



MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

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4.4.2 There are established system and procedures for maintaining and utilizing physical academic and support facilities- laboratory, library, Sports complex, computers, classrooms etc.,

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PRINCIPAL

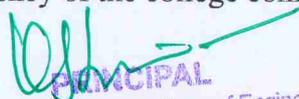
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.



MAINTENANCE POLICY

The physical facilities like Classrooms, Laboratories, Library and Sports Infra are available with regular scheduled maintenance and cleaning activities. All academic, administrative and amenity areas are hygienically maintained regularly by maintenance department. Annual stock verification audits are carried out in all the administrative and academic departments.

1. Lab stock register is maintained and updated by the lab faculty in-charge and technicians.
2. Stock verification is verified and inspected by Heads of the Department.
3. Old and outdated equipment, chemicals and instruments are discarded by standard procedure.
4. Proper functioning of equipment in all laboratories is ensured in every semester by the lab technicians.
5. Breakage or repair if any, are reported to the Head of the department and Lab faculty in-charge and appropriate measures are to be taken for quick functioning of the equipment.
6. Floor cleaning of labs and class rooms are done on a daily basis by sweepers.
7. List of experiments are pasted in the laboratories for the reference of students.
8. Students are given proper instructions to work with the equipment efficiently.
9. All the PCs and related equipment's like printers, scanners, etc., are backed up by UPS in regular basis.
10. Computer Lab assistants under the supervision of the System administrator maintain the efficiency of the college computer and accessories.


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LABORATORY MAINTENANCE

All the equipment and machinery of the laboratories are periodically maintained by the lab technicians. If the equipment/machinery is to be serviced during the warranty period, the supplier of the equipment/machinery will be intimated about the repair and it will be serviced either in-house or in the supplier premises based on the nature of the defect. After the warranty period if the equipment/machinery demands service, the technical staff attached to the respective laboratories services the equipment/machinery to the extent possible failing which external expert called for service.

1. All electrical equipment's and installations are checked at beginning of semester.
2. All mechanical & Electrical machines are inspected at start & mid semester.
3. Fire extinguishers are recharged after expiry date.
4. All computers are checked for applications at start of semester in every laboratory.
5. All measuring instruments are inspected at start & mid semester.

AMBIENCE

1. Proper Flooring.
2. Proper ventilation.
3. Proper lighting and Ceiling fan provided for easy working.
4. High quality machines and equipment are used.

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A.J. COLLEGE OF ENGINEERING - 603 103.				
Sl. No.	Description of the item	Quantity	Rate	Total value
1
2
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10

A.J. COLLEGE OF ENGINEERING - 603 103.				
Sl. No.	Description of the item	Quantity	Rate	Total value
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A.J. COLLEGE OF ENGINEERING - 603 103.					90					
Name of the item: <i>Stationery</i>										
S. No.	Description of the item	Quantity	Rate	Total cost	Name of the supplier	Bill No.	Date of receiving the item	Remarks	Balance	Signature of receiving authority
1	Stationery	1000	2.50	2500	Stationery		2/1/10		2500	
2	Blank (lines)	1000	1.50	1500	Stationery		2/1/10		1500	
3	Blank (lines)	1000	1.50	1500	Stationery		2/1/10		1500	
4	Litho paper	1000	1.00	1000	Stationery		2/1/10		1000	
5	Stationery	1000	1.00	1000	Stationery		2/1/10		1000	
6	Stationery	1000	1.00	1000	Stationery		2/1/10		1000	
7	Stationery	1000	1.00	1000	Stationery		2/1/10		1000	
8	Stationery	1000	1.00	1000	Stationery		2/1/10		1000	

A.J. COLLEGE OF ENGINEERING - 603 103.					91					
Name of the item: <i>Stationery</i>										
S. No.	Description of the item	Quantity	Rate	Total cost	Name of the supplier	Bill No.	Date of receiving the item	Remarks	Balance	Signature of receiving authority
1	Stationery	1000	2.50	2500	Stationery		2/1/10		2500	
2	Stationery	1000	1.50	1500	Stationery		2/1/10		1500	
3	Stationery	1000	1.50	1500	Stationery		2/1/10		1500	

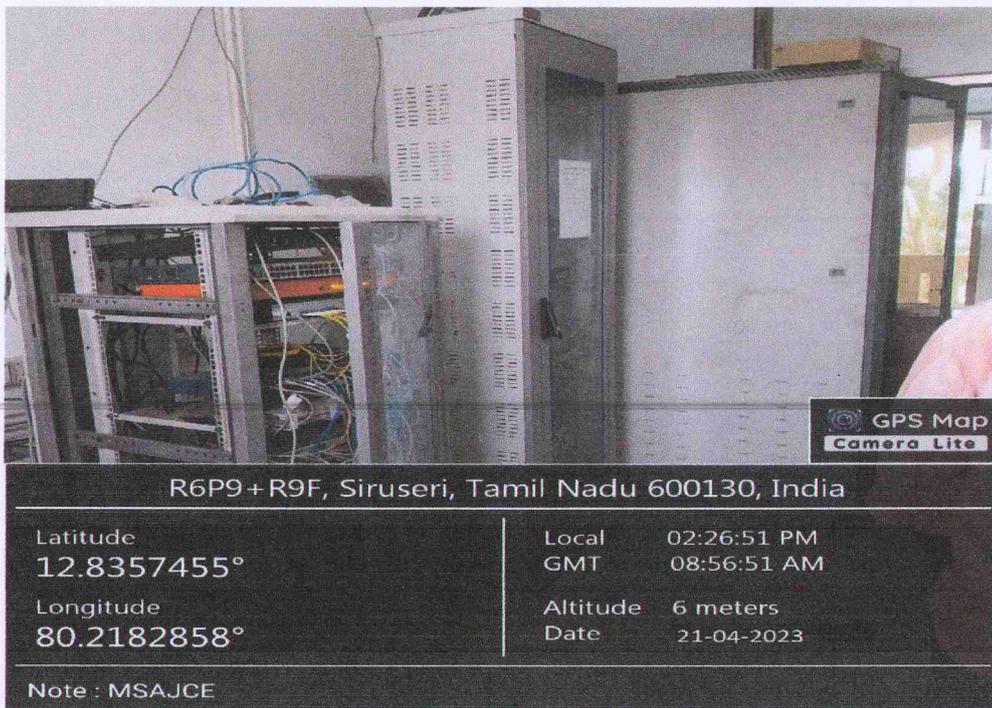
Mohamed Sathak A.J.
PRINCIPAL
 Mohamed Sathak A.J. College of Engineering
 No.34, Rajiv Gandhi Road,
 Sipcot - IT Highway,
 Chennai - 603103.



