



**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc**

Mohamed Sathak AJ College of Engineering, located in Siruseri, has implemented a comprehensive system and procedure for the maintenance and utilization of its physical, academic, and support facilities, including laboratories, libraries, sports grounds, computer resources, classrooms, and floors etc..

| <b>Sl.No</b> | <b>Details</b>                |
|--------------|-------------------------------|
| <b>1</b>     | <b>Maintenance Policy</b>     |
| <b>2</b>     | <b>Laboratory Maintenance</b> |
| <b>3</b>     | <b>Computer Maintenance</b>   |
| <b>4</b>     | <b>Electrical Maintenance</b> |
| <b>5</b>     | <b>Campus Maintenance</b>     |
| <b>6</b>     | <b>RO Water Maintenance</b>   |
| <b>7</b>     | <b>Transport Maintenance</b>  |
| <b>8</b>     | <b>Floor Maintenance</b>      |
| <b>9</b>     | <b>Mess Maintenance</b>       |
| <b>10</b>    | <b>General Maintenance</b>    |

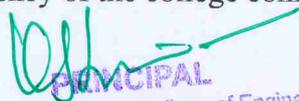
  
**PRINCIPAL**  
Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (OMR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.



## MAINTENANCE POLICY

The physical facilities like Classrooms, Laboratories, Library and Sports Infra are available with regular scheduled maintenance and cleaning activities. All academic, administrative and amenity areas are hygienically maintained regularly by maintenance department. Annual stock verification audits are carried out in all the administrative and academic departments.

1. Lab stock register is maintained and updated by the lab faculty in-charge and technicians.
2. Stock verification is verified and inspected by Heads of the Department.
3. Old and outdated equipment, chemicals and instruments are discarded by standard procedure.
4. Proper functioning of equipment in all laboratories is ensured in every semester by the lab technicians.
5. Breakage or repair if any, are reported to the Head of the department and Lab faculty in-charge and appropriate measures are to be taken for quick functioning of the equipment.
6. Floor cleaning of labs and class rooms are done on a daily basis by sweepers.
7. List of experiments are pasted in the laboratories for the reference of students.
8. Students are given proper instructions to work with the equipment efficiently.
9. All the PCs and related equipment's like printers, scanners, etc., are backed up by UPS in regular basis.
10. Computer Lab assistants under the supervision of the System administrator maintain the efficiency of the college computer and accessories.

  
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Chennai - 603103.



## **LABORATORY MAINTENANCE**

All the equipment and machinery of the laboratories are periodically maintained by the lab technicians. If the equipment/machinery is to be serviced during the warranty period, the supplier of the equipment/machinery will be intimated about the repair and it will be serviced either in-house or in the supplier premises based on the nature of the defect. After the warranty period if the equipment/machinery demands service, the technical staff attached to the respective laboratories services the equipment/machinery to the extent possible failing which external expert called for service.

1. All electrical equipment's and installations are checked at beginning of semester.
2. All mechanical & Electrical machines are inspected at start & mid semester.
3. Fire extinguishers are recharged after expiry date.
4. All computers are checked for applications at start of semester in every laboratory.
5. All measuring instruments are inspected at start & mid semester.

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## **AMBIENCE**

1. Proper Flooring.
2. Proper ventilation.
3. Proper lighting and Ceiling fan provided for easy working.
4. High quality machines and equipment are used.

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Sindri - IT Highway Ennetur,



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



| A.J. COLLEGE OF ENGINEERING - 603 103. |                         |          |      |             |
|--|-------------------------|----------|------|-------------|
| Sl. No.                                | Description of the item | Quantity | Rate | Total value |
| 1                                      | ...                     | ...      | ...  | ...         |
| 2                                      | ...                     | ...      | ...  | ...         |
| 3                                      | ...                     | ...      | ...  | ...         |
| 4                                      | ...                     | ...      | ...  | ...         |
| 5                                      | ...                     | ...      | ...  | ...         |
| 6                                      | ...                     | ...      | ...  | ...         |
| 7                                      | ...                     | ...      | ...  | ...         |
| 8                                      | ...                     | ...      | ...  | ...         |
| 9                                      | ...                     | ...      | ...  | ...         |
| 10                                     | ...                     | ...      | ...  | ...         |

| A.J. COLLEGE OF ENGINEERING - 603 103. |                         |          |      |             |
|--|-------------------------|----------|------|-------------|
| Sl. No.                                | Description of the item | Quantity | Rate | Total value |
| 1                                      | ...                     | ...      | ...  | ...         |
| 2                                      | ...                     | ...      | ...  | ...         |
| 3                                      | ...                     | ...      | ...  | ...         |
| 4                                      | ...                     | ...      | ...  | ...         |
| 5                                      | ...                     | ...      | ...  | ...         |
| 6                                      | ...                     | ...      | ...  | ...         |
| 7                                      | ...                     | ...      | ...  | ...         |
| 8                                      | ...                     | ...      | ...  | ...         |
| 9                                      | ...                     | ...      | ...  | ...         |
| 10                                     | ...                     | ...      | ...  | ...         |

  
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 Sipcot - IT Highway Egattur,  
 Chennai - 603103.



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

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| A.J. COLLEGE OF ENGINEERING - 603 103. |                         |          |      |            | 90                   |          |                            |         |                                  |
|--|-------------------------|----------|------|------------|----------------------|----------|----------------------------|---------|----------------------------------|
| Name of the item: <u>Stationery</u>    |                         |          |      |            |                      |          |                            |         |                                  |
| S. No.                                 | Description of the item | Quantity | Rate | Total cost | Name of the supplier | Bill No. | Date of receiving the item | Remarks | Signature of receiving authority |
| 1                                      | Stationery              | 1000     | 2.50 | 2500       | Stationery           |          | 2/1/10                     |         |                                  |
| 2                                      | Blank (lines)           | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |
| 3                                      | Blank (lines)           | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |
| 4                                      | Litho paper             | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |
| 5                                      | Stationery              | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |
| 6                                      | Stationery              | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |
| 7                                      | Stationery              | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |
| 8                                      | Stationery              | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |

| A.J. COLLEGE OF ENGINEERING - 603 103. |                         |          |      |            | 91                   |          |                            |         |                                  |
|--|-------------------------|----------|------|------------|----------------------|----------|----------------------------|---------|----------------------------------|
| Name of the item: <u>Stationery</u>    |                         |          |      |            |                      |          |                            |         |                                  |
| S. No.                                 | Description of the item | Quantity | Rate | Total cost | Name of the supplier | Bill No. | Date of receiving the item | Remarks | Signature of receiving authority |
| 1                                      | Stationery              | 1000     | 2.50 | 2500       | Stationery           |          | 2/1/10                     |         |                                  |
| 2                                      | Stationery              | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |
| 3                                      | Stationery              | 1000     | 1.50 | 1500       | Stationery           |          | 2/1/10                     |         |                                  |

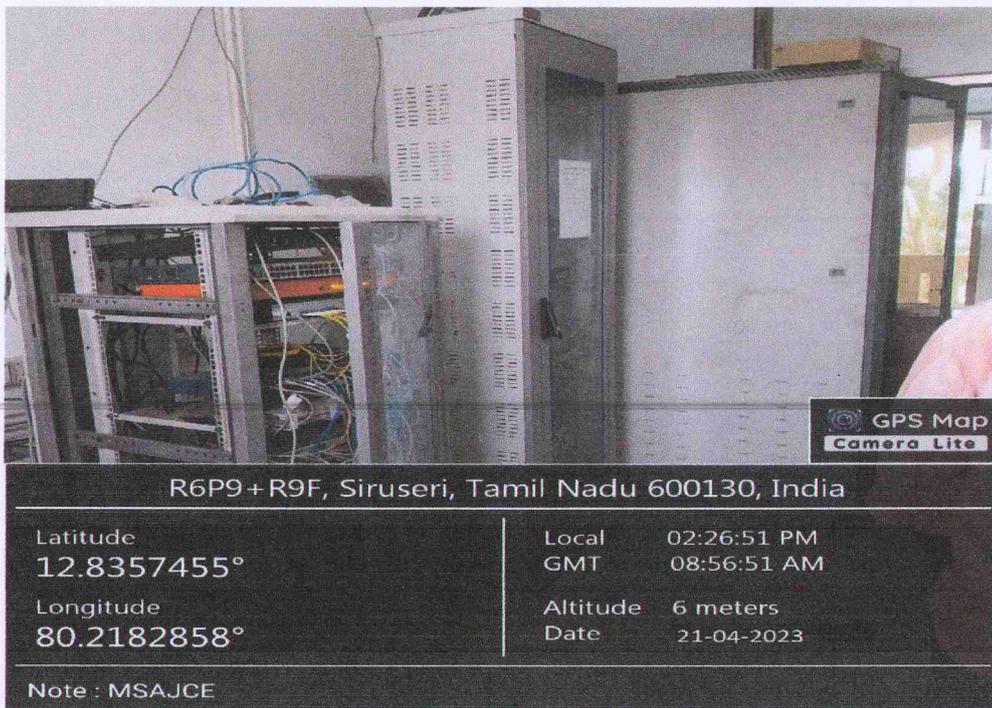
*Mohamed Sathak A.J.*  
**PRINCIPAL**  
 Mohamed Sathak A.J. College of Engineering  
 No.34, Rajiv Gandhi Road,  
 Sipcot - IT Highways,  
 Chennai - 603103.



## COMPUTER MAINTENANCE

The college has an adequate number of the computers and the necessary software's are installed at different locations. Due to a large number of computers and networking, a separate team- Computer Maintenance Cell (CMC) looks after the proper allotment, use of the computers & IT equipment's, maintenance of computers and networking. The procedure for system maintenance is briefly given below.

