MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

Index

PRINCIPAL
MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref: MSAJCE/IQAC/2022-2023/01

01.08.2022

It is hereby informed to all HoDs that IQAC meeting is planned to conduct on 3rd August 2022 at 2 pm in Board room. All the members are advised to attend the meeting positively.

Agenda

- Academic Schedule Planning
- Skill Development Courses, Self-learning& Value Added Course
- Placement & Training Plan
- Co-Curricular & Extra Curricular Activities
- Research
- Quality Improvements

Head - IQAC

Chairman – IQAC

Copy to

Director – MSAJCE

IQAC – Members

All HoDs

PRINCIPAL
MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

Minutes of Meeting - IQAC

	Members Present
Date : 3.8.2022	Dr. K.S. Srinivasan, Principal
	Mr. Mohamed Sathak, Director
Venue : Board Room	Mr. Veerakumar, Hathway Broadband
	Mr. E. Mohamed Sathak, Hitachi Energy Ltd. Chennai
	Mr. L. Chandrasekaran, Managing Director - Precision Instruments & Electronics Pvt. Ltd.
	Mr.A.Abdul Gafoor, Admin Manager.
	Dr. G. Ramesh, Head – Administration
	Dr. A. Balakrishnan, Head- Academics
	Dr.A.Kamalaselvan, Head-TC.
	Mr.C.Venkatesh, AP/EEE.
	Mr.M.Kamarajan,AP/ECE.
	Mr.K.K.Vinoth Kumar, AP/Mech.
	Mr.D.Weslin,AP/IT.
	Ms.Shahidha, IV CSE, MSAJCE.
	Dr. I. Manju, IQAC Co-ordinator.

Agenda

- Academic Schedule Planning.
- Skill Development Courses, Self Learning & Value Added Course for odd sem 2022-23.
- Placement & Training Plan.
- Co-Curricular & Extra Curricular Activities.
- Research Initiatives.
- Quality Improvement Initiatives.
- ISR Activity.
- Infrastructure Development.

The following points were discussed in the meeting

Academic Schedule Planning:

- Preparation of academic calendar in alliance with Anna University academic schedule.
- IAT planned after completion of each unit,
- Class committee meeting and feedback collection as per schedule.
- Parent Teacher Meeting and its significance. PTM shall be conducted in Online/offline mode.
- Common subject teacher meeting & result pulling down subject meeting made as mandatory to improve the results.
- Orientation day for faculty planned on first week of November.

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- Readiness of lesson plan, question bank, class notes and lab manual. All course material to be issued to students on day1.
- Submission of previous semester course file and academic audit scheduling.
- Co-curricular and extracurricular activity planning for odd sem 2022-23.
- In order to facilitate Innovative teaching methods for all subjects 2 periods/week may be allotted for Lesson Plan activity.

Skill Development Courses, Self Learning & Value Added Course:

- AICTE approved Karma courses.

S.No	Dept	Course Name
1.	Civil Engineering	Architectural Drafting and Basic 3D Design with Autodesk Revit (MES)
2.	Computer Science and Engineering & Information Technology	AI -Machine learning Developer
3.	Electronics and Communication Engineering & Electrical and Electronics Engineering.	Certificate Course in Embedded System Design using ARM/ Cortex Microcontroller
4.	Mechanical Engineering	Refrigeration And Air Conditioning
		Additive Manufacturing Technician (3D Printing)

- Value added courses approved by Anna University that are to be offered to final year students of ECE, CSE, IT and Mechanical.

S.No	Year	Dept	Course Name
1	III yr & IV yr	ECE	IoT using Arduino
		CSE & IT	Python and Introduction to Machine Learning
		Mech	Multi-body Dynamics

- Courses planned for II, III, IV yr students in various technology centres.

S.No	Year	Dept	Course Name
1	II yr	Civil	CAD
		EEE	Lab view
		ECE	SCILAB
		Mech	3D modelling
2	III yr	Civil	STADPRO
		CSE	Introduction to Networks
		EEE	Drone Technology
		ECE	Drone Technology

		IT	Introduction to Networks
3	IV	EEE	Simulation of Electric Vehicle

Placement & Training Plan:

- Awareness program for resume writing to be conducted for III yr & IV yr students.
- Company specific awareness and training programs for aptitude, technology and group discussions etc planned to be provided to improve placement.
- Training for improving communication skills planned from I yr onwards.
- Mock interviews by external & internal experts to be planned to improve placement.
- Intensive placement training by external agency planned in the month of July to August 2022.
- Various Industry showing their interest to placement which is schedule from September 2022 onwards

Major Activities:

- Teacher's day and Engineers Day to be planned to honour the efforts of teachers/engineers to the society and alumni.
- The Association Inauguration for all the departments on or before first week of October.
- The Symposium for all the departments is planned to be held in the last week October 2022.
- The Convocation for 2015-19, 2016-20, 2017-21 batches are tentatively scheduled in the second week of October 2022.
- The Inauguration day is planned to be held in the first week of October/November 2022.
- The Induction programme for I yr students is planned to be held October/November 2022.
- The following technical events is planned for the odd sem 2022-23

S.No	Dept	Event
1.	Mech	Paper Presentation
2.	ECE	Technical Quiz
3.	EEE	Project Expo - 2022
4.	Civil	Poster Competition - Themes: Civil- Nanotechnology in Civil Engg ECE- Powering on IoT. EEE- Smart Grid. Mech- AI in Mechanical engg. CSE- AI and DS. IT- Blockchain Technology.
5.	IT & CSE	Coding & Debugging Competition
6.	H & S	Tamil Pattimandram

Research:

- Faculty who have not qualified with PhD and SLET / NET are encouraged to register for PhD and qualify in SLET / NET.
- Faculty are advised to publish 3 papers / year in reputed journals indexed by UGC Care / Scopus / Web of Science / SCI / SCIE.
- Faculty are advised to complete at least one online course / semester through NPTEL / SWAYAM / MOOC etc. to upgrade their knowledge.
- Doctorates are advised to submit funding proposals to AICTE/DST/Industry etc to carry out research / consultancy work.
- Doctorates are advised to organise at least one event per year like workshop / FDP / Conference in association with professional society or funding agency.
- More activities to be conducted under IIC to encourage innovation and participation in competitions, Hackathons, etc. among students.

ISR Activities:
- School visits to our technology centres may be planned from Nov 2022 to Jan 2023.
- The Science and technology awareness programs at various schools may be planned in Sep 2022 to Jan 2023.
- "Al-go-rhythm" a science carnival may be organised in Jan 2023.

Quality Improvements:
- All the departments are advised to plan and prepare for SSR for NAAC accreditation.
- CSE and IT dept are advised to plan and prepare for NBA visit.
- ECE & Mechanical dept are advised to plan and prepare for SAR submission for NBA in Jan 2023.
- ECE & Mechanical dept are advised to plan and prepare to apply for Research centre under Anna University in AY 2022-23.
- The Academic Advisory Committee meeting shall be scheduled in 1st week of October 2022.
- The Planning and monitoring shall be scheduled in 2nd week of October 2022.
- The Governing Council meeting shall be scheduled in 3rd week of October 2022.
- The MRM meeting and the surveillance audit may be scheduled in even sem 2022-23.
- It is planned to participate in various rankings like ARIIA 2022, NIRF 2023, and OBE ranking by R world.
- The IIC activities for 1st quarter planned to be conducted in the last week of august 2022.

Infrastructure Development:
- Infrastructure for Sathak Innovation and Incubation foundation to be developed.
- The number of Wi-Fi points to be increased in hostel & labs.
- Purchase and installation of smart boards minimum 1/dept.
- The number of LCD projectors to be increased.

- Systems available in labs and technology centres may be upgraded in terms of RAM capacity, graphics card, etc.
- The batteries of UPS may be replaced to ensure uninterrupted supply to technology centres & labs.
- Books, Journals and magazines shall be purchased after discussion with the department HoDs. The process for renewing subscription and updation of library software may be initiated.
- The infrastructure for Godrej Disha Skill development centre to be developed.
- New RO plant to be installed replacing the old RO plant.

Head-IQAC

Chairman-IQAC

Ref : MSAJCE/IQAC/2022-2023/01   01.02.2023

It is hereby informed to all HoDs that IQAC meeting is planned to conduct on 03.02.2023 Friday at 2.00 p.m in Board Room. All the members are advised to attend the meeting positively.

Agenda

- Academic Schedule Planning.
- Skill Development Courses, Self Learning & Value Added Course for odd sem 2022-23.
- Placement & Training Plan.
- Co-Curricular & Extra Curricular Activities.
- Research Initiatives &
- Quality Improvement Initiatives.
- Infrastructure Development.

Head – IQAC   Principal 010223

PRINCIPAL
MOHAMED SATHAK A.J.COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
Chennai-603 103.

Minutes of Meeting - IQAC

	Members Present
Date : 3.2.2023 **Venue : Board Room**	Dr. K.S. Srinivasan, Principal Mr. Mohamed Sathak, Director Mr. E. Mohamed Sathak, Hitachi Energy Ltd. Chennai Mr. L. Chandrasekaran, Managing Director - Precision Instruments & Electronics Pvt. Ltd. Mr.A.Abdul Gafoor, Admin Manager. Dr. I. Manju, Head – IQAC. Dr. G. Ramesh, Head – Administration Dr. A. Balakrishnan, Head- Academics Dr.A.Kamalaselvan, Head-TC. Mr.C.Venkatesh, AP/EEE. Mr.M.Kamarajan,AP/ECE. Mr.K.K.Vinoth Kumar, AP/Mech. Mr.D.Weslin,AP/IT. Ms.Shahidha, IV CSE, MSAJCE.

Agenda

- Academic Schedule Planning.
- Skill Development Courses, Self Learning for odd sem2022-23.
- Placement & Training Plan.
- Co-Curricular & Extra Curricular Activities.
- Research Initiatives.
- Quality Improvement Initiatives.
- ISR Activity.

Points Discussed :

Principal sir welcomed all the faculty members. The committee appreciated for the successful completion of NAAC Experts Visits.

The following points were discussed in the meeting

Academic Schedule Planning:

- Preparation of academic calendar in alliance with Anna University academicschedule.
- IAT planned after completion of each unit.
- Class committee meeting and feedback collection as per schedule.
- Common subject teacher meeting.
- Readiness of lesson plan, question bank, class notes and lab manual.
- Status of previous semester course file submission and academic audit scheduling.
- Co-curricular and extracurricular activity planning for even sem 2022 -23.

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Skill Development Courses, Self Learning & Value Added Course:

- Discussed about Skill development Courses planned for II, III, IV yr students in various technology centers.

Year	Sem	Course Details
CSE		
II	IV	CCNA
III	VI	RPA
IT		
II	IV	CCNA
III	VI	RPA
ECE		
II	IV	Analog Discovery
Mech		
II	IV	CNC Programming and Simulation
III	VI	Robotics Simulation
EEE		
II	IV	MAT LAB
III	VI	Auto Cad

- Discussed about KARMA course progress details and registration for the next batch.
- HoDs are advised to encourage the students to register in self learning courses like NPTEL and Spoken Tutorial courses.

Placement & Training Plan:

- Awareness program for resume writing to be conducted for III yr & IV yr students.
- Company specific awareness and training programs for aptitude, technology and group discussions etc planned to be provided to improve placement.
- Mock interviews by external & internal experts to be planned to improve placement. Intensive placement training by external agency planned in the month of March 2023.

Major Activities:

- Sports day to be planned in march month.
- College day and cultural day to be planned in the month of April.

Research:

- Faculty who have not qualified with Ph.D and SLET / NET are encouraged to register for Ph.D and qualify in SLET / NET.
- Faculty are advised to publish 3 papers / year in reputed journals indexed by UGCCare / Scopus / Web of Science / SCI / SCIE.
- Faculty are advised to complete atleast one online course / semester through NPTEL / SWAYAM / MOOC etc. to upgrade their knowledge.
- Doctorates are advised to submit funding proposals to AICTE/DST/Industry etc tocarry out research / consultancy work.
- Doctorates are advised to organize at least one event per year like workshop / FDP /Conference in association with professional society or funding agency.
- More activities to be conducted under IIC to encourage innovation and participation in

competitions, Hackathons, etc. among students.

ISR Activities:

- "TECH JAMBORE" a science carnival may be organised in March 2023.
- School visits to our technology centres may be planned from May 2023 to June 2023.

Quality Improvements:

- ECE & Mechanical dept are advised to plan and prepare for SAR submission forNBA in March 2023.
- ECE & Mechanical dept are advised to plan and prepare to apply for Research centerunder Anna University in AY 2022-23.
- The MRM meeting and the surveillance audit shall be scheduled 1st week of April 2023.
- The IIC activities for 3rd quarter planned to be completed on or before March 31st.
- The Academic Advisory Committee meeting shall be scheduled in 1st week of May 2023.
- The Planning and monitoring shall be scheduled in 2nd week of May 2023.
- The Governing Council meeting shall be scheduled in 3rd week of May 2023.

I. Manjin.

Head – IQAC

04.02.23

Principal

Action Taken Report for IQAC Meeting - 03.02.2023

S.No	Points Discussed	Action Taken	Responsibility	Outcome
1	Readiness of lesson plan, Question Bank, Class notes.	Hods are instructed to confirm the status of notes reached to students	HODs	Notes distributed to the students in the first week.
2	Status of Course File Submission	Internal and External Academic Audit scheduled on March 2023	IQAC/Exam cell	External Audit completed on 11.3.2023 and verified course file for all the subjects.
3	Skill Development of Courses/VAC/TC	Hods are advised to encourage the students to register in self learning courses like NPTEL and Spoken Tutorial courses	HODs	4 Students completed NPTEL, 371 certifications completed in Spoken Tutorial & 260 certification courses completed in Technology center.
4	Awareness Program For Resume Writing & Placement acivities	Placement officer advised to arrange a Pre placement training program.	Head - Placement	Training session arranged by Training Partners.
5	SAR Submission	HoDs of ECE & Mech HoDs are advised to complete the SAR Submission Process on or before march end	HoDs / IQAC	SAR Submitted on 08.04.2023
6	Research centre application	ECE & Mech HoDs are advised to complete the Research Centre Application Process on or before march end.	HoDs	Mechanical Dept Research centre approved. ECE Dept application submitted.
7	Statutory Body Meeting	Governing Council, Planning and Monitoring and Academic Advisory Meeting Planned in the month of May.	IQAC	Governing council meeting completed on 27.05.23, Planning and monitoring meeting completed on 20.07.2023 and Academic Advisory meeting completed on 13.07.2023.

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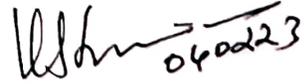
Head – IQAC

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Principal

MOHAMED SATHAK
A.J. COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ISO 9001:2015
Certified by IRQS

NABCB
QM 006

Ref.No:MSAJCE/IQAC/2022-23/EVEN SEM/09

Date: 25.04.2023

To: The Members of Governing Council

Mohamed Sathak A J College of Engineering

Chennai-603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir,

Sub: Governing Council at MSAJCE – reg

I wish to bring to your kind notice that **Governing Council** meeting of our institute is planned to schedule on **27.05.2023 (Saturday) at 02.30 PM.** In this regard, I request you to make it convenient to attend the meeting.

Kindly confirm your presence

Thanking you

Principal

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

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044-2747 0024   99400 04500   principal@msajce-edu.in   www.msajce-edu.in

MSAJCE

Governing Council Meeting

Governing Council Meeting held on 27-05-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	Alhaj. S.M. Yousuf Sahib Chairman Mohamed Sathak Trust, Chennai.	Chairman	
2.	Janaba. S.M.H. Sharmila Secretary Mohamed Sathak Trust, Chennai.	Member	—
3.	Janab. P.R.L. Hamid Ibrahim Executive Director Mohamed Sathak Trust, Chennai.	Member	
4.	Janab. S.M.A.J. Habeeb Mohamed Director Mohamed Sathak Trust, Chennai.	Member	
5.	Mr. S.M.Y. Mohamed Sathak Campus Director Mohamed Sathak Trust, Chennai.	Member	
6.	Dr. T.V. Gopal Prof / CSE, Anna University, Chennai.	University Nominee	
7.	Dr. S. Murugavel Prof / TPGIT, Vellore,	DOTE Nominee	
8.	Dr. B. Anbu Thambi Head, Strategy & Partnerships L & T EduTech, Chennai / Former VP, ICT Academy	Member	—
9.	Mr. Arul Rajkumar VP IT Operations, Ford Motors Pvt.Ltd.	Member	
10.	Dr. R. Subramani Director, IBM, Chennai.	Member	
11.	Dr. G. Kulanthaivelu Prof / Head – ECE, NITTTR, Chennai.	Member	
12.	Dr.I.Manju Head – IQAC & HoD - ECE	Member	
13.	Dr. G. Ramesh Head - Administration	Member	
14.	Dr. A. Balakrishnan Head - Academics	Member	
15.	Mr.Abdul Gafoor Head - Admission	Member	
16.			
17.			
18.			
19.			

Minutes of Meeting –Governing Council Meeting

	Members Present
	Janab.S.M.A.J. Habeeb Mohamed, Director, Mohamed Sathak Trust.
	Dr. K.S. Srinivasan,Principal, MSAJCE.
	Dr. T.V.Gopal, Professor/CSE, Anna University, Chennai.
Date :27.05.2023	Dr. S.Murugavel, Professor, TPGIT, Vellore.
Agenda :Governing Council Meeting	Dr.R. Subramani, Director, IBM, Chennai.
Venue : Board Room	Mr.Arul Rajkumar, VP IT Operations Ford Motors Pvt.Ltd, Chennai.
	Mr. G. Kulanthivelu, Professor/ECE, NITTTR, Chennai.
	Dr. I.Manju, Head – IQAC & HoD-ECE, MSAJCE
	Dr. A. Balakrishnan, Head – Academics, MSAJCE
	Dr. G. Ramesh, Head – Administration, MSAJCE
	Mr.Abdul Gafoor, Admin Manager, MSAJCE

Agenda:

- Admission Status
- Academic Performance
- Placement Status
- Faculty / Student Development Activities & Achievement
- New Facility Developed
- Research Development Initiatives
- Quality Improvement Initiatives
- Institutional Social Responsibilities
- Faculty Recruitment
- Proposal for New Course in the Year 2023-2024 Ratification
- Placement training Initiatives
- Higher studies & Entrepreneurship
- Budget for the Academic Year 2022 – 2023.

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Siruseri, Chennai - 603 103.

The following points were discussed in the meeting:

❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of previous GC meeting held on 15.10.2022.

❖ A detailed presentation on the Academic Process, various Skill Development activities, Competition initiatives, and Faculty contributions, Research initiatives, Admission,Placement & Internship, Infrastructure, Quality Improvement Initiatives, Industry projects and the Road map were presented.

❖ Dr. T.V.Gopal, Prof / CSE Department, University nominee appreciated the various initiatives taken by the management and principal and suggested the following points

- The faculty recruitment procedure, composition of recruitment committee, norms for recruitment may be defined and all evidence including report of recruitment committee, joining report and appointment order may be available in the office.

- The outcome of Naan mudhalvan courses may be assessed and also suggested that the institute can give feedback about NM to the anna university.

- 20% of the courses may include hands on training to improve the understanding of students.

- Care may be taken to ensure that the academic learning and skill training are properly paced.

- The faculty to take necessary steps to improve the academic performance of students.

- Placement training may be initiated from II yr itself with data tracking.

❖ Mr. Arul Rajkumar, VP-IT Operations, Ford appreciated the various initiatives takenby the management & principal and suggested the following points

- The faculty to have a strategy to improve the academic performance of students to achieve overall passes percentage of 70%.

- The psychological and mental well being of students may be monitored and necessary support may be given wherever necessary

- Pega tool training may be offered to students since there is a requirement for the same in the industry

❖ Dr. S. Murugavel, Professor, TPGIT, Vellore suggested the following

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points

- Foreign language training for Japanese, German and Korean may be given to students.
- Faculty may submit Research proposals to various governmental and non-government funding agencies.

❖ Dr. Kulanthaivelu, HoD, NITTTR suggested the following points

- The college may organize a meeting with school and polytechnic principals to dissimate information about the college and various skill development activities available in college like godrej skill centre, Karma courses and various technology centres.
- The student & faculty achievements may be highlighted in social media to improve the admission.

❖ Dr. R. Subramani, IBM, Chennai appreciated the improvement in placement and suggested the following points

- The students shall be motivated to participate in Hacker rank, TCS-NQT, etc.
- He also suggested that the students may be grouped based on their interests and competency so that they can be given focused placement training and career counseling.
- Students may be given training in Pega, Salesforce, etc to improve the placement.
- Mentoring of students for placement may be done by alumni and industry experts.
- Mentoring of III yr and II yr students may be done by IV yr placed students.
- The planned Budget for the Academic Year 2022 – 2023 was presented to the committee and ratified.

❖ The committee ratified the following,

i. Admission 2023-24 and advised to enhance by improving through the academic performance

ii. Placement Training and Initiatives

iii. New courses introduced B.Tech CSE-Cybersecurity was discussed and ratified

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iv. Faculty appointed for the Academic year 2022-23 discussed and ratified

v. Various events – Graduation day, Conference, First year Induction program, and other events of odd and even semester discussed and ratified.

❖ The suggestions of Academic Advisory Committee and Planning & Monitoring Committee discussed and ratified.

15.07.23

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Mohamed Sathak A J College of Engineering

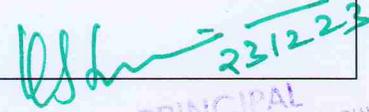## Governing Council Meeting (27.05.2023) - Action Taken Report

S.No	Suggested By	Points Taken		Action Taken	Responsibility	Outcome
1	Dr.T.V.Gopal Prof/CSE Department, Anna University	The faculty recruitment procedure, composition of recruitment committee, norms for recruitment may be defined. All evidence including report of recruitment committee, joining report and appointment order to be available in office.		The composition of committee was made as per norms	Principal	The evidence of offer letter, joining report are available in admin office.
		The outcome of Naan Mudhalvan courses may be assessed and institute can give feedback about Naan Mudhalvan to the Anna University.		In process	SPOC – Naan Mudhalvan	-
		20% of the courses may include hands on training to improve the understanding of students.		As per 2021 Regulations most of the courses are integrated courses. Hands on training provided in the laboratories.	HoDs.	Students undergoing integrated courses were benefitted.

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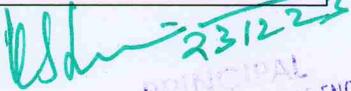
		Care may be taken to ensure that the academic learning and skill training are properly paced.	Planned with more attention for Odd Sem 2023-24 and implementation in progress.	Head - Training & Placement / Head – Academics	Academic results and skill training performance is improving..
		The faculty to take necessary steps to improve the academic performance of students.	1.Class test implemented for I and II Year students. 2. Study hours for hostel students and online monitoring for dayscholar students.	All Faculty & Head - Academics	Involvement and interaction of parents, teachers and students is improving.
		Placement Training may be initiated from IInd Year itself with data tracking.	Planned and implemented (from 1st year).	Head – Training & Placement	**AY2023-24 Odd Sem** I yr – 240 students II yr – 230 students III yr – students IV yr – students Attending intensive training
2	Mr.Arul Rajkumar VP-IT Operations, Ford	The faculty to have a strategy to improve the academic performance of students to achieve overall pass percentage of 70%	1.EPC classes are closely monitored. 2. Interacting with every student and their parent.	All Faculty & Head - Academics	Academic results of even sem has increased from 46.3% to 56.5%

23/12/23

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No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park.
Siruseri, Chennai

		The psychological and mental well being of students may be monitored and necessary support may be given wherever necessary.	Counselling and Mentoring provided by the faculty /Alumni /counsellors.	Head - Administration	Improvement in student performance.
		PEGA Tool Training may be offered to students since there is recruitment for the same in the industry.	In planning	Head – Training & Placement	-
3	Dr.S.Murugavel Professor/TPGIT Vellore	Foreign Language training for Japanese, German and Korean may be given to students.	Students are identified. Plan to start in Even sem 2023-24	Head – Technology Centre.	In Process
		Faculty may submit Research proposals to various government and non government funding agencies.	In Process	Head – Research & Head - Projects	1. Civil Dept faculty submitted a Proposal to DST for 50L funding. 2. Mech Dept faculty submitted a proposal to DST for 40L funding. 3.UGC Conference grant applied for Mech , S&H dept.
4	Dr.Kulainthaivelu HoD-ECE, NITTTR	The college may organize a meeting with school and polytechnic principals to dissipate information about the college and various skill	Communicated to schools and polytechnics.	Head – Administration & Admission Team	Planning to conduct the training in the month of Jan &Feb 24.

23|12|23

PRINCIPAL
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No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - II Part
Siruseri, Chennai 603 '03

		development activities in college like Godraj skill centre, KARMA courses and various technology centres.			
		The students and Faculty achievements may be highlighted in social media to improve the admission.	All events and achievements are uploaded in social media like Linkedin, Facebook, Instagram etc..		https://www.facebook.com/msaj.engg.college https://www.instagram.com/msajce/ https://twitter.com/msajce_engg https://www.youtube.com/channel/UCsYcpSSx49zbJPtR2zkelwA https://www.linkedin.com/school/mohamed-sathak-a.j.college-of-engineering/
5	Dr.R.Subramani, IBM	The students shall be motivated to participate in Hacker rank, TCS-NQT etc.	Students are motivated to participate in all the competitions like Hacker Rank, SIH, TCS – NQT.	Head Training & Placement& Head – Student Affairs & Head – Technology Centre.	1.10 students registered in TCS NQT and one student cleared the exam. 2. 27 Students participated in SIH 3. 3 teams participated and 1 team shortlisted for next stage 2 in E Yantra. 4.Participated Makeathon 2023 by CII and ICT ACADEMY Shortlisted in top 100 institutions in

					TamilNadu Level Event. 5.One team participated in AR/VR Designathon by IIT Guahati and got 3rd place among 13 finalist.
		The students may be grouped based on their interests and competency so that they can be given focused placement training and career counselling.	Willingness collected based on their interest and groups are formed	Head Training & Placement.	-
		Students may be given PEGA, Salesforce etc to improve the placement.	Sales force and Power Bi training planned in Jan2024	Head Training & Placement.	In Process
		Mentoring of students for placement may be done by alumni and industry experts.	Alumni involving and extending their full support in mentoring, Internship, GL/Seminar etc.	Head - Administration	In Process
		Mentoring of III year and II Year students may be done by IV year placed students.	In process	Head Training & Placement, Head – Student Affairs	-

Kulanthaivel
6/1/2024
(Prof. G. KULANTHAIVEL)

6/1/2023
(Dr. T V GOPAL)

S.muralael
6/1/24
(Dr. S MURUGAVEL)

6/1/24

6/1/24

22/12/23

MOHAMED SATHAK
A.J. COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

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NABCB
QM 006

Ref.No: MSAJCE/IQAC-13/2022-23   Date: 23.09.2022

To: The Members of Governing Council

Mohamed Sathak A J College of Engineering

Chennai - 603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear sir,

Sub: Governing Council meeting at MSAJCE - reg

I wish to bring to your kind notice that **Governing Council** meeting of our institute is planned to schedule on **15.10.22 (Saturday) at 2.30 PM**. In this regard, I request you to know your availability and convenience to attend the meeting.

Kindly confirm your presence

Thank you

23.05.22

Dr.K.S. SRINIVASAN
Principal
Mohamed Sathak A.J. College of Engineering
Siruseri IT Park, Chennai - 603 103.

No:34, Rajiv Gandhi Road (OMR), IT Highway, Siruseri IT Park, Chennai - 603 103.
044-2747 0024   99400 04500   principal@msajce-edu.in   www.msajce-edu.in

MSAJCE

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
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Governing Council

The Governing Council Meeting held on 15.10.22. The following members attended the meeting

S.No	Name	Designation	Signature
1	Alhaj. S.M. Yousuf Sahib, Chairman, Mohamed Sathak Trust, Chennai.	Chairman	—
2	Janaba. S.M.H. Sharmila, Secretary, Mohamed Sathak Trust, Chennai.	Member	—
3	Janab. P.R.L. Hamid Ibrahim, Executive Director, Mohamed Sathak Trust, Chennai.	Member	
4	Janab. S.M.A.J. Habeeb Mohamed Sathakathulla Director, Mohamed Sathak Trust, Chennai.	Member	S.M.A.uhab
5	Mr. S.M.Y. Mohamed Sathak, Director, Mohamed Sathak Trust, Chennai.	Member	
6	Dr. T.V. Gopal, Prof/CSE, Anna University, Chennai.	University Nominee	J.vL
7	Dr. S. Murugavel, Prof/IPGIT, Vellore,	DOTE Nominee	S.muyavel 15/10/22
8	Dr. B. Anbu Thambi, President, ICT Academy, Chennai.	Member	— Absent —
9	Mr. Arul Rajkumar, VP IT Operations, Ford Motors Pvt.Ltd.	Member	
10	Dr. R. Subramani, Director, IBM	Member	Subramani
11	Dr. G. Kulanthaivelu, Prof/Head, NITTTR, Chennai.	Member	Kulanthaivel 15/10/2022
12	Dr. K.S. Srinivasan, Principal, MSAJCE, Chennai.	Member Secretary	15.10.22
13	Dr. A. Balakrishnan, Head - Academics, MSAJCE, Chennai	Senior Faculty Member	15/10/2022
14	Dr. S. Vijayakumar, Chief Operational Officer, MST, Chennai.	Senior Faculty Member	15/10/22
15	Dr. R. Senthil Kumar, Head - Admin, MSAJCE, Chennai.	Senior Faculty Member	R. Senthi
16	Dr. I. Manju, Head - TC & IR, MSAJCE, Chennai.	Senior Faculty Member	I. Manju 15/10/22

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

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Minutes of Meeting – Governing Council Meeting

	Members Present
Date: 15.10.2022 Agenda : Governing Council Meeting Venue: Board Room	Janab Habeeb Mohamed S M A J, Director, Mohamed Sathak Trust. Mr.S.M.Y.Mohamed Sathak, Campus Director, MSAJCE Dr. T. V. Gopal, Prof/ CSE Department, Anna University, Chennai. Dr. S. Murugavel, Professor, TPGIT, Vellore. Dr. R. Subramani, Director, IBM, Chennai. Mr. Arul Rajkumar,VP IT Operations Ford Motors Pvt. Ltd., Chennai. Mr.Kulandaivel, Prof/ Head – ECE Department, NITTTR, Chennai. Dr.K.S Srinivasan, Principal, MSAJCE, Dr.A.Balakrishnan, Head-Academics, MSAJCE Dr. G.Ramesh, Head- IQAC, MSAJCE. Dr.I.Manju, Head- Technology centres & Industry relations, MSAJCE.