COMPUTER MAINTENANCE

The college has an adequate number of the computers and the necessary software's are installed at different locations. Due to a large number of computers and networking, a separate team- Computer Maintenance Cell (CMC) looks after the proper allotment, use of the computers & IT equipment's, maintenance of computers and networking. The procedure for system maintenance is briefly given below.

Daily routine follows up visit for each lab and check whether the system is working or Not. In case if there is any problem, the user/department will submit a request form to CMC, and then CMC team addresses the issues.




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Systems Services Request

Name: Karthikeyan Date: 12.04/20
 Designation: Asst. Prof.
 Department: IT Intercom No. of the Indentor: _____

Nature of Service / Complaint :
 1) Hardware Problem (System / Printer / Scanner) 2) Network Problem 3) Software Installation

Network Problem (Wifi internet connection issue)

Signature of Indentor: [Signature] HOD of the concerned dept. [Signature]

Job Description (To be filled by the Service Engineer)
Wifi was not Signature of Service Engg. [Signature]

Date of Completion with Remarks: _____
 Head - CMC [Signature]

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Systems Services Request

Name: Prakash D Date: 18.04.20
 Designation: R.S.T.C.S.E
 Department: CSE Intercom No. of the Indentor: _____

Nature of Service / Complaint :
 1) Hardware Problem (System / Printer / Scanner) 2) Network Problem 3) Software Installation

Toner refilling

Signature of Indentor: [Signature] HOD of the concerned dept. [Signature]

Job Description (To be filled by the Service Engineer)
Replaced / Refill Toner (1 toner) Signature of Service Engg. [Signature]

Date of Completion with Remarks: _____
 Head - CMC [Signature]

[Signature]
PRINCIPAL

Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (Old ERT Road),
Sipcot - IT Highway Egattur,
Chennai - 603103.



LIBRARY MAINTENANCE

Maintenance activities carried out periodically to library clean and usable. The activities like fumigation, preservation of books from insect dusting and shelving of readings materials on regular basis at gun the library assistance with the help of housekeeping staffs, the necessary binding and repair works are done for the damaged books and annual stocks verification is carried out regularly.

S	Title	Scope	Subject
97	Indian Journal of Marketing	Scopus & ISI	Business, Management and Accounting
98	Indian Journal of Mathematics	Scopus & ISI	Mathematics
99	Indian Journal of Medical and Parasitology	Scopus & ISI	Medicine
100	Indian Journal of Medical Ethics	Scopus & ISI	Medicine
101	Indian Journal of Medical Microbiology	Scopus & ISI	Medicine
102	Indian Journal of Medical Sciences	Scopus & ISI	Medicine
103	Indian Journal of Microbiology	Scopus & ISI	Medicine
104	Indian Journal of Natural Products and Research	Scopus & ISI	Agricultural and Biological Sciences
105	Indian Journal of Nephrology	Scopus & ISI	Medicine
106	Indian Journal of Nuclear Medicine	Scopus & ISI	Medicine
107	Indian Journal of Orthopaedics	Scopus & ISI	Medicine
108	Indian Journal of Orthopaedics	Scopus & ISI	Medicine
109	Indian Journal of Palliative Care	Scopus & ISI	Medicine
110	Indian Journal of Petroleum Geology	Scopus & ISI	Earth and Planetary Sciences
111	Indian Journal of Pharmaceutical Sciences	Scopus & ISI	Pharmacology and Toxicology
112	Indian Journal of Pharmacology	Scopus & ISI	Pharmacology and Toxicology
113	Indian Journal of Physics	Scopus & ISI	Physics
114	Indian Journal of Physiology and Pharmacology	Scopus & ISI	Physiology, Genetics and Molecular Biology
115	Indian Journal of Plant Physiology	Scopus & ISI	Agricultural and Biological Sciences
116	Indian Journal of Plastic Surgery	Scopus & ISI	Medicine
117	Indian Journal of Psychiatry	Scopus & ISI	Psychiatry
118	Indian Journal of Psychological Medicine	Scopus & ISI	Psychiatry
119	Indian Journal of Public Health	Scopus & ISI	Medicine
120	Indian Journal of Public Health	Scopus & ISI	Medicine
121	Indian Journal of Pure & Applied Physics	Scopus & ISI	Physics
122	Indian Journal of Science and Technology	Scopus & ISI	General
123	Indian Journal of Semiotics	Scopus & ISI	Agricultural and Biological Sciences, Business, Management and Accounting
124	Indian Journal of Socially Transmitted Diseases	Scopus & ISI	Medicine
125	Indian Journal of Surgery	Scopus & ISI	Medicine
126	Indian Journal of Therapeutic and Cardiovascular Sciences	Scopus & ISI	Medicine
127	Indian Journal of Traditional Knowledge	Scopus & ISI	Plant & Animal Science
128	Indian Journal of Tuberculosis	Scopus & ISI	Medicine
129	Indian Journal of Urology	Scopus & ISI	Medicine
130	Indian Journal of Virology	Scopus & ISI	Microbiology and Virology, Medicine
131	Indian Minerals	Scopus & ISI	Earth and Planetary Sciences, Environmental Science
132	Indian Pacing and Electrophysiology Journal	Scopus & ISI	Medicine
133	Indian Pediatrics	Scopus & ISI	Clinical Medicine
134	International Journal of Adhesion	Scopus & ISI	Chemistry, Pharmacology, Toxicology and Pharmaceutics
135	International Journal of Applied Chemistry	Scopus & ISI	Chemistry
136	International Journal of Applied Engineering	Scopus & ISI	Engineering
137	International Journal of Applied Environmental Sciences	Scopus & ISI	Environmental Science
138	International Journal of Applied Research	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics
139	International Journal of Chemical Sciences	Scopus & ISI	Mathematics
140	International Journal of ChemTech Research	Scopus & ISI	Chemical Engineering, Chemistry
141	International Journal of Computer Science and Applications	Scopus & ISI	Computer Science
142	International Journal of Cyber Crimeology	Scopus & ISI	Social Science
143	International Journal of Drug Delivery	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics

