/9.3
l)	Examples of improvement/s as a result of correction, corrective actions, break through changes, innovation and reorganization including continual improvement.
➡	Improvements: B.Tech – AIDS, CSBS added in 2022-23. CSE(Cyber Security) – 30 added in 2023-24 and got admission 80% of intake Got National Board of Accreditation for Mechanical Department.
m)	Comments on the process of Organization's Management of Change
➡	Verified change management record for new course addition.
n)	Attached Annexure A for Summary of OHSMS : ISO 45001:2018 – Additional (New) Requirements & IAF MD 22 Requirements (IV IRQS:FORM:102-A:OHS) ~~Yes~~ / ~~No~~ / NA

SEC C : Current Audit Non-conformity

a)	Scheme	NC No.	Clause No.	Statement(s)	Grading of NC (Major/Minor)
	-	-	-	-	-

b)	No. of Major NCs:	-
c)	No. of Minor NCs:	-

SEC D (a) : Maturity Of The Management System

(i)	Level of Integration in case of Integrated Management System: NA		
	a)	Integrated Documentation (Manual, policy and objectives, procedures, work instruction etc.)	☐ Yes ☒ No
	b)	An Integrated approach to Roles & Responsibilities	☐ Yes ☒ No
	c)	Conduct of Integrated / approach to Internal Audit	☐ Yes ☒ No
	d)	Conduct of Integrated Management Reviews considering the overall business strategy and plan	☐ Yes ☒ No
	e)	An Integrated approach to systems processes	☐ Yes ☒ No
	f)	An Integrated approach to continual Improvement mechanisms	☐ Yes ☒ No
	g)	Organization's personnel to respond to questions more than one management system standards.	☐ Yes ☒ No
ii)	Comment on the maturity of the management system i.e. about the management system is fully established in the organization and the level of support that it has from senior and top management.		The maturity of QMS is verified visibly through awareness and competencies among employees. the understanding of customer requirements, availability of procedures, documents and records are demonstrating the sustainability of the system

SEC D (b) : Brief comments on Annexure to Questionnaire for Result of the review of the system (over period of certification), (applicable during renewal audits)	NA

SEC E: Comments on Usage of Marks / Logos (Accreditation / IRQS)

NABCB :

- The logo shall not be displayed on buildings and flags.
- The logo shall not be displayed on vehicles except in publicity material like part of a large advertisement
- The logo shall not be used on the visiting cards
- Use of logo not permitted on laboratory test, calibration or inspection reports, as such reports are deemed to be products in this context.

Neither the IRQS's Logo nor the NABCB's Logo shall be used on the packaging of a product, labels, publicity material, written announcements etc. that in any way suggests that the IRQS or NABCB have certified or approved any product, process or services of the registered client

Verified as per agreement and verified in website found in order.

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|	
RvA - On reports and certificates of certified calibration-, testing and medical laboratories and inspection bodies; - On business cards of the certified client's personnel.	
NA	

Use of Marks / Logos (Common for both) : Comments on verification of website for Use of Marks / Logos, display of certificate for its appropriateness and validity on the Client's website, any social media, wherever is applicable look at the maximum.

Verified as per agreement and verified in website found in order.

SEC F (a) : Any Unresolved Issues	Nil
SEC F (b) : Any Other comments / observations	Nil

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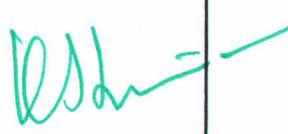| SEC H : Effectiveness of audit objectives achievement: : [Please mark 'Tick - ✓' as applicable for Onsite audit and Remote Audit]			
On-site and Remote Audit	**Effectiveness**		
	Achieved	**Not achieved**	**Remarks on what is not achieved or raised it as NC**
Demonstration of Leadership commitment	✓		
Determination of External & Internal issues	✓		
Needs and expectation of Interested parties	✓		
Access to Legal & other requirements and their compliance	✓		
Process of Setting of objectives and achievements.	✓		
For Operational control	✓		
Process of Performance monitoring and continual improvement.	✓		
Effective conduct of Internal audit and Management review.	✓		
Process of addressing any changes, Management of change.	✓		

REMOTE AUDIT (USING ICT)

The Below Ticked ICT has been used in carrying out audit/assessment and the effectiveness of ICT in achieving the audit/assessment objectives are as noted below:

Based on the Input received in IV IRQS:REC:52 A the following ICT were used: (Tick ✓ which were used), any other means if used please include the same for comments on its effectiveness for achieving the objectives). • Micro Soft Team Meeting • ZOOM • Go-To Meetings • Video conferencing • WhatsApp Video call • Skype. • Use of Drone	**Used to gather objective evidences.**	**Effectiveness**	
		Achieved for	**Not achieved or Not fully achieved: for**
	Virtual site visit – Based on respective scheme requirements.		
	Operational activities (EG; Process parameters, Operational control etc.).		
	Sharing of Documents, Documented information, Records on Screen		
	Interview with personnel		
	Uninterrupted connectivity throughout audit duration.		
	Overall Audio / Video clarity.		
	Sharing of photos		
	Documents through mails in time.		
	Maintain Integrity of the audit / assessment process.		
	Usage of Drone		
	Objectives of Current Type of audit as noted above under Section 9 of this report.		
	Any other additional information from FORM 52 A / observations.		
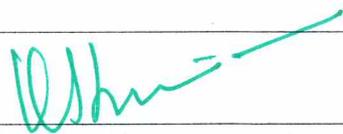
PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Based on the above:		
Additional Manday required to cover the processes for which objectives not fully achieved	YES *(Please mention the audit duration that would be required)*	NO
Audit Programme amended.	YES *(Please amend the audit program accordingly with appropriate justification)*	NO