Agenda:

- Admissions Status.
- Academic Performance.
- Placement Status.
- Faculty / Student Development Activities & Achievement.
- New Facility developed.
- Research Development Initiatives.
- Quality Improvement Initiatives.
- Institute Social Responsibility.
- Faculty Recruited in the Academic Year 2022 – 2023 Ratification.
- Proposal for New Course in the Year 2023 – 2024 Ratification.
- Forthcoming Events of the Academic Year 2022 – 2023.
- Budget for the Academic Year 2022 – 2023.

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Siruseri, Chennai - 603 103.

The following points were discussed in the meeting:

- Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented theaction taken report of previous GC meeting held on 15.10.2022.

- A detailed presentation on the Academic Process, various Skill Development & competition initiatives, Faculty contributions, Research initiatives, Admission, Placement & Internship, Infrastructure, Quality Improvement Initiatives, Industry projects and the Road map were presented.

- Dr. T.V.Gopal, Prof/ CSE Department, University nominee appreciated the various initiatives taken by the management and principal.

- He advised that faculty should make every effort to learn and transfer knowledge to students when new courses are introduced by the university/state govt./central govt.

- Dr. S. Murugavel, Professor, TPGIT, Vellore suggested that patent may be filed for innovative projects balloon satellite, smart dust bin etc done by the students & facultymembers of MSAJCE.

- Dr. R. Subramani, IBM, Chennai suggested that students shall be motivated to participate in Hacker rank, TCS-NQT, etc to improve the placement.

- He also suggested that the students may be grouped based on their interests and competency so that they can be given focused placement training and career counseling.

- Dr. T.V.Gopal, Prof, Anna University recommended that best practices to be followedin grouping & mentoring of students. He also advised the faculty to follow the various pedagogical methods in teaching to cater to the needs of all kinds of students.

- Dr. R. Subramani, IBM, strongly recommended to provide Spoken English, Foreign Language training to students to improve the placement activities. He also briefed on the career opportunities available and the advantages of learning a foreign language.

- Mr. Arul Rajkumar, VP IT Operations, Ford appreciated the various initiatives takenby the management and principal.

- He suggested that the impact of the ASCII method of teaching learning process mustbe recorded and its impact on the student learning should be highlighted.

- He suggested that the student & faculty achievements be highlighted in social media.

- The planned Budget for the Academic Year 2022 – 2023 was presented to the

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committee and ratified.

- Research initiatives
- The committee ratified the following,

  i. Admission 2022-23 and advised to enhance by improving though the academic performance

  ii. Placement Training and Initiatives

  iii. Accreditation – NBA & NAAC, UGC 2f & 12B status- initiatives discussed and ratified

  iv. New courses introduced B.Tech AIDS & CSBS and AICTE skill development courses through KARMA discussed and ratified

  v. Faculty appointed for the Academic year 2022-23 discussed and ratified

  vi. Various events – Graduation day, Conference, First year Induction program, and other events of odd and even semester discussed and ratified.

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Mohamed Sathak A J College Of Engineering, Chennai – 603103
## Action Taken Report – Governing Council Meeting – 15-10-2022

S.No	Suggested By	Point Discussed	Action Taken	Responsibility	Outcome
1	Dr. T. V. Gopal, Prof/ CSE Department, Anna University	Advised faculty to take every effort to learn and transfer knowledge to students when new courses are introduced by the university / state govt. / central govt.	1. 2 faculty deputed to attend industry training for Robotic Process Automation by Automation anywhere 2. 2 faculty deputed to attend training in e-yantra, IIT Bombay. 3. 3 faculty are deputed to attend training in Godrej Boyce, Mumbai. 4. 40 faculty trained under Naan mudhalvan scheme. 5. 60 FDP certifications obtained in cutting edge technology. 6. 5 faculty obtained NPTEL certification.	All faculty	60 out of 84 faculty benefitted.
		Research Centre status under Anna University	1. Research centre recognition Inspection completed for Mech Dept. 2. Research centre recognition application submitted ECE Dept. 3. All doctorates are encouraged to become supervisor under Anna University.	All HoDs	1. Awaiting results for Mech Dept. 2. Dr.G.Ramesh was recognised as suoervisor in Anna University.
2	Dr. S. Murugavel, Professor, TPGIT.	Suggested that patent may be filed for innovative projects done by the students & facultymembers of MSAJCE.	1. All faculty and students are encouraged to file patents for their innovative ideas.		1. 7 patents filed 2. 1 copyright sanctioned. 3. 1 design patent granted.

27-05-23

PRINCIPAL
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No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park,
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					4. Spoken Tutorial: 1006 5. Naan Mudhalvan :1133 6. Nalaiya thiran : 104 NPTEL : 04
		Suggested that the student & faculty achievements be highlighted in social media.	Achievements highlighted in social media platforms. https://www.facebook.com/msaj.engg.college https://www.instagram.com/msajce/ https://twitter.com/msajce_engg https://www.youtube.com/channel/UCsYcpSSx49zbJPtR2zkelwA https://www.linkedin.com/school/mohamed-sathak-a.j.college-of-engineering/	Social Media Incharge	-
5	Mr.Kulandaivel, Prof/ Head –ECE Department, NITTTR.	Obtain NBA, NAAC accreditation and other national ranking.	NAAC accredited with A grade.	Head IQAC	Completed.
			SAR for ECE, Mech and CSE & IT dept submitted.		Awaiting Inspection.
			ARIIA & NIRF data submitted		Awaiting results.

(Subramani Ramakrishnan)
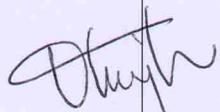
(ARULRAJKUMAR)
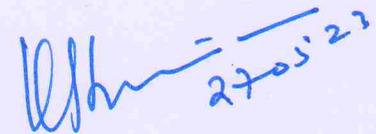
(DR. S. MARUVLAVEY)
DOTE numina

(Dr.G.KULANTHAIVEY)

(Dr. J. V GOPI2)

27/05/23

Ref.No:MSAJCE/IQAC/2022-23/EVEN SEM/08

Date: 25.04.2023

To: The Members of Planning & Monitoring Board

Mohamed Sathak A J College of Engineering

Chennai-603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir,

Sub: Planning & Monitoring Board meeting at MSAJCE – reg

I wish to bring to your kind notice that **Planning & Monitoring Board** meeting of our institute is planned to schedule on **20.05.2023 (Saturday) at 02.30 PM.** In this regard, I request you to make it convenient to attend the meeting.

Kindly confirm your presence

Thanking you

Principal 250423

No:34, Rajiv Gandhi Road (OMR), IT Highway, Siruseri IT Park, Chennai - 603 103.
044-2747 0024   99400 04500   principal@msajce-edu.in   www.msajce-edu.in

MSAJCE

Planning & Monitoring Committee

Planning & Monitoring Committee Meeting held on 20-05-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	**Mr. Mohamed Sathak** Campus Director Mohamed Sathak Trust, Chennai.	Chairman	
2.	**Dr. K.S. Srinivasan** Principal, MSAJCE, Chennai	Advisor	
3.	**Dr. K.S. Badri Nathan** Dean-Educational Development Sri Venkateswara College of Engg. Chennai.	Advisor	
4.	**Mr. Pradeep Kanagaraj** Associate Director, Hitachi, Chennai	Advisor	Absent
5.	**Mr.Venkat Sankar Narayanan** CEO, Livergent Technologies,	Advisor	
6.	**Mr. R. Ramalingam**, DGM – HR Manager-HR Philips Domestic Preethi Industries, Chennai. Appliances	Advisor	
7.	**Mr. Abdul Jaleel** Alumni and Supply Chain Manager, Star Bucks, Chennai.	Advisor	
8.	**Mr.Muhamed Samir** Alumni & Cyber Security Manager, Fidelity National Financial, Bengaluru	Advisor	
9.	**Mr.A.Majed Arafat,** Alumni & Consultant – TCS, Chennai	Advisor	
10.	**Dr. G. Ramesh** Head - Administration	Member	
11.	**Dr. I.Manju,** Head – IQAC & Hod -ECE	Member	
12.	**Dr. A. Balakrishnan** Head - Academics	Member	
13.	**Dr.B.Devibala** Head - Research	Member	
14.	**Dr.A.Kamalaselvan** Head - TC	Member	
15.	**Dr.S.Devikala** Co - Ordinator, Dept of Computing Sciences.	Member	
16.	**Dr. R. Someswaran** HoD-Civil	Member	
17.	**Dr. S.Jayanthi** HoD-CSE	Member	
18.	**Dr. J.Jeha** HoD-EEE	Member	
19.	**Dr. D. Weslin** HoD-IT	Member	
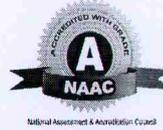
No.	Name	Role	Signature
20.	**Dr. M.Shunmuga Sundaram** HoD-Mech	Member	M. L 20/5/23
21.	**Dr.A.Ammu Qudsiya** HoD – S & H	Member	Qudsui
22.	**Mr. V. Vigneswaran** Head - Placement	Member	
23.	**Mr.Abdul Gafoor** Head - Admission	Member	
24.	**Mr.M.Suresh** Head – Exam Cell	Member	26/5/23
25.	**Mrs.K.Saipriya** Alumni Cell - Coordinator	Member	K. Saipriya 20/5/23
26.	S SUDHAKAR CHIEF LIBRARIAN		20/5/23
27.			
28.			
29.			
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Minutes of Meeting – Planning & Monitoring Committee

	Members Present
	Mr. Mohamed Sathak Campus Director Mohamed Sathak Trust, Chennai.
	Dr. K.S. Srinivasan Principal, MSAJCE, Chennai
	Dr. K.S. Badri Nathan Dean-Educational Development Sri Venkateswara College of Engg. Chennai.
	Mr.Venkat Sankar Narayanan CEO, Levergent Technologies.
	Mr. R. Ramalingam Manager-HR-Philips India Industries, Chennai.
	Mr. Abdul Jaleel Alumni and Supply Chain Manager, Star Bucks, Chennai.
Date : 20.05.2023	Mr.Muhamed Samir Alumni &Cyber Security Manager, Fidelity National Financial, Bengaluru.
Agenda : Academic Advisory Meeting	Mr.A.Majed Arafat, Alumni &Consultant – TCS, Chennai.
Venue : Board Room	Dr. G. Ramesh, Head – Administration
	Dr. I.Manju, Head – IQAC& Hod –ECE
	Dr. A. Balakrishnan, Head – Academics
	Dr.A.Devibala, Head – Research I/C
	Dr.A.Kamalaselvan, Head – TC
	Dr.S.Devikala, Co - Ordinator, Dept of Computing Sciences.
	Dr. R. Someswaran, HoD-Civil, MSAJCE
	Dr. S.Jayanthi, HoD-CSE, MSAJCE
	~~Dr. J.Jeha, HoD-EEE, MSAJCE~~
	Mr. D. Weslin, HoD-IT, MSAJCE
	Dr. M.Shunmuga Sundaram, HoD-Mech, MSAJCE
	Dr.A.Ammu Qudsiya, HoD – S & H
	Mr. V. Vigneswaran, Head – Placement, MSAJCE
	Mr.Abdul Gafoor, Admin Manager, MSAJCE
	Mr..M.Suresh Exam Cell Coordinator, MSAJCE
	Mrs.K.Saipriya,Alumni Cell - Coordinator

Agenda:

- Admission
- Academic Performance & Research initiatives
- Quality Improvement Initiatives
- Placement training Initiatives
- Higher studies & Entrepreneurship
- Department development activities
- Student development activities

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PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park
Siruseri, Chennai - 603 103.

The following points were discussed

❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of the previous Planning & Monitoring committee held on 08.10.2022.

❖ Dr.G.Ramesh Head / Administration presented the academic and administrative plan of the current academic year followed by Dr.I.Manju presented the details of skill development courses completed by the students in the current academic year.

❖ Dr.K.S.Badri Nathan, Dean / SVCE suggested the following points

  • All department faculty need to be trained in anyone Programming language to provide applications specific projects in the respective domains.

  • Assignments / projects may be allotted to students through a gamification process and the points earned may be converted to equivalent marks.

  • A curriculum for co curricular activities may be framed and CO – PO, CO – PSO attainments may be calculated.

  • More awareness to be created regarding patent filing among faculty and students particularly in design and idea patent.

❖ Mr.Venkat Sankar Narayanan CEO, Levergent Technologies suggested the following points

  • He encouraged the students to complete certification in German & Japanese Languages to get placements.

  • Students may be encouraged to complete courses related to business analytics. It has a huge placement opportunity. The students may also be encouraged to become members of professional bodies like International Institute of Business Analyst, ISACA (Information System Audit & Control Assosiation) & CISSP (Certified Information Systems Security Professionals) and complete online certifications.

  • Faculty may be deputed along with students undergoing internship.

  • Students may be given awareness regarding the industry environment and expectations in order to improve their learning outcomes.

  • Faculty should be aware of industry standards for technologies like mobile app applications, IoT, Cyber Security etc.

  • Students may be asked to search the web with 10 key words in emerging technologies like e-vehicle, green energy sources, etc. to update themselves. They may also be encouraged to subscribe to technical magazines/journals like Detroit, Mechanics inside, etc
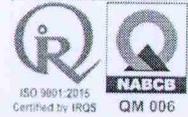
❖ Mr. Abdul Jaleel Alumni and Supply Chain Manager, Star Bucks, Chennai suggested the following points.

- Faculty may give simple problems/ questions to students every day, so that learning ability of students will improve.
- The achievements of college, faculty, and students may be publicised through social media, buses and posters in a appropriate places.
- Peer monitoring of students performance may be followed to improve the learning outcomes.

❖ Mr.A.Majed Arafat, Alumni &Consultant – TCS, Chennai suggested that cloud based training may be provided to the students. He also pointed out the pros and cons of Micro Soft Azure & AWS platforms.

❖ Mr.Muhamed Samir Alumni & Cyber Security Manager, Fidelity National Financial suggested the following points

- Structured mentorship for IV year students by industry expert, alumni and faculty to enhance their communication skills, personality development and career development.
- He volunteered to help students with courses in cyber security.
- Students may be encouraged to do online certifications from associations like ISACA,etc to increase their CTC.

❖ Mr. R. Ramalingam Manager-HR Philips India Industries, Chennai suggested that an awareness about industry practices to be provided to the students from first year itself.

- The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities.

12-07-23

PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
No. 34, Rajiv Gandhi Road, (OMR) SIPCOT - IT Park
Siruseri, Chennai - 603 103.

Mohamed Sathak A J College Of Engineering, Chennai – 603103
Action Taken Report – Planning & Monitoring Committee Meeting

S.No		Point Discussed	Responsibility	Action Taken	Outcome
1	Dr. Badri Nathan, Dean-Educational Development, Sri Venkateswara College of Engineering, Chennai	All department faculty need to be trained in anyone Programming language to provide applications specific projects in the respective domains.	All Faculty	Planning internal workshop during Jan 2024.	In process. ✓
		Assignments / projects may be allotted to students through a gamification process and the points earned may be converted to internal marks.	All Faculty	Implemented process to all the students. IAT: 60 marks T&P: 20 marks Activity: 20 marks	All students got benefitted
		A curriculum for co curricular activities may be framed and CO – PO, CO – PSO attainments may be calculated.	Head - Academics	In Process	-
		More awareness to be created regarding patent filing among faculty and stu dents particularly in design and idea patent.	Head - Research	1.IPR Cell Inaugurated on 18.08.2023. 2.Faculty are encouraged to file patents.	10 Patents filed through AICTE KAPILA Scheme is under progress *10 patents*
2	Mr.Venkat Sankar Narayanan CEO, Levergent Technologies	He encouraged the students to complete certification in German & Japanese Languages to get placements.	Head – T&P	Under planning	German = 87 Japanese = 108 French = 123 Hindi = 60
		Students may be encouraged to complete courses related to business analytics. It has a huge placement opportunity.	Concern HoD	Under Planning	-
		Faculty may be deputed along with students undergoing internship	All HoDs	Under Planning	-

Tamil Nadu Non Mudhalvar.

		Peer monitoring of students performance may be followed to improve the learning outcomes.	Head - Academics	Two slow learners are mapped with interested student mentor for I year.	Mentors – 12nos. Mentee – 29 nos.
4	Mr.A.Majed Arafat, Alumni & Consultant – TCS,	Cloud based training may be provided to the students	Head – T& P	Signed an MoU with IBM for providing training.	In process
	Mr.Muhamed Samir, Alumni & Cyber Security Manager Fidelity National Financial	Structured mentorship for IV year students by industry expert, alumni and faculty to enhance their communication skills, personality development and career development.	Head – T& P	Activity done through Alumni & Industry experts.	-
		Students may be encouraged to do online certifications from associations like ISACA,etc to increase their CTC	All HoD	Cyber Security foundation course is provided for II CSE, IT, CSBS, AIDS & ECE Students. Students are encouraged to complete Android, Google & Microsoft certifications.	213 students registered.
	Mr. R.Ramalingam, HR, Preethi Home appliances	An awareness about industry practices to be provided to the students from first year itself.	Head – T& P	Various awareness programs conducted by alumni and Industrial experts.	240 I year students go benefitted.
		The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities	Head - TCC	1. Got Approval from MoE for PMKVY4.0 Program and Planning to Training the external students in our technology centre and conducting workshops for School and Diploma Students. 2. Tech Jamboree & AI Go Rhythm for Polytechnic and School students is plan for every year.	In Progress Approximately 500+ students got benefitted in every year.

1. [signature] 16/12/23 (Dr. S. GOPINATH)

2. [signature] 16/12/2023 (PRADEEP KANAGARAJ)

3. [signature] A. (MAJED ARAFA)

4. [signature] (VENKAT SANKARAN)

[signature] 15.12.23
Principal

MOHAMED SATHAK
A.J. COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ISO 9001:2015
Certified by IRQS

NABCB
QM 006

Ref.No: MSAJCE/IQAC-12/2022-23

Date: 23.09.2022

To: The Members of Planning and Monitoring Committee

Mohamed Sathak A J College of Engineering

Chennai - 603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear sir,

Sub: Planning and Monitoring Committee meeting at MSAJCE - reg

I wish to bring to your kind notice that **Planning and Monitoring committee** meeting of our institute is planned to schedule on **08.10.22 (Saturday) at 2.30 PM**. In this regard, I request you to know your availability and convenience to attend the meeting.

Kindly confirm your presence

Thank you

23092

Dr.K.S. SRINIVASAN
Principal
Mohamed Sathak A.J. College of Engineering
Siruseri IT Park, Chennai - 603 103.

No:34, Rajiv Gandhi Road (OMR), IT Highway, Siruseri IT Park, Chennai - 603 103.
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MSAJCE

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Planning and Monitoring Committee

The Planning and Monitoring committee held on 08.10.22. The following members attended the meeting

S.No	Name	Designation	Signature
1	Mr.Mohamed Sathak, Director, Mohamed Sathak Trust Chennai.	Chair Person	Mohamed Sd 3/10/22
2	Dr.K.S.Srinivasan, Principal, MSAJCE, Chennai.	Member Secretary	081022
3	Dr. Badri Nathan, Dean-Educational Development Sri Venkateswara College of Engg-Chennai	Advisor	
4	Mr.Rajesh Ramanujam, General Mamager, Ford - Credit IT, Chennai	Advisor	—
5	Mr.Pradeep Kanagaraj, Associate Director, Hitachi, Chennai	Advisor	
6	Mr. Abdul Jaleel, Alumni and Supply Chain Manager, Star Bucks, Chennai.	Advisor	
7	Mr.A.Raju, Infra Technology Manager, CTS, Chennai	Advisor	—
8	Mr.R.Ramalingam Manager-HR, Preethi Industries	Advisor	
9	Dr.R.Senthil Kumar, Head - Administration, MSAJCE, Chennai	Member	Absent
10	Dr. A. Balakrishnan, Head - Academics, MSAJCE, Chennai	Member	08/10/2022
11	Dr.I.Manju, Head - COE, MSAJCE, Chennai	Member	I. Manju
12	Dr.Poorna chandra Head - Research, MSAJCE, Chennai	Member	
13	Dr. G.Ramesh Head - IQAC, MSAJCE, Chennai	Member	8/10/22
14	Mr.V.Vigneshwaran, Head - Training and Placement, MSAJCE, Chennai	Member	8/10/22
15	Dr. Vedhavathi Head - CSE, MSAJCE, Chennai	Member	
16	Dr. S.Prasath, Head - Mech, MSAJCE, Chennai	Member	8/10/22
17	Dr.S.Rajakumar. Head - S&H, MSAJCE, Chennai	Member	8/10/22
18	Dr. M. Sivakumar, Head - ECE, MSAJCE, Chennai	Member	8/10/22
19	Dr. R. Someswaran, Head - Civil, MSAJCE, Chennai	Member	R. 08/10/22
20	Mr. D. Weslin, Head - IT, MSAJCE, Chennai	Member	8/10/22
21	Ms.K.Saipriya, Head - Alumni, MSAJCE, Chennai	Member	K. Saipriya 8/10/22
22	Dr.S.Vijayakumar, Chief Organizing Offices,MST, Chennai	Member	Absent
23	Dr.K.P.Santhosh Nathan, Manager - Students Affairs , MSAJCE, Chennai	Member	madhja kumar
24	Dr. Jeha. J Head - EEE, MSAJCE, Chennai	Member	
25	M. Suresh fr Exam cell	Member	8/10/22

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Minutes of Meeting – Planning and Monitoring Committee Meeting

	Members Present
Date: 8.10.2022 Agenda: – Planning and Monitoring Committee Meeting Venue: Board Room	Dr. K.S.Srinivasan, Principal, MSAJCE. Dr. K.S.Badrinathan, Dean, SVEC,Chennai Mr. Pradeep Kanagaraj, Hitachi Solutions,Chennai Mr. R.Ramalingam, Preethi Industries,Chennai. Dr. A.Balakrishnan, Head-Academics, MSAJCE. Dr. S.Poorna Chandra, Head-Research, MSAJCE. Dr. I.Manju, Head- TC & IR, MSAJCE. Mr. M.Suresh, Head - Exam cell, MSAJCE. Mr. V.Vigneshwaran, Head – Placement, MSAJCE. Dr. S. Prasath, HoD – Mech, MSAJCE. Dr. G. Ramesh, IQAC Co-Ordinator, MSAJCE. Dr. R.Rajkumar, HoD – S&H, MSAJCE. Dr. T.R.Vedavathy, HoD – CSE, MSAJCE. Dr. R.Someswaran, HoD / Civil, MSAJCE. Dr. M.Sivakumar, HoD – ECE, MSAJCE. Dr. J.Jeha, HoD-EEE, MSAJCE. Mr. D.Weslin, HoD– IT, MSAJCE. Ms. K.Saipriya, Alumni Coordinator,MSAJCE. Dr. K.P.Santoshnathan, Admin Manager, MSAJCE. Mr.Gafoor, Admin Manager, MSAJCE

Agenda:

- Admission Status
- Academic Performance.
- Placement Initiatives.
- Faculty / Student Development Initiatives.
- New Facility developed.
- Research Development Initiatives.
- Quality Improvement Initiatives.
- Proposal for New Course in the Year 2023 – 2024
- Forthcoming Events of the Academic Year 2022 – 2023

The following point were discussed

- Dr. K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented theaction taken report for the previous AAC meeting held on 15.10.2022.
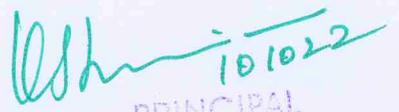
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- Dr. K.S.Badrinathan, Dean-Educational Development, Sri Venkateswara College of Engineering, Chennai appreciated the various initiatives of MSAJCE.

- He suggested that students must be encouraged to enrol in online/offline courses to gain knowledge and that alumni may sponsor eligible students to complete paid online certifications from NPTEL,etc.

- Dr. T.R.Vedavathy, Hod/CSE gave the department presentation and elaborated on the department activities.

- Dr. K.S.Badrinathan, Dean-SVCE, enquired about the Outcome Based Education process and encouraged faculty to do it diligently.

- Dr. I.Manju, Head –Technology Centres & Industry Relations gave a presentation on the Teaching Learning process followed in MSAJCE. She explained about the Skill Development Programs, Self Learning, Value Added Courses, Research & consultancy activities, Projects & competitions, Industry interaction and their outcomes.

- Mr. Pradeep Kanagaraj, Director, Hitachi suggested that the student & faculty achievements be highlightedin social media and platforms like linkedIn.

- Mr. Pradeep Kanagaraj, Director, Hitachi strongly recommended providing Spoken English, Foreign language training to students. He also briefed on the career opportunities available and the advantages of learning a foreign language.

- Mr. R.Ramalingam, HR, Preethi Home appliances suggested that the outcome of internship, industrial visits, projects may be reviewed by a committee to improve the impact.

- Mr.R.Ramalingam, HR, Preethi Home appliances suggested that more awareness and guidance may be given to students for resume preparation. This activity may be done as a continuous process starting from 2nd year.

- He suggested that the skill development training and academic courses should be more focused on practical applications.

- Dr. K.S.Badrinathan, Dean-SVCE, suggested that Interest shall be developed among students of non circuit branches in learning coding by focusing on developing solutions to domain specific applications.

- Dr. G.Ramesh, Head IQAC briefed about the quality initiatives taken in academic process, student support & administrative process. He briefed on the academic performance, placement, admission, student development and outreach activities

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of the college namely cultural, sports, Alumni etc.

- Dr. S.Poornachandar, Head Research briefed about research activities of the faculty members. He pitched the idea of using a one day exclusively for research work to improve the research publications and patents.

- The points discussed in academic advisory committee were discussed and ratified.

The committee ratified the following,

  i. Admission 2022-23 and advised to enhance by improving though the academic performance ,Graduation day,

  ii. Placement Training and Initiatives

  iii. The committee encouraged the initiatives of NBA, NAAC,ARIIA ranking, IIC ranking, R world ranking,

  iv. The committee also suggested participating in other national ranking such as NIRF.

  v. The committee also appreciated the new facility created – Air conditioned Auditorium at fourth floor, improving Wi-Fi facility in the campus, Godrej skill development centre, AICTE approval skill development courses offered through KARMA scheme.

10.10.22

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Mohamed Sathak A J College Of Engineering, Chennai – 603103
Action Taken Report – Planning & Monitoring Committee Meeting – 08-10-2022

S.No		Point Discussed	Action Taken	Responsibility	Outcome
	Dr. Badri Nathan, Dean-Educational Development, Sri Venkateswara College of Engineering, Chennai	Suggested that students must be encouraged to enrol in online/offline courses to gain knowledge and that alumni may sponsor eligible students to complete paid online certifications from NPTEL, etc.	Students were motivated to do online/offline courses.	Head IQAC	Students completed the following Spoken Tutorial: 1006 Naan Mudhalvan :1133 Nalaiya thiran : 104 NPTEL : 04
		Briefed about the Outcome Based Education process and advised to adhere the same.	Outcome Based Education process is followed.. Awareness given to new faculty about OBE.	Head IQAC	All students were benefited and empowered with graduate attributes.
		Obtain Research centre status under Anna University	Inspection completed for Mech Dept. Research centre application submitted ECE Dept. All doctorates are encouraged to become supervisor under Anna University.	All HoDs	Improvement in research activities and outcomes.
		Obtain NBA or NAAC accreditation	NAAC accredited with A grade. SAR for ECE, Mech and CSE & IT dept submitted.	Head IQAC	Awaiting Inspection.
		Suggested that interest shall be developed among students of non circuit branches in learning coding by focusing on developing	**Completed:** 1. C Language Training 2. Java Full stack Development **Ongoing:**	Head T&P and All HoDs	1. 98 students benefited, of which 34 are non computing branch students.

		Skill development training and academic courses should be more focused on practical applications.	All our technology centre courses implemented in the same concept. 1. 19 courses provided in technology centres. 2. 6 courses offered by AICTE Karma. 3. AC and Refrigeration course offered under NSDC.	All HoDs	1. 647 students benefited from technology center courses. 2. 97 students benefited from Karma courses. 3. 70 students benefited from NSDC.

The Points discussed and ratified.

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A. Hisek M/L.

20/5/2023

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Ref.No: MSAJCE/IQAC-11/2022-23

Date: 23.09.2022

To: The Members of Academic Advisory Committee

Mohamed Sathak A J College of Engineering

Chennai - 603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear sir,

Sub: Academic Advisory Committee meeting at MSAJCE - reg

I wish to bring to your kind notice that **Academic Advisory committee** meeting of our institute is planned to schedule on **01.10.22 (Saturday) at 2.30 PM**. In this regard, I request you to know your availability and convenience to attend the meeting.

Kindly confirm your presence

Thank you

230922

Dr.K.S. SRINIVASAN
Principal
Mohamed Sathak A.J. College of Engineering
Siruseri IT Park, Chennai - 603 103.