S	Title	Scope	Subject
47	Economic and Political Weekly	Scopus & ISI	Business, Management and Accounting, Medicine, Social Sciences
48	Education for Health	Scopus & ISI	Medicine, Social Sciences
49	E Journal of Chemistry	Scopus & ISI	Chemistry
50	Environment and Urbanization Asia	Scopus & ISI	Social Sciences
51	Gender, Technology and Development	Scopus & ISI	Social Sciences
52	Geomatics	Scopus & ISI	Geomatics
53	Global Business Review	Scopus & ISI	Business, Management and Accounting
54	Global Journal of Health Systems	Scopus & ISI	Business, Management and Accounting
55	Global Journal of Health Systems and Health	Scopus & ISI	Medicine
56	Healthcare Annual	Scopus & ISI	Medicine
57	Indian Journal of Geology	Scopus & ISI	Geology
58	Indian Journal of Research	Scopus & ISI	Engineering
59	Indian Technical Review	Scopus & ISI	Engineering
60	Indian Chemical Engineer	Scopus & ISI	Chemical Engineering
61	Indian Drugs	Scopus & ISI	Biotechnology, Genetics and Molecular Biology, Pharmacology, Toxicology and Pharmaceutics
62	Indian Economic and Social History Review	Scopus & ISI	Social Sciences, General
63	Indian Geotechnical Journal	Scopus & ISI	Earth and Planetary Sciences
64	Indian Heart Journal	Scopus & ISI	Medicine
65	Indian Historical Review	Scopus & ISI	Arts and Humanities
66	Indian Journal of Agricultural Biochemistry	Scopus & ISI	Agricultural and Biological Sciences, Biochemistry, Genetics and Molecular Biology
67	Indian Journal of Agricultural Economics	Scopus & ISI	Social Sciences
68	Indian Journal of Agricultural Research	Scopus & ISI	Agricultural and Biological Sciences
69	Indian Journal of Agronomy	Scopus & ISI	Agricultural and Biological Sciences
70	Indian Journal of Anatomy	Scopus & ISI	Medicine
71	Indian Journal of Animal Research	Scopus & ISI	Agricultural and Biological Sciences
72	Indian Journal of Biotechnology and Biophysics	Scopus & ISI	Biotechnology, Genetics and Molecular Biology
73	Indian Journal of Biotechnology	Scopus & ISI	Biotechnology, Genetics and Molecular Biology
74	Indian Journal of Cancer	Scopus & ISI	Clinical Medicine
75	Indian Journal of Chemical Technology	Scopus & ISI	Chemistry
76	Indian Journal of Clinical Biochemistry	Scopus & ISI	Biotechnology, Genetics and Molecular Biology
77	Indian Journal of Community Medicine	Scopus & ISI	Medicine
78	Indian Journal of Critical Care Medicine	Scopus & ISI	Medicine
79	Indian Journal of Dental Research	Scopus & ISI	Dentistry
80	Indian Journal of Dermatology	Scopus & ISI	Clinical Medicine
81	Indian Journal of Ecology	Scopus & ISI	Agricultural and Biological Sciences, Environmental Science
82	Indian Journal of Entomology and Nematology	Scopus & ISI	Medicine
83	Indian Journal of Environmental Protection	Scopus & ISI	Environmental Science
84	Indian Journal of Environmental Studies	Scopus & ISI	Biology & Biotechnology
85	Indian Journal of Food & Textiles Research	Scopus & ISI	Mathematics
86	Indian Journal of Fisheries	Scopus & ISI	Plant & Animal Science
87	Indian Journal of Gastroenterology	Scopus & ISI	Medicine
88	Indian Journal of Geriatric Medicine	Scopus & ISI	Social Sciences, General
89	Indian Journal of Geriatric Science	Scopus & ISI	Plant & Animal Science
90	Indian Journal of Gerontology	Scopus & ISI	Earth and Planetary Sciences
91	Indian Journal of Heterocyclic Chemistry	Scopus & ISI	Chemistry
92	Indian Journal of Herbal Medicine	Scopus & ISI	Agricultural and Biological Sciences, Biochemistry, Genetics and Molecular Biology, Medicine
93	Indian Journal of Human Genetics	Scopus & ISI	Medicine
94	Indian Journal of Labour Economics	Scopus & ISI	Economics, Management and Accounting
95	Indian Journal of Leprosy	Scopus & ISI	Medicine
96	Indian Journal of Marine Sciences	Scopus & ISI	Earth and Planetary Sciences