Daily routine follows up visit for each lab and check whether the system is working or Not. In case if there is any problem, the user/department will submit a request form to CMC, and then CMC team addresses the issues.



  
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No.34, Rajiv Gandhi Salai  
Sipcot - IT Highway, Siruseri  
Chennai - 603106.



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



**MOHAMED SATHAK A. J. COLLEGE OF ENGINEERING**  
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

**Systems Services Request**

Name: Karthikappan Date: 12.04/20  
 Designation: Asst. Prof.  
 Department: IT Intercom No. of the Indentor: \_\_\_\_\_

Nature of Service / Complaint :  
 1) Hardware Problem ( System / Printer / Scanner ) 2) Network Problem 3) Software Installation

Network Problem (Wifi internet connection issue)

Signature of Indentor: [Signature] HOD of the concerned dept. [Signature]

Job Description (To be filled by the Service Engineer)  
Wifi resolved Signature of Service Engg. [Signature]

Date of Completion with Remarks: \_\_\_\_\_  
 Head - CMC [Signature]

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**MOHAMED SATHAK A. J. COLLEGE OF ENGINEERING**  
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**Systems Services Request**

Name: Prakash D Date: 18.04.20  
 Designation: R.S.T.C.S.E  
 Department: CSE Intercom No. of the Indentor: \_\_\_\_\_

Nature of Service / Complaint :  
 1) Hardware Problem ( System / Printer / Scanner ) 2) Network Problem 3) Software Installation

Toner refilling

Signature of Indentor: [Signature] HOD of the concerned dept. [Signature]

Job Description (To be filled by the Service Engineer)  
Replaced / Refill Toner (120) Signature of Service Engg. [Signature]

Date of Completion with Remarks: \_\_\_\_\_  
 Head - CMC [Signature]

[Signature]  
**PRINCIPAL**

Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (Old ECR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.



### LIBRARY MAINTENANCE

Maintenance activities carried out periodically to library clean and usable. The activities like fumigation, preservation of books from insect dusting and shelving of readings materials on regular basis at gun the library assistance with the help of housekeeping staffs, the necessary binding and repair works are done for the damaged books and annual stocks verification is carried out regularly.

| S   | Title  | Scope        | Subject   |
|-----|--|--------------|---|
| 97  | Indian Journal of Marketing                                | Scopus & ISI | Business, Management and Accounting                                       |
| 98  | Indian Journal of Mathematics                              | Scopus & ISI | Mathematics   |
| 99  | Indian Journal of Medical and Parasitology                 | Scopus & ISI | Medicine  |
| 100 | Indian Journal of Medical Ethics                           | Scopus & ISI | Medicine  |
| 101 | Indian Journal of Medical Microbiology                     | Scopus & ISI | Medicine  |
| 102 | Indian Journal of Medical Sciences                         | Scopus & ISI | Medicine  |
| 103 | Indian Journal of Microbiology                             | Scopus & ISI | Medicine  |
| 104 | Indian Journal of Natural Products and Research            | Scopus & ISI | Agricultural and Biological Sciences                                      |
| 105 | Indian Journal of Nephrology                               | Scopus & ISI | Medicine  |
| 106 | Indian Journal of Nuclear Medicine                         | Scopus & ISI | Medicine  |
| 107 | Indian Journal of Ophthalmology                            | Scopus & ISI | Medicine  |
| 108 | Indian Journal of Orthodontics                             | Scopus & ISI | Medicine  |
| 109 | Indian Journal of Palliative Care                          | Scopus & ISI | Medicine  |
| 110 | Indian Journal of Petroleum Geology                        | Scopus & ISI | Earth and Planetary Sciences  |
| 111 | Indian Journal of Pharmaceutical Sciences                  | Scopus & ISI | Pharmacology and Toxicology   |
| 112 | Indian Journal of Pharmacology                             | Scopus & ISI | Pharmacology and Toxicology   |
| 113 | Indian Journal of Physics                                  | Scopus & ISI | Physics   |
| 114 | Indian Journal of Physiology and Pharmacology              | Scopus & ISI | Physiology, Genetics and Molecular Biology                                |
| 115 | Indian Journal of Plant Physiology                         | Scopus & ISI | Agricultural and Biological Sciences                                      |
| 116 | Indian Journal of Plastic Surgery                          | Scopus & ISI | Medicine  |
| 117 | Indian Journal of Psychiatry                               | Scopus & ISI | Psychiatry  |
| 118 | Indian Journal of Psychological Medicine                   | Scopus & ISI | Psychiatry  |
| 119 | Indian Journal of Public Health                            | Scopus & ISI | Medicine  |
| 120 | Indian Journal of Pure & Applied Mathematics               | Scopus & ISI | Mathematics   |
| 121 | Indian Journal of Pure & Applied Physics                   | Scopus & ISI | Physics   |
| 122 | Indian Journal of Science and Technology                   | Scopus & ISI | General   |
| 123 | Indian Journal of Semiotics                                | Scopus & ISI | Agricultural and Biological Sciences, Business, Management and Accounting |
| 124 | Indian Journal of Socially Transmitted Diseases            | Scopus & ISI | Medicine  |
| 125 | Indian Journal of Surgery                                  | Scopus & ISI | Medicine  |
| 126 | Indian Journal of Therapeutic and Cardiovascular Sciences  | Scopus & ISI | Medicine  |
| 127 | Indian Journal of Traditional Knowledge                    | Scopus & ISI | Plant & Animal Science  |
| 128 | Indian Journal of Tuberculosis                             | Scopus & ISI | Medicine  |
| 129 | Indian Journal of Urology                                  | Scopus & ISI | Medicine  |
| 130 | Indian Journal of Virology                                 | Scopus & ISI | Microbiology and Virology, Medicine                                       |
| 131 | Indian Minerals  | Scopus & ISI | Earth and Planetary Sciences, Environmental Science                       |
| 132 | Indian Pacing and Electrophysiology Journal                | Scopus & ISI | Medicine  |
| 133 | Indian Pediatrics  | Scopus & ISI | Clinical Medicine   |
| 134 | International Journal of Adhesion                          | Scopus & ISI | Chemistry, Pharmacology, Toxicology and Pharmaceutics                     |
| 135 | International Journal of Applied Chemistry                 | Scopus & ISI | Chemistry   |
| 136 | International Journal of Applied Engineering Research      | Scopus & ISI | Engineering   |
| 137 | International Journal of Applied Environmental Sciences    | Scopus & ISI | Environmental Science   |
| 138 | International Journal of Applied Research                  | Scopus & ISI | Pharmacology, Toxicology and Pharmaceutics                                |
| 139 | International Journal of Chemical Sciences                 | Scopus & ISI | Mathematics   |
| 140 | International Journal of ChemTech Research                 | Scopus & ISI | Chemical Engineering, Chemistry   |
| 141 | International Journal of Computer Science and Applications | Scopus & ISI | Computer Science  |
| 142 | International Journal of Cyber Crimeology                  | Scopus & ISI | Social Science  |
| 143 | International Journal of Drug Delivery                     | Scopus & ISI | Pharmacology, Toxicology and Pharmaceutics                                |