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Academic Advisory Committee

The Academic advisory committee held on 01.10.22. The following members attended the meeting

S.No	Name	Designation	Signature
1	Dr. K.S. Srinivasan, Principal, MSAJCE, Chennai	Chairman	01.10.22
2	Dr. K. Malathi, Professor - Anna University, Chennai	Advisor	1/10/22
3	Dr. N. Parthiban, Professor - SRM University, Chennai	Advisor	
4	Dr. N. Kulasekaran, Head - Research, Valeo India Pvt. Ltd, Chennai	Advisor	P. Kulasecharan.
5	Mr. P. Parthasarathy, Senior Manager, Godrej & Boyce Manufacturing Co. Ltd.,	Advisor	P Parthasarathy
6	Dr. S. Thenmozhi, Professor, St. Joseph College of Engineering, Chennai	Advisor	Absent
7	Mr. Ahamed Jameel A M T, Alumni Technical Consultant, HCL, Chennai	Advisor	
8	Mr. Feroz Khan, Alumni General Manager, Maersk, Chennai	Advisor	
9	Dr. A. Balakrishnan Head - Academics,	Member	01/10/2022
10	Dr. S. Poornachandra Head - Research	Member	Absent
11	Dr. I Manju Head - TC & IR	Member	I. Manju
12	Dr. G. Ramesh Head - IQAC	Member	
13	Dr. S. Prasath Head-Mechanical	Member	S.P
14	Dr. R. Someshwaran Head-Civil	Member	R. 01/10/22
15	Dr. M. Sivakumar Head-ECE	Member	01/10/22
16	Dr. J. Jeha Head-EEE	Member	Absent
17	Dr. T R Vedhavathi Head-CSE	Member	Absent
18	Mr. D Weslin Head-IT	Member	1/10/22
19	Dr. S Rajakumar Head-S&H	Member	G. Raju 1/10/22
20	Mr. V. Vigneshwaran Head - Placement	Member	A.V
21	Mr. M. Suresh Head - Exam cell	Member	1/10/22

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
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Academic Advisory Committee

The Academic advisory committee held on 01.10.22. The following members attended the meeting

S.No	Name	Designation	Signature
1	S. GAYATHRI	ASSISTANT PROFF/CSE	S.
2.	Dr. A. Saravanan. Prof/mech prof	prof	
3.	S. VISWAJAA	AP/IT	visjaa.s
4.	SUMANA. T	AP/CSE	
5.	Rp. muthu Pandeeswari	AP/CSE	Rp.m
6.	M. Pandeeswari	AP/CSE	
7.	M. JEBA MALAR	AP/IT	M.
8.	B. PAVITHRA	AP/CSE	pavithra
9.	R. Rajasekar	AP/CSE	R.
10	M. Kamarajan	AP/ECE	
11.	JAYANTHI.E	AP/ECE	Jayanti
12	Yamini. S	AP/Mech	
13.	MOHAN. S.R	AP/Mech	
14	ASHOK KUMAR S	AP/CSE	
15	S. Anusuya	AP/ECE	
16.	S. Piriyadharshini	AP/ECE	
17.	M. Ashokkumar	AP/ECE	
18.	S. SONADEVI	AP/ECE	

Minutes of Meeting – Academic Advisory Committee Meeting

	Members Present
Date: 1.10.2022 Agenda: Academic Advisory Meeting Venue: Board Room	Dr. K.S.Srinivasan, Principal, MSAJCE Dr. K.Malathi, Prof / Anna University Dr. N.Parthipan, Prof / SRMIST Dr. N.Kulasekaran, Valeo India Pvt Ltd Mr. P.Parthasarathy, Godrej & Boyce Mfg. Co, Chennai. Mr. Ahamed Jameel A M T, Alumni, HCL,Chennai. Mr. N.Feroz Khan, Alumni, GM,Maersk,Chennai Dr. A.Balakrishnan, Head-Academics, MSAJCE. Dr. I.Manju, Head- TC & IR, MSAJCE. Mr. M.Suresh, Head - Exam cell, MSAJCE. Mr. V.Vigneshwaran, Head – Placement, MSAJCE. Dr. S. Prasath, HoD – Mech, MSAJCE. Dr. G. Ramesh, IQAC Co-Ordinator, MSAJCE. Dr. R.Rajkumar, HoD – S&H, MSAJCE. Dr. R.Someswaran, HoD / Civil, MSAJCE. Dr. M.Sivakumar, HoD – ECE, MSAJCE. Mr. D.Weslin, HoD– IT, MSAJCE.

Agenda:

- Teaching Learning Process
- Academic Performance.
- Placement Initiatives.
- Student Development Activities
- Quality Improvement Initiatives.

The following point were discussed

- Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of the previous AAC meeting held on 27.10.21.

- Mr.N.Kulasekaran suggested that alumni may sponsor for the Online Certification courses like NPTEL, Coursera, etc to deserving students to improve the number of certifications.

- Dr. K.Malathi advised that all the faculty to register in Vidwan Portal, as it may be useful for NAAC process.

- Mr.N.Parthiban, SRMIST suggested to form a committee to develop a digital portifolio.

- He suggested that startup and innovation proposals may be submitted to Tamil Nadu Startup Seed Grant Fund,(TANSEED) under Govt. of Tamilnadu startup initiative.

- He advised the faculty to involve in establishing startups that cater to the needs of students like e-learning platforms, GATE/Competitive exam coaching, etc.

- Mr.N.Kulasekaran, Valeo suggested to set up Centre of Excellence in collaboration with Dessault (Abaqus Unified FEA product suite- SIMULIA) under TIDCO-TANCAM scheme.

- Mr N.Parthiban, suggested that best projects and presentations may be posted on college youtube channel.

- After the review of previous meeting, Dr. Prasath, HoD –MECH made the department presentation.

- Mr.N.Parthiban, suggested that each department should prepare a strategic plan to improve the admission for the departments by improving placement, creating a strong alumni network, promotion through social media, etc.

- Mr.N.Feroz Khan, MAERSK suggested that the department should take initiatives to create awareness & publicize on the student development initiatives taken by the college in terms of skill development and training, its importance and the cost benefit of the training given from the technology centre.

- Mr.Jameel, Alumni President gave the following suggestions based on the students intraction.

  i. Arrange placement training programme in core technologies for Mechanical and Civil students

  ii. Suggested to implement biometric system for students to reduce the regular absentees

  iii. Academic sessions should be taught in English.

  iv. Arrange resume preparation session for the students. In this regard Mr.Kulasekaran suggested that standard template for MSAJCE resume may be prepared and circulated & Mr.Parthiban suggested that a LinkedIn profile may be created for all students

  v. Arrange foreign language training programme for students to improve placement activities.

- In order to improve placements Mr. Feroz Khan suggested the following

  i. Group the students in to three like Job seeking / pursue higher studies / to be a entrepreneur

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ii. Create strong connects with alumni and HR of companies in which former students placed.

- In order to improve the image of overall college admission, placements and ranking members suggested the following points,

    i. Publicize all the activities through media and

    ii. Invite media person for all the important functions to promote various events.

    iii. Increase the followers in the social media.

- The syllabus, course material for the following skill development courses conducted in various technology centres were discussed and ratified by the committee.

S.No	Name of the Courses	Organizing Department	Eligible Students
1	Electronic Circuit Design using MATLAB	ECE	ECE & EEE
2	Revit Architecture	Civil	Civil
3	QGIS	Civil	Civil
4	Labview	EEE	ECE & EEE
5	Non Destructive Testing	Mech	Mech
6	Electric Vehicle	EEE & Mech	EEE & Mech
7	3D Printing	Mech	All Departments
8	SCILAB	ECE	ECE, EEE, Mech & Civil
9	Drone Technology	ECE	ECE, EEE & Mech
10	CAD	Civil	EEE, Civil & Mech
11	Simulation of Electric Vehicle	EEE	ECE,EEE & Mech
12	3D modelling	Mech	Mech
13	STADPRO	Civil	Civil
14	IoT using Arduino	ECE	ECE & EEE

- The academic process, academic formats and procedures for the Academic Courses approved by Anna University were discussed.

- The various gaps in the curriculum R2021 published by the affiliated University were discussed and ratified the Curriculum Gaps. The committee suggested to send a representation to Anna University for the consideration.

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S.No	Department	Subject Name	Gap Identified
1	Mechanical Engineering	ME8691 Computer Aided Design and Manufacturing	Theory Course is removed from syllabus but Lab is included.
		ME8692 Finite Element Analysis	Theory Course is removed from syllabus. This course is essential to understand structural analysis
		ME8711 Simulation and Analysis Laboratory	Practical Course is removed from syllabus. This course is essential to understand and solve structural engineering problems.
2	Electronics and Communication Engineering	Microprocessor and Microcontroller	Theory Course is removed from syllabus. This course is essential to understand Embedded Systems & IoT.
3	Information Technology	IT3681 Mobile Application Development Laboratory.	Theory Course is removed from syllabus but Lab is included
4	Electrical and Electronics Engineering	Renewable Energy System.	Theory and Practical Course is removed from syllabus
5	Civil Engineering	CE8392 Engineering Geology	Theory Course is removed from syllabus
		CE8703 Structural Design and Drawing	Theory Course is removed from syllabus
		CE3303 Water and Waste Analysis	EN8491 Water Supply Engineering and EN8592 Waste Water Engineering of R2017 combined as one subject
6	Computer Science and Engineering	Software Engineering	This Theory Course is a perquisite course for Object Oriented software Engineering is removed from syllabus

- The progress of various course under State government and Central Govt. were discussed

  i.   Naalaiya thiran

  ii. Naan Mudhalvan Scheme

  iii. Karma Scheme

    ➢ Computer Hardware Network Maintenance

    ➢ Refrigeration and Air Conditioning

    ➢ AI-Machine Learning Developer

    ➢ Additive Manufacturing (3D Printing)

    ➢ Embedded system design using ARM / Cortex Micro Controller

    ➢ Architectural Drafting and Basic 3D Design with Autodesk Revit

  iv. Refrigeration & AC course by NSDC

- The progress of the skill development course under BOSCH Industry Institute **Collaboration** was discussed and ratified.

- The progress of the self learning course under Spoken Tutorial, IIT Bombay & NPTEL was discussed and ratified.

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Mohamed Sathak A J College Of Engineering,Chennai – 603103
Action Taken Report – Advisory Committee Meeting

(handwritten: Academic)

		Point Discussed	Action Taken	Responsibility	Outcome
1.	Dr.S.Malathi, Prof-ECE, Anna University	Concentrate more on research, paper publications and patent filing to obtain ARIIA,NIRF ranking.	1. The norms & incentives for faculty paper publication, patent filing and research was framed and circulated to faculty.	Principal & Head- Research	Between Nov 2021 to August 2022. 1. Seven Conference presentations 2. 12 publications in SCI & Scopus Journal 3. 1 publications in UGC care journal. 4. SERB POWER – 3 proposals STI HUB to DST – 1 proposal. Atal Incubation Centre – 1 proposal Atal Community Incubation Centre – 1 proposal submitted
			2. Participated in ARIIA ranking 2021. Participation in ARIIA 2022 in progress.	Principal & Head –TC & IR	Best Performer Ranking in ARIIA 2021.
			3. Planning to participate in NIRF ranking 2023 after improving the research substantially.	Principal & Head- Research	-
		Obtain Research centre recognition under Anna University.	Research centre application process is initiated for MECH & ECE Dept.	Principal & Head- Research	-
		Publish newsletter/ magazine and encourage student's contribution in	The Quarterly newsletter with Dr Reshmi, English Dept as editor is scheduled to be published for Oct 2022	All HoDs	-

(handwritten signature and date: 28.09.22)

		technical as well as non-technical articles.			
		Improve online courses/ NPTEL/ Skill up gradation courses	Students trained under Bosch Industry Institute Collaboration	Head –TC & IR	128 students trained and certified in Enterpreneurship and nation building value courses
			Students motivated to do technical courses in Spoken Tutorial , IITB	All HoDs	189 students certified in various technical courses
			Students motivated to register in NPTEL, MHRD.	All HoDs	59 students, 17 faculty enrolled in NPTEL between Nov 2021 to August 2022.
2	Dr. N Parthipan, Prof-CSE, SRMIST	Initiate international Internship programs	MoU signed with MIT square to facilitate international research collaborations and internship	Head –TC & IR, Head - Placement	19 students have registered for international internships
		Give appreciation & weight age to students actively involving in internal projects, industry projects, competitions by way of social media post, circulars /internal marks, announce one student as Star of the Week – Department wise.	1. Appreciation given to student's internal projects, industry projects, competitions through certificates, circulars and social media post. 2. Norms to identify Best student, faculty, HoD, Dept framed.	All HoDs	1. Process to identify Best student, faculty, HoD, Dept completed for Sep 2022. 2. Appreciation certificate and cash award for academic excellence to be given by Alumni on 1.10.22
		Create and use official mail id	Provided to all faculty and students	System Admin	557 students and 72 faculties use the mail id to be benefited by central govt and state govt schemes.
		Use digital learning platforms such as Github	Google Class room is used. Initiatives for using other portals must be	All Faculty	All learning material, assignments and test communicated to students

		Software, Stack Overflow and use visualizing software tools Zoho Creator/ TABLEAU /Google support team/ Google dashboard in their teaching process	initiated.		through GCR.
3	Mr Kulasekaran, Valeo	Expedite the process for Establishing the Sathak Innovation& Incubation Hub and encourage student/faculty/alumni startup initiatives.	The Sathak Innovation and Incubation Foundation registered under 8B of companies act.	Head - IIC	4 companies have initiated the process under SIIF.
		One unit of every course be handled by industry experts.	Every working Saturday is earmarked for the industry expert talk through various professional associations.	All HoDs	
		Explore the use LabVIEW ,Scilab in all departments	Process initiated to identify real time applications in all domains and to create a manual.	HoD-ECE	
4	Mr. Mohamed Thahir, ZOHO Corporation	Train students in latest technologies	Done through skill development courses i. In various technology centres of MSAJCE ii. KARMA scheme initiated by Centrall govt. iii. Self learning platforms like NPTEL,Coursera, Spoken Tutorial, etc iv. Naan Mudhalvan & Naalaiya	All HoDs	1. Even Senn
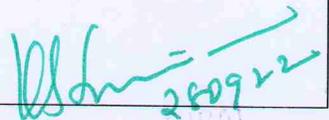
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Ref.No:MSAJCE/IQAC/2022-23/EVEN SEM/07   Date: 25.04.2023

To: The Members of Academic Advisory Committe

        Mohamed Sathak A J College of Engineering

        Chennai-603103

Greetings from Mohamed Sathak A J College of Engineering!!!

Dear Sir,

        Sub: Academic Advisory Committe meeting at MSAJCE – reg

        I wish to bring to your kind notice that **Academic Advisory Committe** meeting of our institute is planned to schedule on **13.05.2023 (Saturday) at 02.30 PM.** In this regard, I request you to make it convenient to attend the meeting.

Kindly confirm your presence

                                        Thanking you

                                                    250423

                                        Principal

No:34, Rajiv Gandhi Road (OMR), IT Highway, Siruseri IT Park, Chennai - 603 103.

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Academic Advisory Committee

Academic Advisory committee held on 13-05-2023. The following members attended the meeting.

S.No	Name	Designation	Signature
1.	**Dr. K.S. Srinivasan** Principal, MSAJCE, Chennai	Chairman	
2.	**Dr. K. Malathi** Professor / ECE, Anna University, Chennai	Advisor	
3.	**Dr. N. Parthiban** Professor / CSE, SRM University, Chennai	Advisor	
4.	**Dr. N. Kulasekaran** Head – Research, Valeo India Pvt. Ltd, Chennai	Advisor	Attended through Online.
5.	**Mr. P. Parthasarathy** Senior Manager, Godrej & Boyce Manufacturing Co. Ltd., Chennai	Advisor	
6.	**Dr. S. Thenmozhi** Professor / Civil, St. Joseph College of Engineering, Chennai	Advisor	
7.	A.MISBAH. Senior Manager HR. SAVISTA	Advisor	
8.	N. KRISHNA KUMAR. REGIONAL HEAD – SOUTH TELECOM SECTOR SKILL COUNCIL	Advisor	
9.	ABDUL MAJEED SHIBLEE BD & Partner – USiTE	Advisor	
10.	**Dr. I.Manju,** Head – IQAC & Hod -ECE	Member	
11.	**Dr. G. Ramesh** Head - Administration	Member	
12.	**Dr. A. Balakrishnan** Head - Academics	Member	
13.	**Dr.A.Devibala** Head - Research	Member	
14.	**Dr.A.Kamalaselvan** Head - TC	Member	
15.	**Dr. R. Someswaran** HoD-Civil	Member	
16.	**Dr. S.Jayanthi** HoD-CSE	Member	
17.	**Dr. J.Jeha** HoD-EEE	Member	
18.	**Mr. D. Weslin** HoD-IT	Member	
19.	**Dr. M.Shunmuga Sundaram** HoD-Mech	Member	

20.	Mr. V. Vigneswaran Head - Placement	Member	
21.	Mr.Abdul Gafoor Head - Admission	Member	
22.	S. SUDHAKAR CHIEF LIBRARIAN	MEMBER	
23.	S.Vimalathithan Head - AIDS & CABS	Member	
24.	Dr. S.Devikala Prof /EEE Co-ordinator CSE & IT	Member	
25.	J. RAJESH AP/MECH EXAM CELL	Member	
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Minutes of Meeting - Academic Advisory Committee

	Members Present
Date : 13.05.2023 Agenda : Academic Advisory Meeting Venue : Board Room	Dr. K.S. Srinivasan Principal, MSAJCE. Dr. K. Malathi Professor. Anna University, Chennai. Dr. N. Parthiban Professor/SRMIST. Dr.N.KulasekaranValeo India Pvt.Ltd. Mr. P. Parthasarathy Senior Manager, Godrej & Boyce Manufacturing Co. Ltd. Dr. S. ThenmozhiProfessor / Civil, St. Joseph College of Engineering, Chennai. Mr.N.Krishnakumar, Regional Head – South Telecom Sector Skill Council, Chennai - Advisor Mrs.A.MisbahSenior Manager – HR, Savista Alumni Mr.Abdul Majeed ShibleeBD & Partners – USITE – Alumini Dr. A. Balakrishnan Head – Academics, MSAJCE Dr. I.Manju, Head – IQAC&HoD-ECE, MSAJCE Dr. G. Ramesh Head – Administration, MSAJCE Dr.A.Devibala Head – Research I/C, MSAJCE Dr.A.KamalaselvanHead – TC, MSAJCE Dr. R. SomeswaranHoD-Civil, MSAJCE Dr. S.JayanthiHoD-CSE, MSAJCE Dr. J.JehaHoD-EEE, MSAJCE Mr. D. WeslinHoD-IT, MSAJCE Dr. M.Shunmuga Sundaram HoD-Mech, MSAJCE Mr. V. Vigneswaran Head – Placement, MSAJCE Mr.Abdul Gafoor, Admin Manager, MSAJCE Mr.Rajesh Exam Cell Coordinator, MSAJCE

Agenda:

- Admission
- Academic Performance & Research initiatives
- Quality Improvement Initiatives
- Placement training Initiatives
- Higher studies & Entrepreneurship
- Department development activities
- Student development activities

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The following points were discussed

❖ Dr.K.S.Srinivasan, Principal, MSAJCE welcomed the members and presented the action taken report of the previous AAC held on 01.10.2022.

❖ Dr.A.Balakrishnan, Head / Academics presented the academic performance of the current academic year followed by Dr.I.Manju presented the details of skill development courses completed by the students in the current academic year.

❖ Dr.N.Parthipan, Professor/SRMIST suggested the following points

- Inter college teams can be formed to participate in Industrial / National / Inter National competitions.

- An awareness program on GITHUB, Linked In may be provided to I year students.

- He appreciated the initiatives taken by faculty to submit the proposals to various funding agencies and suggested that joint proposals may be submitted along with other Institute / University faculty.

- The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities.

- Non computing branch HoDs may send request mail to department alumni who are in eminent position for assistance in placement.

- International online courses like CS50X offered by Harvard University may be offered to CSE, IT, CSBS, AIDS, Cyber Security students along with the other online courses.

❖ Mr.Parthasarathy, Senior Manager, Godrej & Boyce Manufacturing Co. Ltdgave the following sugessions.

- Faculty may be motivated to have higher targets for academic and research performance.

- Students should be encouraged to take up courses that will enable them to earn while they learn.

- Students should be encouraged to create solutions for real time problems.

❖ Mr.K.KrishnakumarTelecom suggested the following points

- Faculty may include statistical data on the current industries demands while giving career counselling to the students.

- The students should be encouraged to provide innovative solutions to real time problems of MSAJCE. Competitions or Hackathons may be conducted in this regard.

- Self learning clubs on agriculture, soil & water analysis, Robotics, Renewable energy etc may be formed.

- The college should connect with to various indusreial associations like AIMA (Ambattur Industrial Estate Manufacturers Association)) GIMA (Guindy Industrial Estate Manufacturers Association) to get more internship, placements & other industry related activities.

- The college may connect with Skill sector councils and provide training to students through NASSCOM, CII etc.

- The internship may be provided through National Apprenticeship Promotion Scheme (NAPS).

❖ Dr.Malathi Professor, Anna University gave the following suggestions.

- Insisted all faculty need to know CO – PO mapping, Teaching Learning Process, faculty data, placements and students performance information to face the NBA inspection.

- Faculty should be encouraged to submit two proposals per year. He recommended that the student chapter for IEEE be established in MSAJCE.

- Discussed about various NSS activities to be carried out in adopted villages of MSAJCE.

- Insisted to increase the number of core company placements and number of paper publications.

❖ Ms.Misbah Senior Manger – HR, Savista – Alumni suggested that career counseling may be provided to students through alumni.

- She suggested that faculty should be trained in latest technology and students may be given domain specific training.

❖ Dr.Shunmugasundaram, HoD Mechanical, Mr.D.WeslinHoD/IT &Dr.J.JehaHoD EEE presented the academic performance & students activities of their department.

The following courses planned to be conducted in various technology centre during the academic year 2023 -2024 was presented and ratified by the committee.

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Placement Training for the Academic Year 2023 - 2024

Year	Batch	Odd Sem	Duration	Certified By
I Yr	2023 - 2024	Code Thantra(For all students)	One Year	AICTE - NEAT Code Tantra
		Computer Hardware & Networking	One Year	AiCTE - Karma - NSDC
		Soft Skill Training (For all students)	30 Days	Nexon
		Induction Program Activities	21 days	Anna University
II Yr	2022 - 2023	Code Thantra(For all students)	One Year	AICTE - NEAT Code Tantra
		Computer Hardware & Networking	One Year	AiCTE - Karma - NSDC
		Soft Skill Training (For all students)	30 Days	Nexon
		Electric Vehicle / Renewable Energy / Robotics	One Year	Nexon - MSAJCE - Start-up
		Electrical Applainaces Service & Maintenance	One Sem	Godrej - Disha Manufacuring
		Architectural Drafting & 3D Design - Revit	One Sem	AiCTE - Karma - NSDC
		Web & Mobile App Development	One Year	Nexon&OpenWave
		Digital Marketing / 3D Printing	One Sem	Nexon - MSAJCE - Alumni
III Yr	2021 - 2022	Code Thantra(For all students)	One Year	AICTE - NEAT Code Tantra
		Non Destructive Testing (Mech, EEE & Civil)	One Sem	MSAJCE & Industry Partner
		Soft Skill Training (For all students)	30 Days	Nexon
		AIML / Cyber Security / ARVR / Block Chain / Mobile App	One Year	Nexon - MSAJCE - Start-up
		Refridgeration& Airconditioning (Mechanical& EEE)	One Sem	Godrej - Disha Manufacuring&AiCTE - Karma - NSDC
		Advanced Revit Architecture (Civil)	One Sem	Nexon&Pedicore - Autodesk
		Embedded IOT & Drone (Open to all branches)	One Year	Nexon& Industry
		3D Printing & CNC (Mech)	One Year	Nexon& Industry
IV Yr	2020 - 2021	Code Thantra(For Training Students only)	One Year	AICTE - NEAT Code Tantra
		Non Destructive Testing (Mech, EEE & Civil)	One Sem	MSAJCE & Industry Partner

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Soft Skill Training (For Training Students only)	30 Days	Nexon
Microsoft Azure/ Full Stack / RPA	One Year	Nexon - MSAJCE - Indusrty
Refridgeration& Airconditioning (Mechanical& EEE)	One Sem	Godrej - Disha Manufacuring&AiCTE - Karma - NSDC
Advanced Revit Architecture (Civil)	One Sem	Nexon&Pedicore - Autodesk
Embedded IOT & Drone (Open to all branches)	One Year	Nexon& Industry

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Mohamed Sathak A J College of Engineering, Chennai – 603103

Action Taken Report AAC Meeting / Feedback (Dated 13.05.2023)

S.No	Suggested By	Point Discussed	Responsibility	Action Taken	Outcome
1	Dr.N.Parthipan, Professor / SRMIST	Inter-college teams can be formed to participate in Industrial / National / international competitions.	All faculty	Teams formed and motivated them to participate in various competitions.	➢ 27 teams participated in Smart India Hackathon. ➢ 3 teams participated and 1 team shortlisted for next stage 2 in E Yantra. ➢ Participated Makeathon 2023 by CII and ICT ACADEMY Shortlisted in top 100 institutions in TamilNadu Level Event. ➢ Team participated in AR/VR Designathon by IIT Guahati and got 3rd place among 13 finalist.
2		An awareness program on GITHUB, LinkedIn may be provided to I year students.	Head Training and Placement	In order to create an Awareness on GITHUB and LinkedIn 1. Conducted an Awareness Session on LinkedIn Account Usage and Its Importance 2. In order to bring an awareness on GITHUB Account Conducted much Mock session using	➢ Linked in workshop organized for all the first, second and third year students for awareness. ➢ LinkedIn account opened for all the students. ➢ Students & faculty started using the LinkedIn account. ➢ Students taking many mock sessions from GITHUB Platform.

				GITHUB Account for the placement registered students and also conducted the intercollege Codeathon Competition by using GITHUB Platform which was completely conducted by our students.	
3		Joint proposals may be submitted along with other Institute / University faculty.	All HoDs	All doctorates are motivated to submit collaborative proposal	➤ Institute level 3 proposals submitted at institute level. ➤ Collaborative research with other institutes – In progress.
4		The courses offered in technology centre of MSAJCE may be given to external participants to popularize the facilities.	Head Technology Centre and Industrial Relations	Registered for PMKVY4.0 Program and Planning to Training the external students in our technology centre and conducting workshops for School and Diploma Students.	In Progress
5		Non computing branch HoDs may send request mail to department alumni who are in eminent position for assistance in placement.	All HoDs	Mail sent to some of the Alumni	Extending their support – work in progress
6		International online courses like CS50X offered by	Head TC , Head - Training & Placement.	Under Planning	-

		Harvard University may be offered to CSE, IT, CSBS, AIDS, Cyber Security students along with the other online courses.			
7	Mr.Parthasarathy, Senior Manager, Godrej & Boyce Manufacturing Co. Ltd	Faculty may be motivated to have higher targets for academic and research performance		1. Academic and Research Target is set by the each faculty. All faculty members are advised to achieve the same. 2. Senior faculty members are allocated for each dept to monitor the EPC classes for improving the academic results.	In Progress.
8		Students should be encouraged to take up courses that will enable them to earn while they learn.	Head Technology Centre and Industrial Relations	1. Computer Hardware & Networking. 2. Refrigeration & Air conditioning. 3. Web Development & App development. 4. Encouraging Self learning.	➢ 30 students from 1st year. ➢ 20 students from 2nd year Are pursuing.
9		Students should be encouraged to create solutions for real time problems.	Head Technology Centre and Industrial Relations	Motivated to participate in state level & national level competitions.	➢ 27 teams participated in Smart India Hackathon. ➢ 3 teams participated and 1 team shortlisted for next stage 2 in E Yantra.

				➢ Participated Makeaathon 2023 by CII and ICT ACADEMY & Shortlisted in top 100 institutions in TamilNadu Level Event. ➢ Team participated in AR/VR Designathon by IIT Guahati and got 3rd place among 13 finalist. ➢ 2 teams were awarded winners & 4 teams were recognised as notable participants in Mapathon competition.
10	Mr.K.Krishnakumar, Telecom	Faculty may include statistical data on the current industries demands while giving career counselling to the students	Head Technology Centre and Industrial Relations	Organised 'Engineers Edge" career guidance programme. 20 industry experts participated and discussed about career opportunities in different sectors.	The students got benefitted more no. of such events to be planned and organised.
11		The students should be encouraged to provide innovative solutions to real time problems of MSAJCE. Competitions or Hackathons may be conducted in this regard.	Head Technology Centre and Industrial Relations	Under planning	-
12		Self learning clubs on agriculture, soil & water	Head Technology Centre and Industrial Relations	Clubs for Robotics and Energy	Underplanning.

		analysis, Robotics, Renewable energy etc may be formed.		Ecosystem formed	
13		College should connect with to various industrial associations like AIMA (Ambattur Industrial Estate Manufacturers Association)) GIMA (Guindy Industrial Estate Manufacturers Association) to get more internship, placements & other industry related activities	Head Training and Placement	1. Signing MOU with AIEMA in pipeline. 2. MSME – HI/BI approval inspection completed	➢ Started Sending students to the Industrial Visit to the Companies under AIEMA. ➢ Waiting for approval.
14		College may connect with Skill sector councils and provide training to students through NASSCOM, CII etc.	Head Training and Placement	Signing an MOU with NIELIT and with Telecom Skill Sector is in pipeline.	➢ For PMKVY4.0 – 240 students are shortlisted to enroll.
15		Internship may be provided through National Apprenticeship Promotion Scheme (NAPS).	Head Training and Placement	In process	-
16	Dr.K.Malathi Professor, Anna University	Insisted all faculty need to know CO – PO mapping, Teaching Learning Process, faculty data, placements and students performance information to face the NBA inspection.	Head - IQAC	OBE Awareness Program by Dr.Badrinath, SVCE, Chennai conducted for all the faculty members.	➢ All faculty were benefited and understood the process of OBE. ➢ Awareness created among students by conducting workshop and displaying the posters in Class rooms and Labs.
17		Faculty should be	All doctorates	All doctorates are	In Progress

		encouraged to submit two proposals per year.		encouraged to submit the proposal.	
18		The student chapter for IEEE is to be established in MSAJCE.	HoDs – ECE,EEE,CSE,IT	Under planning	-
19		Insisted to increase the number of core company placements and number of paper publications.	Head Training and Placement	Initiative taken	Work in progress
20	Ms.Misbah Senior Manger – HR, Savista	Suggested that faculty should be trained in the latest technology and students may be given domain-specific training.	All faculty	Faculty are motivated to attend the training organised by AU, NITTTR, ICT Academy & our technology centres.	In Progress.