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S	Title	Source	Subject
1	International Journal of Ecology and Environmental Sciences	Scopus & ISI	Agricultural and Biological Sciences, Environmental Science
184	International Journal of Engineering and Technology	Scopus & ISI	Engineering
185	International Journal of Greening	Web & Scopus & ISI	CLINICAL MEDICINE
187	International Journal of Green Pharmacy	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics
188	INTERNATIONAL JOURNAL OF HUMAN GENETICS	Web & Scopus & ISI	MOLECULAR BIOLOGY & GENETICS
189	Medicine	Scopus & ISI	Medicine
190	International Journal of Pharmacy and Pharmaceutical Sciences	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics, Engineering, Pharmacology, Toxicology and Pharmaceutics
191	International Journal of Pharmacy and Technology	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics
192	International Journal of PharmTech Research	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics, Medicine, Pharmacology, Toxicology and Pharmaceutics
193	International Journal of Phytochemistry	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics
194	INTERNATIONAL JOURNAL OF PLANT SCIENCES	Web & Scopus & ISI	PLANT & ANIMAL SCIENCE
195	International Journal of Regenerative and	Scopus & ISI	Environmental Science
196	Pharmaceutical Sciences	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics, Business, Management and Accounting, Environmental Science, Social Sciences
197	International Journal of Retail Management	Scopus & ISI	Business, Management and Accounting, Environmental Science, Social Sciences
198	International Journal of Shoulder Surgery	Web & Scopus & ISI	CLINICAL MEDICINE
199	International Studies	Scopus & ISI	Social Sciences
200	IAET Journal of Embedded Technology	Scopus & ISI	Engineering
201	Journal of Agricultural Engineering	Scopus & ISI	Chemical Engineering, Engineering
202	Journal of Agrometereology	Web & Scopus & ISI	AGRICULTURAL SCIENCES
203	Journal of Anesthesiology Clinical	Scopus & ISI	Medicine, Pharmacology, Toxicology and Pharmaceutics
204	Journal of Analysis and Applications	Scopus & ISI	Mathematics
205	JOURNAL OF APPLIED ANIMAL RESEARCH	Web & Scopus & ISI	PLANT & ANIMAL SCIENCE
206	Journal of Applied Horticulture	Scopus & ISI	Agricultural and Biological Sciences, Horticulture, Social and Molecular Biology
207	Journal of Ayurveda and Integrative Medicine	Scopus & ISI	Medicine, Pharmacology, Toxicology and Pharmaceutics
208	Journal of Bioprocesses	Scopus & ISI	Agricultural and Biological Sciences
209	JOURNAL OF BIOSCIENCES	Web & Scopus & ISI	BIOTECHNOLOGY & BIOPHARMACEUTICALS
210	JOURNAL OF CANCER PRACTICE AND RESEARCH	Web & Scopus & ISI	PLANT & ANIMAL SCIENCE
211	Journal of Cancer Research and Therapeutics	Web & Scopus & ISI	CLINICAL MEDICINE
212	Journal of Carcinogenesis	Scopus & ISI	Biotechnology, Genetics and Molecular Biology, Environmental Science, Medicine
213	Journal of Chemical and Pharmaceutical Research	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics, Biotechnology, Genetics and Molecular Biology
214	Journal of Clinical and Diagnostic Research	Scopus & ISI	Medicine
215	Journal of Computational Diseases	Scopus & ISI	Medicine
216	Journal of Computational Mathematics and Optimization	Scopus & ISI	Mathematics
217	Journal of Conservative Dentistry	Scopus & ISI	Dentistry
218	Journal of Creative Communications	Scopus & ISI	Social Sciences
219	Journal of Craniofacial and Aesthetic Surgery	Scopus & ISI	Medicine
220	Journal of Current Research	Web & Scopus & ISI	BIOTECHNOLOGY & BIOPHARMACEUTICALS
221	Journal of Current Research in Social Sciences	Scopus & ISI	Social Sciences
222	Journal of Digital Information Management	Scopus & ISI	Business, Management and Accounting, Software Science, Social Sciences
223	Journal of Earth System Science	Scopus & ISI	ENVIRONMENTAL SCIENCE
224	Journal of Emergency, Trauma and Shock	Scopus & ISI	Medicine
225	Journal of Emerging Market Finance	Scopus & ISI	Economics, Econometrics and Finance
226	Journal of Entomological Research	Scopus & ISI	Agricultural and Biological Sciences
227	JOURNAL OF ENVIRONMENTAL BIOLOGY	Web & Scopus & ISI	ENVIRONMENTAL BIOLOGY

S	Title	Source	Subject
2	Administrative Change	Scopus & ISI	Health and Physical Sciences, Environmental Science
3	Advances in Vibration Engineering	Scopus & ISI	Engineering, Physics and Astronomy
4	ALLOCATION JOURNAL	Web & Scopus & ISI	MECHANICAL SCIENCES
5	AIJ (Journal's) International Journal of Pharmacy, Medicine and Toxicology	Scopus & ISI	Medicine, Pharmacology, Toxicology and Pharmaceutics
6	Asian Journal of Food Technology	Web & Scopus & ISI	AGRICULTURAL SCIENCES
7	Annals of Agricultural Research	Scopus & ISI	Agricultural and Biological Sciences
8	Annals of And Zone	Scopus & ISI	Agricultural and Biological Sciences
9	Annals of Biology	Scopus & ISI	Agricultural and Biological Sciences
10	Annals of Cardiac Anesthesiology	Scopus & ISI	Medicine
11	Annals of Indian Academy of Neurology	Web & Scopus & ISI	NEUROSCIENCE & BEHAVIOR
12	Annals of Library and Information Studies	Scopus & ISI	Computer Science, Social Sciences
13	Annals of Neurosciences	Scopus & ISI	Neuroscience
14	Annals of Pediatric Cardiology	Scopus & ISI	Medicine
15	Annals of Therapeutic Medicine	Web & Scopus & ISI	CLINICAL MEDICINE
16	Annals of Tropical Medicine and Public Health	Scopus & ISI	Medicine
17	Asia Pacific Business Review	Web & Scopus & ISI	ECONOMICS & BUSINESS
18	Asian Biotechnology and Development Review	Scopus & ISI	Agricultural and Biological Sciences
19	Asian Journal of Chemistry	Scopus & ISI	Chemistry
20	Asian Journal of Pharmaceutical and Clinical Research	Scopus & ISI	Medicine, Pharmacology, Toxicology and Pharmaceutics
21	Asian Journal of Pharmaceutical Research and Health Care	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics
22	Asian Journal of Spectroscopy	Scopus & ISI	Chemistry
23	Asian Journal of Transfusion Science	Scopus & ISI	Medicine
24	ATRA Communications on Textiles	Scopus & ISI	Business, Management and Accounting, Engineering, Environmental Science, Materials Science
25	Biochemical and Cellular Archives	Scopus & ISI	Biotechnology, Genetics and Molecular Biology
26	Biology and Medicine	Scopus & ISI	Biotechnology, Genetics and Molecular Biology, Biotechnology, Genetics and Molecular Biology, Medicine
27	Biomarkers	Scopus & ISI	Medicine
28	BiScope: South Asian Science Studies	Scopus & ISI	Arts and Humanities, Social Sciences
29	BTRA Scan	Scopus & ISI	Business, Management and Accounting, Engineering, Environmental Science, Materials Science
30	Bulletin of Electrochemistry	Scopus & ISI	Chemistry
31	BULLETIN OF MATERIALS SCIENCE	Web & Scopus & ISI	MATERIALS SCIENCE
32	Bulletin of the Astronomical Society of India	Scopus & ISI	Physics and Astronomy
33	Chang Report	Scopus & ISI	Social Sciences
34	Clay Research	Scopus & ISI	Materials Science
35	Colourscape	Scopus & ISI	Business, Management and Accounting, Engineering, Environmental Science
36	Conservation & Society	Scopus & ISI	SOCIAL SCIENCES, GENERAL
37	Contemporary Clinical Dentistry	Scopus & ISI	Dentistry
38	CONTRIBUTIONS TO INDIAN SOCIOLOGY	Web & Scopus & ISI	SOCIAL SCIENCES, GENERAL
39	Current Research	Scopus & ISI	Neuroscience
40	CURRENT SCIENCE	Web & Scopus & ISI	Multidisciplinary, Medicine, Pharmacology, Toxicology and Pharmaceutics
41	Current Topics in Pharmacology	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics
42	Current Trends in Biotechnology and Pharmacy	Scopus & ISI	Biotechnology, Genetics and Molecular Biology, Pharmacology, Toxicology and Pharmaceutics
43	Current Trends in Immunology	Scopus & ISI	Immunology and Microbiology, Medicine
44	CURRENT SCIENCE JOURNAL	Web & Scopus & ISI	ENGINEERING
45	Differential Equations and Dynamical Systems	Scopus & ISI	Mathematics
46	Drug Invention Today	Scopus & ISI	Pharmacology, Toxicology and Pharmaceutics