| S  | Title   | Scope        | Subject   |
|----|---|--------------|---|
| 47 | Economic and Political Weekly                     | Scopus & ISI | Business, Management and Accounting, Medicine, Social Sciences                            |
| 48 | Education for Health                              | Scopus & ISI | Medicine, Social Sciences   |
| 49 | E Journal of Chemistry                            | Scopus & ISI | Chemistry   |
| 50 | Environment and Urbanization Asia                 | Scopus & ISI | Social Sciences   |
| 51 | Gender, Technology and Development                | Scopus & ISI | Social Sciences   |
| 52 | Geomatics   | Scopus & ISI | Geomatics   |
| 53 | Global Business Review                            | Scopus & ISI | Business, Management and Accounting   |
| 54 | Global Journal of Flexible Systems Management     | Scopus & ISI | Business, Management and Accounting   |
| 55 | Global Journal of Health, Hygiene and Food Safety | Scopus & ISI | Medicine  |
| 56 | Healthcare Annual                                 | Scopus & ISI | Medicine  |
| 57 | Indian Journal of Geology                         | Scopus & ISI | Geology   |
| 58 | Indian Journal of Research                        | Scopus & ISI | Engineering   |
| 59 | Indian Technical Review                           | Scopus & ISI | Engineering   |
| 60 | Indian Chemical Engineer                          | Scopus & ISI | Chemical Engineering  |
| 61 | Indian Drugs                                      | Scopus & ISI | Biotechnology, Genetics and Molecular Biology, Pharmacology, Toxicology and Pharmaceutics |
| 62 | Indian Economic and Social History Review         | Scopus & ISI | Social Sciences, General  |
| 63 | Indian Geotechnical Journal                       | Scopus & ISI | Earth and Planetary Sciences  |
| 64 | Indian Heart Journal                              | Scopus & ISI | Medicine  |
| 65 | Indian Historical Review                          | Scopus & ISI | Arts and Humanities   |
| 66 | Indian Journal of Agricultural Biochemistry       | Scopus & ISI | Agricultural and Biological Sciences, Biochemistry, Genetics and Molecular Biology        |
| 67 | Indian Journal of Agricultural Economics          | Scopus & ISI | Social Sciences   |
| 68 | Indian Journal of Agricultural Research           | Scopus & ISI | Agricultural and Biological Sciences  |
| 69 | Indian Journal of Agronomy                        | Scopus & ISI | Agricultural and Biological Sciences  |
| 70 | Indian Journal of Anatomy                         | Scopus & ISI | Medicine  |
| 71 | Indian Journal of Animal Research                 | Scopus & ISI | Agricultural and Biological Sciences  |
| 72 | Indian Journal of Biotechnology and Biophysics    | Scopus & ISI | Biotechnology, Genetics and Molecular Biology   |
| 73 | Indian Journal of Biotechnology                   | Scopus & ISI | Biotechnology, Genetics and Molecular Biology   |
| 74 | Indian Journal of Cancer                          | Scopus & ISI | Clinical Medicine   |
| 75 | Indian Journal of Chemical Technology             | Scopus & ISI | Chemistry   |
| 76 | Indian Journal of Clinical Biochemistry           | Scopus & ISI | Biotechnology, Genetics and Molecular Biology   |
| 77 | Indian Journal of Community Medicine              | Scopus & ISI | Medicine  |
| 78 | Indian Journal of Critical Care Medicine          | Scopus & ISI | Medicine  |
| 79 | Indian Journal of Dental Research                 | Scopus & ISI | Dentistry   |
| 80 | Indian Journal of Dermatology                     | Scopus & ISI | Clinical Medicine   |
| 81 | Indian Journal of Ecology                         | Scopus & ISI | Agricultural and Biological Sciences, Environmental Science                               |
| 82 | Indian Journal of Entomology and Nematology       | Scopus & ISI | Medicine  |
| 83 | Indian Journal of Environmental Protection        | Scopus & ISI | Environmental Science   |
| 84 | Indian Journal of Environmental Studies           | Scopus & ISI | Biology and Biotechnology   |
| 85 | Indian Journal of Food & Textiles Research        | Scopus & ISI | Mathematics   |
| 86 | Indian Journal of Fisheries                       | Scopus & ISI | Plant & Animal Science  |
| 87 | Indian Journal of Gastroenterology                | Scopus & ISI | Medicine  |
| 88 | Indian Journal of Geriatric Medicine              | Scopus & ISI | Social Sciences, General  |
| 89 | Indian Journal of Geriatric Science               | Scopus & ISI | Plant & Animal Science  |
| 90 | Indian Journal of Gerontology                     | Scopus & ISI | Earth and Planetary Sciences  |
| 91 | Indian Journal of Heterocyclic Chemistry          | Scopus & ISI | Chemistry   |
| 92 | Indian Journal of Herbalife                       | Scopus & ISI | Agricultural and Biological Sciences  |
| 93 | Indian Journal of Human Genetics                  | Scopus & ISI | Medicine  |
| 94 | Indian Journal of Labour Economics                | Scopus & ISI | Economics, Management and Finance   |
| 95 | Indian Journal of Leprosy                         | Scopus & ISI | Medicine  |
| 96 | Indian Journal of Marine Sciences                 | Scopus & ISI | Earth and Planetary Sciences  |

**PRINCIPAL**



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



| S   | Title   | Source             | Subject  |
|-----|---|--------------------|--|
| 1   | International Journal of Ecology and Environmental Sciences   | Scopus & ISI       | Agricultural and Biological Sciences, Environmental Science  |
| 184 | International Journal of Engineering and Technology           | Scopus & ISI       | Engineering  |
| 185 | International Journal of Greening                             | Web & Scopus & ISI | CLINICAL MEDICINE  |
| 187 | International Journal of Green Pharmacy                       | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics  |
| 188 | INTERNATIONAL JOURNAL OF HUMAN GENETICS                       | Web & Scopus & ISI | MOLECULAR BIOLOGY & GENETICS   |
| 189 | Medicine  | Scopus & ISI       | Medicine   |
| 190 | International Journal of Pharmacy and Pharmaceutical Sciences | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics, Engineering, Pharmacology, Toxicology and Pharmacokinetics                  |
| 191 | International Journal of Pharmacy and Technology              | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics  |
| 192 | International Journal of PharmTech Research                   | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics, Medicine, Pharmacology, Toxicology and Pharmacokinetics                     |
| 193 | International Journal of Phytochemistry                       | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics  |
| 194 | INTERNATIONAL JOURNAL OF PLANT SCIENCES                       | Web & Scopus & ISI | PLANT & ANIMAL SCIENCE   |
| 195 | International Journal of Regenerative and                     | Scopus & ISI       | Environmental Science  |
| 196 | Pharmaceutical Sciences                                       | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics, Business, Management and Accounting, Environmental Science, Social Sciences |
| 197 | International Journal of Retail Management                    | Scopus & ISI       | Business, Management and Accounting, Environmental Science, Social Sciences  |
| 198 | International Journal of Shoulder Surgery                     | Web & Scopus & ISI | CLINICAL MEDICINE  |
| 199 | International Studies   | Scopus & ISI       | Social Sciences  |
| 200 | IJERT Journal of Electrical Technology                        | Scopus & ISI       | Engineering  |
| 201 | Journal of Agricultural Engineering                           | Scopus & ISI       | Chemical Engineering, Engineering  |
| 202 | Journal of Agrometeorology                                    | Web & Scopus & ISI | AGRICULTURAL SCIENCES  |
| 203 | Journal of Anesthesiology Clinical                            | Scopus & ISI       | Medicine, Pharmacology, Toxicology and Pharmacokinetics  |
| 204 | Journal of Analysis and Applications                          | Scopus & ISI       | Mathematics  |
| 205 | JOURNAL OF APPLIED ANIMAL RESEARCH                            | Web & Scopus & ISI | PLANT & ANIMAL SCIENCE   |
| 206 | Journal of Applied Horticulture                               | Scopus & ISI       | Agricultural and Biological Sciences, Horticulture, Social and Molecular Biology   |
| 207 | Journal of Applied and Integrative Medicine                   | Scopus & ISI       | Medicine, Pharmacology, Toxicology and Pharmacokinetics  |
| 208 | Journal of Bioprocesses                                       | Scopus & ISI       | Agricultural and Biological Sciences   |
| 209 | JOURNAL OF BIOSCIENCES  | Web & Scopus & ISI | GENETICS & BIOTECHNOLOGY   |
| 210 | JOURNAL OF CANCER PRACTICE AND RESEARCH                       | Web & Scopus & ISI | PLANT & ANIMAL SCIENCE   |
| 211 | Journal of Cancer Research and Therapeutics                   | Web & Scopus & ISI | CLINICAL MEDICINE  |
| 212 | Journal of Carcinogenesis                                     | Scopus & ISI       | Microbiology, Genetics and Molecular Biology, Environmental Science, Medicine  |
| 213 | Journal of Chemical and Pharmaceutical Research               | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics, Biochemistry, Genetics and Molecular Biology                                |
| 214 | Journal of Clinical and Diagnostic Research                   | Scopus & ISI       | Medicine   |
| 215 | Journal of Computational Diseases                             | Scopus & ISI       | Medicine   |
| 216 | Journal of Computational Mathematics and Optimization         | Scopus & ISI       | Mathematics  |
| 217 | Journal of Conservative Dentistry                             | Scopus & ISI       | Dentistry  |
| 218 | Journal of Creative Communications                            | Scopus & ISI       | Social Sciences  |
| 219 | Journal of Craniofacial and Aesthetic Surgery                 | Scopus & ISI       | Medicine   |
| 220 | Journal of Current Research                                   | Web & Scopus & ISI | Medicine & Biotechnology   |
| 221 | Journal of Current Research Societies                         | Scopus & ISI       | Social Sciences  |
| 222 | Journal of Digital Information Management                     | Scopus & ISI       | Business, Management and Accounting, Software Science, Social Sciences   |
| 223 | Journal of Earth System Science                               | Scopus & ISI       | ENVIRONMENTAL SCIENCE  |
| 224 | Journal of Emergency, Trauma and Shock                        | Scopus & ISI       | Medicine   |
| 225 | Journal of Emerging Market Finance                            | Scopus & ISI       | Economics, Econometrics and Finance  |
| 226 | Journal of Entomological Research                             | Scopus & ISI       | Agricultural and Biological Sciences   |
| 227 | JOURNAL OF ENVIRONMENTAL BIOLOGY                              | Web & Scopus & ISI | ENVIRONMENTAL BIOLOGY  |