Principal   091223

1. K. Malay — K.MALATHI
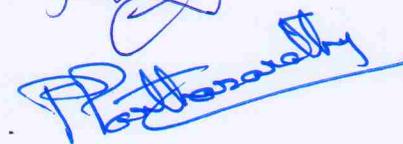
2. P. Parthasarathy [P.PARTHASARATHY]

3. [Ahamed Jameel AMT]

4. — SRIKANTH K.

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (I)

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Degree/Branch	BE- Mechanical	Year/Sem	III/V
Venue	DOM Lab	Date	25.08.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Bala Krishnan

Date: 25.08.2022

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.Muhammad Irfan .A.A	ME8595 Thermal Engineering-II	Mech		
2	Mr.D.Sakthivel	ME8593 Design of Machine Elements	Mech		
3	Mr.Tharanikumar L	ME8501 Metrology and Measurements	Mech		
4	Dr.A.Saravanan	ME8594 Dynamics of Machines	Mech		
5	Dr.S. Vadivelan	ORO551 Renewable Energy Sources	Mech		
6	Mr.D.Sakthivel	ME8511 / Kinematics and Dynamics Laboratory	Mech		
7	Mr.Muhammad Irfan .A.A	ME8512 / Thermal Engineering Laboratory	Mech		
8	Mr K K Vinodhkumar	ME8513 / Metrology and Measurements Laboratory	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	SALMAN. S		
2	UMAR JAFFAR ALI		
3	MOHAMED SATHAKATHULLA. M		
4	MOHAMED ILIYAS.S		
5	MOHAMED IJAZ. M		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Intenships and Industrial visits
8. Attendance and college timings

Chair Person
Dr. A.Bala Krishnan

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Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103
MINUTES OF THE CLASS COMMITTEE MEETING
Class Committee Meeting (I)

Date: 27.08.2022

Degree/Branch	BE- Mechanical	Year/Sem	III / V
Venue	DOM Lab	Date & Time	25.08.2022 - 2.00 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered	Student Members	Portions Covered
1	Mr.Muhammad Irfan .A.A	ME8595 Thermal Engineering-II	100	SALMAN. S	100
2	Mr.D.Sakthivel	ME8593 Design of Machine Elements	100	UMAR JAFFAR ALI	100
3	Mr.Tharanikumar L	ME8501 Metrology and Measurements	100	MOHAMED SATHAKATHULLA. M	100
4	Dr.B.Janartahnan	ME8594 Dynamics of Machines	100	MOHAMED ILIYAS.S	100
5	Mr.S. Syed Abuthahir	ORO551 Renewable Energy Sources	100	MOHAMED IJAZ. M	100
6	Mr.D.Sakthivel	ME8511 / Kinematics and Dynamics Laboratory	2		2
7	Mr.Muhammad Irfan .A.A	ME8512 / Thermal Engineering Laboratory	2		2
8	Mr K K Vinodhkumar	ME8513 / Metrology and Measurements Laboratory	2		2

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Sipcot - IT Highway Egattur,
Chenai - 603103.

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Students were adviced to punctual for their classes and to maintainthe proper dress code.	Dicussed with faculty and staff to prepare the floor duty list for monitoring the students.	HOD	25.08.22	Implemented
2	students were strictly instructed that attend the afternoon class at correct time.	students are monitored by faculty and class advisor.	Class Advisors	24.08.22	Implemented
3	Students were instructed to attend the Intenship program to develop their interperson skills through intenship program	To offers the various intenship program into students for upcoming days	HOD / Placement Department	25.08.22	25.08.22
4	Students are recuest to buy the new Revised Data book for Design subjest.	Dicussed with principal	Librarian	25.08.22	25.08.22

*Kindly sign with date

Chair Person
Dr. A.Bala Krishnan

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CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (I)

Degree/Branch	BE- Mechanical	Year/Sem	Date: 24.08.2022
			IV/VII
Venue	DOM Lab	Date	24.08.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr. A.Bala Krishnan

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mrs.Yamini.S	ME8792 /Power Plant Engineering	Mech		
2	Dr.B.Janarthanan	ME8793 /Process Planning and Cost Estimation	Mech		
3	Mrs.Sona Devi	ME8791 /Mechatronics	ECE		
4	Dr.S.Prasath	OIE751/Lean Six Sigma	Mech		
5	Mr.D.Sakthivel	ME8073 /Unconventional Machining Process	Mech		
6	Mr.J.Rajesh	ME8O97 /Non-Destructive Testing and Materials	Mech		
7	Mr Kamarajan M / Mr.J.Rajesh	ME8781 / Mechatronics Laboratory	ECE / Mech		
8	Mr.Mohan S R	ME8711 / Simulation and Analysis Laboratory	Mech		
9	Mrs Yamini S	ME8712 / Technical Seminar	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	AAYATHUL MUFARAK. A		
2	MOHAMED SHAJITH. M		
3	MOHAMED ISMAIL. A		
4	SYED SUFFIYAN		
5	SARATHKUMAR.N		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Intenships and Industrial visits
8. Attendance and college timings

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Chair Person
Dr.A.Bala Krishnan

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MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (I)

Date: 26.08.22

Degree/Branch	BE- Mechanical	Year/Sem	IV / VII
Venue	DOM Lab	Date & Time	24.08.2022 - 2.00 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered / Experiments by the faculty	Student Members	Portions Covered / Experiments informed by the students
1	Mrs.Yamini.S	ME8792 /Power Plant Engineering	100	AAYATHUL MUFARAK. A	100
2	Dr.B.Janarthanan	ME8793 /Process Planning and Cost Estimation	100	MOHAMED SHAJITH. M	100
3	Mrs.Sona Devi	ME8791 /Mechatronics	100	MOHAMED ISMAIL. A	100
4	Dr.S.Prasath	OIE751/Lean Six Sigma	100	SYED SUFFIYAN	100
5	Mr.D.Sakthivel	ME8073 /Unconventional Machining Process	100	SARATHKUMAR.N	100
6	Mr.J.Rajesh	ME8O97 /Non-Destructive Testing and Materials	100		100
7	Mr Kamarajan M / Mr.J.Rajesh	ME8781 / Mechatronics Laboratory	2		2
8	Mr.Mohan S R	ME8711 / Simulation and Analysis Laboratory	2		2
9	Mrs Yamini S	ME8712 / Technical Seminar	2		2

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Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	The final year students were informed the purpose and benefits of Intensip program.	To Discussed with placement department offer the various intenship program by	HOD / Class Advisors	25.08.2022	Implemented
2	Students were adviced to actively participate in various events like paper presntation, project compitation and technical Quiz in inter college events.	To Discussed with Department Event Coordinator	Department Event Coordinator / Class Advisors	25.08.2022	Processing
3	Students were adviced to actively participate in various Placement drive with proper dress code.	To Discussed with Placement Officer	HOD / Placement Departments	26.08.2022	Processing
4	Students are asking to use the COE for Evening time	To disscued with principal and take neccsery action	HOD	25.08.2022	Processing

*Kindly sign with date

Chair Person
Dr. A.Bala Krishnan

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Chenai - 603103.

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (II)

Date: 30.09.2022

Degree/Branch	BE- Mechanical	Year/Sem	IV/VII
Venue	DOM Lab	Date	30.09.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr. A.Bala Krishnan

The Second class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mrs.Yamini.S	ME8792 /Power Plant Engineering	Mech		
2	Dr. A.Saravanan	ME8793 /Process Planning and Cost Estimation	Mech		
3	Mrs.Sona Devi	ME8791 /Mechatronics	ECE		
4	Dr.S.Prasath	OIE751/Lean Six Sigma	Mech		
5	Mr.D.Sakthivel	ME8073 /Unconventional Machining Process	Mech		
6	Mr.J.Rajesh	ME8097 /Non-Destructive Testing and Materials	Mech		
6	Mr Kamarajan M / Mr.J.Rajesh	ME8781 / Mechatronics Laboratory	ECE / Mech		
6	Mr.Mohan S R	ME8711 / Simulation and Analysis Laboratory	Mech		
6	Mrs Yamini S	ME8712 / Technical Seminar	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	ABDULLAH B		
2	KABIR MOHAMED. A		
3	MOHAMED TOWFIC A		
4	SYED SUFFIYAN		
5	ARSATH A		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Intenships and Industrial visits
8. Attendance and college timings

Chair Person
Dr.A.Bala Krishnan

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (II)

Date: 03.10.22

Degree/Branch	BE- Mechanical	Year/Sem	IV / VII
Venue	DOM Lab	Date & Time	30.09.2022 - 2.00 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered / Experiments by the faculty	Student Members	Portions Covered /- Experiments informed by the students
1	Mrs.Yamini.S	ME8792 /Power Plant Engineering	100	ABDULLAH B	100
2	Dr. A.Saravanan	ME8793 /Process Planning and Cost Estimation	100	KABIR MOHAMED. A	100
3	Mrs.Sona Devi	ME8791 /Mechatronics	100	MOHAMED TOWFIC A	100
4	Dr.S.Prasath	OIE751/Lean Six Sigma	100	SYED SUFFIYAN	100
5	Mr.D.Sakthivel	ME8073 /Unconventional Machining Process	100	ARSATH A	100
6	Mr.J.Rajesh	ME8O97 /Non-Destructive Testing and Materials	100		100
7	Mr Kamarajan M / Mr.J.Rajesh	ME8781 / Mechatronics Laboratory	5		5
8	Mr.Mohan S R	ME8711 / Simulation and Analysis Laboratory	6		6
9	Mrs Yamini S	ME8712 / Technical Seminar	5		5

Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	students were encouraged and guided to get funded project	To Discussed with HOD and Project Coordinator	HOD / Class Advisors	25.09.2022	Implemented
2	Students were adviced to utilize the KARMA (3D Printing)Course for the futher main project.	Students program partispation are noted by class advisor	Individual Faculty / Class Advisors	25.09.2022	Implemented
3	Students were adviced to utilize the various course offered by Naan mudhalvan program.	Discussed with HOD to allot one faculty for individuval Naan mudhalvan course.	SPOC	Upcoming days	Processing
4	Results for university Examination May / June 2022 were discussed and the reson were obtained from the respective students.	To discussed with subject handling Faculty	Individual Faculty	33.09.2022	Implemented

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Chair Person
Dr. A.Bala Krishnan

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (II)

Date: 24.09.2022

Degree/Branch	BE- Mechanical	Year/Sem	III / V
Venue	DOM Lab	Date	24.09.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Bala Krishnan

The Second class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.Muhammad Irfan .A.A	ME8595 Thermal Engineering-II	Mech		
2	Mr.D.Sakthivel	ME8593 Design of Machine Elements	Mech		
3	Mr.Tharanikumar L	ME8501 Metrology and Measurements	Mech		
4	Dr.A.Saravanan	ME8594 Dynamics of Machines	Mech		
5	Dr.S. Vadivelan	ORO551 Renewable Energy Sources	Mech		
6	Mr.D.Sakthivel	ME8511 / Kinematics and Dynamics Laboratory	Mech		
7	Mr.Muhammad Irfan .A.A	ME8512 / Thermal Engineering Laboratory	Mech		
8	Mr K K Vinodhkumar	ME8513 / Metrology and Measurements Laboratory	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	ABUTHAGIR. J		
2	MANIKANDAN. K		
3	SALMAN. S		
4	FATHEEN AHMED.M		
5	MOHANRAJ.R		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Intenships and Industrial visits
8.Attendance and college timings

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
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Chair Person
Dr. A.Bala Krishnan

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103
MINUTES OF THE CLASS COMMITTEE MEETING
Class Committee Meeting (II)

Date: 27.09.2022

Degree/Branch	BE- Mechanical	Year/Sem	III / V
Venue	DOM Lab	Date & Time	24.09.2022 - 2.00 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered	Student Members	Portions Covered
1	Mr.Muhammad Irfan .A.A	ME8595 Thermal Engineering-II	100	ABUTHAGIR. J	100
2	Mr.D.Sakthivel	ME8593 Design of Machine Elements	100	MANIKANDAN. K	100
3	Mr.Tharanikumar L	ME8501 Metrology and Measurements	100	SALMAN. S	100
4	Dr.B.Janarthanan	ME8594 Dynamics of Machines	100	FATHEEN AHMED.M	100
5	Mr.Syed Abuthahir	ORO551 Renewable Energy Sources	100	MOHANRAJ.K	100
6	Mr.D.Sakthivel	ME8511 / Kinematics and Dynamics Laboratory	5		5
7	Mr.Muhammad Irfan .A.A	ME8512 / Thermal Engineering Laboratory	7		7
8	Mr K K Vinodhkumar	ME8513 / Metrology and Measurements Laboratory	5		5

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Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Students are asking to conduct the toutorial classes for Dynamics of machines to understand the subject easly.	Discussed with subject handling faculty to take tutorial classes.	Subject handling Faculty	25.07.2022	Implemented
2	Students were adviced to utilize the KARMA (R&AC)Course for the purpose of thermal related project	Discussed with KARAMA Incharge to collect the Students name list.	HOD	27.09.22	Processing
3	To Enchurage all the Students to particepate altest any one Events in Tech unity 2K22 National Level Technical Symposium.	Discussed with Class advisor and Faculty	HOD	25.09.2022	Implemented
4	Students are asking about mini project batch	Discussed with all subject handling faculty	Individual faculty	25.09.2022	Implemented

Chair Person
Dr. A.Bala Krishna

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR
Class Committee Meeting (I)

Date: 07.09.2022

Degree/Branch	BE- Mechanical	Year / Sem	II / III
Venue	DOM Lab	Date	07.09.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Bala Krishnan

The first class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.Subramanian	MA3351 Transforms and Partial Differential Equations	S&H		
2	Mr.Muhammad Irfan .A.A	ME3391 Engineering Thermodynamics	Mech		
3	Dr.G.Ramesh	CE3391 Fluid Mechanics and Machinery	Mech		
4	Mr. Tharanikumar L	ME3393 Manufacturing Processes	Mech		
5	Mr. Mohan S R	ME3351 Engineering Mechanics	Mech		
6	Mr.J. Rajesh	ME3392 Engineering Materials and Metallurgy	Mech		
7	Mr. Tharanikumar L	ME 3382 / Manufacturing Technology laboratory	Mech		
8	Mrs.Yamini.S	ME3381 / Computer Aided Machine Drawing	Mech		
9	Mrs. Barveen Fathima	GE3361 / Professional Development	S&H		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	AADIL T		
2	SHAIK IRFAN		
3	MOHAMMED SAFREES		
4	SYED MOHAMMED		
5	RASOOL MOHAMED I		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Intenships and Industrial visits
8. Attendance and college timings

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Chair Person 07/09/2022
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MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (I)

Date: 09.09.22

Degree/Branch	BE- Mechanical	Year/Sem	II / III
Venue	DOM Lab	Date & Time	07.09.2022 - 1.45 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered / Experiments by the faculty	Student Members	Portions Covered / Experiments informed by the students
1	Mr.Subramanian	MA3351 Transforms and Partial Differential Equations	100	GOKULNATH.D	100
2	Mr.Muhammad Irfan A.A	ME3391 Engineering Thermodynamics	100	JASWIN KUMAR B	100
3	Dr.G.Ramesh	CE3391 Fluid Mechanics and Machinery	100	NARESH.P	100
4	Mr. Tharanikumar L	ME3393 Manufacturing Processes	100	ABDUR RAHMAN J	100
5	Mr. Mohan S R	ME3351 Engineering Mechanics	100	SHAIK IRFAN	100
6	Mr.J. Rajesh	ME3392 Engineering Materials and Metallurgy	100		100
7	Mr. Tharanikumar L	ME 3382 / Manufacturing Technology laboratory	2		2
8	Mrs.Yamini.S	ME3381 / Computer Aided Machine Drawing	2		2
9	Mrs. Barveen Fathima	GE3361 / Professional Development	2		2

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Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Students were adviced to maintain their induval Attendance and improve their performance in IAT	students attendance are contiuosly monitored by class advisor. *Attendance registor (Pink Book)	Individual Faculty / Class Advisors	07.09.2022	Implemented
2	Students asked class notes and solved Question and answer	Two marks and solved Question and answer for part B and Course materials are already Upoladed into the Google Class Room	Individual Faculty	—	—
3	Students were instructed to utilize Intenship program	To offers the various intenship program into students for upcoming days	HOD / Placement Departments.	Upcoming days	Processing
4	Students are Request to solve more university problem for Problematic subject	Informed to the consent faculty to solve the perviose years university problem.	Individual Faculty	05.09.2022	Implemented

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Chair Person
(Name)   (Dr. A. DAYA KRISHNAN)

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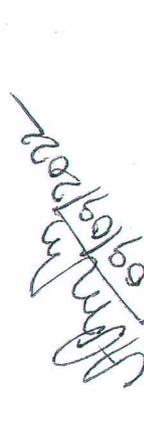
CLASS COMMITTEE MEETING CIRCULAR
Class Committee Meeting (III)

Date: 07.11.2022

Degree/Branch	BE- Mechanical	Year / Sem	II / III
Venue	DOM Lab	Date	07.11.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Bala Krishnan

The Third class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.Subramanian	MA3351 Transforms and Partial Differential Equations	S&H		
2	Mr.Muhammad Irfan .A.A	ME3391 Engineering Thermodynamics	Mech		
3	Dr.G.Ramesh	CE3391 Fluid Mechanics and Machinery	Mech		
4	Mr. Tharanikumar L	ME3393 Manufacturing Processes	Mech		
5	Mr. Mohan S R	ME3351 Engineering Mechanics	Mech		
6	Mr.J. Rajesh	ME3392 Engineering Materials and Metallurgy	Mech		
7	Mr. Tharanikumar L	ME 3382 / Manufacturing Technology laboratory	Mech		
8	Mrs.Yamini.S	ME3381 / Computer Aided Machine Drawing	Mech		
9	Mrs. Barveen Fathima	GE3361 / Professional Development	S&H		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	SHAIK IRFAN		
2	DHANUSH ADITHYA S		
3	SANDEEP . S		
4	ABDUR RAHMAN J		
5	CHANDRU P		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
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**PRINCIPAL**
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MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (III)

Date:09.11.2022

Degree/Branch	BE- Mechanical	Year/Sem	II / III
Venue	DOM Lab	Date & Time	07.11.2022 - 1.45 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered / Experiments by the faculty	Student Members	Portions Covered / Experiments informed by the students
1	Mr.Subramanian	MA3351 Transforms and Partial Differential Equations	100	SHAIK IRFAN	100
2	Mr.Muhammad Irfan .A.A	ME3391 Engineering Thermodynamics	100	DHANUSH ADITHYA S	100
3	Dr.G.Ramesh	CE3391 Fluid Mechanics and Machinery	100	SANDEEP . S	100
4	Mr. Tharanikumar L	ME3393 Manufacturing Processes	100	ABDUR RAHMAN J	100
5	Mr. Mohan S R	ME3351 Engineering Mechanics	100	CHANDRU P	100
6	Mr.J. Rajesh	ME3392 Engineering Materials and Metallurgy	100		100
7	Mr. Tharanikumar L	ME 3382 / Manufacturing Technology laboratory	7		7
8	Mrs.Yamini.S	ME3381 / Computer Aided Machine Drawing	6		6
9	Mrs. Barveen Fathima	GE3361 / Professional Development	7		7

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Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Students are asking to cunduct the EPC test single subject per day	Discussed with Principal	HOD	07.11.2022	Rejected
2	Students are motivated to participate the design challenge	Discuse with Course Coordinator to monitor the students	HOD	07.11.2022	Implemented
3	Students are advised to attend the Nann mudhalvan program without fail.	Discuse with SPOC and take necassry action for conducting classes	HOD	08.11.2022	Implemented
4	Students are asking to Change the EPC test timing.	Discussed with Principal	HOD	07.11.2022	Rejected

Chair Person

(Name)

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (III)

Date: 02.11.2022

Degree/Branch	BE- Mechanical	Year/Sem	III / V
Venue	DOM Lab	Date	02.11.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Bala Krishnan

The Third class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.Muhammad Irfan .A.A	ME8595 Thermal Engineering-II	Mech		
2	Mr.D.Sakthivel	ME8593 Design of Machine Elements	Mech		
3	Mr.Tharanikumar L	ME8501 Metrology and Measurements	Mech		
4	Dr.A.Saravanan	ME8594 Dynamics of Machines	Mech		
5	Dr.S. Vadivelan	ORO551 Renewable Energy Sources	Mech		
6	Mr.D.Sakthivel	ME8511 / Kinematics and Dynamics Laboratory	Mech		
7	Mr.Muhammad Irfan .A.A	ME8512 / Thermal Engineering Laboratory	Mech		
8	Mr K K Vinodhkumar	ME8513 / Metrology and Measurements Laboratory	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	DINESH. M		
2	MOHAMED ILIYAS.S		
3	SALMAN. S		
4	KISHORE P		
5	SRIRAM.N		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (III)

Date: 04.11.2022

Degree/Branch	BE- Mechanical	Year/Sem	III / V
Venue	DOM Lab	Date & Time	02.11.2022 - 2.00 P.M
Academic.year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered	Student Members	Portions Covered
1	Mr.Muhammad Irfan .A.A	ME8595 Thermal Engineering-II	100	DINESH. M	100
2	Mr.D.Sakthivel	ME8593 Design of Machine Elements	100	MOHAMED ILIYAS.S	100
3	Mr.Tharanikumar L	ME8501 Metrology and Measurements	100	SALMAN. S	100
4	Dr.B.Janartahnan	ME8594 Dynamics of Machines	100	KISHORE P	100
5	Mr.S. Syed Abuthahir	ORO551 Renewable Energy Sources	100	SRIRAM.N	100
6	Mr.D.Sakthivel	ME8511 / Kinematics and Dynamics Laboratory	8		8
7	Mr.Muhammad Irfan .A.A	ME8512 / Thermal Engineering Laboratory	10		10
8	Mr K K Vinodhkumar	ME8513 / Metrology and Measurements Laboratory	8		8

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Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Students were adivsed to complete their record work in time as instructed by the respective Lab incharge	Discussed with subject Lab handling faculty .	Subject handling Faculty	04.11.2022	Implemented
2	Students were advised to develop their skills through the upcoming events Naan Muthalvan program	Discussed with Class advisor and HOD	SPOC	04.11.2022	Processing
3	Students were adviced to prepare well for their internal exams so that they can get good internal marks.	Discussed with all subject handling faculty	Individual faculty	02.11.2022	Processing

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Chair Person
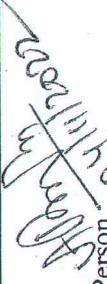Dr. A.Bala Krishnan

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR

Class Committee Meeting (III)

Date: 04.11.2022

Degree/Branch	BE- Mechanical	Year/Sem		IV/VII
Venue	DOM Lab	Date		04.11.2022
Academic year	2022-2023 (Odd Sem)	Chair Person		Dr. A.Bala Krishnan

The Third class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mrs.Yamini.S	ME8792 /Power Plant Engineering	Mech		
2	Dr. A.Saravanan	ME8793 /Process Planning and Cost Estimation	Mech		
3	Mrs.Sona Devi	ME8791 /Mechatronics	ECE		
4	Dr.S.Prasath	OIE751/Lean Six Sigma	Mech		
5	Mr.D.Sakthivel	ME8073 /Unconventional Machining Process	Mech		
6	Mr.J.Rajesh	ME8O97 /Non-Destructive Testing and Materials	Mech		
6	Mr Kamarajan M / Mr.J.Rajesh	ME8781 / Mechatronics Laboratory	ECE / Mech		
6	Mr.Mohan S R	ME8711 / Simulation and Analysis Laboratory	Mech		
6	Mrs Yamini S	ME8712 / Technical Seminar	Mech		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	BALAJI J		
2	MOHAMMED IRFAAN P		
3	MOHAMED ISMAIL. A		
4	P MANIKANDAN		
5	SYED SUFFIYAN		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
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5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Intenships and Industrial visits
8. Attendance and college timings

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Chair Person
Dr.A.Bala Krishnan

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (III)

Date: 07.11.22

Degree/Branch	BE- Mechanical	Year/Sem	IV / VII
Venue	DOM Lab	Date & Time	04.11.2022 - 2.00 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

Sl. No	Faculty Members	Subject Code & Name	Portions Covered / Experiments by the faculty	Student Members	Portions Covered / Experiments informed by the students
1	Mrs.Yamini.S	ME8792 /Power Plant Engineering	100	BALAJI J	100
2	Dr. A.Saravanan	ME8793 /Process Planning and Cost Estimation	100	MOHAMMED IRFAAN P	100
3	Mrs.Sona Devi	ME8791 /Mechatronics	100	MOHAMED ISMAIL. A	100
4	Dr.S.Prasath	OIE751/Lean Six Sigma	100	P MANIKANDAN	100
5	Mr.D.Sakthivel	ME8073 /Unconventional Machining Process	100	SYED SUFFIYAN	100
6	Mr.J.Rajesh	ME8O97 /Non-Destructive Testing and Materials	100		100
7	Mr Kamarajan M / Mr.J.Rajesh	ME8781 / Mechatronics Laboratory	8		8
8	Mr.Mohan S R	ME8711 / Simulation and Analysis Laboratory	8		8
9	Mrs Yamini S	ME8712 / Technical Seminar	7		7

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Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	The students were advised to intimate the respective faculty advisor for any remedial classes or extra classes for any subject.	Informed to Subject handling faculty.	HOD / Class Advisors	04.11.2022	Implemented
2	The students were advised to purpose and benefits of internship and were asked to plan for internship in the forthcoming vacation.	Students program partispation are noted by class advisor	Class Advisors / HOD	04.11.2022	Implemented
3	Students were advised to develop their skills through the upcoming events organized by placement department	To disscused with principal	HOD / Placement Departments	Upcoming days	Processing
4	Students were adviced to prepare well for their EPC exams .	Informed to Subject handling faculty toupdate their individual subject question bank.	Individual Faculty	04.11.2022	Implemented

*Kindly sign with date

Chair Person
Dr. A.Bala Krishnan

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING, Chennai - 603103

CLASS COMMITTEE MEETING CIRCULAR
Class Committee Meeting (II)

Date: 10.10.2022

Degree/Branch	BE- Mechanical	Year / Sem	II / III
Venue	DOM Lab	Date	10.10.2022
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Bala Krishnan

The Second class committee meeting is proposed to be conducted as detailed above. All the faculty and student members are requested to attend without fail.