PRINCIPAL

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S.No	Name	DEPT	DATE	OUT TIME	Signature	S.No
1	Uma Afd	Mech	9:20		Vijay	1
2	Manish	CSE	8:41		Haiman	2
3	Sridhar	IT			"	3
4	Ravi	CSE	8:45			4
5	Ravi	CSE	8:40			5
6	Rohini	IT	8:15		Raj	6
7	Indira	Mech	11:20		Arjun	7
8	Jagan	CSE	11:35		Jagan	8
9	Nishitha	Mech	12:35		Nishitha	9
10	Indira	Mech	2:30		Arjun	10
11	M. L.	Mech	2:30		"	11

S.No	Name	DEPT	DATE	OUT TIME	Signature	S.No
1	Abdullah	IT	9:30		S. Singh	1
2	Abbas	"	12:35		"	2
3	Syed Ali	"	11		"	3
4	Sabandhan	"	11		"	4
5	Usual	"	11		"	5
	Prithvi	Mech			"	

S.No	Name	DEPT	DATE	OUT TIME	Signature	S.No
1	Sneha Maria	EEE	9:00		S. Singh	1
2	Mhd. Yaha	EEE	9:00		"	2
3	Tharifa	EEE	9:00		"	3
4	Aravind	Mech	11:50	12:00	"	4

S.No	Name	DEPT	DATE	OUT TIME	Signature	S.No
1	Tamara	IT	8:10		"	1
2	Tan	IT	8:30		"	2
3	Tan	IT	8:30		"	3
4	K. Laksh	IT	10:45		"	4
5	M. Anu	IT	10:45		"	5
6	Rashid	IT	10:45		"	6
7	Anil	IT	10:45		"	7
8	Anil	IT	10:45		"	8
9	Anil	IT	10:45		"	9
10	Anjan	IT	10:45		"	10
11	Hansa	IT	10:45		"	11
12	Anil	IT	10:45		"	12
13	M. Anu	IT	10:45		"	13
14	M. Hissam	IT	10:40		"	14
15	S. Shalini	IT	10:40		"	15
16	Mudathif	IT	10:40		"	16
17	Salman	IT	10:40		"	17
18	Abhis	IT	10:40		"	18
19	Indira	IT	10:40		"	19
20	Melton	IT	10:40		"	20
21	Rafiq	IT	10:40		"	21
22	Aheen	IT	10:40		"	22
23	Leela	IT	10:40		"	23
24	Hafiz	IT	10:40		"	24
25	A. J. J.	IT	10:40		"	25
26	Anurudh	IT	10:50		"	26
27	Abhis	IT	10:40		"	27
28	K. Anil	IT	12:26		"	28
29					"	29

PRINCIPAL
 Mohamed Sathak A.J. College of Engineering
 No.34, Rajiv Gandhi Salai (OMR)
 Sipcot - IT Highway Egattur,
 Chennai - 603103.



ELECTRICAL MAINTENANCE

Power supply is maintained by our electrician round the clock, three generators (250KVA,100KVA and 125KVA) available in the campus u handle the occasional power shutdown. All the generators and UPS are periodically service maintained. In case of any electrical issues with in the campus, service request raised by user is addressed by internal maintained team members.





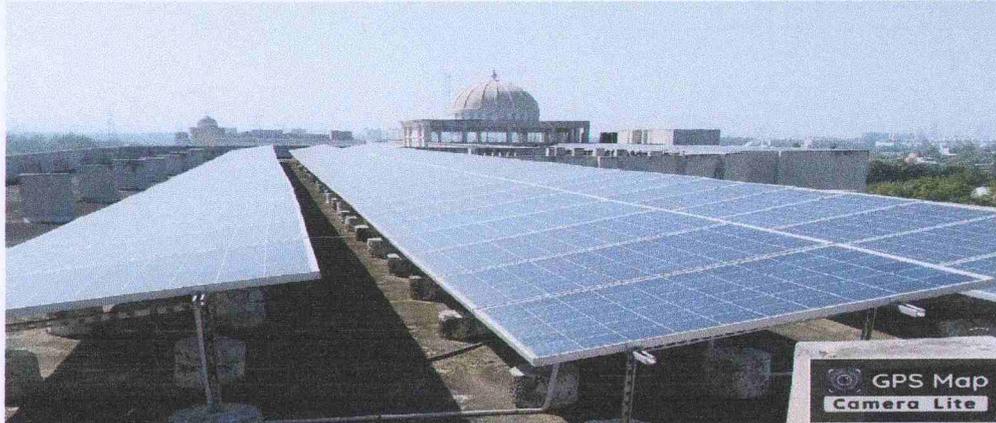
PRINCIPAL

Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (Old),
Sipcot - IT Highway Egattur,
Chennai - 603103.



MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



IT Park Road, OMR, 34, SH 49A, Siruseri, Tamil Nadu 603103, India

Latitude
12.83560695°

Longitude
80.21959709°

Local 02:23:50 PM
GMT 08:53:50 AM

Altitude 7 meters
Date 14-05-2023

Note : MSAJCE



Mohamed Sathak Campus Rd, Siruseri, Tamil Nadu 603103, India

Latitude
12.8359078°

Longitude
80.21862474°

Local 11:43:36 AM
GMT 06:13:36 AM

Altitude 7 meters
Date 06-09-2022

Note : MSAJCE

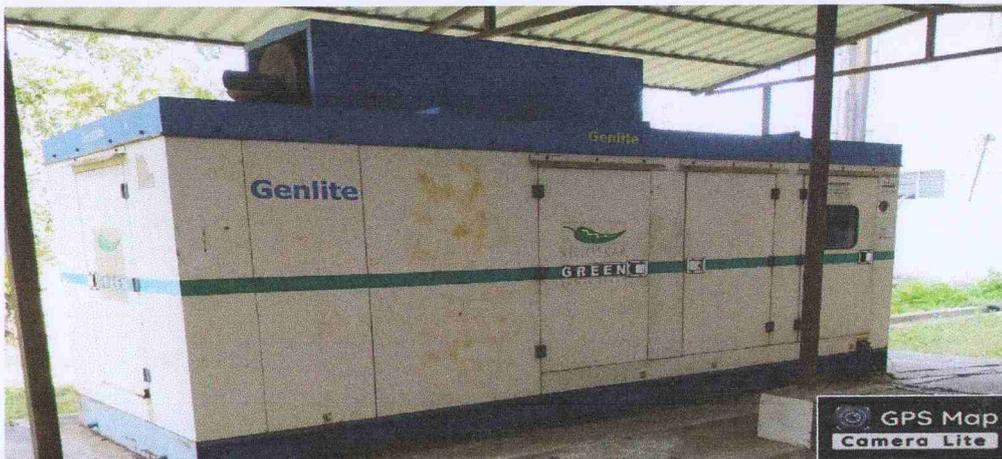
PRINCIPAL

Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (Old),
Sipcot - IT Highway Egattur,
Chennai - 603103.



MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



R6P9+R9F, Siruseri, Tamil Nadu 600130, India

Latitude	12.83593952°	Local	11:44:37 AM
Longitude	80.21842938°	GMT	06:14:37 AM
		Altitude	7 meters
		Date	17-08-2022

Note : MSAJCE



R6MC +HMM, SIPCOT-Thalambur Rd, Thazhambur, Siruseri, Tamil Nadu 603103, India

Latitude	12.83450755°	Local	12:35:50 PM
Longitude	80.22031706°	GMT	07:05:50 AM
		Altitude	5 meters
		Date	22-04-2023

Note : MSAJCE

PRINCIPAL

Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egaltur,
Chennai - 603103.



CAMPUS MAINTENANCE

The extinguisher refilling, lift, sewage treatment plant, RO plant, Transport are serviced regularly.



Mohamed Sathak Campus Rd, Siruseri, Tamil Nadu 603103, India

Latitude 12.8357488°
Longitude 80.2184641°

Local 05:52:40 PM
GMT 12:22:40 PM
Altitude 7 meters
Date 19-03-2023

Note : MSAJCE



R6P9+R9F, Siruseri, Tamil Nadu 600130, India

Latitude 12.8356985°
Longitude 80.2183508°

Local 12:42:29 PM
GMT 07:12:29 AM
Altitude 7 meters
Date 15-10-2022

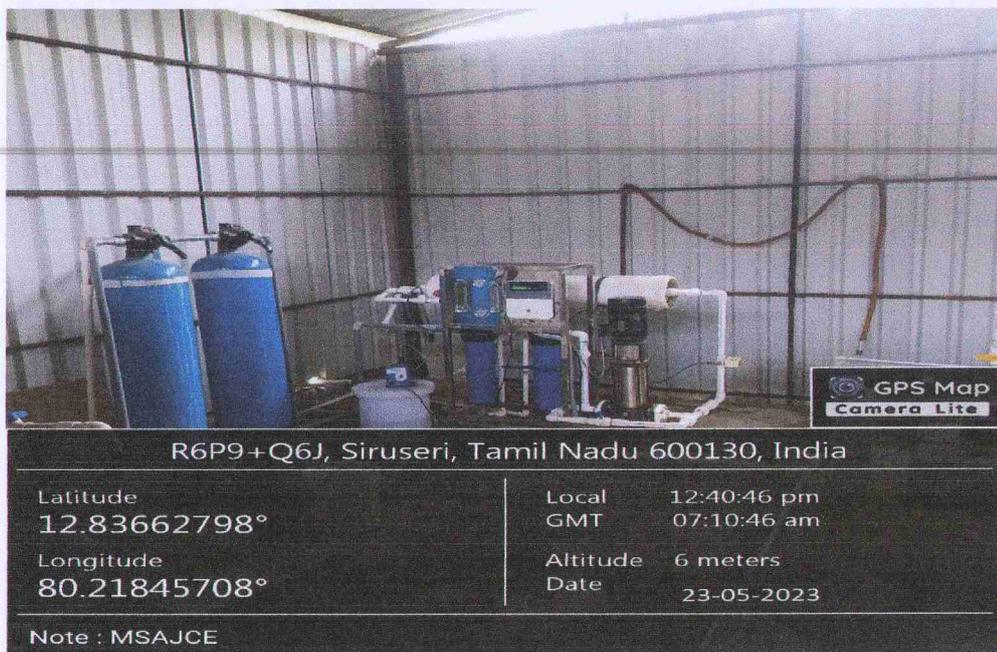
Note : MSAJCE


PRINCIPAL
Mohamed Sathak A.J. College
No.34, Rajiv Gandhi Sal
Sipcot - IT Highway
Chennai - 603103