| S  | Title   | Source             | Subject  |
|----|---|--------------------|--|
| 2  | Administrative Change   | Scopus & ISI       | Health and Physical Sciences, Environmental Science  |
| 3  | Advances in Vibration Engineering   | Scopus & ISI       | Engineering, Physics and Astronomy   |
| 4  | ALLOCATION JOURNAL  | Web & Scopus & ISI | MEDICAL SCIENCES   |
| 5  | AIJ (Journal of International Journal of Pharmacy, Medicine and Toxicology) | Scopus & ISI       | Medicine, Pharmacology, Toxicology and Pharmacokinetics  |
| 6  | Asian Journal of Food Technology  | Web & Scopus & ISI | AGRICULTURAL SCIENCES  |
| 7  | Annals of Agricultural Research   | Scopus & ISI       | Agricultural and Biological Sciences   |
| 8  | Annals of And Zone  | Scopus & ISI       | Agricultural and Biological Sciences   |
| 9  | Annals of Biology   | Scopus & ISI       | Agricultural and Biological Sciences   |
| 10 | Annals of Cardiac Anesthesiology  | Scopus & ISI       | Medicine   |
| 11 | Annals of Indian Academy of Neurology                                       | Web & Scopus & ISI | NEUROSCIENCE & BEHAVIOR  |
| 12 | Annals of Library and Information Studies                                   | Scopus & ISI       | Computer Science, Social Sciences  |
| 13 | Annals of Neurosciences   | Scopus & ISI       | Neuroscience   |
| 14 | Annals of Pediatric Cardiology  | Scopus & ISI       | Medicine   |
| 15 | Annals of Therapeutic Medicine  | Web & Scopus & ISI | CLINICAL MEDICINE  |
| 16 | Annals of Tropical Medicine and Public Health                               | Scopus & ISI       | Medicine   |
| 17 | Asia Pacific Business Review  | Web & Scopus & ISI | ECONOMICS & BUSINESS   |
| 18 | Asian Biotechnology and Development Review                                  | Scopus & ISI       | Agricultural and Biological Sciences   |
| 19 | Asian Journal of Chemistry  | Scopus & ISI       | Chemistry  |
| 20 | Asian Journal of Pharmaceutical and Clinical Research                       | Scopus & ISI       | Medicine, Pharmacology, Toxicology and Pharmacokinetics  |
| 21 | Asian Journal of Pharmaceutical Research and Health Care                    | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics  |
| 22 | Asian Journal of Spectroscopy   | Scopus & ISI       | Chemistry  |
| 23 | Asian Journal of Transfusion Science  | Scopus & ISI       | Medicine   |
| 24 | ATRA Communications on Textiles   | Scopus & ISI       | Business, Management and Accounting, Engineering, Environmental Science, Materials Science           |
| 25 | Biochemical and Cellular Archives   | Scopus & ISI       | Biochemistry, Genetics and Molecular Biology   |
| 26 | Biology and Medicine  | Scopus & ISI       | Microbiology, Genetics and Molecular Biology, Biochemistry, Genetics and Molecular Biology, Medicine |
| 27 | Biomarkers  | Scopus & ISI       | Medicine   |
| 28 | BiScope: South Asian Science Studies  | Scopus & ISI       | Arts and Humanities, Social Sciences   |
| 29 | BTRA Scan   | Scopus & ISI       | Business, Management and Accounting, Engineering, Environmental Science, Materials Science           |
| 30 | Bulletin of Electrochemistry  | Scopus & ISI       | Chemistry  |
| 31 | BULLETIN OF MATERIALS SCIENCE   | Web & Scopus & ISI | MATERIALS SCIENCE  |
| 32 | Bulletin of the Astronomical Society of India                               | Scopus & ISI       | Physics and Astronomy  |
| 33 | Chang Report  | Scopus & ISI       | Social Sciences  |
| 34 | Clay Research   | Scopus & ISI       | Materials Science  |
| 35 | Colourscape   | Scopus & ISI       | Business, Management and Accounting, Engineering, Environmental Science                              |
| 36 | Conservation & Society  | Scopus & ISI       | SOCIAL SCIENCES, GENERAL   |
| 37 | Contemporary Clinical Dentistry   | Scopus & ISI       | Dentistry  |
| 38 | CONTRIBUTIONS TO INDIAN SOCIOLOGY   | Web & Scopus & ISI | SOCIAL SCIENCES, GENERAL   |
| 39 | Current Research  | Scopus & ISI       | Neuroscience   |
| 40 | CURRENT SCIENCE   | Web & Scopus & ISI | Microbiology, Medicine, Pharmacology, Toxicology and Pharmacokinetics                                |
| 41 | Current Topics in Pharmacology  | Scopus & ISI       | Pharmacology   |
| 42 | Current Trends in Biotechnology and Pharmacy                                | Scopus & ISI       | Biochemistry, Genetics and Molecular Biology, Pharmacology, Toxicology and Pharmacokinetics          |
| 43 | Current Trends in Immunology  | Scopus & ISI       | Immunology and Microbiology, Medicine  |
| 44 | CURRENT SCIENCE JOURNAL   | Web & Scopus & ISI | ENGINEERING  |
| 45 | Differential Equations and Dynamical Systems                                | Scopus & ISI       | Mathematics  |
| 46 | Drug Invention Today  | Scopus & ISI       | Pharmacology, Toxicology and Pharmacokinetics  |

PRINCIPAL

Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (OMR)  
Sipoot - IT Highway Egattur,  
Chennai - 603103.



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



| Sl. No | Name     | DEPT | DATE  | OUT TIME | Signature | S. No |
|--------|----------|------|-------|----------|-----------|-------|
| 1      | Uma Afd  | Mech | 8:20  |          | Vijay     | 1     |
| 2      | Manish   | CSE  | 8:41  |          | Haiman    | 2     |
| 3      | Sridhar  | IT   |       |          | "         | 2     |
| 4      | Ravi     | CSE  | 8:45  |          |           | 4     |
| 5      | Ravi     | CSE  | 8:40  |          |           | 5     |
| 6      | Rohini   | IT   | 8:15  |          | Raj       | 6     |
| 7      | Indira   | Mech | 11:20 |          | Arjun     | 7     |
| 8      | Jayam    | CSE  | 11:35 |          | Jayam     | 8     |
| 9      | Nishitha | Mech | 12:35 |          | Nishitha  | 9     |
| 10     | Indira   | Mech | 2:00  |          | Arjun     | 10    |
| 11     | U. U     | Mech | 2:00  |          | U         | 11    |

| Sl. No | Name      | DEPT | DATE  | OUT TIME | Signature | S. No |
|--------|-----------|------|-------|----------|-----------|-------|
| 1      | Abdullah  | IT   | 2:30  |          | S. S      | 1     |
| 2      | Abbas     | "    | 12:35 |          | "         | 2     |
| 3      | Syed Ali  | "    | 11    |          | "         | 3     |
| 4      | Sabandhan | "    | 11    |          | "         | 4     |
| 5      | Usual     | "    | 11    |          | "         | 5     |
|        | Prathy    | Mech |       |          | "         |       |

| Sl. No | Name        | DEPT | DATE  | OUT TIME | Signature | S. No |
|--------|-------------|------|-------|----------|-----------|-------|
| 1      | Sneha Maria | EEE  | 9:00  |          | S. Singh  | 1     |
| 2      | Mhd. Yahya  | EEE  | 9:00  |          | "         | 2     |
| 3      | Tharifa     | EEE  | 9:00  |          | "         | 3     |
| 4      | Aravind     | Mech | 11:50 | 12:00    | "         | 4     |

| Sl. No | Name       | DEPT | DATE  | OUT TIME | Signature | S. No |
|--------|------------|------|-------|----------|-----------|-------|
| 1      | Tamara     | IT   | 8:10  |          | "         | 1     |
| 2      | Tan        | IT   | 8:00  |          | "         | 2     |
| 3      | Tan        | IT   | 8:00  |          | "         | 3     |
| 4      | K. Laksh   | IT   | 10:45 |          | "         | 4     |
| 5      | M. Anifa   | IT   | 10:45 |          | "         | 5     |
| 6      | Rashid     | IT   | 10:45 |          | "         | 6     |
| 7      | Anif       | IT   | 10:45 |          | "         | 7     |
| 8      | Anif       | IT   | 10:45 |          | "         | 8     |
| 9      | Anif       | IT   | 10:45 |          | "         | 9     |
| 10     | Anjanna    | IT   | 10:45 |          | "         | 10    |
| 11     | Hansa      | IT   | 10:45 |          | "         | 11    |
| 12     | Anif       | IT   | 10:45 |          | "         | 12    |
| 13     | M. Anifa   | IT   | 10:45 |          | "         | 13    |
| 14     | M. Anifa   | IT   | 10:45 |          | "         | 14    |
| 15     | S. Shalini | IT   | 10:45 |          | "         | 15    |
| 16     | M. Anifa   | IT   | 10:45 |          | "         | 16    |
| 17     | Salman     | IT   | 10:45 |          | "         | 17    |
| 18     | Anif       | IT   | 10:45 |          | "         | 18    |
| 19     | Anif       | IT   | 10:45 |          | "         | 19    |
| 20     | Melton     | IT   | 10:45 |          | "         | 20    |
| 21     | Rafiq      | IT   | 10:45 |          | "         | 21    |
| 22     | Aheen      | IT   | 10:45 |          | "         | 22    |
| 23     | Leela      | IT   | 10:45 |          | "         | 23    |
| 24     | Hafiz      | IT   | 10:45 |          | "         | 24    |
| 25     | A. J. J.   | IT   | 10:45 |          | "         | 25    |
| 26     | Anirudh    | IT   | 10:50 |          | "         | 26    |
| 27     | Abhishek   | IT   | 10:40 |          | "         | 27    |
| 28     | K. Anirudh | IT   | 12:26 |          | "         | 28    |
| 29     |            |      |       |          | "         | 29    |

**PRINCIPAL**  
 Mohamed Sathak A.J. College of Engineering  
 No.34, Rajiv Gandhi Salai (OMR)  
 Sipcot - IT Highway Egattur,  
 Chennai - 603103.



## ELECTRICAL MAINTENANCE

Power supply is maintained by our electrician round the clock, three generators (250KVA,100KVA and 125KVA) available in the campus u handle the occasional power shutdown. All the generators and UPS are periodically service maintained. In case of any electrical issues with in the campus, service request raised by user is addressed by internal maintained team members.





**PRINCIPAL**

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No.34, Rajiv Gandhi Salai (Old),  
Sipcot - IT Highway Egattur,  
Chennai - 603103.