Faculty Members:

Sl.No.	Name of the Faculty	Subject Code & Name	Dept.	Signature for Circular	Signature for Meeting
1	Mr.Subramanian	MA3351 Transforms and Partial Differential Equations	S&H		
2	Mr.Muhammad Irfan .A.A	ME3391 Engineering Thermodynamics	Mech		
3	Dr.G.Ramesh	CE3391 Fluid Mechanics and Machinery	Mech		
4	Mr. Tharanikumar L	ME3393 Manufacturing Processes	Mech		
5	Mr. Mohan S R	ME3351 Engineering Mechanics	Mech		
6	Mr.J. Rajesh	ME3392 Engineering Materials and Metallurgy	Mech		
7	Mr. Tharanikumar L	ME 3382 / Manufacturing Technology laboratory	Mech		
8	Mrs.Yamini.S	ME3381 / Computer Aided Machine Drawing	Mech		
9	Mrs. Barveen Fathima	GE3361 / Professional Development	S&H		

Student Members:

Sl. No.	Name	Signature for Circular	Signature for Meeting
1	GOKULNATH.D		
2	JASWIN KUMAR B		
3	NARESH.P		
4	ABDUR RAHMAN J		
5	SHAIK IRFAN		

Agenda:

1. Syllabus Completion and IAT Exam Commencement
2. Informing the academic schedule (tentative) including the dates of assessments (+ model exam, if any) and syllabus coverage for each assessment + weightage of each assessment (+ model exam, if any) + weightage for Attendance
3. Preparatory works – Course Plan / Question Bank / Lab Manual
4. Lab courses / Project / Seminar – Break up of marks for each experiment + weightage for record work and model exam(s) and attendance
5. Co-curricular and extra-curricular activities
6. Progress in assessment test
7. Intenships and Industrial visits
8. Attendance and college timings

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Chair Person
Dr.A.Bala Krishnan

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MINUTES OF THE CLASS COMMITTEE MEETING

Class Committee Meeting (II)

Date: 12.10.22

Degree/Branch	BE- Mechanical	Year/Sem	II/III
Venue	DOM Lab	Date & Time	10.10.2022 - 1.45 P.M
Academic year	2022-2023 (Odd Sem)	Chair Person	Dr.A.Balakrishnan

Members Present/Absent/OD:

| Sl. No	Faculty Members	Subject Code & Name	Portions Covered / Experiments by the faculty	Student Members	Portions Covered / Experiments informed by the students
1	Mr.Subramanian	MA3351 Transforms and Partial Differential Equations	100	AADIL T	100
2	Mr.Muhammad Irfan .A.A	ME3391 Engineering Thermodynamics	100	SHAIK IRFAN	100
3	Dr.G.Ramesh	CE3391 Fluid Mechanics and Machinery	100	MOHAMMED SAFREES	100
4	Mr. Tharanikumar L	ME3393 Manufacturing Processes	100	SYED MOHAMMED	100
5	Mr. Mohan S R	ME3351 Engineering Mechanics	100	RASOOL MOHAMED I	100
6	Mr.J. Rajesh	ME3392 Engineering Materials and Metallurgy	100		100
7	Mr. Tharanikumar L	ME 3382 / Manufacturing Technology laboratory	5		5
8	Mrs.Yamini.S	ME3381 / Computer Aided Machine Drawing	5		5
9	Mrs. Barveen Fathima	GE3361 / Professional Development	5		5

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Points Discussed:

Sl. No.	Points discussed	Action proposed / Taken	Responsibility	Target Date	Status of action proposed
1	Students were adviced to performans well in IAT and attend your classes regularly. The student were informed about the online system of send academic and attendance report to the parents through SMS	Daily attendance SMS and IAT letters to the parents	Individual Faculty / Class Advisors	07.09.2022	Implemented
2	Students are adviced to participate other acitivies like NPTEL , udemy and Spoken tutorial.	Discuse with principal and Identify the Course Coordinator to monitor the students	HOD	12.10.22	Processing
3	Students is asking to permited for utiles the COE Lab for evening time after the college hours.	Discuse with Principal	HOD / Placement Departments	Upcoming days	Initiated
4	Lateral Enetry Students are asking to revison class for first and second units for mathametical subjects.	Discuse with faculty and prepare for revision timetabke	Individual Faculty	10.10.2022	Processing

*Kindly sign with date
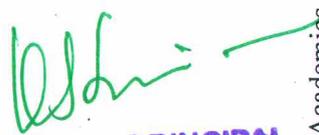
Chair Person
(Name)
DR. A. BHAGYALAKSHMI
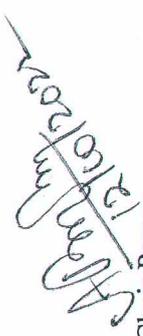
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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
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SECTION A (CSE)

Subject Name	Staff Name	Feedback by Student
Professional English	Mrs.K.Saipriya	No issues
Matrices and Calculus	Mrs.D.Vimala	No problem.
Engineering Physics	Mrs.V.Shobana	No issues
Engineering Chemistry	Dr.A.Balakrishnan	No issues
Problem Solving & Python Programming	Mrs.Priya	No issues
General		No NSS programme conducted. Mentioned in Timetable but not conducted. Theory class conducted in that particular period.

SECTION B (IT)

Subject Name	Staff Name	Feedback by Student
Professional English	Dr.K.V.Reshmi	No issues
Matrices and Calculus	Dr.S.Rajakumar	Facing slight difficult. Need to explain clearly.
Engineering Physics	Dr.S.Vadivelan	No issues
Engineering Chemistry	Dr.B.Devibala	Going fast. Need to elaborate
Problem Solving & Python Programming	Mr.A.Ashokkumar	Need more explanation. More Biology Maths students in the class so difficult to understand
General		Need one more period for Tamil Class No lock in ladies rest room (I Floor) No door in Boys hostel bathroom Stationary shop is required. No NSS period conducted.

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SECTION C (CSE & CSBS)

Subject Name	Staff Name	Feedback by Student
Professional English	Mrs.K.Saipriya	No issues
Matrices and Calculus	Mrs.N.Sathya	Voice is not audible.
Engineering Physics	Dr.S.Vadivelan	No issues
Engineering Chemistry	Dr.Senthamizhselvi	No issues
Problem Solving & Python Programming	Mrs.Pandeeswari	Not able to understand
General	No NSS period conducted. Weekly test not conducted. Dice need to change.	

SECTION D (IT & AI & DS)

Subject Name	Staff Name	Feedback by Student
Professional English	Mrs.Barveen Fathima	No issues
Matrices and Calculus	Mrs.D.Vimala	No issues
Engineering Physics	Mr.Stephen Raj	No issues
Engineering Chemistry	Dr.B.Devibala	No issues
Problem Solving & Python Programming	Mrs.Pavithra	No issues
General	No NSS period conducted.	

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SECTION E (ECE)

Subject Name	Staff Name	Feedback by Student
Professional English	Mrs.Barveen Fathima	Pronunciation not correct Need change the faculty.
Matrices and Calculus	Mrs.N.Sathya	Audibility is low. Handwriting need to improve.
Engineering Physics	Mrs.V.Shobana	No issues
Engineering Chemistry	Dr.Senthamizhselvi	No issues
Problem Solving & Python Programming	Mrs.Gayathri	Additional notes given. Need the explanation clearly.
General	English lab / Phy & Chemistry lab not conducted. No test conducted for Python subject. No Library, Fine arts NSS activity.	

SECTION F (MECH, CIVIL & EEE)

Subject Name	Staff Name	Feedback by Student
Professional English	Dr.K.V.Reshmi	No issues
Matrices and Calculus	Mrs.N.Sathya	Not able to understand. Hand writing need to improve.
Engineering Physics	Mr.A.Stephen Raj	Little difficult to understand
Engineering Chemistry	Dr.B.Devibala	No issues
Problem Solving & Python Programming	Mrs.Priya	No issues
General	NSS & Fine Arts Classes not conducted. Chemistry lab not conducted and 1 or 2 experiments are conducted in Physics lab. Need more efforts for Physics, Maths & Chemistry Instructions not reaching on time. Park / Stone benches needed inside the campus. Hostel: Sunday bread provided. It is very Hard Chicken Kuruma is watery Transport : Need bus facility to Uthandi Tollgate	

Head / Academics

22/12/2022

Principal

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Oral feedback on 21st Dec.2022

Sec A-

1) Mrs. Sai Priya - English   1) No NSS
2) Mrs. D. Vimala - Maths   2).
3) Mrs. V. Shobana - Physics
4) Dr. A. Balakrishnan - Chemistry
5) Mrs. Priya - Python.

Sec B

1) B Dr. K. v. Reshmi - English
2) Dr. S. Rajakumar - Maths   No NSS
3) Dr. B. Vadivelan - Physics -
4) Dr. B. Denibala - Chemistry   need to elaborate fast.
5) Mr. A. Ashok kumar - Python.   need more explanation

more biomaths students

Tamil need more period. + stationary shop rep.

Girls Toilet - no lock in 1st floor

(x) Boys Hostel Toilet no door

Sec-C

No test conducted weekly

1) Mr. Sai priya - English
2) Mrs. N. Sathya - Maths
   Annam.
3) Dr. B. Vadivelu - Physics
4) Dr. Senthamizhselvi - Chemistry
5) Mrs. Pandeeswari - Python - not able to understand

No NSS

(Aswin)

Dice - need change

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Sec: D

(1) Mrs. Barveen Fathima - English

2) Mrs. D. Nimala - Maths

3) Mr. Steephen raj - Physics

4) Dr. B. Devibala - Chemistry

5) Mrs. Pavithra - Python.

Sec - E

(1) Mrs. Barveen Fathima - English — Pronounsation not correct — need change / faculty.

(2) Mrs. N. Sathya - Maths — Andibility less

(3) Mrs. ~~Steephen raj~~ V. Shobana - Physics — Handwriting need improve

(4) Dr. Senthamizh selvi - Chemistry

(5) Mrs. Gomethi - Gayathri Pavithra ? — Python. — Additional notes given.

No Lib
Fine Arts
NSS
Activity.

sbho needhi
test dep8aize.
no test in Python

English Lab / Phy & chem Lab not conducted.

Sec - F

(1) Dr. K.v. Reshmi - English

(2) Mrs. N. Sathya — Maths — not understanding Handwriting need to improve

(3) Mr. A. Steephen raj — Physics — Little difficult

(4) Dr. B. Davibala - Chemistry

(5) Mrs. Priya — Python.

Lib - ok
NSS &
Fine Arts not conducted.
underg - Bread Load
chicken kuruma
nahas

Chemistry Lab not conducted.
Physics 1 or 2.

instructions not
reaching on time

Ex. Park / Stone benches outside the campus.
Need more effort for Phy, Maths & chem

to uthaditoll

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ACADEMIC YEAR: 2022 – 2023   EVEN SEMESTER
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

WRITTEN FEEDBACK   Date: 16.05.2023
Consolidated Report
II YEAR

Subject Name	Staff Name	Feedback by Student
Algorithms	Dr.S.Jayanthi	Mam does not give proper notes Not understanding.
Operating Systems	Mr.Vimaladithyan	Not teach clearly. Not completed the portions properly.
Environmental Science & Sustainable Development	Dr.B.Devibala	No issues. Provided notes for 5 units.
DBMS	Mrs.Muthupandeeshwari	No issues. Provided notes for 5 units.
Theory of Computation	Mrs.L.Kanmani	Teaching is clearly to understand. No issues.
AI & ML	Mr.Rajasekar	Teaching well. No issues.
General		Keep the washroom clean. Fill the napkin in napkin vending machine regularly. Canteen food should be hygiene. Hostel food quality and taste need to improve. Need every Saturday as holiday.

III YEAR

Subject Name	Staff Name	Feedback by Student
Internet Programming	Mrs.M.S.Aishwarya	Not able to understand her pronunciation
Artificial Intelligence	Mrs.R.Muthupandeeshwari	No issues
Distributed Computing	Mrs.S.Gaythri	No issues
Mobile Computing	Mr.Hamer Shield	No issues
Compiler Design	Dr.S.Jayanthi	Not able to understand the problem. Need Guest Lecture.
General	Need shuttle bus from SIPCOT	

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IV Year

Subject Name	Staff Name	Feedback by Student
Professional Ethics	Mr.M.Suresh	Not able to understand his pronounsation
Information Retrieval Techniques	Mrs.M.S.Aishwarya	No issues
General	Need shuttle bus from Siruseri SIPCOT	

Head / Academics   **Principal**

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IT 1st yr   'B' Sec.

Sub	faculty	feedback
Tamil	Mrs. Usha	Need more explanation. Should talk more about subject.
English	Mrs. Reshmi.	Need more classes. Otherwise we had excellent learning.
B&NM	Mrs. S. Sudha	Had very good time & learnt much. Need to slow down in some places.
Physics	Mrs. Shobhana.	Nice class. We (I) understood the subject very clearly.
BEEE	Mrs. Abida Begum	Can be explained in more application oriented way. Otherwise good.
Programming in c	Mrs. Angyarkanni.	Comparing other section with our class. Clearly understanding the classes. Always cornering girls. I personally felt like that.
EG	Mr. Sooravanan.	Not at all understanding anything. Teaching wrongly. other section students were telling that our drawing is totally wrong. Simply drawing on the board that too wrongly and asking if we are understanding without even explaining.

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ACTION TAKEN REPORT FOR ORAL FEEDBACK
ACADEMIC YEAR 2022 – 2023 (EVEN SEMESTER)

From

Head – Academics
MSAJCE, Chennai.

06·06·2023

To

Mrs. Abida begum.
AP / ECE.

Oral feedback by the student	Some problems not able to understand. not clear explanation (see B) Some problems incomplete in I unit. not able to understand.
Explanation by the concern subject faculty	The problems which were taken extra are not Solved will clearly make them Understand for the upcoming Units. Signature of the Faculty : S. M....
Suggestion & Recommendation by HoD	Advised to complete the problems in class or give tutorial sessions. Signature of HoD : J. M...... 9/6/23
Improvement observed if any at the end of the semester	
Signature of HoD	Signature of Head / Academics

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ACTION TAKEN REPORT FOR WRITTEN FEEDBACK
ACADEMIC YEAR 2022 – 2023 (ODD SEMESTER)

From

Head – Academics
MSAJCE, Chennai.

To   Mrs. D.Vimala

      S& H Dept

Written feedback by the student	No issues. Little bit late to Complete the portions.
Explanation by the concern subject faculty	Will take care to complete the portions. Signature of the Faculty :
Suggestion & Recommendation by HoD	Please Complete the portions on time Signature of HoD :
Improvement observed if any at the end of the semester	Improved
Signature of HoD	Signature of Head / Academics

ACTION TAKEN REPORT FOR WRITTEN FEEDBACK
ACADEMIC YEAR 2022 – 2023 (ODD SEMESTER)

From

Head – Academics
MSAJCE, Chennai.

To

MR. Simon Sundar Raj

S & H Dept

Written feedback by the student	Not able to understand. Need to increase the voice & pronounciation
Explanation by the concern subject faculty	I try to Improve my Pronouniciation and teaching skills. Signature of the Faculty : Simon puya Sundarraj
Suggestion & Recommendation by HoD	Suggested to be audible and clear. Signature of HoD :
Improvement observed if any at the end of the semester	
Signature of HoD	Signature of Head / Academics

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ACTION TAKEN REPORT FOR WRITTEN FEEDBACK
ACADEMIC YEAR 2022 – 2023 (ODD SEMESTER)

From

    Head – Academics
    MSAJCE, Chennai.

To

    Mrs. N. Sathya

    S&H Dept

Written feedback by the student	Not Comfortable with maths class because madam is not Speak clearly.
Explanation by the concern subject faculty	I will Phane down my lecture Signature of the Faculty :
Suggestion & Recommendation by HoD	Asked to improve communication Signature of HoD :
Improvement observed if any at the end of the semester	
Signature of HoD	Signature of Head / Academics
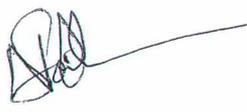
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ACTION TAKEN REPORT FOR ORAL FEEDBACK
ACADEMIC YEAR 2022 – 2023 (EVEN SEMESTER)

From

Head – Academics
MSAJCE, Chennai.

06-06-2025

To

Mrs. Sathya
AP/maths

Oral feedback by the student	Going fast. Not taking the classes step by step. she go for finalresults directly. Pronounsation also problem. Not able to understand. Sec-I Sec-E No 18
Explanation by the concern subject faculty	I take the class properly I explain the class step-by-step I teach first formula and Then explain Step-by-Step. I'll give more Home work Sum for Student's practice. But Students. didn't Their home work They Shouldn't bring calculator. Signature of the Faculty : N. Sathya
Suggestion & Recommendation by HoD	Recommended to go slow and work out all the steps. Signature of HoD : A. AMMU QUDSIYA.
Improvement observed if any at the end of the semester	
Signature of HoD	Signature of Head / Academics

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

ONLINE FEEDBACK FORM 2022-2023 ODD SEM – SEM III
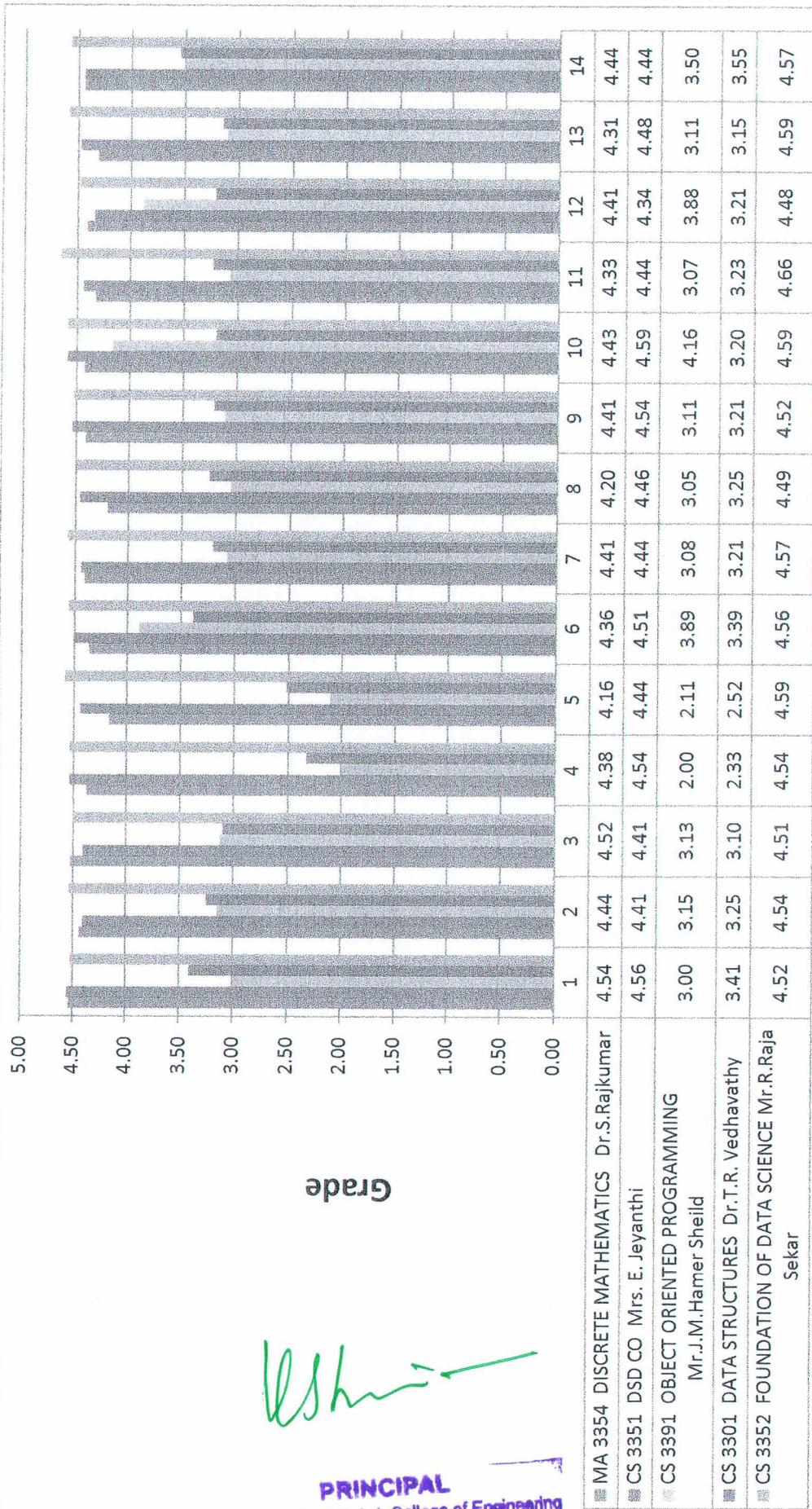
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
MA 3354 DISCRETE MATHEMATICS Dr.S.Rajkumar	4.54	4.44	4.52	4.38	4.16	4.36	4.41	4.20	4.41	4.43	4.33	4.41	4.31	4.44
CS 3351 DSD CO Mrs. E. Jeyanthi	4.56	4.41	4.41	4.54	4.44	4.51	4.44	4.46	4.54	4.59	4.44	4.34	4.48	4.44
CS 3391 OBJECT ORIENTED PROGRAMMING Mr.J.M.Hamer Sheild	3.00	3.15	3.13	2.00	2.11	3.89	3.08	3.05	3.11	4.16	3.07	3.88	3.11	3.50
CS 3301 DATA STRUCTURES Dr.T.R. Vedhavathy	3.41	3.25	3.10	2.33	2.52	3.39	3.21	3.25	3.21	3.20	3.23	3.21	3.15	3.55
CS 3352 FOUNDATION OF DATA SCIENCE Mr.R.Raja Sekar	4.52	4.54	4.51	4.54	4.59	4.56	4.57	4.49	4.52	4.59	4.66	4.48	4.59	4.57

Question Number

Grade

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

CORRECTIVE AND PREVENTIVE ACTION FOR THE PERIOD OF JULY / JAN : 20 22 - 20 2:

Department of ..... Information ...... Technology......

Name of the Faculty	Mr. J M Hamer Shield		
Name of the Subject Handling	CS 3391 Object Oriented prog.		
Oral feedback by HoD	Voice is not clear & Not Audiable		
Online / Offline Feedback by student	Q4: 2.22	Q.5: 2.80	
Class Committee meeting Remarks	Nil		
Academic performance			
Corrective and Preventive action Suggested by HoD	Advised to increase the voice level & teach the lesson in an ordered level		
Self growth	—		
Initiatives on Departmental Growth	Cisco Certification Course has taken. by him.		
Initiatives on Institutional Growth	—		
Corrective Action Suggessted			
Preventive Action Taken			

Sign of the HOD with date — 24/09/22

Signature of Review committee members

Principal 24/09/22

PRINCIPAL
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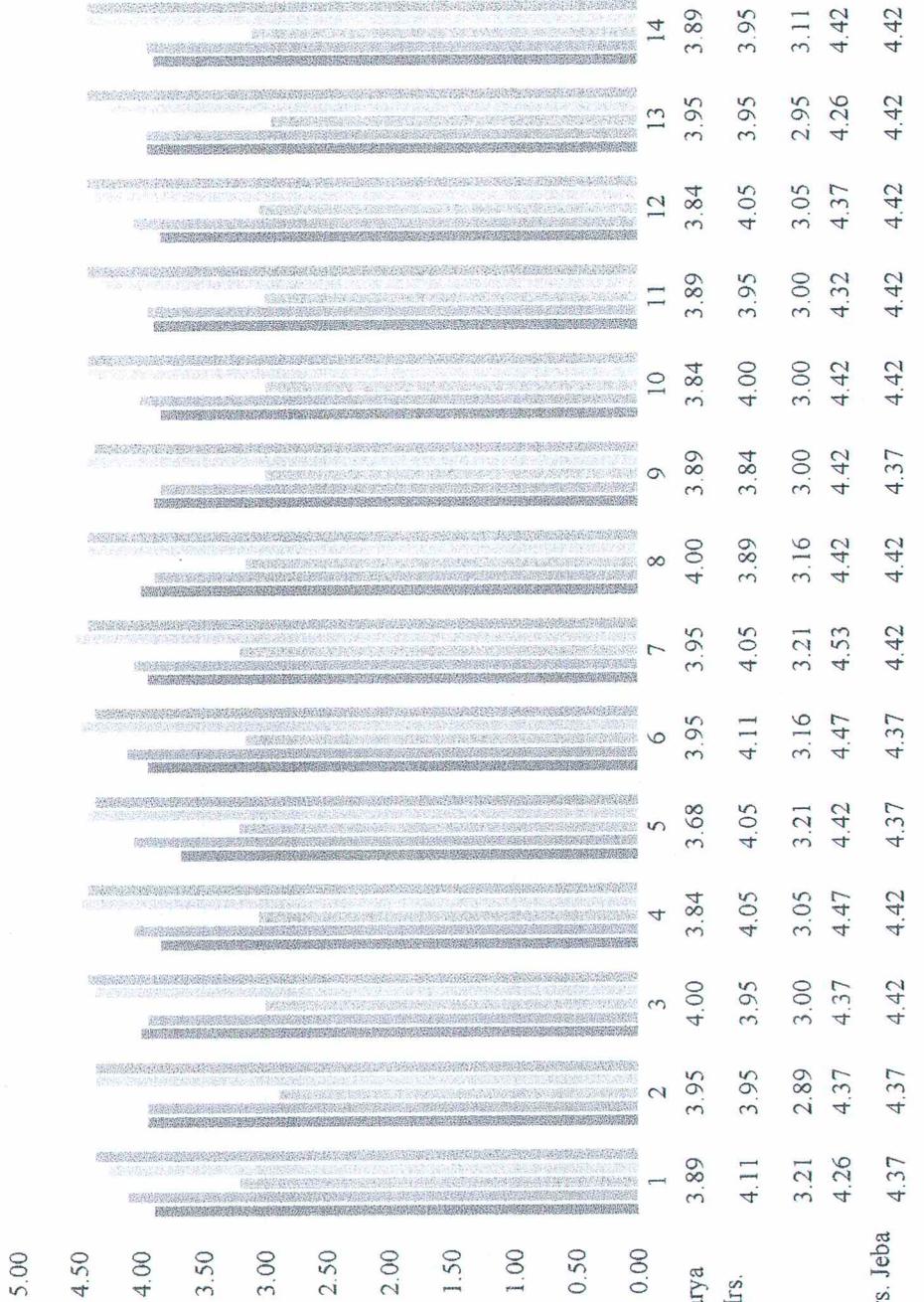# DEPARTMENT OF INFORMATION & TECHNOLOGY
ONLINE FEEDBACK FORM 2022-2023 EVEN

SEMESTER 6

Subject	1	2	3	4	5	6	7	8	9	10	11	12	13	14
IT8601 Computational Intelligence – Mrs. Aishwarya	3.89	3.95	4.00	3.84	3.68	3.95	3.95	4.00	3.89	3.84	3.89	3.84	3.95	3.89
CS8592 Object Oriented Analysis and Design – Mrs. Viswajaa	4.11	3.95	3.95	4.05	4.05	4.11	4.05	3.89	3.84	4.00	3.95	4.05	3.95	3.95
IT8602 Mobile communication – Mrs. Priya	3.21	2.89	3.00	3.05	3.21	3.16	3.21	3.16	3.00	3.00	3.00	3.05	2.95	3.11
CS8091 Big Data Analytics – Mr. Weslin	4.26	4.37	4.37	4.47	4.42	4.47	4.53	4.42	4.42	4.42	4.32	4.37	4.26	4.42
CS8092 Computer Graphics and Multimedia – Mrs. Jeba Malar	4.37	4.37	4.42	4.42	4.37	4.37	4.42	4.42	4.37	4.42	4.42	4.42	4.42	4.42

Head – IQAC

Head - Academics

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

CORRECTIVE AND PREVENTIVE ACTION FOR THE PERIOD OF JULY / JAN : 2023 MAY 202

Department of ......Information Technology.........

Name of the Faculty	R. Priya		
Name of the Subject Handling	IT 8602 Mobile Communication		
Oral feedback by HoD	NIL		
Online / Offline Feedback by student	② 2.89	⑬ 2.95	
Class Committee meeting Remarks	NIL		
Academic performance	Satisfactory & need more interaction in the classroom.		
Corrective and Preventive action Suggested by HoD	* Asked her to breif about Co. & objectives * Asked the faculty to Conduct activities		
Self growth	Attednded many FDP / training (RPA)		
Initiatives on Departmental Growth	Conducted Dept events.		
Initiatives on Institutional Growth	IQAC Member		
Corrective Action Suggessted	To find the various subject level activities for students better understanding		
Preventive Action Taken	Asked her to attend the training program for activities		

Sign of the HOD with date 12/4/23

Signature of Review committee members

Principal 12/04

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Format No : TLP 18

Rev. No : 1.0

Rev.Date : 04.01.21

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ISO 9001:2015
Certified by IRQS

NABET
QM 006

DEPARTMENT OF MECHANICAL ENGINEERING
ONLINE FEEDBACK FORM 2022-2023 – SEM V

Course	1	2	3	4	5	6	7	8	9	10	11	12	13	14
ME8595 Thermal Engineering- II Mr.Muhammad Irfan A.A	4.54	4.46	4.46	4.23	4.23	4.38	4.46	4.46	4.38	4.15	4.46	4.46	4.31	4.42
ME8593 Design of Machine Elements Mr.D.Sakthivel	4.42	4.42	4.35	4.08	4.23	4.23	4.38	4.12	4.23	4.35	4.27	4.23	4.27	4.31
ME8501 Metrology and Measurements Mr.Tharanikumar L	4.42	4.54	4.38	4.23	4.46	4.31	4.38	4.38	4.23	4.42	4.27	4.23	4.38	4.50
ME8594 Dynamics of Machines Dr.A.Saravanan	3.11	3.50	3.12	2.68	2.77	3.28	3.81	3.99	3.00	3.96	3.60	3.92	3.81	3.85
ORO551 Renewable Energy Sources Mr.S. Syed Abuthahir	4.04	3.92	3.96	3.96	3.85	4.00	3.92	3.69	3.88	3.88	3.81	4.00	3.81	3.92

Grade

Question Number

90.

MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

CORRECTIVE AND PREVENTIVE ACTION FOR THE PERIOD OF JULY / JAN : 2022 - 202_

Department of .... Mechanical Engg.,

Name of the Faculty	Dr. A. Saravanan		
Name of the Subject Handling	Dynamics of Machinery	Process planning and Cost Estl.	
Oral feedback by HoD	Not able to understand	Some topics not able to understand	
Online / Offline Feedback by student	4 → 2.68 5 → 2.77	4 → 2.54 5 → 2.71	
Class Committee meeting Remarks	Subject was tough	Need clear explanation	
Academic performance	Poor	Good	
Corrective and Preventive action Suggested by HoD	4 - Adviced to Clarity of subject 5 - Adviced to improve the communication.	Provide the of subject	
Self growth	Paper Publications ?		
Initiatives on Departmental Growth	Centre for Industrial Robotics		
Initiatives on Institutional Growth	—		
Corrective Action Suggessted	Adviced to give better explanation on the starting of semester.		
Preventive Action Taken	Clear explanation to be provided for the starting of every unit.		

Sign of the HOD with date

Signature of Review committee members

Principal 12/12/2

Format No : TLP 18   Rev. No : 1.0   Rev.Date : 04.01.21

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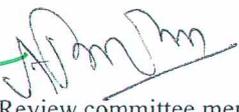Sipcot - IT Highway Egattur,
Chenai - 603103.

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

STUDENT FEEDBACK ON GL / SEMINAR / WORKSHOP

Department: **ECE**   Academic Year: **2023**

Name of the Student	M.E.Jarani
Year/Sem	III / VI
Name of the Guest	Dr. Satheesh Kumar
Name of the Institution/ University/ Industry/R&D Organization.	Mohammed Sathak A J College of Engineering.
Event	GL/Seminar/Workshop/Conference/Others
Date of Event	04.04.2023
Was the session Useful?	Yes
Expert Interaction	Excellent / Good / Average
Whether the lecture was related to Subject ? If yes mention the subject	Yes, Electro Magnetic waves.
Brief Summary/Report of the topic	It is very useful, It gives brief explanation about the electric and Magnetic waves and the real time applications are explained neatly.
General Remarks	

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Signature of Student
Rev. Date : 04.01.21

Jarani

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103

FEEDBACK ON FACILITIES

Department of ...... DT ....

