

M.KARTHIKEYAN

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Objective

Seeking a position to utilize my skills and abilities in the Information Technology and embedded system Industry that offers professional growth while being resourceful and innovative.

Executive summary

- Teaching the respective subjects and handled their laboratory
- Handled NAAC and NBA documentation
- Update student affairs with parents and provides notes for each chapters/unit.
- Maintain confidentiality of student project information and Daily update documentation (project notes) record to Team leader.
- Manage complex office administrative work requiring the use of independent judgment and initiative.
- Troubleshoot the repaired systems and share the detailed report to network admin Dean then follow up network team.

PROFESSIONAL EXPERIENCE

Assistant professor in apollo priyadharsam institute of technology-june 2014 to june 2015

RESPONSIBILITIES

The assistant professor's responsibilities include teaching a requisite number of classes, providing guidance and supervision to graduate students, participating in departmental meetings, and providing academic support to Professors and other faculty members.

Guide student for their research and publishing papers in academic journals.

Providing demonstrations and supervising experiments.

Answering questions in class or via email or telephone.

HIGHLIGHTS

- Worked for NBA accreditation.
- Monitor attendance and semester results.

Technical assistant in foreview technologies – July 2015 to July 2018

RESPONSIBILITIES

Gathering requirements of clients and design architect based on the client requirement then send the design to developer team.

Research, write, edit and proofread complex technical data and send the data to clients.

Create, compile and deliver software developmental documentation packages.

Update delivery report of software packages and get feedback from client.

HIGHLIGHTS

- Communicate with client through mail periodically.
- Provide technical support to TL.
- Prepare documentation (PPT and MSword) for each software.
- Wrote an IEEE journals
- Backup all the projects and respective documents.

Technical assistant in saveetha school of engineering-june 2019 to feb 2021

RESPONSIBILITIES

Lab incharge for 10 laboratory and handled python & c programming lab.

Monitor the student to complete the journal/project.

Guide student for their research and publishing papers in academic journals.

Weekly planning and execution of classwise practicals and activities.

Guidance for students to conducts practical's and activities.

Maintain student register , maintenance register and movement register.

HIGHLIGHTS

- Teaching
- Managing time table
- Managing all register
- Handle softwares issues periodically

Assistant professor in Mohammed Sathak AJ engineering college -nov 2022 to till date

RESPONSIBILITIES

The assistant professor's responsibilities include teaching a requisite number of classes, providing guidance and supervision to graduate students, participating in departmental meetings, and providing academic support to Professors and other faculty members.

Teaching and supervising undergraduate.

Guide student for their research and publishing papers in academic journals.

Providing demonstrations and supervising experiments and investigations.

HIGHLIGHTS

- Handled Python programming & Lab , C Programming & lab and Hardware & networking lab.
- Worked for NAAC accreditation and Anna Univ(Handled LA files).
- Worked for NBA accreditation (handled criteria 6)
- Update attendance daily and IAT & semester results analysis.

EDUCATION

ME in Embedded system technologies(2011-2013) from Anna university

B.TECH in information technology(2007-2011) from Anna university

SKILL SET

- C , python, basics of java
- Proficient in MS Office (Word, Excel, and PowerPoint)
- NAAC and NBA related documentation

PERSONAL DETAILS :

- Name : M.KARTHIKEYAN
- Father Name : K.MAHALINGAM
- Date of Birth : 17/04/1989
- Sex : male
- Marital Status : Single
- Experience : 6 year
- Languages Known : English & Tamil

DECLARATION:-

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Date: 21/07/2023

Place: chennai

Yours Faithfully

M.KARTHIKEYAN