13/12/24

1. EB hosted pillar box EB person  
fuse fixing the helping for  
work SIR

2. college ground from UPS  
room UPS 2 nos checking  
the UPS mechanic person  
helping on 3 phase line  
connection work SIR

3. college main gate ATM  
electrical line not working.  
the checking on fault  
rectifying work SIR

4. college UPS room, New  
UPS, 2 nos checking  
purpose 1 pole M.C.B Old  
fixing on wire connection  
on checking work SIR

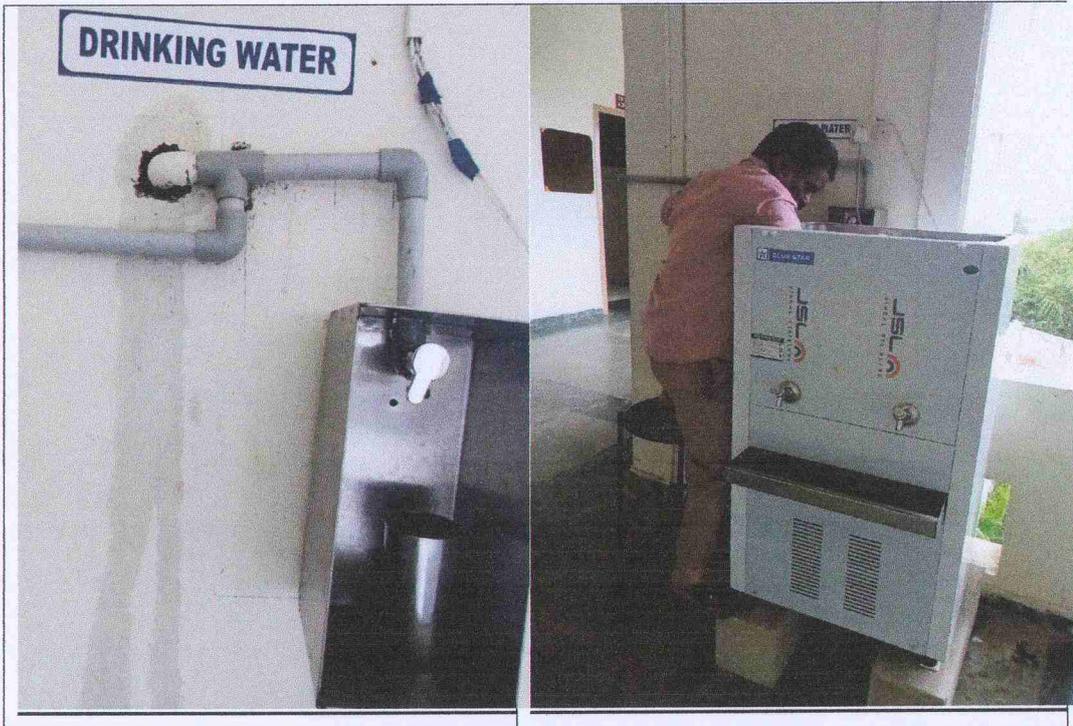


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Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (OMR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.

| Sl. No. | DATE     | DESCRIPTION   |
|---------|----------|---|
| 1.      | 14/12/24 | College host side FB pillar architecture on festival dress bank paper job cut the FB person firing. purpose helping work sir                          |
| 2.      |          | College main gate ATM earth cut the new existing pipe dit from the BSNL person helping purpose work sir   |
| 3.      |          | College 2nd floor from cell the material bill on UPS Additional firing purpose electrical material bill cash depositments Submitted inside sir        |
| 4.      |          | College 2nd floor from cell new dexox machine person the machine open on shifting, helping purpose and electrical load value detail checking work sir |
| 5.      |          | College UPS line connect purpose 3 pole isolator was purchasing work sir  |

*[Signature]*  
**PRINCIPAL**



CASH / CREDIT BILL

Invoice No: 168 Date: 04/02/2023

**MANI CHANDRA AQUA ENTERPRISE**  
 Dealers in Pipes & Appliances, Domestic & Commercial Water Systems  
 Commission Rd. West & Adambakkam, 7th Cross Street,  
 KANTHAKAM, Chennai - 16

Customer Name: Amritha Suresh

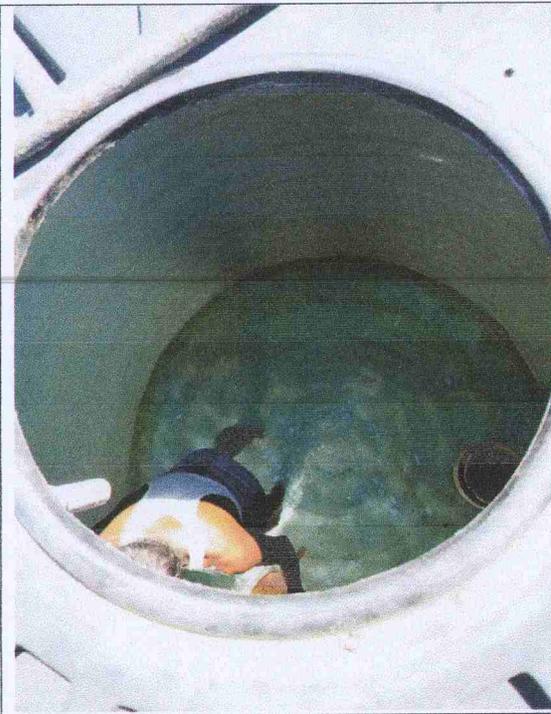
TIN: CST: Delivery Address:

Shop No: DI  
 Our OC No: DI  
 LR / RR No: DI

Despatched Through:

| Sl No      | Description of Goods                         | UOM | QUANTITY | Rate | Amount<br>Rs. | Pg |
|------------|--|-----|----------|------|---------------|----|
| 1          | 200000 Re plant (old) Chemical Change Charge |     | 01       |      | 7000          |    |
| Sales E&OE |  |     |          |      | TOTAL         |    |

For: MANI CHANDRA AQUA ENTERPRISE



  
**PRINCIPAL**  
 Mohamed Sathak A.J. College of Engineering  
 No.34, Rajiv Gandhi Salai  
 Sipcot - IT Highway  
 Chennai - 600 076



## TRANSPORT MAINTENANCE

1. The driver checks the tyre pressure at the start
2. The driver inspects the light bulbs throughout the vehicle
3. The cleaner wipes and clean the seats with damp rag and cloth
4. The driver fuel level of the bus at the start
5. The mechanics are checking all the buses at regular interval.





**PRINCIPAL**

17

Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (OMR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.



**FLOOR MAINTENANCE**

Regular maintenance cleaning of Laboratory, Class rooms, Staff rooms, Corridor and Toilets (boys and girls) regularly.

| Date      | Lab. Name (or) Room No. | Purpose   | Time S - | Out     | Sign        |
|-----------|-------------------------|-----------|----------|---------|-------------|
| 13/1/23   | 116                     | cleaning  | 8:15pm   | 8:30pm  | [Signature] |
| 13/1/23   | Library                 | cleaning  | 2:15pm   |         | [Signature] |
| 14/1/23   | Lib                     | clean     | 11:00am  | 12:15pm | [Signature] |
| 20/1/23   | Lab (117)               | Cleaning  | 11:00    | 11:30   | [Signature] |
| 20/1/23   | RPH lab 107             | Cleaned   | 12:45    | 12:45   | [Signature] |
| 20/1/23   | Gym                     | clean     | 12-40    | 2-00    | [Signature] |
| 21/1/23   | 102-300sq               | Lab       | 9:30     | 10:00   | [Signature] |
| 21/1/23   | 113-Drone               | clean     | 12:30    | 12:45   | [Signature] |
| 26/1/23   | 110-Pharmacy            | cleaning  | 9:20am   | 9:30am  | [Signature] |
| 27/1/23   | Lib                     | clean     | 11:30am  | 12:30pm | [Signature] |
| 27/1/23   | Library (117)           | cleaning  | 2:00pm   | 2:00pm  | [Signature] |
| 28/1/23   | Lab (105)               | cleaning  | 11:10    | 12:00   | [Signature] |
| 28/1/23   | (107)                   | Cleaning  | 12:30    | 1:00    | [Signature] |
| 28/1/23   | 114                     | Cleaning  | 11:45    | 12:20   | [Signature] |
| 28/1/23   | Lib                     | clean     | 2:30     | 3:15    | [Signature] |
| 29/1/23   | Library                 | 1st floor | 2:00     | 3:00    | [Signature] |
| 29/1/23   | Language Training-112   | G.F       | 11:00    | 11:30   | [Signature] |
| 6/1/24    | Language Training-112   | G.F       | 11:10    | 11:40   | [Signature] |
| 18/1/24   | 1113                    | Cleaning  | 11:30    | 12:00   | [Signature] |
| 23/1/2024 | C-Block (117)           | Cleaning  | 2:15     | 3:15    | [Signature] |
| 23/1/24   | Library                 | Cleaning  | 2:20     |         | [Signature] |

| Date      | Lab. Name (or) Room No. | Purpose   | Time S - | Out     | Sign        |
|-----------|-------------------------|-----------|----------|---------|-------------|
| 13/1/23   | 116                     | cleaning  | 8:15pm   | 8:30pm  | [Signature] |
| 13/1/23   | Library                 | cleaning  | 2:15pm   |         | [Signature] |
| 14/1/23   | Lib                     | clean     | 11:00am  | 12:15pm | [Signature] |
| 20/1/23   | Lab (117)               | Cleaning  | 11:00    | 11:30   | [Signature] |
| 20/1/23   | RPH lab 107             | Cleaned   | 12:45    | 12:45   | [Signature] |
| 20/1/23   | Gym                     | clean     | 12-40    | 2-00    | [Signature] |
| 21/1/23   | 102-300sq               | Lab       | 9:30     | 10:00   | [Signature] |
| 21/1/23   | 113-Drone               | clean     | 12:30    | 12:45   | [Signature] |
| 26/1/23   | 110-Pharmacy            | cleaning  | 9:20am   | 9:30am  | [Signature] |
| 27/1/23   | Lib                     | clean     | 11:30am  | 12:30pm | [Signature] |
| 27/1/23   | Library (117)           | cleaning  | 2:00pm   | 2:00pm  | [Signature] |
| 28/1/23   | Lab (105)               | cleaning  | 11:10    | 12:00   | [Signature] |
| 28/1/23   | (107)                   | Cleaning  | 12:30    | 1:00    | [Signature] |
| 28/1/23   | 114                     | Cleaning  | 11:45    | 12:20   | [Signature] |
| 28/1/23   | Lib                     | clean     | 2:30     | 3:15    | [Signature] |
| 29/1/23   | Library                 | 1st floor | 2:00     | 3:00    | [Signature] |
| 29/1/23   | Language Training-112   | G.F       | 11:00    | 11:30   | [Signature] |
| 6/1/24    | Language Training-112   | G.F       | 11:10    | 11:40   | [Signature] |
| 18/1/24   | 1113                    | Cleaning  | 11:30    | 12:00   | [Signature] |
| 23/1/2024 | C-Block (117)           | Cleaning  | 2:15     | 3:15    | [Signature] |
| 23/1/24   | Library                 | Cleaning  | 2:20     |         | [Signature] |

  
**PRINCIPAL**  
 Mohamed Sathak A.J. College of Engineering  
 No.34, Rajiv Gandhi Salai (OMR)  
 SIPCOT - IT Highway Egattur,  
 Chennai - 603103.