Sem / Year : VI / III   Date : 05 Apr 23

S.No	Name of the Facility		Feed back	Scope / Suggesstion to improve
1	Academic Ambience		Satisfactory / Unsatisfactory	
2	Laboratory facility		Satisfactory / Unsatisfactory	
3	Library Facility & Ambience		Satisfactory / Unsatisfactory	
4	Internet Bandwidth		Satisfactory / Unsatisfactory	increase the bandwith to 1 GBPS
5	Wifi in Academic Areas		Satisfactory / Unsatisfactory	
6	Wifi in Hostel		Satisfactory / Unsatisfactory	
7	Computer Center		Satisfactory / Unsatisfactory	
8	Ambience of Food court / Canteen		Satisfactory / Unsatisfactory	
9	Ambience of Hostel Accomodation		Satisfactory / Unsatisfactory	
10	Ambience at Mess Hall		Satisfactory / Unsatisfactory	
11	Cleanliness inside the premises		Satisfactory / Unsatisfactory	
12	Transport facility		Satisfactory / Unsatisfactory	
13	Ambience of COEs & ILP Center		Satisfactory / Unsatisfactory	
14	Reprographic Section & Stationary Shop		Satisfactory / Unsatisfactory	
15	Sports facility	Indoor games	Satisfactory / Unsatisfactory	conduct proper ways indoor game sessions.
		Out door games	Satisfactory / Unsatisfactory	
16	Auditorium / Seminar Halls		Satisfactory / Unsatisfactory	
17	Placement Cell		Satisfactory / Unsatisfactory	
18	Training cell		Satisfactory / Unsatisfactory	
19	Incubation Cell		Satisfactory / Unsatisfactory	
20	Facility for Extra Curricular activity		Satisfactory / Unsatisfactory	

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

Action Taken Report(Even Sem-2022-2023)

S.No	Suggested By	Mode of feeedback(Oral Feed back/Parents Feedback/Facility Feedback)	Points Discussed	Responsibility	Action Taken	Outcome
1	Students	Facility Feed Back	Students requested to upgrade the Internet Bandwidth to access online course materials	Mr. Syed Basha System Engineer	As per Students Request, The Internet speed were improved	Internet Speed were increased as 200 mbps.

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INVOICE

Billing Address :

MOHAMED SATHAK A.J COLLEGE OF
ENGINEERING
34, Rajiv Gandhi Salai, OMR, Siruseri IT Park, Siruseri,
Chennai 603103

Contact No : 9941344444
Mail : khalid@eternaautomation.com

Invoice No	OPTCPL-ILL-86274
Invoice Date	02 May 2023
Due Date	02 May 2023
Billing Period	01 May 2023 to 31 May 2023
User Name	MSEC CHENNAI
Plan Name	200 Mbps
customer Type	Business

Previous A	Payments B	Adjustments C	Balance amt D=A-(B+C)	Current Bill E	Amount Payable F=D+E	Other Payments
Rs. 177000.00	Rs. 0.00	Rs. 0.00	Rs. 177000.00	Rs. 177000.00	Rs. 177000.00	0.00

S:No	Particular	HSN/SAC	Amount
1	INTERNET LEASED DEDICATED LINE 1=1 200 MBPS	99842	Rs. 1,50,000.00
		Sub Total	Rs. 1,50,000.00
	CGST	9.00%	Rs. 13,500.00
	SGST	9.00%	Rs. 13,500.00
		Grand Total	Rs. 177000.00

Late Fee shall be levied in the next bill @ 2% of the outstanding amount after payment due to date. Min late fee is Rs.10

GST No: 33AADCO1105G1Z4

Name:	MOHAMED SATHAK A.J COLLEGE OF
User Name	MSEC CHENNAI
Invoice No:	OPTCPL-ILL-86274
Invoice Date :	02 May 2023
Due Date :	02 May 2023
Billing Period :	01 May 2023 to 31 May 2023
Amt due Rs. :	Rs. 1, 77,000.00

To make payments crossed Cheque/DD/Pay order in favour of ONEPIPE TELECOM PRIVATE LIMITED

Cheque/DD/Payorder no: , Amount : _____ , Dated: _____

Bank Name: , Branch :

Cash Received by : , Signature : _____

Franchise / Eng. Name: _____ , Seal : _____

ONEPIPE TELECOM PRIVATE LIMITED,
No. 98, Raahat Plaza, 172, Arcot Road, Vadapalani, Chennai, Tamil Nadu, India, Pincode - 600 026.
Customer Care No.
+91 44 61 999 999

Powered by ONEPIPE TELECOM PRIVATE LIMITED

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Chenai - 603103.

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103

FEEDBACK ON FACILITIES

Department of ...... IT ....

Sem / Year : VI / III   Date : 20. Apr. 23

S.No	Name of the Facility		Feed back	Scope / Suggesstion to improve
1	Academic Ambience		Satisfactory / Unsatisfactory	
2	Laboratory facility		Satisfactory / Unsatisfactory	
3	Library Facility & Ambience		Satisfactory / Unsatisfactory	
4	Internet Bandwidth		Satisfactory / Unsatisfactory	
5	Wifi in Academic Areas		Satisfactory / Unsatisfactory	
6	Wifi in Hostel		Satisfactory / Unsatisfactory	
7	Computer Center		Satisfactory / Unsatisfactory	
8	Ambience of Food court / Canteen		Satisfactory / Unsatisfactory	Could be better
9	Ambience of Hostel Accomodation		Satisfactory / Unsatisfactory	
10	Ambience at Mess Hall		Satisfactory / Unsatisfactory	
11	Cleanliness inside the premises		Satisfactory / Unsatisfactory	
12	Transport facility		Satisfactory / Unsatisfactory	Arrange extratures to the coll Sevn
13	Ambience of COEs & ILP Center		Satisfactory / Unsatisfactory	
14	Reprographic Section & Stationary Shop		Satisfactory / Unsatisfactory	Arrange inside & the am
15	Sports facility	Indoor games	Satisfactory / Unsatisfactory	
		Out door games	Satisfactory / Unsatisfactory	
16	Auditorium / Seminar Halls		Satisfactory / Unsatisfactory	
17	Placement Cell		Satisfactory / Unsatisfactory	
18	Training cell		Satisfactory / Unsatisfactory	
19	Incubation Cell		Satisfactory / Unsatisfactory	
20	Facility for Extra Curricular Activity		Satisfactory / Unsatisfactory	

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

Action Taken Report (Even sem 2022-2023)

S.No	Suggested By	Mode of feeedback(Oral Feed back/Parents Feedback/Facility Feedback)	Points Discussed	Responsibility	Action Taken	Outcome
1	Faculty and Students	Facility FeedBack	Students requested that some bus routes to be extended	Transport Manager	The following Bus Routes were extended 1.Kumananchavadi	Students benefited

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MOHAMED SATHAK A.J COLLEGE OF ENGINEERING

AR-3

Transport Student details for 2021-22 23-24,   ROUTE NO   22/09/2023

SL NO	STUDENT NAME	DPT/YEAR	BOARDING POINT	BLOOD GROUP	CONDACT NO
1	A/Hafi	CSE/IV	Varnuvrampet		
2	Mohamed Fazam	Aids/II	Kumamachavadi		
3	Daneshini	CCE/III	Nemelichery		
4	Kanakshin	IT/II	Kovikumbelia		
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					

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Chenai - 603103.

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
ACADEMIC YEAR FOR BUS ROUTES: 2021 To 2022.

MSAJCE, MSAJAA & NURSING
ROUTE NO. - AR 4
DRIVER NAME : MR. M.SURESH
MOBILE NO : +91-9849265637

S.NO.	BOARDING POINT	TIME
1	KANNADHASAN NAGAR	6.00
2	SHARMA NAGAR	6.05
3	AMBEDKAR COLLEGE	6.08
4	MOOLAKADAI	6.10
5	PERAMBUR RAILWAY STATION	6.15
6	OTTERI PATTALAM	6.20
7	DOWTON	6.25
8	VEPERY POLICE STATION	6.30
9	PERIYAMED	6.35
10	CHINTHARIPET	6.40
11	MGR STATE	6.50
12	MARINA BEACH	6.55
13	SANTHOME	7.00
14	ADYAR	7.05
15	THIRUVANMIYUR	7.10
16	PALAVAKKAM	7.15
17	NEELANKARAI	7.20
18	AKKARAI WATER TANK	7.25
19	SHOLINGANALLUR	7.30
20	LADIES HOSTEL	7.35
21	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR. 8
DRIVER NAME : MR. RAJU
MOBILE NO : +91- 9790750906

S.NO.	BOARDING POINT	TIME
1	MANJAMBAKKAM	5.50
2	RETTERI	5.55
3	SENTHIL NAGAR	6.00
4	PADI	6.05
5	ANNA NAGAR	6.10
6	THIRUMANGALAM	6.12
7	VIJAYKANTH MANDAPAM	6.15
8	CHINMAYA NAGAR	6.20
10	AVACHI SCHOOL	6.25
11	NESAPAKKAM	6.30
12	KK NAGAR	6.35
13	ASHOK PILLAR	6.40
14	AADAMPAKKAM	6.50
15	KIVELI	6.55
16	PALLIKKARANI	7.10
17	MEDAVAKKAM	7.20
18	PERUMPAKKAM	7.25
19	SHOLINGANALLUR	7.30
20	LADIES HOSTEL	7.35
21	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR 9
DRIVER NAME : MR.KANAGARAJ
MOBILE NO : +91-971020909097

S.NO.	BOARDING POINT	TIME
1	ENNORE	6.15
2	MINT	6.20
3	BROADWAY	6.25
4	CENTRAL	6.30
5	OMANTHOORAR HOSPITAL	6.40
6	ROYAPETTAH	6.45
7	MYLAPORE	6.50
8	MANDAVELI	7.00
9	ADYAR	7.10
10	THIRUVANMIYUR	7.15
11	PALAVAKKAM	7.20
12	NEELANKARAI	7.25
13	AKKARAI WATER TANK	7.30
14	SHOLINGANALLUR	7.35
15	LADIES HOSTEL	7.40
16	M.S.A.J.C.E – COLLEGE	8.00

29/08/2023

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MSAJCE, MSAJAA & NURSING

BUS ROUTE NO. - AR 5
DRIVER NAME : MR. VELU.
MOBILE NO : +91-99400 50685

S.NO.	BOARDING POINT	TIME
1	MMDA SCHOOL	6.15
2	ANNA NAGAR	6.20
3	CHINTHAMANI	6.25
4	SKYWALK	6.30
5	CHOOLAIMADU	6.33
6	LOYOLA COLLEGE	6.35
7	T. NAGAR	6.40
8	CIT NAGAR	6.43
9	SAIDAPET	6.45
10	VELACHERY CHECK POST	6.50
11	VIJAYA NAGAR BUS STOP	6.53
12	BABY NAGAR	6.55
13	THARAMANI	7.00
14	MGR ROAD	7.15
15	OMR	7.20
16	LADIES HOSTEL	7.35
17	M.S.A.J.C.E – COLLEGE	8.00
17	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING

BUS ROUTE NO. AR-6
DRIVER NAME: MR. NAGARAJ
MOBILE NO : +91-7397356662

S.NO.	BOARDING POINT	TIME
1	MMDA SCHOOL	6.10
2	ICF	6.15
3	AYANAVARAM	6.20
4	PURASAWALKAM TANK	6.25
5	DASAPRAKASH	6.27
6	EGMORE	6.30
7	PUDUPET	6.32
8	RATHNACAP	6.35
9	TRIPLICANE	6.37
10	ICE HOUSE	6.40
11	NEW COLLEGE	6.48
12	TENAMPET	6.55
13	KOTTURPURAM	7.00
14	MADHYAKILASH	7.10
15	SRP TOOLS	7.15
16	PERUNGUDI	7.20
17	KARAPAKKAM	7.25
18	LADIES HOSTEL	7.35
19	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING

BUS ROUTE NO. - AR 10
DRIVER NAME : MR.RAVINDRAN
MOBILE NO : +91-9710939995

S.NO.	BOARDING POINT	TIME
1	PORUR	6.25
2	BOY KADAI	6.33
3	KOVOOR	6.35
4	KUNDRATHUR	6.38
5	ANAGAPUTHUR	6.40
6	PAMMAL	6.43
7	PALLAVARAM	6.45
8	MEENAMBAKKAM	6.48
9	PALLAVARAM	6.50
10	CHROMPET	6.55
11	TAMBARAM W & E	7.00
12	CAMP ROAD	7.05
13	SALIYUR	7.10
14	MEDAVAKKAM	7.15
15	SHOLINGANALLUR	7.30
17	LADIES HOSTEL	7.35
18	M.S.A.J.C.E – COLLEGE	8.00

29/08/2023

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MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR 12
DRIVER NAME : MR. SATHISH.K
MOBILE NO : +91-9789970304

S.NO.	BOARDING POINT	TIME
1	UTHIRAMERUR	6.00
2	G.H. HOSPITAL	6.30
3	PARANUR TOLLGATE	6.40
4	MAHINDRACITY	6.43
5	S.P.KOIL	6.45
6	MARAIMALAI NAGAR	6.48
7	GUDUVANCHERY	6.50
8	OORAAPAKKAM	6.52
9	VANDALUR ZOO	6.55
10	PERUNGALATHUR	7.00
11	KANDIGAI	7.15
12	MAMBAKKAM	7.25
13	PUTHUPAKKAM	7.30
14	KELAMBAKKAM	7.40
15	SIPCOT	7.50
16	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. AR 7
DRIVER NAME : MR. SURESH
MOBILE NO : +91-97898 95025

S.NO.	BOARDING POINT	TIME
1	CHUNAMBEDU	5.25
2	KADAPAKKAM	5.45
3	ELLIYAMMAN KOIL	6.00
4	KOOVATHUR	6.17
5	KATHAN KADAI	6.22
6	KALPAKKAM	6.30
7	CATURANKAPPATTINAM	6.40
8	VENKAMPAKKAM	6.50
9	THIRUKAZUKUNDRAM	7.00
10	PUNCERI	7.12
11	PAIYANUR	7.15
12	ALATHUR	7.20
13	THIRUPPORUR	7.30
14	KALAVAKKAM	7.36
15	CENKANMAL	7.41
16	KELAMBAKKAM	7.45
17	PADUR	7.50
18	AANANTH COLLEGE	7.53
19	M.S.A.J.C.E – COLLEGE	8.00

MSAJCE, MSAJAA & NURSING
BUS ROUTE NO. - AR 3
DRIVER NAME : MR.JAFFAR
MOBILE NO : +91-9556037890

S.NO.	BOARDING POINT	TIME
1	KUMANAN CHAVADI	6.00
2	KATTUPAKKAM	6.05
3	RAMACHANDRA HOSPITAL	6.10
4	PORUR	6.15
5	VALASARAVAKKAM	6.20
6	RAMAPURAM	6.25
7	NANTHAMPAKKAM	6.30
8	KATHIPARA JUNCTION	6.35
9	THILLAI GANGA SUBWAY	6.40
10	VELACHERY BYPASS	6.45
11	KAIVELI	7.00
12	MADIPAKKAM	7.05
13	KILKATTALAI	7.10
14	KOVILAMPAKKAM	7.15
15	MEDAVAKKAM	7.20
16	SHOLINGANALLUR	7.25
17	M.S.A.J.C.E – COLLEGE	8.00

20/08/2023

**PRINCIPAL**
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Chenai - 603103.

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

ALUMNI FEEDBACK

Name of Alumni	K.S. GOKUL KUMAR
Register No./Alumni Id.	30110106023
Present Designation	DEPUTY MANAGER - CORPORATE. TEAM
Organization Details	RELIANCE JIO INFOCOMM LIMITED
Mobile No.	9176476641
Email Id.	KSGOKULKUMAR @ GMAIL.COM
How would you rate your college?	Best / Good / Moderate / Poor
How would you rate your department?	Best / Good / Moderate / Poor
Relevance of Curriculum to your job :	TELECOM DEPARTMENT.
Is there a need for change in Curriculum/ If Yes, Specify:	NO.
How would you rate the Teaching & Learning process followed in our college?	Best / Good / Moderate / Poor
Is there a need for improvement in Teaching & Learning process? If yes, specify :	NEED TECHNICAL & HAND ON EXPERIMENTAL EDUCATION
Rate the COE/Value added course attended in the college	NA.
Is the training provided in a specific technology/tool to meet the industry requirements? If yes, specify the technology/tool :	NA
Are you satisfied with industry connect provided by the institute? If No, specify how it can be improved:	NA
Mode of placement: On campus / Off campus / Pooled drive / Entrepreneur/ Start-up	
Address of the Organization & Date of joining: RELIANCE JIO INFOCOMM LIIMITED - CHENNAI.	
Are you pursuing Higher studies? If yes, give details: NO	
How would you rate the infrastructural facilities of the College? BEST.	
Suggest the area in which improvement is required:	
General Comments:	

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603103
PARENTS FEEDBACK

Name of the Student	A. SUDHARDSAN
Department/ Year	III year CIVIL
Name of the Parent	A. AMBARMEEBAN
Occupation	M.A.
Mail id & Contact no	9940395903
How did you know about this college	Advertisement / Exhibition / Friends / Media / Alumni / Anna University Ranking
Reason for selecting this Institution for your ward to pursue Higher studies	Through Counsiling.
Expectation from the college while choosing the college	Placement
Perception about the college after joining / finishing the college	Good
Is the college environment conducive for the overall development of your ward?	Yes / No : if No specify the reason
Your views on career orientation exposure given to your ward?	Yes
Is the environment of the college congenial for the students to discuss their problems?	Yes / No : if No specify the reason Yes.
Are you satisfied with the communication from the college regarding the performance of your ward?	Yes / No : if No specify the reason Yes.
Are you comfortable with industry connect provided by the institute to your ward?	Yes / No : if No specify the reason Yes.
Comments on the hostel / Transport facilities?	TRANSPORT - Good
How would you rate the infrastructural facilities of the College	Excellent/Good/Average
Suggest the area in which improvement is required	Student Motivitasion
Would you recommend your friend / relatives to admit their wards in this college?If No specify the reason.	Yes.
Overall Ambience / Rating of the College	Good.

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103

Signature of the Parent

Format No :FB 05   Rev. No.:1.0   Rev. Date : 04.01.21

28/11/2022

103
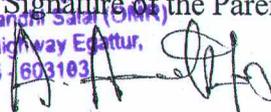
MOHAMED SATHAK A J COLLEGE OF ENGINEERING , Chennai-603 103
VISITOR FEEDBACK

Department: ECE   Academic Year: 2023-2024

Name of the Guest	Dr. V. SATHIESH KUMAR
Organization Details	MIT CAMPUS, ANNA UNIVERSITY
Mail id & Contact no.	Sathiieesh@gmail.com , 9444721638
Purpose of Visit	GL / Seminar / Workshop / Conference / R&D / FDP / External Examiner / AUR / Management / Culturals / others
Beneficiary- Department / Year - if applicable	
Date of Visit	04/04/2023
How would you rate the student Interaction	Excellent / Good / Average
How would you rate the faculty Interaction(if any)	Excellent / Good / Average
Comments on facilities of the college	Well organized with all the necessary facilities.
General Remarks	—
Scope for Collaborative work with your organisation	Joint projects, Conferences and workshop
Area in which collaborative work can be done	Automation , Electronics

Name & Signature of
Coordinator

4/4/2

(Dr. M. SIVAKUMAR)

Signature of Guest

(Dr. V. SATHIESH Kumar)

Format No : FB 07   Rev. No :1.0   Rev. Date : 04.01.21

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

EMPLOYER FEEDBACK ON PLACEMENT DRIVE

Name of the Industry	DoodleBlue Innovations.
Name of the Employer	YUDHVIR.
Designation	H.R. Head.
Mail id & Contact no	dennie.john@doodleblue.com / 6381283007
Purpose of Visit	Placement Drive.
Beneficiary- Departments	2023
Eligibility Criteria	Minimum of 65% in Higher Education.
Target Audience	125 ECE CSE IT
Date of Placement	07/2/2023.
Number of students appeared	78
Number of students selected	12
Conversion / Hit Ratio	0.153
Comments on facilities available for conducting Drive	Very Good
Reason for selecting our College for Placement Drive	
How would you rate the student performance	Excellent / Good / Average
How would you rate the Interaction of supporting faculty	4/5
Area in which there is scope for improvement	Skill Training.
General Remarks	

Supporting Documents Required
1. Communication & Confirmation letters / Mail copy
2. Eligible Students List   3. Selected students list
4. Copy of Offer letters   5, Students Acceptance letters

Name & Signature of CoOrdinator
with date
3/2/2023.

Format No: FB 09

CC. Yudhviv
Signature of Employer

Rev. No : 1.0

Rev. Date : 04.01.21

105

Internal Academic Audit

Date and time of the Audit : 07.03.23 between 3.15.p.m and 5.15.p.m

BRANCH	Internal committee Members	Signature
S and H	1.Dr.S.Prasath / Mech 2.Mr.J.M.Hamer Shield / IT.	1. _(signature)_ 2/3/23 2. _(signature)_
CIVIL	1.Mrs.S.Viswajaa / IT 2.Mr.K.K.Vinothkumar /Mech	1. _(signature)_ 2.K.K _(signature)_
CSE	1.Mrs.E.Jayanthi / ECE 2.Mr.J.Rajesh / Mech	1. _(signature)_ 2/3/23 2. _(signature)_ 2.3.2023
EEE	1.Dr.A.Saravanan / Mech 2. Dr.R.Senthamizh Selvi / Chem	1. _(signature)_ 2/3/23 2. _(signature)_ 3/23
ECE	1.Dr.A.Kamalaselvan / EEE 2.Mr.V.Vigneshwaran / Mech	1. _(signature)_ 2. _(signature)_ 3/23
IT	1.Mr.L.Tharani kumar / Mech 2.Dr.G.Sivaranjani / ECE	1. _(signature)_ 2.G Sivaranjani _(signature)_
MECH	1.Mr.M.Kamaraj /ECE 2.Mr.C.Venkatesh / EEE	1. _(signature)_ 2. _(signature)_ 7/2/3/23

The internal academic audit members are requested to conduct the audit on the date and time mentioned above and submit the report.

(signature) 010323

PRINICIPAL

(signature in green)

INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : Science & Humanities / Maths

Academic Year : 2022 – 2023

Year / Sem : 1/I

Date of Academic Audit : 10/3/2023

Name of the Auditors :
1. Dr. S. Prasath
2. Mr. Hamer Shield J.M

Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 TLP 08	Available	—
2	Attendance	TLP 14	Available	—
3	Lesson plan, course file, lab manual and record	TLP 12 TLP 27	Available	Need to be updated
4	IAT time table	Dept / Exam Cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	R A01	Update & Available	—
7	Web Portal Entry	Exam Cell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

S 10/03/2023

Signature of AUDITEE

1. S.P.R
2. Agh

AUDITORS

INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : Science & Humanities / English

Academic Year : 2022-2023

Year / Sem : I/I

Date of Academic Audit : 10/3/2023

Name of the Auditors 1. Dr. S. Prasath

2. Mr. Hanur Shield J.M

Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 TLP 08	Available	—
2	Attendance	TLP 14	Available	—
3	Lesson plan, course file, lab manual and record	TLP 12 TLP 27	Available	Need to be update
4	IAT time table	Dept/Exam cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	RA o/	Updated & Available	—
7	Web Portal Entry	Exam cell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

10/03/2023

Signature of AUDITEE

1. S. PR
2.

AUDITORS

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INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : Science & Humanities /physics

Academic Year : 2022 - 2023

Year / Sem : I /I

Date of Academic Audit : 10/3/2023

Name of the Auditors 1. Dr. S. Prasarth

2. Mr. Hamei Shield J.m

Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 TLP 08	Available	—
2	Attendance	TLP 14	Available	—
3	Lesson plan, course file, lab manual and record	TLP 12 TLP 27	Available	Need to be updated
4	IAT time table	Dept/ Exam cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	RA 01	Updated & Available	—
7	Web Portal Entry	Exam cell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

S 10/03/2023
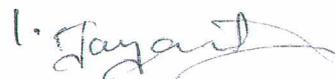
Signature of AUDITEE

1. S. PR

2.

AUDITORS

109

INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : Science & Humanities / chemistry

Academic Year : 2022 - 2023

Year / Sem : I / I

Date of Academic Audit : 10|3|23

Name of the Auditors

1. Dr. S. Prasath,

2. Mr. Hamer Shield J.m

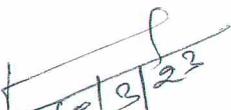| Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 TLP 08	Available	—
2	Attendance	TLP 14	Available	—
3	Lesson plan, course file, lab manual and record	TLP 12 TLP 27	Available	Need to be updated
4	IAT time table	Dept Exam cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	PAO1	Available	—
7	Web Portal Entry	Exam cell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

1. S. PA
2. Coll

Signature of AUDITEE
10/03/2023

AUDITORS

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INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : B.E | CIVIL Engineering

Academic Year : 2022-2023

Year / Sem : II / III

Date of Academic Audit : 10/03/2023

Name of the Auditors : 1. K.K.VINOTHKUMAR AP/MECH

2. S.VISWAJA AP/IT

Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 08	Updated & Available	—
2	Attendance	TLP 14	Available	—
3	Lesson plan, course file, lab manual and record	TLP 12, TLP 27	Available	—
4	IAT time table	Dept / Exam cell	Available	—
5	Question papers and answer books	Dept	Available.	—
6	Mark list	RA 01	Updated & Available	—
7	Web Portal Entry	Exam Cell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

1. K.K. 10/3/23 (K.K.VINOTHKUMAR AP/ME

2. vis-jaa.s 10/3/23 (S.VISWAJAA AP/IT

Signature of AUDITEE

R.SOMESWARAN.

AUDITORS
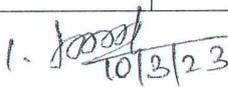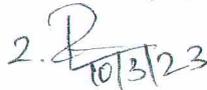
INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : B.E / Computer Science Engineering

Academic Year : 2022 – 2023

Year / Sem : II / III

Date of Academic Audit : 10/3/2023

Name of the Auditors

1. E. Jayanthi AP/ECE

2. J. Rajesh AP/Mech

Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 TLP 08	Updated & Available	—
2	Attendance	TLP 14	Available	—.
3	Lesson plan, course file, lab manual and record	TLP 12 TLP 27	Available	—:
4	IAT time table	Dept/Exam cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	RA 01	Updated & Available	—
7	Web Portal Entry	Examcell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

Signature of AUDITEE

1. Jayan
2. J.K

AUDITORS

INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : B.E/ Electrical & Electronics Engineering

Academic Year : 2022-2023

Year / Sem : II / III

Date of Academic Audit : 10/03/2023

Name of the Auditors

1. A. Saravanan AP/Mech

2. R. Senthamizh Selvi AP/Chem.

Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 TLP 08	Updated & Available	—
2	Attendance	TLP 14	Available	—
3	Lesson plan, course file, lab manual and record	TLP 12 TLP 27	Available	—
4	IAT time table	Dept/Exam cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	RA 01	Updated & Available	—
7	Web Portal Entry	Examcell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

1. 10/3/23

2. 10/3/23

Signature of AUDITEE   AUDITORS

Dr. JEHA. J

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INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : Electronics & Communication Engineering

Academic Year : 2022 - 2023

Year / Sem : II / III

Date of Academic Audit : 10/03/23

Name of the Auditors 1. Dr. A. Kamala Selvan

2. Mr. Vigneshwaran

Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP 07 TLP 08	Updated & Available	—
2	Attendance	TLP 14	Available	—
3	Lesson plan, course file, lab manual and record	TLP 12 TLP 27	Available	—
4	IAT time table	Dept/Exam Cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	RAO1	Updated & available	—
7	Web Portal Entry	Exam Cell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

1. Kamala 10/3/23

2. Vig 10/3/23

Signature of AUDITEE 10/3/23

AUDITORS

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

INTERNAL ACADEMIC AUDIT REPORT

Name of the Program / Discipline : B.E / Information Technology Engineering

Academic Year : 2022 - 2023

Year / Sem : II / III

Date of Academic Audit : 10/03/2023

Name of the Auditors

1. L. Tharani Kumar AP/Mech

2. G. Sivaranjani AP/ECE

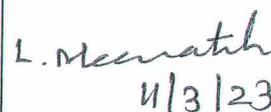| Sl no	Name of the File	Reference	Status	Remarks
1	Class Time Table	TLP07 TLP08	Updated & Available	—
2	Attendance	TLP14	Available	—
3	Lesson plan, course file, lab manual and record	TLP12 TLP14	Available	—
4	IAT time table	Dept / Exam cell	Available	—
5	Question papers and answer books	Dept	Available	—
6	Mark list	RA01	Updated & Available	—
7	Web Portal Entry	Examcell	Available	—
8	Assignment / Seminar / Case study / Mini project	Dept	Available	—

Signature of AUDITEE   10/3/23

AUDITORS

1.