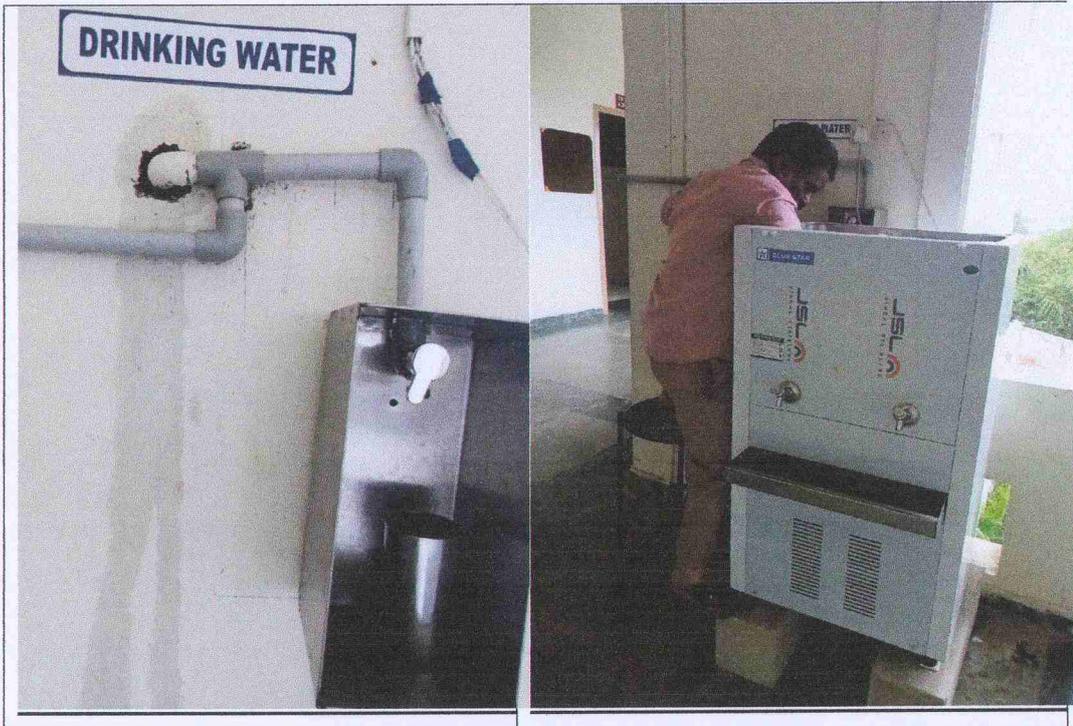


RO WATER MAINTENANCE

1. Sanitation of water tank done every year.
2. The plumbers replace and buy new parts whenever necessary.
3. The pressure nozzle is checked at regular interval.




PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai
Sipcot - IT Highway Eggr
Chennai - 603103



CASH / CREDIT BILL

Invoice No: 168 Date: 04/02/2023

MANI CHANDRA AQUA ENTERPRISE
 Dealers in Pipes & Appliances, Domestic & Commercial Water Systems
 Commission Road, Rajiv Gandhi Salai, Sipcot - IT Highway, Chennai - 600 076

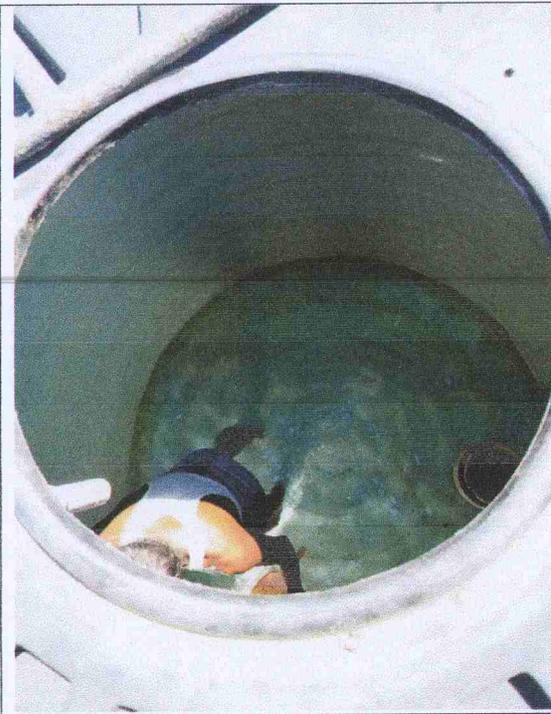
Customer Name: *Mani Chandra Aqua Enterprise*

Shop No: _____ DI _____
 Our OC No: _____ DI _____
 LR / RR No: _____ DI _____

Payment Terms: _____

Sl No	Description of Goods	UOM	QUANTITY	Rate	Amount Rs.	Pg
1	200000 Re plant (old) Chemical Change Charge		01		7000	
					Sales	E&OE
					TOTAL	

For: MANI CHANDRA AQUA ENTERPRISE



[Signature]
PRINCIPAL
 Mohamed Sathak A.J. College of Engineering
 No.34, Rajiv Gandhi Salai
 Sipcot - IT Highway
 Chennai - 600 076



TRANSPORT MAINTENANCE

1. The driver checks the tyre pressure at the start
2. The driver inspects the light bulbs throughout the vehicle
3. The cleaner wipes and clean the seats with damp rag and cloth
4. The driver fuel level of the bus at the start
5. The mechanics are checking all the buses at regular interval.




PRINCIPAL

Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai (OMR)
Sipcot - IT Highway Egattur,
Chennai - 603103.



FLOOR MAINTENANCE

Regular maintenance cleaning of Laboratory, Class rooms, Staff rooms, Corridor and Toilets (boys and girls) regularly.

Date	Lab. Name (or) Room No.	Purpose	Time S -	Out	Sign
13/11/23	116	cleaning	8:15pm	8:30pm	[Signature]
13/11/23	Library	cleaning	2:15pm		[Signature]
14/11/23	Libn	clean	11:00am	12:15pm	[Signature]
20/11/23	Lab (117)	Cleaning	11:00	11:30	[Signature]
20/11/23	RPH lab 107	Cleaned	12:45	12:45	[Signature]
20/11/23	Gym	cleaned	12:40	1:00	[Signature]
21/11/23	102-300sq	Lab	9:30	10:00	[Signature]
21/11/23	113-Drone	clean	12:30	12:45	[Signature]
26/11/23	110-Pharmacy	cleaning	9:20am	9:30am	[Signature]
27/11/23	Libn	clean	11:30am	12:30pm	[Signature]
27/11/23	Library (117)	cleaning	2:00pm	2:30pm	[Signature]
28/11/23	Lab (105)	cleaning	11:10	12:00	[Signature]
28/11/23	(107)	Cleaning	12:30	1:00	[Signature]
28/11/23	114	Cleaning	11:45	12:20	[Signature]
28/11/23	Libn	clean	2:30	3:15	[Signature]
29/11/23	Library	1st floor	1:00	3:00	[Signature]
29/11/23	Language Training-112	G.F	11:00	11:30	[Signature]
6/11/24	Language Training-112	G.F	11:10	11:40	[Signature]
18/1/24	1113	Cleaning	11:30	12:00	[Signature]
23/10/2024	C-Block (117)	Cleaning	2:15	3:15	[Signature]
23/1/24	Library	Cleaning	2:20		[Signature]


PRINCIPAL
 Mohamed Sathak A.J. College of Engineering
 No.34, Rajiv Gandhi Salai (OMR)
 SIPCOT - IT Highway Egattur,
 Chennai - 603103.



MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



Date	Lab Name / Room No.	Purpose	In	Out	Staff	Date	Lab Name / Room No.	Purpose	In	Out	Staff
16/9/22	112	Cleaning	08:30am	08:30am	H. Sathak	18/9/22	113	Cleaning	9:30	10:00	H. Sathak
21/9/22	110 Placement	Cleaning	8:00am	8:15am	H. Sathak	18/10/22	114- Incubation	Cleaning	10:20	10:50	H. Sathak
21/9/22	(103)	Cleaning	8:20	9:00	H. Sathak	18/10/22	113	Cleaning	11:00	11:25	H. Sathak
21/9/22	112	Cleaning	10:30	11:00	H. Sathak	20/10/22	RPA Lab	Cleaning	11:00	11:20	H. Sathak
21/9/22	113- 3D Printing Lab	Cleaning	10:30	11:00	H. Sathak	20/10/22	Circular Lab	Cleaning	11:30	12:15	H. Sathak
21/9/22	114	Cleaning	11:30	11:00	H. Sathak	20/10/22	Mobile APP Lab	Cleaning	12:15	12:35	H. Sathak
21/9/22	112	Cleaning	11:15	11:20	H. Sathak	25/10/22	110 Placement Cell	Cleaning	11:25	11:40	H. Sathak
21/9/22	111	Cleaning	2:30pm	2:50pm	H. Sathak	26/10/22	111	Cleaning	11:00am	11:50am	H. Sathak
22/9/22	117 Lab	Cleaning	3:30pm	3:50pm	H. Sathak	26/10/22	Mech X (112)	Cleaning	10:30am	11:00am	H. Sathak
23/9/22	Room 111, 113, 117	Cleaning	10:00 AM	12:00	H. Sathak	26/10/22	PD Room	Cleaning	2:00pm	2:15pm	H. Sathak
23/9/22	Room 110 Placement	Cleaning	11:00	11:40am	H. Sathak	27/10/22	110 Placement	Cleaning	11:00	11:25	H. Sathak
23/9/22	Room 114 Incubation	Cleaning	12:00	12:40pm	H. Sathak	1/11/22	110 Placement	Cleaning	11:00	11:30	H. Sathak
27/9/22	Room 201	Cleaning	2:00	3:00pm	H. Sathak	9/11/22	110 Placement	Cleaning	9:10	9:30	H. Sathak
28/9/22	Room 112	Cleaning	9:00	10:00	H. Sathak	9/11/22	Aero Modelling	Cleaning	11:00	11:40	H. Sathak
28/9/22	Room (105, 107)	Cleaning	10:00	12:00	H. Sathak	9/11/22	111, 102, 103	Cleaning	11:30	12:00	H. Sathak
28/9/22	Room (117)	Cleaning	3:00	3:20	H. Sathak	21/11/22	114- Incubation	Cleaning	3:15	3:45	H. Sathak
04/10/22	Room 114	Cleaning	10:45	11:15	H. Sathak	21/11/22	Library	Cleaning	2:55	3:45	H. Sathak
04/10/22	Room 105	Cleaning	11:30	11:45	H. Sathak	21/11/22	(105)	Cleaning	2:10	2:40	H. Sathak
10/10/22	117	Cleaning	11:35	11:45	H. Sathak	21/11/22	(107)	Cleaning	2:45	3:20	H. Sathak
11/10/22	117	Cleaning	10:30	11:00	H. Sathak	21/11/22	Library	Cleaning	1:10	1:30	H. Sathak
11/10/22	117	Cleaning	10:30	11:00	H. Sathak	21/11/22	113	Cleaning	10:40	10:50	H. Sathak
11/10/22	102	Cleaning	10:00	10:20	H. Sathak	15/11/22	112 - Large Lab	Sweeping	11:50	12:45	H. Sathak
15/10/22	117	Cleaning	1:30	2:00	H. Sathak	18/11/22	119- IoT Lab	Cleaning	11:50	11:30	H. Sathak
						20/11/22	105 - Home Sci	Cleaning	4:00	4:17	H. Sathak



R6P9+R9F, Siruseri, Tamil Nadu 600130, India

Latitude 12.8356918°	Local 02:35:52 pm
Longitude 80.2182887°	GMT 09:05:52 am
	Altitude 6 meters
	Date 22-09-2022

Note : MSAJCE

[Signature]
PRINCIPAL
 Mohamed Sathak A.J. College of Engineering
 No.34, Rajiv Gandhi Salai (E.C.R.)
 Sipcot - IT Highway Equilateral
 Chennai - 603103.



GENERAL MAINTENANCE (Green Maintenance)

The college has an environmental policy based on that the volunteers of NSS and YRC organised mass cleaning and Tree plantation in regular interval for maintain the campus clean and green, usage of Plastic items banned in the campus for maintain the carbon free campus, the entry of vehicle is restricted inside the college.



Mohamed Sathak Campus Rd, Siruseri, Tamil Nadu 603103, India

Latitude
12.83601328°
Longitude
80.21897698°

Local 11:40:13 AM
GMT 06:10:13 AM
Altitude 7 meters
Date 02-02-2023

Note : MSAJCE


PRINCIPAL 20
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Selai (QMR)
Sipcot - IT Highway - Siruseri,
Chennai - 603103.



MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



R6P9+Q6J Lab Block-4, Siruseri, Tamil Nadu 600130, India

Latitude
12.83583634°
Longitude
80.21809167°

Local 11:50:19 am
GMT 06:20:19 am
Altitude 8 meters
Date 04-02-2023

Note : MSAJCE



R6P9+Q6J Lab Block-4, Siruseri, Tamil Nadu 600130, India

Latitude
12.83579776°
Longitude
80.21815783°

Local 11:49:39 am
GMT 06:19:39 am
Altitude 6 meters
Date 08-04-2023

Note : MSAJCE


PRINCIPAL
Mohamed Sathak A.J. College of Engineering
No.34, Rajiv Gandhi Salai
SIPCOT - IT Highway Egmore
Chennai - 603103



MOHAMED SATHAK A.J. COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)



Mohamed Sathak Campus Rd, Siruseri, Tamil Nadu 603103, India

Latitude 12.83600587°
Longitude 80.21885686°

Local 11:40:35 AM
GMT 06:10:35 AM
Altitude 7 meters
Date 12-11-2022

Note : MSAJCE



Mohamed Sathak Campus Rd, Siruseri, Tamil Nadu 603103, India

Latitude 12.83607916°
Longitude 80.2196624°

Local 11:37:39 am
GMT 06:07:39 am
Altitude 5 meters
Date 12-03-2023

Note : MSAJCE

[Signature]
PRINCIPAL
Mohamed Sathak A.J. College
No.34, Rajiv Gandhi Salai
Sipcot - IT Highway
Chennai - 603103.