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



| Date     | Lab Name / Room no  | Purpose  | In       | Out     | Staff     | Date     | Lab Name / Room no | Purpose  | In      | Out     | Staff     |
|----------|---------------------|----------|----------|---------|-----------|----------|--------------------|----------|---------|---------|-----------|
| 16/9/23  | 112                 | Cleaning | 08:30am  | 08:30am | H. Sathak | 18/9/23  | 113                | Cleaning | 9:30    | 10:00   | H. Sathak |
| 21/9/23  | 110 Placement       | Cleaning | 8:00am   | 8:15am  | H. Sathak | 18/10/23 | 114- Incubation    | Cleaning | 10:20   | 10:50   | H. Sathak |
| 21/9/23  | (103)               | Cleaning | 8:20     | 9:00    | H. Sathak | 10/10/23 | 113                | Cleaning | 11:00   | 11:25   | H. Sathak |
| 21/9/23  | 112                 | Cleaning | 10:30    | 11:00   | H. Sathak | 20/10/23 | RPA Lab            | Cleaning | 11:00   | 11:20   | H. Sathak |
| 21/9/23  | 113-3D Printing     | Cleaning | 10:30    | 11:00   | H. Sathak | 20/10/23 | Circular           | Cleaning | 11:30   | 12:15   | H. Sathak |
| 21/9/23  | 114                 | Cleaning | 11:30    | 11:40   | H. Sathak | 20/10/23 | Mobile APP Lab     | Cleaning | 12:15   | 12:35   | H. Sathak |
| 21/9/23  | 112                 | Cleaning | 11:15    | 11:25   | H. Sathak | 25/10/23 | 110 Placement Cell | Cleaning | 11:25   | 11:40   | H. Sathak |
| 21/9/23  | 111                 | Cleaning | 2:30pm   | 2:50pm  | H. Sathak | 26/10/23 | 110 Placement Cell | Cleaning | 11:00am | 11:15am | H. Sathak |
| 22/9/23  | 117 Lab             | Cleaning | 3:30pm   | 3:50pm  | H. Sathak | 26/10/23 | Mech x (112)       | Cleaning | 10:30am | 11:00am | H. Sathak |
| 23/9/23  | Room 111, 113, 117  | Cleaning | 10:00 AM | 12:00   | H. Sathak | 26/10/23 | PD Room            | Cleaning | 2:00pm  | 2:15pm  | H. Sathak |
| 23/9/23  | Room 110 Placement  | Cleaning | 11:00    | 11:40am | H. Sathak | 27/10/23 | 110 Placement      | Cleaning | 11:00   | 11:25   | H. Sathak |
| 23/9/23  | Room 114 Incubation | Cleaning | 12:00    | 12:40pm | H. Sathak | 1/11/23  | 110 Placement      | Cleaning | 11:00   | 11:30   | H. Sathak |
| 27/9/23  | Room 201            | Cleaning | 2:00     | 2:40pm  | H. Sathak | 9/11/23  | 110 Placement      | Cleaning | 9:10    | 9:30    | H. Sathak |
| 28/9/23  | Room 112            | Cleaning | 9:00     | 10:00   | H. Sathak | 9/11/23  | 110 Placement      | Cleaning | 11:00   | 11:10   | H. Sathak |
| 28/9/23  | Room (105, 107)     | Cleaning | 10:00    | 12:00   | H. Sathak | 9/11/23  | 110 Placement      | Cleaning | 11:30   | 12:00   | H. Sathak |
| 28/9/23  | Room (117)          | Cleaning | 10:30    | 3:20    | H. Sathak | 9/11/23  | 114- Incubation    | Cleaning | 3:15    | 3:45    | H. Sathak |
| 04/10/23 | Room 114            | Cleaning | 10:45    | 11:15   | H. Sathak | 21/11/23 | Library            | Cleaning | 2:55    | 3:45    | H. Sathak |
| 04/10/23 | Room 105            | Cleaning | 11:30    | 11:45   | H. Sathak | 21/11/23 | (105)              | Cleaning | 2:10    | 2:40    | H. Sathak |
| 10/10/23 | 117                 | Cleaning | 11:35    | 11:45   | H. Sathak | 21/11/23 | (107)              | Cleaning | 2:45    | 3:20    | H. Sathak |
| 10/10/23 | 117                 | Cleaning | 10:30    | 11:00   | H. Sathak | 21/11/23 | Library            | Cleaning | 1:10    | 1:30    | H. Sathak |
| 9/11/23  | 110                 | Cleaning | 11:30    | 11:00   | H. Sathak | 21/11/23 | 113                | Cleaning | 10:40   | 10:50   | H. Sathak |
| 11/10/23 | 102                 | Cleaning | 10:00    | 10:20   | H. Sathak | 15/11/23 | 112 - Laptop       | Cleaning | 11:50   | 12:45   | H. Sathak |
| 10/10/23 | 102                 | Cleaning | 1:30pm   | 3:00    | H. Sathak | 18/11/23 | 119- IoT Lab       | Cleaning | 11:50   | 11:30   | H. Sathak |
|          |                     |          |          |         |           | 20/11/23 | 105 - Home Sci     | Cleaning | 4:00    | 4:17    | H. Sathak |



GPS Map Camera Lite

R6P9+R9F, Siruseri, Tamil Nadu 600130, India

|                          |                      |
|--------------------------|----------------------|
| Latitude<br>12.8356918°  | Local<br>02:35:52 pm |
| Longitude<br>80.2182887° | GMT<br>09:05:52 am   |
|                          | Altitude<br>6 meters |
|                          | Date<br>22-09-2022   |

Note : MSAJCE

**PRINCIPAL**  
 Mohamed Sathak A.J. College of Engineering  
 No.34, Rajiv Gandhi Salai (IT Corridor)  
 Sipcot - IT Highway Equilateral  
 Chennai - 603103.



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

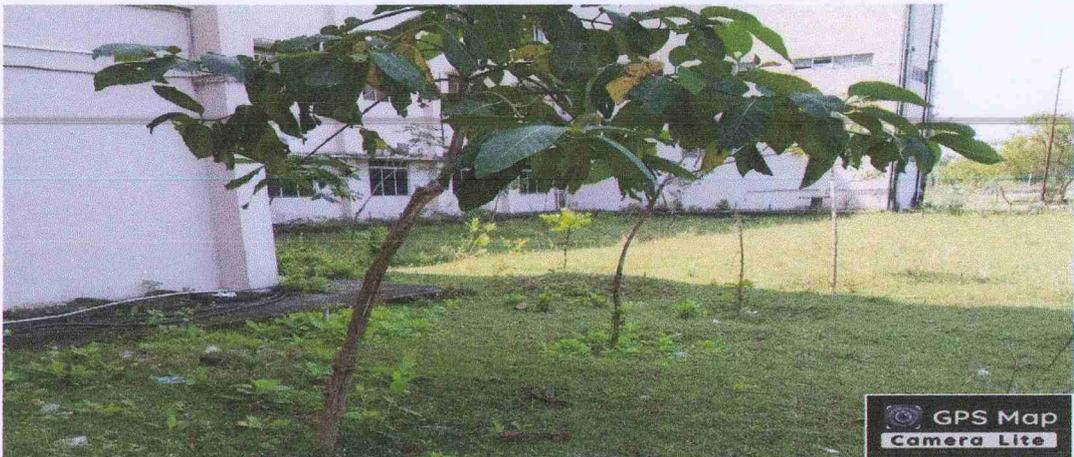


R6P9+Q6J Lab Block-4, Siruseri, Tamil Nadu 600130, India

Latitude  
12.83583634°  
Longitude  
80.21809167°

Local 11:50:19 am  
GMT 06:20:19 am  
Altitude 8 meters  
Date 04-02-2023

Note : MSAJCE



R6P9+Q6J Lab Block-4, Siruseri, Tamil Nadu 600130, India

Latitude  
12.83579776°  
Longitude  
80.21815783°

Local 11:49:39 am  
GMT 06:19:39 am  
Altitude 6 meters  
Date 08-04-2023

Note : MSAJCE

  
PRINCIPAL  
Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai  
Sipcot - IT Highway Egmore  
Chennai - 600130.