2. G.
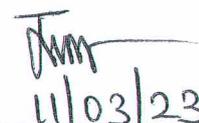
EXTERNAL ACADEMIC AUDIT – March 23

Sl.No	Name , Designation , college of the External academic audit member	Email	Phone no
1	**Mrs.B.Srividya** , A.P / Chem Meenakshi Sundararajan Engg. college	vidu.ramesh@gmail.com	99400 49930
2	**Mrs.L.Meenakshi** , AP / Maths Jeppiaar Engineering College	lmeena27@gmail.com	984022 2848
3	**Dr.S.Thenmozhi**, HOD/Civil St.Josephs Institute of Techology	thenmozhissiet@gmail.com	9444316915
4	**Dr.R.Karthikeyan**, Asso.Prof/EEE Sri Venkateswara College of Engg	rkar@svce.ac.in	6379 186 115
5	**Dr.J.Nithyanandam**, Prof / Mech MNM Jain Engg. College	j.nithyanandam@gmail.com	9444306262
6	**Dr.J P Josh Kumar**, Prof/ECE Agni College of Technology	Joshkumar.ece@act.edu.in	9789869415
7	**Dr.G.A.Senthil**, Asso.Prof / IT Agni College of Technology	senhilga.it@act.edu.in	9444566947

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

EXTERNAL ACADEMIC AUDIT – March 23

Sl.No	Name , Designation , college of the External academic audit member	Audit Courses	Signature with date
1	**Mrs.B.Srividya** , A.P / Chem Meenakshi Sundararajan Engg. college	Chemistry Physics	Srividya 11/3/23
2	**Mrs.L.Meenakshi** , AP / Maths Jeppiaar Engineering College	Mathematics English	L. Meenakshi 11/3/23
3	**Dr.S.Thenmozhi**, HOD/Civil St.Josephs Institute of Techology	Civil Engg.	15/3/2023
4	**Dr.R.Karthikeyan,** Asso.Prof/EEE Sri Venkateswara College of Engg	Electrical and Electronics Engg.	R.Karthey 11/3/2023
5	**Dr.J.Nithyanandam**, Prof / Mech MNM Jain Engg. College	Mechanical Engg	11/03/23
6	**Dr.J P Josh Kumar**, Prof/ECE Agni College of Technology	Electronics and Communications Engg.	J.P. 11/3/23
7	**Dr.G.A.Senthil,** Asso.Prof / IT Agni College of Technology	Computer Science Engg. and Information Technology	11/3/23
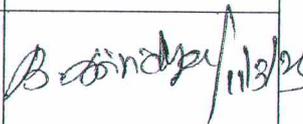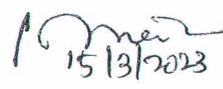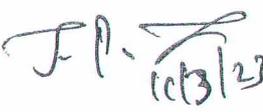
HEAD / IQAC

Dr. I. Manju.

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EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor: Dr. Thenmozhi.S   Department: CIVIL ENGINEERING   Date of Audit: 15.03.2023

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1	CE3301 Fluid Mechanics	C. Navaneetha Krishnan	verified	yes	yes	yes	verified	yes	yes	yes	-	-
2	CE3302 Construction materials	Mrs. P.Kavitha	verified	yes	yes	yes	verified	yes	yes	yes	/	-
3	CE3303 Water supply & Waste water Engineey	Mr. R.B. Rakesh	verified	yes	yes	yes	verified	yes	yes	/	/	/
	CE3351 Surveying & levelling	Dr.R. Elliss Yogesh	verified.	yes.	yes.	yes.	verified	yes	yes.	/	/	/

R.D 15/03/2023
Dr R. SOMESWARAN

M. 16/3/23
Exam Cell
(M. SURESH)

T. M. M.
Head / IQAC
(Dr. T. MANTU)

15/03/2023 , (2124 1721)
External Academic Auditor with
Name and Date
(Dr.S.THENMOZHI)

Signature of Auditee with
Name and Date

118

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : Dr. S. THENMOZH   Department: CIVIL   Date of Audit: 15.03.2023

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1	CE 3361 (3361) Surveying and levelling laboratory	Mr. R. Emilregan	Not sufficient	yes	yes	yes	–	yes	NA	NA	NA	NA
2	CE 3311 (3311) Water and waste water Analysis laboratory	Ms. R. Ellias Yogesh	Not sufficient	yes	yes	yes	–	yes	NA	NA	NA	NA

R. kmi
15/3/23

Signature of Auditee with Name and Date

त. ४/5/23

Exam Cell

S. Manji

Head / IQAC
(Dr. T. MANJU)

15/03/2023 (21.24.172)

External Academic Auditor with Name and Date
(Dr. S. THENMOZH)

119

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : MRs. B. SRIVIDHYA   Department: PHYSICS & CHEMISTRY.   Date of Audit: 11/3/23

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	PH3151 - ENGG. PHYSICS	Ms. V. SHOBANA	Verified	Verified	Yes	Yes	Verified	Verified	Verified		Verified	Verified
2.	CY3151 - ENGG. CHEMISTRY	Dr. B. DEVI BALA	Verified	Verified	YES	Yes	Verified	Verified	Verified	Verified	Verified	Verified

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

1. B. Dibala /11/03/23
Signature of Auditee with
Name and Date
1. V. Shobana.

Exam Cell
11/03/23
M. Fargeah

T. Manju
Head / IQAC
CDr. T. MANJU

B. Govindyal 11/8/23
External Academic Auditor with
Name and Date
S. B. SRIVIDYA]

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor: MRS. B. SRIVIDYA   Department: PHYSICS & CHEMISTRY   Date of Audit: 11/3/23

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	BS3171 - PHYSICS LAB	Ms. V. Shobana	verified	verified	verified	verified	verified	verified				
2.	BS3171 - CHEMISTRY LAB	Dr. B. Devi bala	verified	verified	verified	verified	verified	verified				

Exam Cell
M. MURTHY

Head / IQAC
Dr. I. MANJU

B. Śrīvidya 11/3/23
External Academic Auditor with
Name and Date
S.B. SRIVIDYA

Signature of Auditee with
Name and Date
1. V. SHOBANA
2. B. Devi bala 11/03/23

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE New Delhi and Affiliated to Anna University Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor: **MRS. B. SRIVIDYA** Department: **PHYSICS**   Date of Audit: **11/03/23**

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	PH3256- PHYSICS FOR INFORMATION SCIENCE	Mrs. V. SHOBANA	Verified	Verified.	Yes	Verified	Verified	verified	verified - yes		verified	

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Exam Cell 11/3/23
M. SURBYA

Head / IQAC
CDr. I. MANSU

External Academic Auditor with Name and Date
LB. SRIVIDYA

Signature of Auditee with Name and Date
V. SHOBANA

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Suggestions

1) Assignment Question Paper under a Common Format Can be Printed and filed in the Course file which Can be a reference.

2) IAT details Can be included in the AAR

Department : ECE

R.Karthikeyan 11/03/2023

External Academic Auditor

R.KARTHIKEYAN
Associate Professor
Dept. of Electrical and Electronics Engineering
Sri Venkateswara College of Engineering
Sriperumbudur-602117

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : Dr. J. NITHYANANDAM   Department: MECHANICAL   Date of Audit: 11-03-2023

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	ME3351/ ENGINEERING MECHANICS	Mr. MOHAN.S.R	✓	✓	✓	✓	✓	✓	✓	✓	-	-
2.	ME3391/ ENGINEERING THERMODYNAMICS	Mr. MUHAMMAD IRFAN A A	✓	✓	✓	✓	✓	✓	✓	✓	✓	-
3.	ME3392/ ENGINEERING MATERIALS & METALLURGY	Mr. RAJESH J	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4.	ME3393/ MANUFACTURING PROCESSES	Mr. THARANIKUMAR L	✓	✓	✓	✓	✓	✓	✓	✓	-	-
5.	GE3251/ ENGINEERING GRAPHICS	Mr. MOHAN.S.R	✓	✓	✓	✓	✓	✓	✓	✓	-	-

Signature of Auditee with Name and Date
Dr. H. Shanmugasundaram
11.L.3/23

Exam Cell 11/3/23
H-SURFAW

G. M.
Head / IQAC
(Di. E. MANI)

11/03/2023
External Academic Auditor with Name and Date
Dr. J. NITHYANANDAM
PROF/MECH

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ISO 9001:2015
Certified by iRQS
NABCB QM 006

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor: MEENATCHI. L   Department: Mathematics   Date of Audit: 11.03.23

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training, Visit
1	MA3151 Matrices Sealculus MA3251 Statistics & NM	Dr.S. Raja Kumar	Venju	Venju	Venju	Venju	Venju	Venju	Venju			
2.	MA3151 Matrices & Calculus MA3251 Stats NM	Mr. L. Rama murthy	Venju	Venju	Venju	Venju	Venju	Venju	Venju			Venju
3.	MA3251 Stat & NM	Dr.M. Sivayam Sundari	Venju	Venju	Venju	Venju	Venju	Venju	Venju			
4	MA3151 Matrices & calculus MA3251 Stat & NM	Mrs. A. Archana	Venju	Venju	Venju	Venju	Venju	Venju	Venju			
	MA3151 Matrices & calculus	Mrs. Ramya.L	Venju	Venju	Venju	Venju	Venju	Venju	Venju			

L. Meenatchy
External Academic Auditor with Name and Date
MEENATCHI. L

T. Manju
Head / IQAC
(Dr.T. MANJU)

Exam Cell 11/3/23
M-SURESH

Signature of Auditee with
Name and Date

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EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor: MEENATCHI. L   Department: Mathematics   Date of Audit: 11.03.23

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	MA8351/TPDE (Mech & Civil) MA3303/PCF (EEE)	Mr. S. Subrama -nyam	Verified	Verified	Verified	Verified	Verified	Verified	Verified			
2.	MA3355/RPS Linear Algebra	Mr. K. Rama -moorthy	Verified	Verified	Verified	Verified	Verified	Verified	Verified			Verified
3.	MA3354 (DM) (CSE)	Dr. S. Rajakumar	Verified	Verified	Verified	Verified	Verified	Verified	Verified			
4.	MA3354 /DM (IT)	Mrs. D. Vimala	Verified	Verified	Verified	Verified	Verified	Verified	Verified			

L. Meenatchi   11.3.23
External Academic Auditor with Name and Date

MEENATCHI. L

S. Manju
Head / IQAC
(Dr. S. MANJU)

11/3/23
Exam Cell
M. R. MRBW

Signature of Auditee with Name and Date

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EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : MEENATCHI·L   Department: Mathematics (S&H) English &   Date of Audit: 11.03.23

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training Visit
1	HS3151/prot. 1/HS3152/Eng.1 HS3251/Prot/Eng_2	Mrs.K.Sai Priya	Verified	Verify	Verify	Verify	Verify	Verify	Verify			Verify
2	HS3151/Prot. Eng.1 HS3251 Prot. Eng.2	Mrs.S.Usha	Verify	Verify	Verify	Verify	Verify	Verify	Verify			Verify
3	HS3251/prot. Eng.2	Mrs.Barveen Fathima.M	Verify	Verify	Verify	Verify	Verify	Verify	Verify			Verify
4	HS3251/prot. Eng.2	Mrs.S.Nisha	Verify	Verify	Verify	Verify	Verify Verify	Verify	Verify			Verify

Exam cell 13/23
M RWRDM

1. K. [signature] (K.SAIPRIYA, AP)
2. [signature] (Dr. G RAJAKONDAR)
Signature of Auditee with Name and Date

T. Mmji
Head / IQAC
(Dr. T. MANJU)

L. Meenatchi 11.03.23
External Academic Auditor with Name and Date
MEENATCHI·L

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : Dr. A. A. Senthil   Department: CSE   Date of Audit: 11/3/22

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	CS 339, - Object Oriented programming	Mr. Hanes Shield JM	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No
2.	CS 3351 Foundation of Data Science	Mr. R. Rajasekar	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No
3.	CS 3351 - DPCO	Mr. E. Jayanthi	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No.
4	CS 3301 DSC (Data Structure)	Dr. Veethavathy	←				No course Alloted		→			

Exam Cell
M - SURESH

Head / IQAC
(Dr. I. MANJU)

External Academic Auditor with Name and Date
Dr. A. A. Senthil
Asso. Prof - 25
Agni college of Technology

Signature of Auditee with Name and Date
P. WEBLIN

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

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EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : Dr. G. A. Senthil

Department: IT

Date of Audit: 1/2/2023

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	CD3291 Data Structure and Algorithm	Miss. Jeba Malarvi	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
2.	CS3352 Foundation of Data Science	Mr. R. Raja Sekar	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
3.	CS3391 Object Oriented Programming	Mr. Hameer Sheild. JM	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
4.	CS8351 DPCO	Mrs. Anushya	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No

Signature of Auditee with Name and Date
A. NESLIN

I.M.mji
Head / IQAC
(DR. I. MANJU)

Exam Cell Mr Inj

External Academic Auditor with Name and Date
Dr. G. A. Senthil
Asso. Prof-IT
AJ College of Techard

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ISO 9001:2015 Certified by RQ — NABCB QM 006

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor: Dr. G. A. Senthil
Department: EEE & ECE
Date of Audit: 11/3/23.

S.No	Sub. Code & Name	Faculty	Attendance	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
ECE Dept 1.	CS3353 C Programming and DS	Mrs. Gayathri	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	—
ECE Dept 2.	CS3353 C Programming and DS	Mrs. Muthupandieswari	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	—
3.	CS3251 Programming in C	Mrs. G Muthukumar	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No
4.	GE3151 Problem Solving Python Programming				No	course fil.	course fil.					
	CS3251 Programming in C	Mrs. Senthi Pandi				No	No course fil	Course fil				

Exam Cell 13/23
M-RVR B14.

I. Manju.
Head / IQAC
(Dr. I. MANJU)

External Academic Auditor with Name and Date
Dr. G. A. Senthil
Asso. Prof. - IT
Agni College of Tech.
11/3/23

Signature of Auditee with Name and Date
D. WESLIN
11/3/23

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor: R. KARTHIKEYAN   Department: EEE   Date of Audit: 11/03/2023

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/Project	Industrial Training
1	EC3301 ELECTRON DEVICES AND CIRCUITS	R. SUGUNA DEVI AP/EEE	Verified Internal test details can be verified	Centralized one. Verified	All IAT Question papers Filed	Note book Verified	Common Excel sheet entry	Carried out in time	Question Paper Can be Filed	Level	Part of Seminar Innovation Project	Internship Industrial Visit Arrange
2	EG 3301 ELECTROMAGNETIC FIELDS	C. ARCHANA AP/EEE	Verified	Centralized one	All IAT Question Paper filed	Note book Verified	Entry made	As Per schedule	Question Paper Can be Filed	Level Administered	Part of Seminar Innovation Project	Internship IV Arrange later
3	EG 3302 Digital Logic Circuits	S.V.Viroth AP/EEE	Verified	Centralized one	All IAT Question Paper filed	Note books	Entry made	As per schedule	Yes	Well Administered	Seminar Report	Internship IV
	EE 3303 Electrical Machines	Dr.J.Jaha	Verified	Centralized One	Filed	Note book	Entry made	As per schedule	Yes	Two to Pre taken	Seminar aspect	Intern IV
	CS 3362 PROGRAMMING AND DATA STRUCTURE	Mrs.Muthaban AP/EEE/CSE	Verified	Centralized One	Filed	Note book	Entry made	As per schedule	Yes	Two time taken	Lab module	Internship IV

Signature of Auditee with Name and Date Dr. JEHA.J

Exam Cell 11/3/23

Head / IQAC (Dr.J.MANJU)

R.KARTHIKEYAN
External Academic Auditor with Name and Date
Dept. of Electrical and Electronics Engineering
Sri Venkateswara College of Engineering
Sriperumbudur-602117

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : Dr. J. P. Josh Kumar Department: Electronics & communication Engineering   Date of Audit: 11.03.2023.

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	EC3354 & Signals & Systems	Mrs. Jayanthi. E	✓	✓	✓	✓	✓	✓	✓		✓	
2.	EC3353 & Electronic Devices & circuits	Mrs. Anusuya S.	✓	✓	✓	✓	✓	✓	✓	✓		
3.	EC3352 & Digital Systems Design	Mrs. I.S. Suganthi	✓	✓	✓	✓	✓	✓	✓		✓	

Exam Cell 11/3/23
(Mr. Enre.it)

Head / IQAC
Dr. I. Manju.
(Dr. I. MANJU)

Signature of Auditee with
Name and Date
Dr. I. Manju.

External Academic Auditor with
Name and Date
Dr. J. P. Josh Kumar
Associate Professor,
ECE, 3128 - ACT.

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MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

EXTERNAL ACADEMIC AUDIT REPORT

Name of the Auditor : Dr. NITHYANANDAM. J   Department: MECHANICAL   Date of Audit: 1-03-2023

S.No	Sub. Code & Name	Faculty	Attendence	IAT Time Table	Sample QP	Sample Assessment Sheet	IAT Marks	Web Portal Entry	Assignment	Seminar	Case Study/ Project	Industrial Training
1.	ME3351 - ENGINEERING MECHANICS	Mr. MOHAN. S.R	Available	Available	Available	Available	Available	Available	Available	Available	-	-
2.	ME3391 - ENGINEERING THERMODYNAMICS	Mr. MUHAMMAD IRFAN. AA	Available	Available	Available	Available	Available	Available	Available	Available	-	-
3.	ME3392 - ENGINEERING MATERIALS & METALLURGY	Mr. RAJESH J	Available	Available	Available	Available	Available	Available	Available	Available	Available	-
4.	ME 3393 - MANUFACTURING PROCESSES	Mr. THARANI KUMARR .L	Available	Available	Available	Available	Available	Available	Available	Available	-	-
5.	GE3251 - ENGINEERING GRAPHICS	Mr. MOHAN. S.R	Available	Available	Available	Available	Available	Available	Available	Available	-	-

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chenai - 603103.

Signature of Auditee with
Name and Date
Dr. M. SHANMUGASUNDARAM

Exam Cell
11/3/23

Head / IQAC
(Dr. I. MANJU)

External Academic Auditor with
Name and Date
Dr. NITHYANANDAM.J
Prof / MECH

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

ISO Internal Audit Report(Academic Year 2022-2023)

Dept: LIBRARY   **Date:** 17.03.23

Sl.no.	File Name	Format No.	Audit Finding	NCR Y/N	Objective Evidence
1	VISION MISSION DISPLAY		Displayed	N	Display.
2	LIST OF FILES, REGISTER AND DOCUMENTS		Available	N	List of file
3	ILMS		Koha Software Available / Manual Available	N	Koha V. 21.11 ILMS Document file.
4	E-RESOURCES(E-JOURNALS,E-SHODHSINDHU,E-BOOKS ETC)		Sodhsindhu, Ganga Memership Details updated	N	E resource Membership file,
5	LIBRARY BUDGET		Budjeet not available No Budjeet raised for 22-23	Y (Closed)	
6	COMPARATIVE STATEMENT FOR PURCHASE		21-22 1 magazine only updated		file.
7	EXPENDITURE FOR PURCHASE OF BOOKS		21-22 Auditor Letter only Available No other proof not available. Journal Publication Bills updated	Y	Expenditure file. 12/2/22, Rs 1,17,425
8	LIBRARY USAGE REPORT(STUDENTS & FACULTY/PER DAY)		Daily Report IN/out Management updated in system. No Hct Copy Available.	N	Computer System Documents verified.
9	INTERNET CONNECTION DETAILS & USAGE DETAILS		Delnet, Jgate expired on march 4. Subscription letter given Usage updated as on 4/2/22	N followup.	Letter No: MSAJCE/LIBU1/2023 dt 14/2/22 MSAJCE/4302/2023 14/2/22
10	STOCK REGISTER & ANNUAL VERIFICATION		Stock verification done 6/6/22-17/6/22 Reg updated, Verified seal and sig have missing in Stock reg. Missing book	Y closed	Bob Books missing/ stock reg
11	FACULTY DATA SHEET		not removed from Stock as per letters. To be prepared.	Y closed	1

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MOHAMED SATHAK A J COLLEGE OF ENGINEERING, Chennai - 603103

ISO Internal Audit Report(Academic Year 2022-2023)

Dept: S & H

Date: 15/03/2023

Sl.no.	File Name	Format No.	Audit Finding	NCR	Objective Evidence
1	ACADEMIC CALENDAR - ODD / EVEN SEM - 2022-2023	TLP 01	updated	N	TLP-01 file.
2	LIST OF SUBJECTS OFFERED BY THE DEPARTMENT	TLP 02	updated	N	TLP-02 file
3	RESOURCES REQUISITION FORM & ALLOTMENT LETTER	TLP 03	updated	N	TLP-03 file
4	SUBJECT PREFERENCE REQUEST FORMAT FOR THE PERIOD OF ODD / EVEN SEM 2022-2023	TLP 04	updated	N	TLP-04 file
5	FACULTY COMPETENCE MATRIX	TLP 05	updated	N	TLP-05 file
6	WORKLOAD ALLOTMENT FOR THE PERIOD OF ODD / EVEN SEM 2022-2023	TLP 06	updated	N	Workload file. TLP-06 file
7	CLASS TIMETABLE	TLP 07	Available	N	Timetable file.
8	FACULTY INDIVIDUAL TIMETABLE	TLP 08	Available	N	All faculty.
9	DEPARTMENT MASTER TIMETABLE	TLP 09	Available	N	odd sem.
10	LABORATORY TIMETABLE	TLP 10	Available	N	For physics lab.
11	FACULTY MASTER TIME TABLE	TLP 11	Available	N	FOr Chemistry.
12	LESSON PLAN - THEORY	TLP 12	Available	N	All subjects.
13	LIST OF EXPERIMENTS	TLP 13	Available	N	All the lab venue

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No.	Description	Code	Status	Y/N	Remarks
29	GUIDE REQUEST FORM : PROJECT WORK FOR THE ACADEMIC YEAR - 20 22/20 23	TLP 29	✓	N	✓
30	PROJECT WORK LIST FOR THE ACADEMIC YEAR - 20 22/2023	TLP 30		N	✓
31	PROJECT WORK REVIEW MARKS FOR THE ACADEMIC YEAR - 20 /2023	TLP 31		N	✓
32	BEST PROJECT WORK FOR THE ACADEMIC YEAR - 20 22/20 23	TLP 32	✓	N	✓
33	STUDENT EXCHANGE PROGRAM DETAILS	TLP 33	✓	N	✓
34	STUDENT HIGHER STUDIES DETAILS	TLP 34	Updated.	N	I year.
35	STUDENTS PUBLICATION DETAILS	TLP 35	Available.	N	Final year project file.
36	STUDENT CO - CURRICULAR PARTICIPATION / ACHIEVEMENTS DETAILS	TLP 36	Updated.	N	I yr Sec 'A'
37	STUDENT EXTRA - CURRICULAR PARTICIPATION / ACHIEVEMENTS DETAILS	TLP 37	Updated.	N	II yr Sec 'A'
38	NSS / SOCIAL ACTIVITIES / UBA / YRC PARTICIPATION DETAILS	TLP 38	Updated.	N	NSS file.
39	STUDENT SPORTS PARTICIPATION / ACHIEVEMENTS FOR THE ACADEMIC YEAR	TLP 39	Updated.	N	Sports file.
40	PERFORMANCE IN COMPETITIVE EXAMS	TLP 40	✓	N	✓
41	PROFESSIONAL SOCIETY MEMBERSHIPS	TLP 41	✓	N	✓
42	STUDENT LOG BOOK - RECORD OF CLASS WORK	TLP 42	Completed.	N	Verified for All sections.
43	STUDENT PROGRESS RECORD	TLP 43	Updated.	N	Student Data Book.

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No.	Description	Code	Status	Y/N	Remarks
59	LABORATORY UTILIZATION CHART	LA 01	updated	N	Physics lab
60	LAB ENTRY REGISTER	LA 02	updated	N	physics lab.
61	LABORATORY TRACK RECORD	LA 03	updated	N	Physics lab.
62	COMPARATIVE STATEMENT: PURCHASE OF EQUIPMENTS / SOFTWARES / BOOKS / CONSUMABLES FOR phy & che lab PURPOSE	LA 04	updated	N	Stock register lab file.
63	BREAKAGE REGISTER OF phy & chemistry LAB	LA 05	updated	N	lab file
64	SERVICE REGISTER OF Phy Chemistry LAB	LA 06	Updated	N	LA-06 file.
65	ON LINE EXAM CENTER UTILITY STATUS	LA 07	updated	N	LA-07 file.
66	SYSTEM REQUIRED REQUEST FORM	LA 08	Updated	N	Request letter
67	LAB UTILIZATION REQUEST FORM	LA 09	Updated	N	Request form.
68	LAB SERVICE VISIT REPORT	LA 10	Available	N	Service report
69	LAB SYSTEM SERVICE REQUEST	LA 11	Available	N	Service request letter.
70	HIGHER STUDIES (GATE, TOFEL, etc.,)	PLA 01	Available	N	placement file.
71	PLACEMENT-INDUSTRY DETAILS	PLA 02	Available	N	placement file.
72	LIST OF MOU SIGNED	PLA 03	Available	Y	MOU signed letter.
73	PLACEMENT - DEPARTMENT WISE CONSOLIDATION	PLA 04	Available	N	—

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S.No	Description	Code	Status		Remarks
89	STUDENTS SCHOLARSHIP DETAIL - Government	AD 06	Available	N	Admission file AD-06
90	STUDENTS SCHOLARSHIP DETAIL - Non Government	AD 07	Available	N	Admission file AD-07
91	LEAVE / OD FORM	AD 08	Available	N	For All sections
92	STUDENT FEEDBACK ON GL / SEMINAR / WORKSHOP	FB 01	Updated	N	Feed back form
93	STUDENT FEEDBACK FORM-REDUCE TO 15 QUESTIONS	FB 02	Updated	N	feed back form
94	EXIT SURVEY - COLLECTED ON 8TH SEMESTER	FB 03	updated	N	Exit survey form 2022 batch
95	FEED BACK – IMMEDIATE PASSED-OUT BATCH	FB 04	updated	N	Feedback form 2022
96	PARENTS FEEDBACK	FB 05	Updated	N	Feed back form
97	FEEDBACK ON FACILITIES	FB 06	Updated	N	FB-06 file
98	VISITOR FEEDBACK	FB 07	Updated	N	FB-07 file
99	EMPLOYER FEEDBACK OF WORKING STUDENTS	FB 08	Updated	N	FB-08 file
100	EMPLOYER FEEDBACK ON PLACEMENT DRIVE	FB 09	Updated	N	FB-09 file
	INDIVIDUAL SUBJECT MARK SHEET - IAT I / II / III / IV	RA 01	Updated	N	I year - All Section
102	DEPARTMENT INTERNAL ASSESSMENT I / II / III / IV / V ANALYSIS	RA 02	Updated	N	I year - All section
103	OVERALL CLASS WISE IAT ANALYSIS	RA 03	updated	N	I year - All subjects

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01)	**Name of the Client**	Mohamed Sathak A.J College of Engineering
02)	**Address of HO & Site(s)**	34, Rajiv Gandhi Salai (OMR), Siruseri IT Park, Siruseri, Chennai - 603103
03)	**File Number**	IRQS/M/7244/Q
04)	**Name of "Head of Organization" / Unit**	Dr. K. S. Srinivasan Principal
05)	**Name of Organization Representative coordinating with CB**	Dr. I. Manju Head-IQAC HOD -ECE
	Names of the management legally responsible for occupational health and safety, personnel responsible for monitoring employees health and employees representative(s) with responsibility for occupational health and safety. (Applicable for OHSMS)	NA

06)	**Audit Criteria** (strike out the standard not under audit)	**QMS✔** (ISO 9001:2015)	**QMS-EOMS** (ISO 21001:2018)
		• Applicable legal & other requirement. • Organization's procedures & documented information in line with the respective standards.	

07)	**Date of Audit**	26-April-2023
08)	**Type of Audit** (strike out the standard not under audit)	**Surveillance - I**
		QMS-Onsite

09)	**Audit Objective**	
(c)	**Surveillance Audit :** Is to evaluate the effectiveness for maintenance of the organization's implemented management system for the above criteria covering the following : • Internal audits and management review; • A review of actions taken on nonconformities identified during the previous audit; • complaints handling; • Effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system (s); • Progress of planned activities aimed at continual improvement; • Continuing operational control; • Review of any changes • Use of marks and/or any other reference to certification	
	NOTE: To verify the above audit objectives, in case of Remote audit carried out using ICT facility for gathering the audit evidences by utilizing the computer-assisted techniques such as MS Team, Skype, Video conferencing, webinar, information available in soft etc. as applicable.	

10)	**Changes to the audit objectives, audit scope or audit criteria (e.g. physical location, organizational units, activities and processes), if any: Please attach "Notice of Change"**	
➡	No changes	

11)	**Comment on the confirmation of the information provided (by the organization, including "Pre-audit Information"/Auditor Allocation Form)**	
➡	Scope of Certification	Providing Under Graduate & Post Graduate Courses in Engineering and Technology
	Number of sites	1
	Travel Time between the sites	NA
	Number of employees associated with scope of certification (For Effective Number of Employees)	73 (Total 116; non-teaching-43)
	Current certification & its validity	IRQS/220100599 Date of Expiry 09 Jun 2025

PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.