SEC I: Recommendation:	
[Please mark 'Tick - ✓' as applicable]	
01)	Based on the audit findings verified through ~~Off-site audit /~~ On-site audit/~~Remote audit~~, it is concluded that: - the audit objectives as identified under ☐9(a); ☐9(b); ☒9(c); ☐9(d); have been fulfilled - the effectiveness of the management system has the capability to meet applicable requirements and expected outcomes. - Certification Scope is appropriate - Satisfactory conduct of internal audit and management review process *NOTE:*In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation.* **And recommend for :** **(If a situation arise as noted under the note then the conditional recommendation to be made as given above & not recommend for Issuance / continuation of the certificate)**	**Yes**
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	-
	b) the issuance "Certificate of Approval" with continuation for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	-
	c) continuation for "Certificate of Approval for ISO 9001:2015 ~~/ ISO 14001:2015 / ISO 45001:2018~~	Yes
	d) revocation of suspension and continuation of "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	-
02)	Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that: - the audit objectives as identified under ☐9(a); ☐9(b); ☐9(c); ☐9(d); the effectiveness of the management system could not be evidenced for the noted non conformities, hence, recommend for :-	-
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018 , subject to satisfactory closure of non-conformities on or before _____ `	-
	b) the continuation for "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018, subject to satisfactory closure of non-conformities on or before _____.	-
03)	Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that: the audit objectives as identified under☐9(a); ☐9(b); ☐9(c); ☐9(d); effectiveness of the management system **could not be evidenced** for the noted Major / Minor non conformity(ies), **hence recommends for the**	-
	a) follow-up visit for closure of major NC(s)/ minor NC(s) requiring closure based on the site visit, before _____.	-
	b) follow-up of audit before _____.	-
04)	Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that: - the audit objectives as identified under ☐9(a); ☐9(b); ☐9(c); ☐9(d); effectiveness of the management system **could not be evidenced** for the noted Major non conformity(ies) (indicating breakdown of management system or major impact on environment or high potential of an incident which may result in injury/illness). - In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation. **Hence recommends fast track review (may lead to suspension or withdrawal of certification).**	-

Instructions for Corrective Action Plans Submission:

Responsibility: It is IRQS's client's responsibility to provide complete and timely responses to finding reports.

Non Conformance submission:

- For the date of NC the following to be completed by the client:
  - ➢ Correction, Root Cause & Extent Analysis, Evidences of Implemented Correction & Corrective Action, for Verification of effectiveness of implemented Correction / Corrective Action.
- Time Frame of the same:
  - ➢ For Major NC – within 30 Days, for Minor NC – within 60 Days

  NOTE 1 : If not submitted within the above time frame then the certificate will be intended for Suspension Process.

  NOTE 2 : The Close-out of the following :
  - ➢ Major NC to be completed within 60 Days from the date of audit
  - ➢ Minor NC to be completed within 90 Days from the date of audit

  NOTE 3 :
  - ➢ Major nonconformities typically require on-site verification of corrective action unless specified by the Auditor. Follow up audit shall take place within 60 days from the last day of the audit activity to IRQS.
  - ➢ All findings shall be closed before a recommendation for certification can be made.

  NOTE 4: In case of issuance of any Major NC or any other situation during surveillance audit(s) and or re certification audit(s), team leader requires to recommend a fast-track review by IRQS which may lead to suspension or withdrawal of certification.

Disagreement with an audit finding/s:

IRQS Appeals and Control procedure is to be used by the clients for resolving the issue.

Disclaimer:

Audit methodology was sample based. Random Samples were chosen from the areas covered in the scope. This is to assess suitability and effectiveness of Management System. Any sampling carries certain amount of uncertainty in auditing. Whenever the ICT facility used for gathering audit evidences the risk associated with poor connectivity of audio / video are taken into the account for uncertainty in auditing. Audit recommendations are subject to an independent review prior to a decision concerning the awarding, renewal of certification or follow-up / re-audit.

Confidentiality:

We assure that the information obtained during the audit will be maintained with utmost confidentiality.

Appeal: Our system has a provision of appeal with regards to audit process, difference of opinion and audit report. The client has every opportunity to appeal, dispute or complain against the decision of the auditors.

Should you wish to Contact IRQS in relation to any queries

Indian Register Quality Systems

Head Office: 2nd Floor, New Building, 52 A, Adi Shankaracharya Marg,
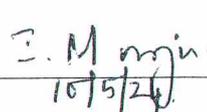Opp. Powai Lake, Powai, Mumbai - 400 072.
Website : www.irqs.org
Tel. No.:+91 22 30519800/ 71199800 Fax No.: + 91 22 2570 3611

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,

Team Leader Name	S.Satheeshkumar	Sd/- Signature & Date: 30.04.2024i - 603103.
Auditee Representative Name	Dr. Manju	Sd/- Signature & Date J. M mju. 10/5/24