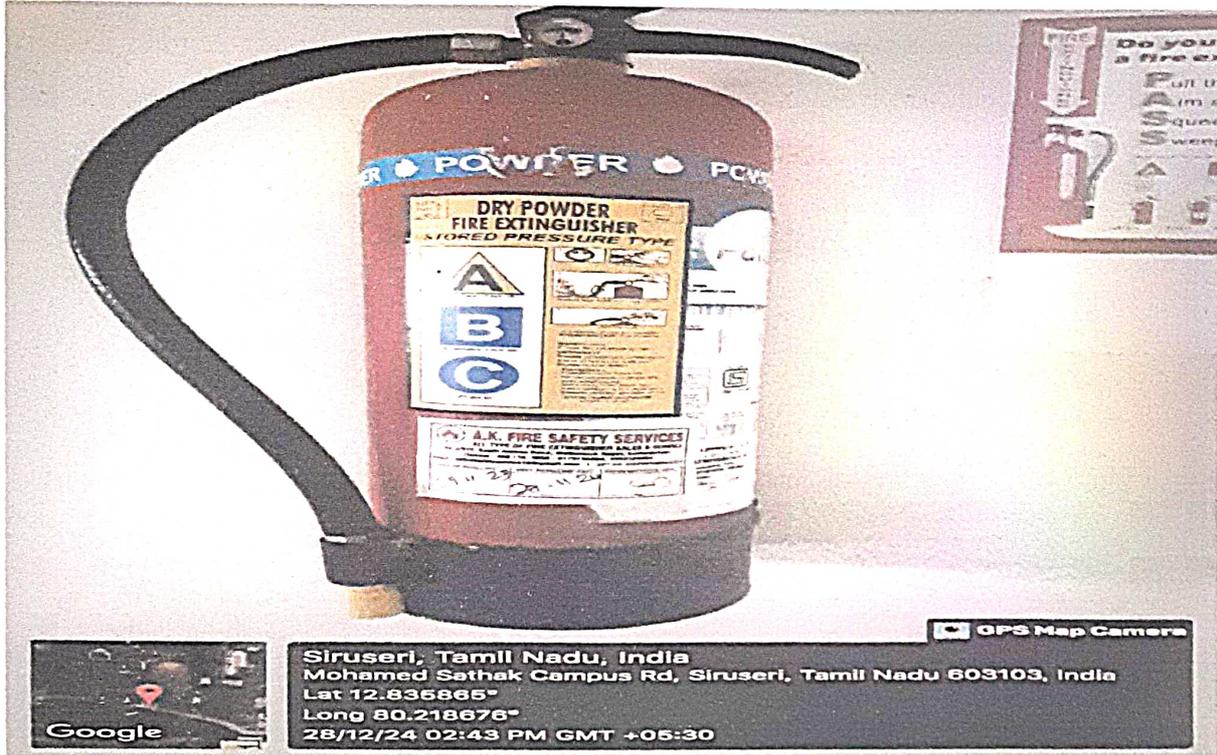
## MESS MAINTANACE

| SNO | DATE     | COMPLINT                | LOCATION      | ATTEND BY | COMPLINT RECTIFIED DATE | MINT SIGN | MESS SIGN | REM                                   |
|-----|----------|-------------------------|---------------|-----------|-------------------------|-----------|-----------|---------------------------------------|
| 10. | 06.11.24 | Hand wash tap           | KITCHEN AREA  | EKAMBARAM | 7/11/24                 | STEVEN    | W         | TAP CHANGE NEAR                       |
| 11. | 13.11.24 | GRINDER SECT            | KITCHEN       | DURGASE   | 14/11/24                | P.DA.     | W         | BLTE CHODGE NEW ONE.                  |
| 12. | 24.11.24 | Light Problem           | Grinding area | DURGASE   | 24/11/24                | P.DA.     | W         | LIGHT CHANG IN GRIND AREA.            |
| 13. | 02.12.24 | EXTRA TUBE LIGHT NEEDED | KITCHEN AREA. | DURGASE   | 04/12/24                | P.DA.     | W         | 01 NO 40 TUBE LIGHT FIXED IN KITCHEN. |

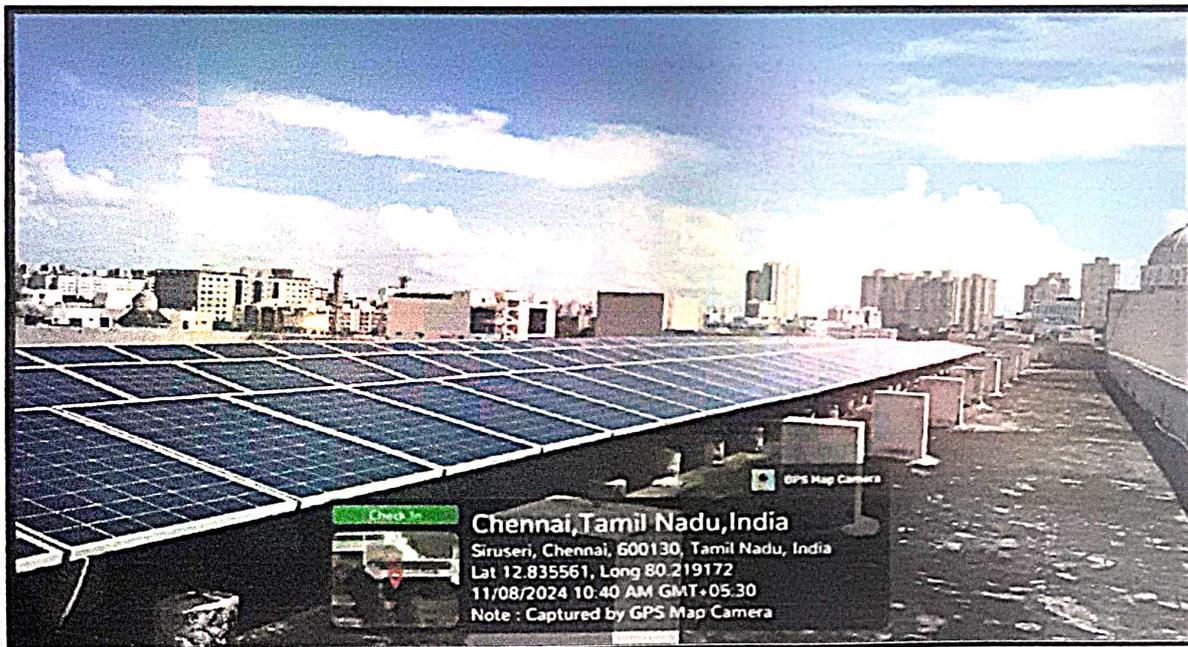
| SNO | DATE     | COMPLINT             | LOCATION           | ATTEND BY | COMPLINT RECTIFIED DATE | MINT SIGN | MESS SIGN | REM                        |
|-----|----------|----------------------|--------------------|-----------|-------------------------|-----------|-----------|----------------------------|
| 14. | 13/12/24 | EXTRA TUBE LIGHT NEE | KITCHEN            | DURGASE   | 17/12/24                | P.DA.     | W         | 4 NOS 40V TUBE LIGHT AXED. |
| 15. | 21/12/24 | WATER LEAK           | HAND WASH IN BOYS. | EKAMBARAM | 21/12/24                | STEVEN    | W         | NEW TAP CHANGE.            |

  
**PRINCIPAL**

Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (OMR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.



**Fire Extinguisher**



**Solar Pannel Maintenance**

**PRINCIPAL**

Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (OMR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.



# MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

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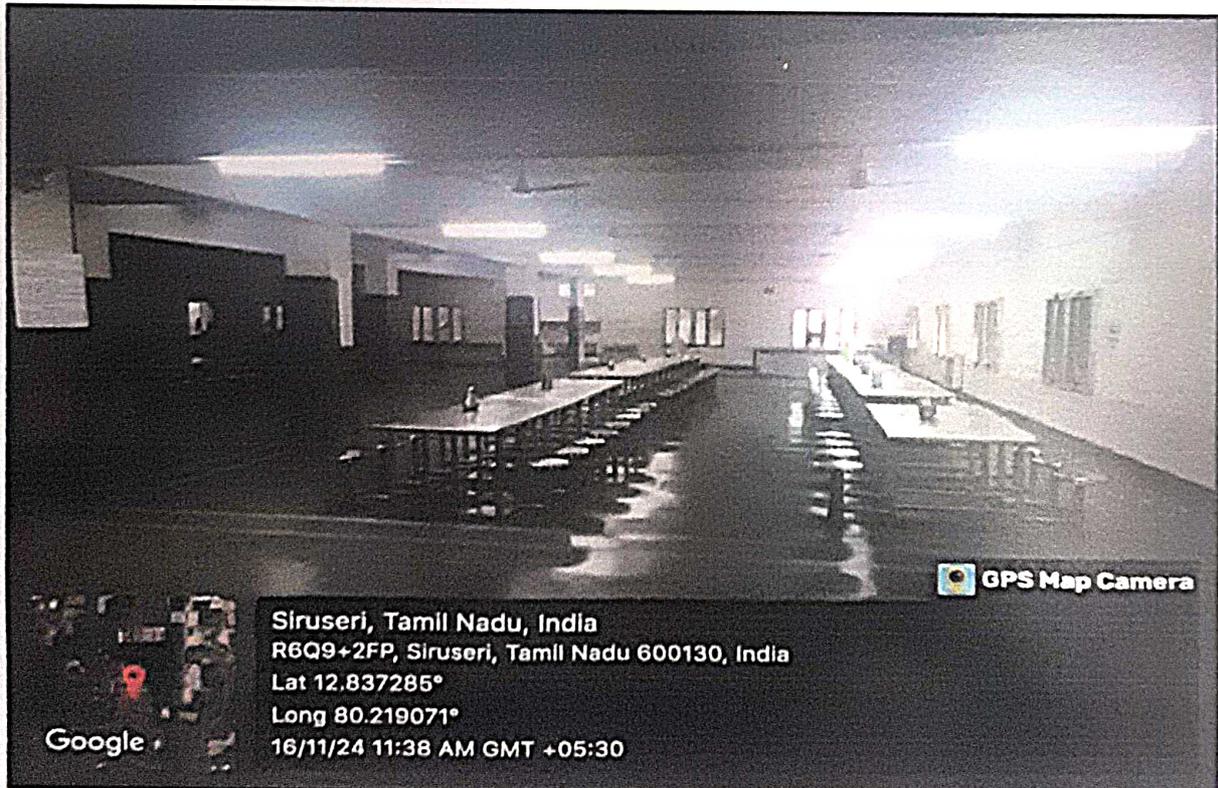