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Design & development	Excluded and justified; Being a non-autonomous Anna University affiliated college, the curriculum/course design is done by the University; justification acceptable
Working in shifts **Regular working hours.**	No shifts For students – 830 am -315 Pm For faculty, staff and others – 830 am to 4.00 pm
Externally provided processes, products and services (Outsourced)	Core processes not outsourced; OEM Services for Lab equipment availed during warranty period
Pre-audit information	Received on 24/04/2023; verified

12)	**Audit Team Details** **(Team Leader, Team Member, Provisional Auditor, Provisional Team Leader, Evaluator, Industry Expert Any accompanying persons; e.g. Guides, Observers, Translator, Facilitator etc.)**	**Name**	**Role**
		M. ELAVARASAN	Team Leader (sole auditor)

13)	**Audit conducted at [Physical location(s) as applicable]**	**Address**	**Date of Audit**	**Functions/ Process(es) /Activities audited at the Location/Site**
	Head office	--	--	
	Permanent site(s) **(College Campus)**	34, Rajiv Gandhi Salai (OMR), Siruseri IT Park, Siruseri, Chennai - 603103	26-April-2023	MR Processes and top management; Course delivery (Learning processes, Library & Laboratories – UG & PG); Administration (Admission, Faculty training & Purchase). Controller of examinations
	Temporary site(s)	NA		

14)	**To comment:**
a)	Any deviation from audit plan and their reasons (if yes, please justify)
➡	No deviations from audit plan
b)	Upon any adverse conditions faced during the audit (e.g.; power outage, Fire, Flood, specifically related to the condition of the sites affecting the auditing activities).
➡	No adverse conditions faced during the audit; Routine academic activities were carried out on the day of audit

Audit Findings

SEC A : Comments on the Effectiveness for the Closure of Previous Audit Findings:

No. of Previous audit NCs:		Nil	No. of Areas of Concerns raised during Stage 1:	--

Scheme & Clause No.	**Findings**	**Comments on the effectiveness for the closure**

SEC B : Management System(s)

a)	**Scope of Certification:** (If Multi-site audit, then scope as applicable at each site should be verified [for Stage 2 from Stage 1 Audit Report and for Subsequent audit against the issued Certificate] & reported)

➡	General Scope as required on the final "Certificate of Approval"	Providing Under Graduate & Post Graduate Courses in Engineering and Technology
	Scope of Head Office	--
	Scope of Site	Same as above

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Scope Support Office(s) / Location(s), if any	NA
Non-Applicability of Clauses & Justification for the same	Excluded 8.3 Design and development of products and services; Being a non-autonomous institution affiliated by the Anna University, the college does not have any role in curriculum/course design; The justification is acceptable;

Justification for the scope of certification [Brief description for scope verification highlighting on the process flow / activities involved for the scope. Provide at least one example for scope of certification.

The college conducts following under graduate courses:

B.E. in
- Civil Engineering,
- Computer Science and Engineering,
- Electronics and Communication Engineering,
- Electrical and Electronics Engineering,
- Mechanical Engineering,

and B. Tech in
- Information Technology (running course)
- Artificial Intelligence and Data Science *(from Academic year 2023-24 verified provisional affiliation letter from AU)*
- Computer science and Business System *(from Academic year 2023-24 verified provisional affiliation letter from AU)*
- Under AU affiliation & AICTE approval process - *Computer Science and Engineering – Cyber Security*

Post Graduate courses
- M.E in Computer Science and Engineering &
- M.E in Structural Engineering

The college has determined various processes to deliver the educational and support services which Includes course admin, course delivery, faculty development, student performance evaluation and feedback, slow learner support, extracurricular and co-curricular activities, value added courses, hostel, sports, transportation etc.,

The auditor has verified on sample basis the academic, administrative and support processes in following departments and found that the processes effectively carried out and are capable of achieving the intended outcomes of Quality Management system:

1) Humanities and Social Science
2) Civil Engineering
3) Computer Science and Engineering,
4) Electronics and Communication Engineering,
5) Electrical and Electronics Engineering,
6) Mechanical Engineering
7) Information Technology

The academic departmental level audit included verification of course planning, faculty load assessment and assigning, timetable batch wise, faculty-wise, Lesson Plan preparation as per applicable version of syllabi, course delivery as per lesson plan for theory and practical's, conducting unit tests, internal assessments and student feedback, slow learner identification and support, achiever encouragements, university result analysis, faculty development programme, students and faculty paper presentation, gap assessment to improve employability; overall student development, extra--curricular and co-curricular activities, industrial vsists, internships, project-guide allocation to final year student teams etc.,

The college has obtained "A" Grade during Jan 2023, awarded by the National Assessment and Accreditation Council (NAAC) which is an Autonomous Institution of the University Grants Commission (UGC) in its first attempt and has integrated the criteria of NAAC into its teaching learning processes effectively;

The conclusion of the auditor is the scope of certification continues to remain justified

Summary of Site Visit:

Site visit included various departments, class room, laboratories, auditorium, playground, student dining area, central library; The campus is maintained well with lot of green cover; Power backup available (UPS and DG Sets) internet connectivity with adequate bandwidth available; The campus environment is found to be very conducive for achieving effective learning outcomes;

b)	Process of understanding & review of the needs and expectation of interested parties
➡	It was observed through audit interviews that the Head of the institution (Principal), Heads of various academic departments, teaching and non –teaching staff are having clear understanding on the processes implemented by the college to achieve intended outcomes of QMS in terms of quality education, overall development of students and fulfilling needs and expectation of stakeholders; Interested parties relevant to QMS and needs and expectations determined - Promoters / founders/managing trust / Management

		- Employees Including Non-Teaching Staffs - Student and their Parents (As principal stakeholders) - Suppliers / external service providers - Statutory agencies (AICTE /AU / DOTE) - Accrediting / rating organizations (NAAC, NBA) Respective needs and expectations - Manage & Minimize Risks that can affect colleges ability to Operate Successfully and Profitability - Career growth, job security Fulfilling the Training Need and Supporting with all Resources Safe and healthy work environment treated with dignity and respect, and all employee wellness programs established to promote wellbeing. - Eliminate and control the risk arising from lack of quality education. - Transparency and information availability results, meeting the applicable QMS Requirements, placement, Good Results /Good Education /Good Knowledge
c)		Methodology of identification, access of compliance obligations [i.e. applicable Legal (Statutory / Regulatory & Other) requirements]
	➡	Statutory & Regulatory requirements related to core processes– of regulatory bodies related to academics (AICTE /Anna University / TN Directorate of Technical Education) Verified Anna University Lr. No. 02/AFFLN/CAI/AU/2022-2023/3118 Dated Date : 12-08-2022 (authorizing admissions for 2023) AICTE APPROVAL PROCESS 2022-23 Extension of Approval (EoA) verified – AICTE doc. Dt 03-Jul-2022 FSSAI license for mess; transportation related MV Rules etc., are complied Processes established for identification and complying with applicable statutory and regulatory requirements are found effective;

d)		Methodology of determination of risk & opportunities related to
		  ▪ the context of organization,
		  ▪ Interested Parties
		  ▪ management system and its processes/activities
		Give examples of determined risk & opportunities

	➡	The organization has determined issues that may impact quality and academic outcomes and its ability to sustain itself
		Internal issues e.g.,
		  - Management of key resources such as Competent manpower, infrastructure
		  - Handling of non-performance of student, slow learner identification, supplementary learning support
		  - Attendance of Staff /Students
		  - Transportation
		  - Sustaining Quality Performance
		  - Proper Maintenance of Library, Hostel & Mess
		  - NBA accreditation for learning programmes
		External Issues e.g.,
		  - Entry level capabilities of students
		  - Capacity utilization (occupancy of all programmes vs sanctioned strength
		  - Fulfilling customer's obligations including all applicable requirements
		  - Statutory compliances
		  - Technological limitations
		  - Ability to retain high performance faculties
		  - Overall student perceptions regarding various programmes, demand etc.,
		Risks & opportunities determined key process-wise; Verified doc Ref. MSAJCE /DI/O8 Issue No: 2 Dated 21.3.2023
		Documented Process wise risk & opportunities are found appropriate and the leaders are having action plans and vision to explore the opportunities and realize its goals; The institution has identified applying for NIRF ranking
		ARIIA 2021: Performer Band. Planned to get excellent band
		NIRF 2022: Planned to participate within 2023/2024;
		IIC: 4 star rating within 2024
		NBA accreditation - CSE & IT dept – Submitted on 17.4.2022; ECE & Mech dept -- Submitted on 5.4.2023
		Civil & EEE programmes planned to get accredited within 2026.

e)	A)	Brief description of organization processes determined taking into account planning, Monitoring and control of the management processes, change control (management of change) needs to achieve the expected outcome.
	➡	Performance assessments, monitoring systems verified in academic depts and found to be effective. The governance of the institution is guided through a Governing council, planning and monitoring committee, IQAC, academic and research advisory committees and IIIC is observed. The Governing Council meet periodically to monitor progress and suggest strategies.

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The Planning and Monitoring Board, Academic Advisory Committee suggest inputs for the improvement of overall performance of the institute.

Semester-wise academic audits are carried out on academic departments;

Processes for monitoring student's progress, feedback and support verified and found effective;

The Principal and the HODs meet to take decisions on academic matters (on need basis and monthly reviews)

Effectiveness of various committees in the implementation of teaching learning process / various activities are seen.

Faculty, Staff and Students involvement are seen in all the student and faculty related activities.

Change management with reference to updating lesson plans in tune with changed syllabi in a timely manner as per notifications of Anna University; acquiring necessary capabilities in terms of course hardware, software and competent teaching faculty found satisfactory

	B)	Control over identified externally provided processes, products and services (Outsourced activities).
	➡	The organization has not outsourced its core processes; whenever visiting faculty is engaged, the academic departments ensure their competence to meet its requirements; the organization established processes for control of the externally provided processes, products and services through maintaining the list of authorized providers, periodic review of the supplier's performance. Generally the risks are of lower order; the extent of present controls are found appropriate and commensurate with the risks
	C)	EMS Life Cycle Perspective (Input ➡ Processing ➡ Output)

- An example of Environmental aspect / impact arising out of "Life Cycle Perspective" and any Operational Control measures Directly or Influencing
- Any objective set to minimize the impact of environment arising out of Aspect – Impact

➡ NA

f) Process of establishment and monitoring objectives of management system (with few examples for respective management systems audited such as setting of Environmental objectives, target, programs)

Every academic department has set targets on following indicators in line with NAAC accreditation expectations
- No.of Publications in Reputed domain.
- No.of Patents/Year
- Research Projects and Consultancy Works
- Promote Department as nodal research center
- Attract more funding for Research from the funding agency
- Accreditation in 2023 (Obtained A grade NAAC and 2 depts submitted for NBA)
- University results
- Industrial visits, internship, MOUs with industries
- No of value Added Courses to bridge curricular gaps and enhance employability

➡ CSE & IT dept – Submitted on 17.4.22

ECE & Mech dept -- Submitted on 5.4.23

Civil & EEE planned to be completed within 2026.

All the students enrolled either in Placement / Startup / Higher studies

Participation in NIRF ranking –

ARIIA 2021: Performer Band. Planned to get excellent band

NIRF 2022: Planned to achieve within 2023/2024; IIC: 4 star rating within 2024

Analysis of data applied in following elements: -
- Internal Assessment results analysis
- Department University result analysis
- University Result subject-wise comparative analysis of previous year to study and recognize trends if any
- University Result - batch wise analysis
- University Result over all class wise analysis
- University Result analysis for overall college
- Overall College IAT result analysis

Based on the outcome of analysis suitable interventions are evidenced to improve student performance

g) The availability of resources, environment necessary to support the operations & monitoring of management process.

➡
- teaching- learning viz., classrooms, laboratories, computing equipment, LCD projectors, technical content to enhance learning outcomes etc.
- Library is automated using Integrated Library Management System (ILMS) and adequate titles, volumes and copies to cater to the student's requirements

The Institution has spacious campus (70 acres of land with green cover) with adequate infrastructure and physical facilities for

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j)	- There are established processes for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. - Seminar halls, Smart classrooms, Auditorium, Video conferencing Hall, Workshops, Drawing halls, Research / Idea labs, Computer Centers, Technology Center, Canteen, and Incubation Cell - Internet connectivity, power backup (UPS, DG set) - Transport facility for students and faculty	

Personnel Interviewed, including workers / contract workers
[The Personnel who will be Interviewed during Audit. (Based on the Scope of certification and scheme).
- *Shop floor personnel / Operational Personnel involved in critical process / functions / Company workers / Contract workers / Personnel involved in or with Outsourced activity Interested party representatives /*
- ***Personnel responsible for monitoring employees' health, for example, doctors, nurses and or any nominated / authorized representative of the organization***
- *As felt appropriate, include any other personnel based on the organization being audited}*

Name	Designation	Interviewed For	Conclusion Based on Interview
Dr. K. S. Srinivasan	Principal	Leadership roles, resource sanction, new courses, improvements	Satisfactory - Has a long term vision for the institution and roadmap
Dr. I. Manju	Head-IQAC HOD - ECE	Internal audit, MRM, context, risks and opportunities	Satisfactory
Mr. V. Vigneswaran	in charge – placement cell	Industrial visits and placement efforts	Satisfactory
Dr. S. Devikala	HOD - (S&H)	Course delivery	Satisfactory
Dr. Jeha J	HOD-EEE	IAT	Satisfactory
Dr. M. Shanmuga Sundaram	HOD - Mech	Course delivery	Satisfactory

Summary of Health Performance including health objectives: (For all ISO 45001 – OHSMS AUDITS).
NA

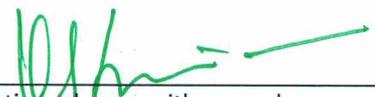|		
h)	Methodology of determination & maintenance of organization knowledge necessary for the operations of its processes to achieve conformity of product /service, environmental impact / prevention of injury for the respective management system.	
➡	The organization has established processes to determine the knowledge necessary for enhancing its academic performance This knowledge is found maintained and made available to the extent necessary in various academic departments When addressing changing needs and trends, the organization has identified the gaps its current knowledge and determine how to acquire or access any necessary additional knowledge and required updates through faculty development programmes, industry-institution partnerships etc., Central Library has (as of June 2022) - Total Volumes of Books 25430 - Total Title Books 4218 - National Journals 48 - International Journals 1450 - Magazines 45 - Back Volumes 260 - CD-ROM 65 - Project Reports 820 Institutional Membership with leading libraries - British Council Library - DELNET- Developing Library Network (International Library Network) – avail any book, Xerox or soft copy of any journal article through ILL (Inter Library Loan) - MALIBNET – Madras Library Network – can access all the MALIBNET member institutions - IIT Madras - Anna University Library	
I)	Demonstration of Leadership and commitment towards management system	
➡	Management commitment and involvement witnessed - Campus Director involved in various academic and admin related performance reviews and timely interventions - Resource allocation for providing maintaining and augmenting academic infrastructure - Principal and HODs are closely observing academic delivery and controls, student progress monitoring and additional support to slow learners; - Resources for lab, workshops are found provided; - Vision & mission clearly communicated and understood - Arrangements and efforts to enhance employability of students	
j)	Method / procedure for Corrections and Corrective actions, as applicable for respective scheme, with example	

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➡		The organization has established processes for initiation corrective actions for process deviations; the need for corrective actions arise from
		    - Student performance analysis
		    - Feedback / complaints from interested parties *(it was reported that no complaints received in previous year)*
		    - Outcome of various audits – internal audits, academic audits, Peer assessment, accreditation assessments etc.,
		    - Recommendations of various committees

k)		Effectiveness of Internal Audit & Management Review
➡		**INTERNAL AUDIT:** *Briefly describe the process of conduct of IA, Comment on the competency of IA auditors, Number of internal auditors, Trained for Internal auditors, Verification of audit Programme, Audit Plan.* ***Findings of IA:*** *Briefly Corrective actions and effectiveness of corrective taken for the NC's Observations etc. on the outcome of IA.* *Briefly on the Conduct of IA in an Impartial manger, Conclusion on the effectiveness of IA conducted:* **MANAGEMENT REVIEW:** *Briefly describe the process of conduct of Management Review, Summary of the conducted and conclusion on the effectiveness of conducted Management review, Improvement, Output*
➡		QMS internal audits conducted once a year Verified reports related to internal Audit – 15/3/2023 Audit plan covers course admin, delivery, support processes Out of 16 trained internal auditors, 12 are now available on rolls Verified CA follow-up of EEE department Initial audit date 15/3/23 and follow-up was done on 20/3/2023 & 21/3/2023 for the 2 NC's. Resolved In addition to Internal audits, academic audit is conducted once in every semester; verified audit of 7th March 2023 As part of NAAC accreditation the college has modified the internal audit checklist aligning it with NAAC documentation needs Presently 112 items of objective evidences are collected regarding record maintenance by every academic department
l)		Examples of improvement/s as a result of correction, corrective actions, break through changes, innovation and reorganization including continual improvement.

➡		Verified management review March 2023; presently the frequency is once in month
		Review date 30/3/2023 verified attendance and minutes, review chaired by Campus director attended by HoDs of academic depts and in charges of support processes; 23 persons attended
		Coverage of inputs – verified the ppt containing input information;
		Next review planned – review date 29 April 2023 Circular dt 25/4/2023
		Outputs of review / Decisions of Campus director recorded in minutes;
		Other internal controls implemented by the organization
		    - Academic advisory committee scheduled on 13/05/2023
		    - Governing council – last meeting – 15/10/2022 Next planned – 27/5/2023
		Internal Quality Assurance Cell (IQAC) functioning as mandated by AICTE
		Through IQAC, the organization reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals; IQAC is set up as per norms
		and recorded the incremental improvement in various activities;
		Annual Quality Assurance Report – to be submitted to NAAC by Dec 2023;
		Based on the evidences seen, it is the conclusion of the auditor that internal audit and management processes were found effective;

m)		Comments on the process of Organization's Management of Change
➡		Change management with reference to updating lesson plans (theory and practical) in tune with changed syllabi in a timely manner as per notifications of Anna University; acquiring necessary capabilities in terms of course hardware, software and competent teaching faculty found satisfactory
n)		Attached Annexure A for Summary of OHSMS : ISO 45001:2018 – Additional (New) Requirements & MD 22 Requirements (IV IRQS:FORM:102-A:OHS) IAF ~~Yes / No /~~ NA

SEC C : Current Audit Non-conformity

a)	Scheme	NC No.	Clause No.	Statement(s)	Grading of NC (Major/Minor)
b)	No. of Major NCs:				

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c)	No. of Minor NCs:		

SEC D (a) : Maturity Of The Management System

(i)	Level of Integration in case of Integrated Management System: NA - only QMS being assessed		
	a)	Integrated Documentation (Manual, policy and objectives, procedures, work instruction etc.)	☐ Yes ☐ No
	b)	An Integrated approach to Roles & Responsibilities	☐ Yes ☐ No
	c)	Conduct of Integrated / approach to Internal Audit	☐ Yes ☐ No
	d)	Conduct of Integrated Management Reviews considering the overall business strategy and plan	☐ Yes ☐ No
	e)	An Integrated approach to systems processes	☐ Yes ☐ No
	f)	An Integrated approach to continual Improvement mechanisms	☐ Yes ☐ No
	g)	Organization's personnel to respond to questions more than one management system standards.	☐ Yes ☐ No
ii)	Comment on the maturity of the management system i.e. about the management system is fully established in the organization and the level of support that it has from senior and top management.		The QMS is in its early stages of maturity

SEC D (b) : Brief comments on Annexure to Questionnaire for Result of the review of the system (over period of certification), (applicable during renewal audits)	

SEC E: Comments on Usage of Marks / Logos (Accreditation / IRQS)
NABCB :
- The logo shall not be displayed on buildings and flags.
- The logo shall not be displayed on vehicles except in publicity material like part of a large advertisement
- The logo shall not be used on the visiting cards
- Use of logo not permitted on laboratory test, calibration or inspection reports, as such reports are deemed to be products in this context.

Neither the IRQS's Logo nor the NABCB's Logo shall be used on the packaging of a product, labels, publicity material, written announcements etc. that in any way suggests that the IRQS or NABCB have certified or approved any product, process or services of the registered client

IRQS Logo and NABCB logo used in the following and found in conformance:
- Letter head of institution
- Website (www.msajce-edu.in)
- Course flyer for 2023 admissions
- Circulars / notifications of Principal
- Intercollege communication flyers (for seminars etc.,)

RvA
- On reports and certificates of certified calibration-, testing and medical laboratories and inspection bodies;
- On business cards of the certified client's personnel.

NA

Use of Marks / Logos (Common for both) : Comments on verification of website for Use of Marks / Logos, display of certificate for its appropriateness and validity on the Client's website, any social media, wherever is applicable look at the maximum.

Found conforming to requirements

SEC F (a) : Any Unresolved Issues	None
SEC F (b) : Any Other comments / observations	None

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SEC G : Audit Program [To be filled for one cycle, up to Renewal]

Any Significant issues impacting audit program to be recorded

Type of Audit	Stage 1		Stage 2		Surveillance #1		Surveillance #2		Renewal	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Date Of Audit			May 2022	26 May 2022	April 2023	26/04/23	April 24		April 2025	
No. of Mandays			2	2	1	1	1			

*Site(s) [covering Temporary /Permanent] / Department/ Functions / Processes (Please mark [✓]Tick Mark)	Stage 1		Stage 2 / Renewal		Surveillance #1		Surveillance #2		Renewal	
	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Top management & MR Process	✓	✓	✓	✓	✓	✓	✓			
Asset/Utility and canteen management	✓	✓	✓	✓	✓	✓	✓			
Course delivery (Teaching, Library & Lab) – UG & PG	✓	✓	✓	✓	✓	✓	✓			
Admin (Admission, Faculty training & Purchase)	✓	✓	✓	✓	✓	✓	✓			
Controller of examination	✓	✓	✓	✓	✓	✓	✓			
Shifts audit (at least once in a cycle, if applicable, Processes to be audited in each shift) No Night shifts										

[*Sub-Division in the Department, Processes, Sub-Processes, Activities involved & audited under One Heading to be specified in the "Site(s) [covering Temporary /Permanent]/ Department/ Functions"]

Note:

a) Stage 1 Audit Programme to be addressed the Number of Shifts & audit is planned for at least one of the shifts inside and one outside of regular office hours

b) Stage 2 / Renewal / Surveillance Audit : as per the Stage 1 Audit Programme, audit is conducted for at least one of the shifts inside and one outside of regular office hours

c) In case of Migration to ISO 45001:2018 : Audit outside of regular office hours, all shifts audits to be conducted during all audits during the cycle. In case of migration during surveillance, then during all subsequent for cycle to be covered. If migration done during:-
   1) Surveillance #1 – Then Surveillance #2, Renewal and Surveillance #1 after renewal.
   2) Surveillance # 2 – Then during Renewal , Surveillance #1 and Surveillance #2.

NOTE:

01) Processes required for verification of applicability of the Scope of Certification shall be audited in each visit.

02) Dominant applicable clauses for respective Department/ Functions / Processes to be verified [Refer SEC B: Summary of Conformity.

03) Information required in this Audit Programme is to be updated during First Assessment of the auditee organization in a given cycle i.e. Stage-1 / Transfer / Renewal Audits / Subsequent Audit if there is any modification of Scope (reduction / extension) / Site(S) / Department/ Functions if not audited as planned. (to be discussed)

04) Information provided shall remain for guidance purpose only for the Audit Team of subsequent audits in the cycle & hence, shall not be binding w.r.t. additional functions to be audited and / or clauses to be audited in each function to confirm compliance to the respective audit criteria

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SEC H : Effectiveness of audit objectives achievement: :
[Please mark 'Tick - ✓' as applicable for Onsite audit and Remote Audit]

On-site and Remote Audit	Effectiveness		
	Achieved	Not achieved	Remarks on what is not achieved or raised it as NC
Demonstration of Leadership commitment	✓		
Determination of External & Internal issues	✓		
Needs and expectation of Interested parties	✓		
Access to Legal & other requirements and their compliance	✓		
Process of Setting of objectives and achievements.	✓		
For Operational control	✓		
Process of Performance monitoring and continual improvement.	✓		
Effective conduct of Internal audit and Management review.	✓		
Process of addressing any changes, Management of change.	✓		

REMOTE AUDIT (USING ICT)   NOT APPLICABLE

The Below Ticked ICT has been used in carrying out audit/assessment and the effectiveness of ICT in achieving the audit/assessment objectives are as noted below:

Based on the Input received in IV IRQS:REC:52 A the following ICT were used: (Tick ✓ which were used), any other means if used please include the same for comments on its effectiveness for achieving the objectives). • Micro Soft Team Meeting • ZOOM • Go-To Meetings • Video conferencing • WhatsApp Video call • Skype. • Use of Drone	Used to gather objective evidences.	Effectiveness	
		Achieved for	Not achieved or Not fully achieved: for
	Virtual site visit – Based on respective scheme requirements.		
	Operational activities (EG; Process parameters, Operational control etc.).		
	Sharing of Documents, Documented information, Records on Screen		
	Interview with personnel		
	Uninterrupted connectivity throughout audit duration.		
	Overall Audio / Video clarity.		
	Sharing of photos		
	Documents through mails in time.		
	Maintain Integrity of the audit / assessment process.		
	Usage of Drone		
	Objectives of Current Type of audit as noted above under Section 9 of this report.		
	Any other additional information from FORM 52 A / observations.		

Based on the above:			
Additional Manday required to cover the processes for which objectives not fully achieved	YES *(Please mention the audit duration that would be required)*		NO
Audit Programme amended.	YES *(Please amend the audit program accordingly with appropriate justification)*		NO

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SEC I: Recommendation: **[Please mark 'Tick - ✓' as applicable]**		
01)	Based on the audit findings verified through On-site audit, it **is concluded that:** - the audit objectives as identified under ☐**9(a);** ☐**9(b);** ☒**9(c);** ☐**9(d);** have been fulfilled - the effectiveness of the management system has the capability to meet applicable requirements and expected outcomes. - Certification Scope is appropriate - Satisfactory conduct of internal audit and management review process *NOTE:*In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation.* **And recommend for :** **(If a situation arise as noted under the note then the conditional recommendation to be made as given above & not recommend for Issuance / continuation of the certificate)**	**YES**
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	
	b) the issuance "Certificate of Approval" with continuation for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	
	c) continuation for "Certificate of Approval for ISO 9001:2015	**YES**
	d) revocation of suspension and continuation of "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018	
02)	Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it **is concluded that:** - the audit objectives as identified under ☐**9(a);** ☐**9(b);** ☐**9(c);** ☐**9(d);** the effectiveness of the management system **could not be evidenced for the noted non conformities, hence, recommend for :-**	
	a) the issuance "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018 , subject to satisfactory closure of non-conformities on or before _____	
	b) the continuation for "Certificate of Approval" for ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018, subject to satisfactory closure of non-conformities on or before _____.	
03)	Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it **is concluded that:** the audit objectives as identified under☐**9(a);** ☐**9(b);** ☐**9(c);** ☐**9(d);** effectiveness of the management system could **not be evidenced** for the noted Major / Minor non conformity(ies), **hence recommends for the**	
	a) follow-up visit for closure of major NC(s)/ minor NC(s) requiring closure based on the site visit, before _____.	
	b) follow-up of audit before _____.	
04)	Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it **is concluded that:** - the audit objectives as identified under ☐**9(a);** ☐**9(b);** ☐**9(c);** ☐**9(d);** effectiveness of the management system **could not be evidenced** for the noted Major non conformity(ies) (indicating breakdown of management system or major impact on environment or high potential of an incident which may result in injury/illness). - In case, if absence of objective evidence for all activities of Scope of certification", on a case to case basis conditional grant of certification or reduction of scope will be undertaken in consensus with Operations-Head/Head-IRQS (Top management), to be communicated accordingly under recommendation. Hence recommends **fast track review (may lead to suspension or withdrawal of certification).**	

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Instructions for Corrective Action Plans Submission:

Responsibility: It is IRQS's client's responsibility to provide complete and timely responses to finding reports.

Non Conformance submission:

- For the date of NC the following to be completed by the client:
  - Correction, Root Cause & Extent Analysis, Evidences of Implemented Correction & Corrective Action, for Verification of effectiveness of implemented Correction / Corrective Action.
- Time Frame of the same:
  - For Major NC – within 30 Days, for Minor NC – within 60 Days

NOTE 1 : If not submitted within the above time frame then the certificate will be intended for Suspension Process.

NOTE 2 : The Close-out of the following :
  - Major NC to be completed within 60 Days from the date of audit
  - Minor NC to be completed within 90 Days from the date of audit

NOTE 3 :
  - Major nonconformities typically require on-site verification of corrective action unless specified by the Auditor. Follow up audit shall take place within 60 days from the last day of the audit activity to IRQS.
  - All findings shall be closed before a recommendation for certification can be made.

NOTE 4: In case of issuance of any Major NC or any other situation during surveillance audit(s) and or re certification audit(s), team leader requires to recommend a fast-track review by IRQS which may lead to suspension or withdrawal of certification.

Disagreement with an audit finding/s:

IRQS Appeals and Control procedure is to be used by the clients for resolving the issue.

Disclaimer:

Audit methodology was sample based. Random Samples were chosen from the areas covered in the scope. This is to assess suitability and effectiveness of Management System. Any sampling carries certain amount of uncertainty in auditing. Whenever the ICT facility used for gathering audit evidences the risk associated with poor connectivity of audio / video are taken into the account for uncertainty in auditing. Audit recommendations are subject to an independent review prior to a decision concerning the awarding, renewal of certification or follow-up / re-audit.

Confidentiality:

We assure that the information obtained during the audit will be maintained with utmost confidentiality.

Appeal: Our system has a provision of appeal with regards to audit process, difference of opinion and audit report. The client has every opportunity to appeal, dispute or complain against the decision of the auditors.

Should you wish to Contact IRQS in relation to any queries

Indian Register Quality Systems

Head Office: 2nd Floor, New Building, 52 A, Adi Shankaracharya Marg,
Opp. Powai Lake, Powai, Mumbai - 400 072.
Website : www.irqs.org
Tel. No.:+91 22 30519800/ 71199800 Fax No.: + 91 22 2570 3611

Team Leader Name	ELAVARASAN M	Signature & Date
		4-May-2023
Auditee Representative Name	Dr. I. MANJU	Signature & Date I. Manju
		4-May-2023

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विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

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The Executive Committee of the

National Assessment and Accreditation Council

is pleased to declare

Mohamed Sathak A.J. College of Engineering

Siruseri, Chennai, Dist. Kanchipuram, affiliated to Anna University,

Tamil Nadu as

Accredited

with CGPA of 3.12 on four point scale

at A grade

valid up to January 30, 2028

Date : January 31, 2023

Director

PRINCIPAL
MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING
34, Rajiv Gandhi Road (OMR), Siruseri, IT Park
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