GPS Map Camera

Google

Siruseri, Tamil Nadu, India  
Mohamed Sathak Campus Rd, Siruseri, Tamil Nadu 603103, India  
Lat 12.835852°  
Long 80.218802°  
16/11/24 11:44 AM GMT +05:30

Solar Water Heater



GPS Map Camera

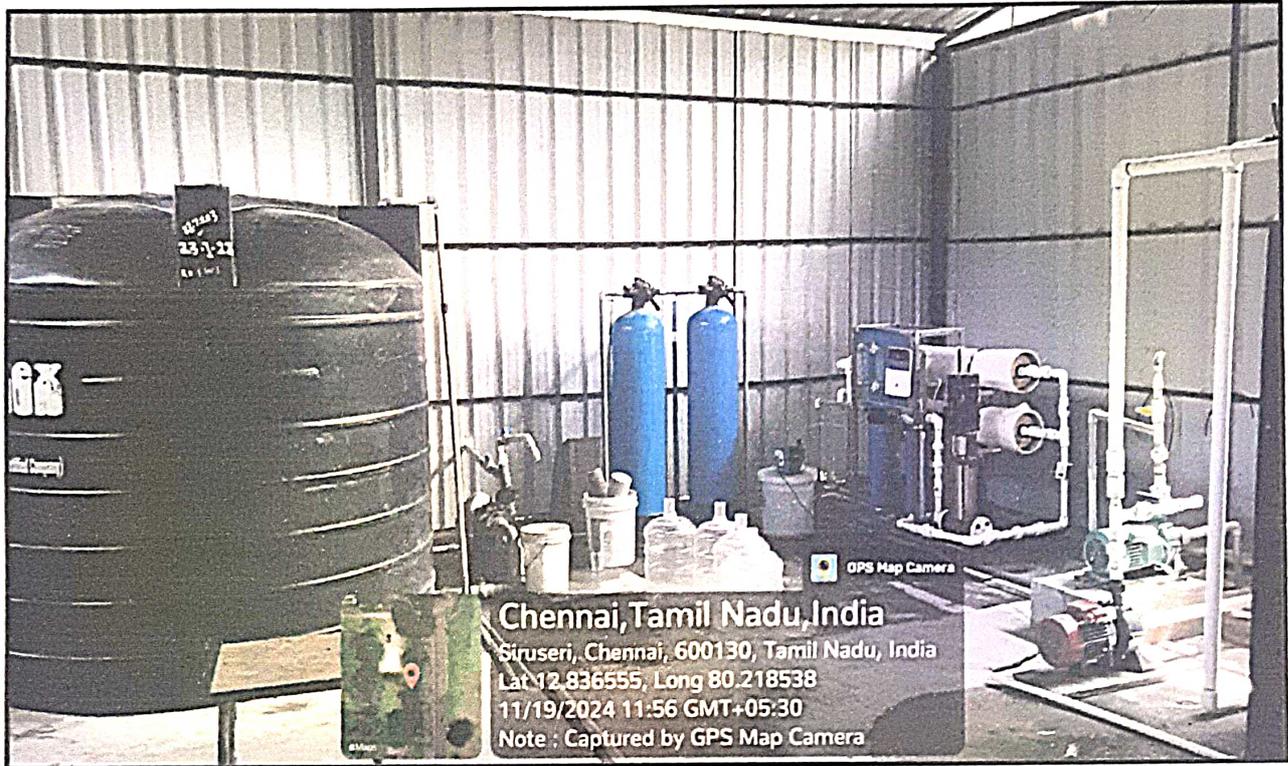
Google

Siruseri, Tamil Nadu, India  
R6Q9+2FP, Siruseri, Tamil Nadu 600130, India  
Lat 12.837285°  
Long 80.219071°  
16/11/24 11:38 AM GMT +05:30

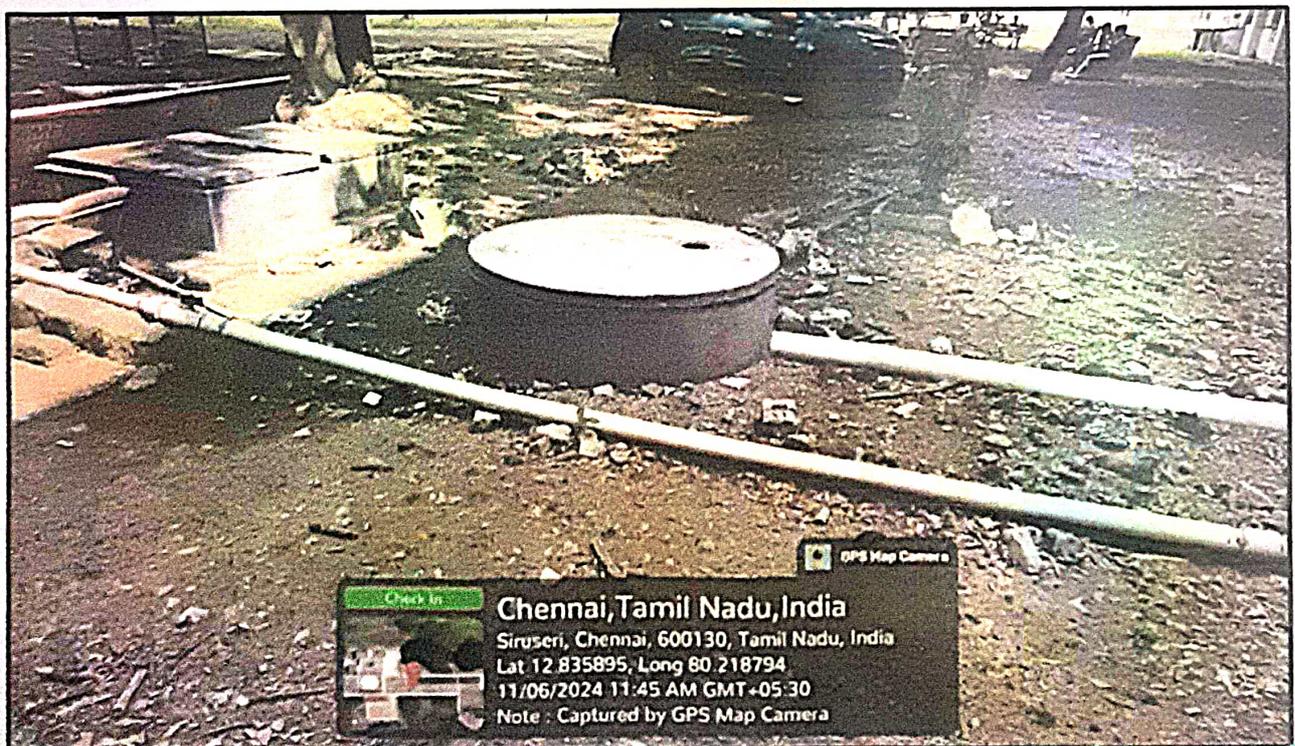
Mess

  
**PRINCIPAL**

Mohamed Sathak A.J. College of Engineering  
No.34, Rajiv Gandhi Salai (OMR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.



**RO Plant**



**Rainwater Harvesting**

*Mohamed Sathak A.J.*  
**PRINCIPAL**

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No.34, Rajiv Gandhi Salai (OMR)  
Sipcot - IT Highway Egattur,  
Chennai - 603103.



Street Light



**PRINCIPAL**

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Sipcot - IT Highway Egattur,  
Chennai - 603103.



## Electrical Maintenance Register

|                 |   |  |   |
|-----------------|---|--|---|
| <p>13/12/24</p> | <p>1. college UPS room, New UPS, 2 nos. checking. Repair 1 pole M.C.B. Old. Fixing on wiring connection on checking work etc.</p> | <p>2. college ground floor UPS room UPS 2 nos. checking the UPS. replace person. Fixing on 3 phase line connection work etc.</p> | <p>3. college main gate 110V electrical line not working. the checking on fault rectifier work etc.</p> |
|-----------------|---|--|---|

*[Handwritten Signature]*

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 Chennai - 603103.



|                 |   |  |  |
|-----------------|---|--|--|
| <p>14/12/24</p> | <p>College East side EB Pulley<br/>overhaul on petrol diesel<br/>cub power joes cut the<br/>LB person firing. Finance<br/>helping work sir</p>                                  | <p>College main gate fitting earth<br/>cut the new existing parapet<br/>fence the PSUL person<br/>helping finance work sir</p> | <p>3. Finance person from cell<br/>No material bill on CRB<br/>Additional firing purchase<br/>technical material bill<br/>cash department submitted<br/>work sir</p> |
| <p>11</p>       | <p>College 2nd floor steam cell<br/>new laser machine person<br/>the machine open an shilling<br/>helping finance and electrical<br/>and value detail checking<br/>work sir</p> | <p>2. College U.P.S. line connect<br/>purchase Spate Isolator was<br/>purchasing work sir</p>                                  |  |
|                 |   |  |  |

  
PRINCIPAL